

**MINUTES -  
Council on Aging Board Meeting**

**DATE:** April 18, 2018

Senior Center  
230 Webster Street, Marshfield, Ma 02050

**ATTENDANCE:** Martine Anderson, Marcy Amore, Sheila Gagnon, Carol Hamilton, Barbara Van Houten, Paul Winget, Fred Monaco, Booster Guest Suzanne Allmendinger

**ABSENT/ EXCUSED:** Maureen Rosenberg, Maureen Saunders, Bill Scott

**QUORUM:** A quorum was present

**CALL TO ORDER:** Meeting was called to order at 3:35 PM

**APPROVAL OF MINUTES:** Marcy Amore moved to approve the minutes of the March 18, 2018 Meeting. Seconded by Fred Monaco. Motion passed.

**LIAISON REPORTS:**

**COA BOOSTERS:** No Report. Next meeting scheduled for April 23, 2018.

**OCES:** No Report. Carol reported she received a letter from OCES regarding the Marshfield COA representative term that is coming to an end. Currently Maureen Saunders is the Marshfield COA representative and Maureen has agreed to continue in this role.

Sheila entertained a motion to vote that Maureen Saunders continue as the COA representative to OCES. Martine moved and Paul seconded. Motion passed. (See Note)

**OCPC:** Paul Winget attended the OCPC meeting which was held on March 29, 2018. Paul reported that the guest speaker was Ms. Jaimie Randall, SNAP Supervisor of the Mass Department of Transitional Assistance. Ms. Randall gave a presentation on some of the programs offered thru the SNAP Program. Programs consist of Emergency Aid to the Elderly, Disabled and Children providing disability assistance. SNAP also provides help with medical expenses, EBT cards, senior housing, etc. Next meeting will be scheduled at a later date.

**COMMITTEE ASSIGNMENTS AND REPORTS:**

**ACCREDITATION:** The next CIC Meeting will be on the Standard, Facility and Operations, and will be held on April 25, 2018. All documents were mailed today, April 18, 2018, to the participants for their review prior to the meeting. The final Standard for review is Records and Reports to be held at a later date.

**BUDGET/STAFFING/FISCAL MANAGEMENT:** No Report

**GOVERNANCE:** No Meeting

**GROUNDS:** The Grounds Committee met on April 12, 2018. In attendance were Barbara Van Houten, Barry Bartlett, Gwen Fraser, Sara Sullivan, Martine Anderson and Carol Hamilton. Preparation for the upcoming clean up, One Heart Many Hands, by the High School Seniors was the main focus. Barbara, Carol and Martine walked the grounds the previous week and Carol pointed out the areas she hoped would be worked on by the students.

Volunteers have committed to help with the clean up but more volunteers will be needed. Carol will arrange for pizza and drinks. The committee also discussed the Raised Garden Beds program and will be advertised in The Link. Carol updated the Committee on the progress of the Outdoor Recreation Project for Phase II and III.

**EVALUATION:** Meeting scheduled for May 1, 2018.

**EVENTS:** No Meeting.

**MARKETING/ OUTREACH AND TECHNOLOGY:** A meeting was held on April 5, 2018. Maureen Rosenberg will report on that meeting at the May 18, 2018 COA Board Meeting. A new Sub-Committee Member Form was handed out to all Board Members in attendance with an updated list of committees and participants.

