

MINUTES

March 4, 2020

Council on Aging Evaluation Committee

Senior Center 230 Webster St., Marshfield, MA 02050

ATTENDANCE: Marcy Amore, Marilee Comerford, Carol Hamilton, Maureen Saunders, Lynn Gaughan

CALLED TO ORDER: 9:06am

APPROVAL OF MINUTES: The minutes from December 11, 2019 Evaluation Committee were approved by vote of the committee. Maureen moved to accept and Marcy seconded. The motion passed unanimously.

DISCUSSION:

- Tracker reviewed
- Volunteer survey – outcome-based evaluation of 12.19 reviewed (3month and bi-yearly). 204 surveys sent out, 57 responses received. Lynn reported that there was a 28% response rate which is up 6% from the 2017 survey. 100% reported clear understanding of duties and responsibilities. 80% of respondents reported an excellent experience up 16%. There were some communications of challenges such as safety issues (handrails, hygiene) which will be sent along to the appropriate places for follow up and will be added to the outcomes as enhancements are made and lines of communication strengthened.
- Lifelong Learning Fall 2019 results still pending, Marilee will bring them to the next Evaluation Meeting in June 2020.
- Updated to tracker will be made such as updating dates of reviews
- The rider survey which is completed will be summarized and shared in a future LINK
- Results of the Café survey will be reviewed at a future date

NEXT MEETING: (pending) Wednesday, June 2020

ADJOURNMENT: The meeting was adjourned at 10:16am.

Submitted by,

Marilee Comerford, Activities Coordinator COA