**PROJECT DEVELOPMENT:** See Director's Report

**STRATEGIC PLANNING:** No Report

**TRANSPORTATION:** No Meeting

## **DIRECTOR'S REPORT**

- 1) The survey had been completed with Umass and is begin finalized into a report and should be ready within the next month. 20 inquiries to contact people about volunteer participating or other.
- 2) New Committee's List revised. See hand out.
- 3) Tour of North River presentation from the North and South River Water Shed Association on Wednesday, April 18<sup>th</sup> at 1:00 pm. At least 30 people were in attendance.
- 4) Our Workshop on Learning to age well / retirement program had 73 people attending workshops while others attended fitness classes. (We had 20 new people that had never been to the COA before.)
- 5) The Lifelong Learning Kick off was a big success on April 10<sup>th</sup> with over 117 people registering the first day for 24 different courses or classes. Some classes have waiting lists while there is still room to accommodate participants in some of the classes. (483) have registered with numerous people on waiting lists.
- 6) Health Fair will be held May 8<sup>th</sup> 10-12:30 workshops: 1) Sleep and Seniors with Deborah Kylander, 2) Healthy Eating, Safety in the Home Balance and Falls.
- 7) Armchair Travel John Alden and Pricilla Mullins story of coming to Plymouth Colony on the mayflower. Put on by the Alden Historic House.
- 8) Fire Drill conducted on Monday, April 9<sup>th</sup>. See the Critique form. Walkee Talkees are being looked into. Deputy Cipillo has given us a few suggestions on resources for purchasing.
- 9) The new phone system for the Senior Center was not put in the Fiscal 2019 budget.
- 10) Still working with the facilities manager on the storm damage to window and to the fence.
- 11) Phase II outdoor recreation area. Dandel Corp had poured the cement for the stairs and is waiting for the railings. Yesterday DPW engineering were on site speaking with the Dandel workers in trying to get the parking lot lay out finalized. Work is scheduled to begin tomorrow on the new parking area. No word on the tree chipping work.
- 12) New bus driver John Gaffney hired as a part time substitute driver. He is currently training.
- 13) New Food and Events Coordinator approved by town administrator to be hired to job share. We are waiting for paperwork to be finalized. She will be paid under the state formula grant.
- 14) Savvy Caregiver has begun and they now have enough participants to continue the program through May 2. 9 people were in attendance last week.

- 15) AARP Tax Assistance Program ended April 11<sup>th</sup>. (376 returns), 120 qualifiers for Circuit Breaker with payout of \$108,396, Fed Refunds \$266,138, State Refunds \$165,567 EITC payout \$18,094.
- 16) Article 22 Amendment Proposed - meeting to discuss this.
- 17) Meeting today to discuss forming Marshfield's own emergency response team in partnership with Mema. (This includes sheltering and the plan is to partner with the Red Cross so that they can man the shelter.
- 18) Town Meeting is the 23<sup>rd</sup> of April - we have our budget, new position, higher expense budget due to cleaning, phone system illuminated, tax relief is \$45,000. CPC = \$625,00
- 19) Board Training List see list from EOEA coming in May and June. Emmett Schmarsow called to tell us we had one of the highest amount of hours for volunteer participation in the state.
- 20) One Heart Many Hands Friday April 27<sup>th</sup>.

**OLD BUSINESS:**

- a) There was continued discussion regarding the Town's plan to require volunteers to sign a waiver. Board members continue to discuss the potential effects on retention and recruitment of volunteers. The discussion will continue at next meeting.
- b) Article 22 - A vote to set the interest rate charged by the town on deferred taxes to 8% per annum from 0%. After a discussion by the Board, Sheila entertained a motion not to support article 22 as written. It does not benefit our Marshfield seniors as written. Marcy moved and Fred seconded. Motion approved by the COA Board.

**NEW BUSINESS:** No new business.

**COA BOARD VOTES:**

**MARSHFIELD REPRESENTATIVE TO OCES:**

Marshfield Board Member, Maureen Saunders, term as representative to OCES is ending. Maureen has agreed to continue in this role. Sheila entertained a motion Maureen Saunders continue as the Marshfield COA representative to OCES. Martine moved and Paul seconded. COA Board voted to approve the motion that Maureen Saunders continue as Marshfield COA representative to OCES.

**ARTICLE 22:**

- a) Article 22 - A vote to set the interest rate charged by the town on deferred taxes to 8% per annum from 0%. After a discussion by the Board, Sheila entertained a motion not to support article 22 as written. It does not benefit our Marshfield seniors as written. Marcy moved and Fred seconded. Motion approved by the COA Board.

**NEXT MEETING:** The next COA Board meeting is scheduled for May 18, 2018 @ 3:30 P.M.

**ADJOURNMENT:** Meeting was adjourned at 4:55 PM. It was moved by Fred and seconded by Martine. Motion passed.

Respectfully submitted,

Barbara Van Houten  
for Maureen Rosenberg, COA Board Secretary