

MINUTES OF MEETING
MARSHFIELD HOUSING AUTHORITY
May 7, 2018

Meeting called to order at 5:33 p.m. Members present: John Daley, Dianne Rodger, Kerry Richardson, Paul Chiavaroli. Member absent: Kevin Cantwell. Also present: Jennifer Russell, Executive Director, Robert Curran, Maintenance Supervisor.

Residents present: Randy Coates, Frank LaChimia, Gary Hillman, Connie Hillman, Sandy Murphy, Evelyn Napolitan, Jayne Bowman, Madelyn Vaisey, Brian MacKedon, Barbara Bergeron, Jack Bergeron, Ruth Bumpus, Chester Pratt, Bob Sousa, Patti Danner, Ivy MacCallum, Dick Beal, Marcia Ritcey, Lois Kennedy.

Resident concerns: Porch and Grounds Policies; Condition of Tea Rock sidewalks

Staff Reports

-Bills – Motion to approve April 2018 bill payments numbered 11812 - 11871 with three electronic transfers in the amount of \$108,469.44 made by John Daley and seconded by Dianne Rodger. All in favor.

-Accountant – John Daley made a motion to approve financial statements for period ending March 31, 2018. Kerry Richardson seconded motion. Motion passed unanimously.

1. Motion to award Grace Ryder circulating pumps and Motors (FISH# 171061) to the low bidder, Healthy Air Solutions in the amount of \$9,916.00 made by John Daley and seconded by Paul Chiavaroli. Vote was unanimous.
2. After a lengthy discussion with tenants, it was decided to defer the vote on the Tea Rock Porch and Grounds Policies for further consideration of the grill issue and to amend some wording of the Exterior Grounds Policy.
3. Board re-organization and appointment of Housing Partnership liaison was tabled until our next meeting when all members are present.
4. The fiscal year 2019 CIP review focused on the commencement dates of two large projects: Tea Rock waste pipe replacement (2018) and Tea Rock sidewalk resurface/repair (2022). The board heard a number of complaints from tenants regarding the deteriorating condition of the sidewalks and would like to exchange this project start date with the waste pipe replacement project. Jennifer will re-work the plan and present at a special board meeting scheduled to allow for the timely submittal of the fiscal year 2019 CIP.

5. Jennifer presented cable/wifi package pricing to provide cable to include sports packages to the community rooms at Tea Rock and Grace Ryder. Wifi will allow for security cameras to monitor the donation, recycling and waste container areas of the complexes. The Housing Authority will contract with the lowest cost option, Comcast.

6. Motion by Kerry Richardson to approve minutes of April 2, 2018, and seconded by John Daley. Pass unanimously.

7. Motion to adjourn at 7:40pm made by John Daley and seconded by Dianne Rodger. Vote was unanimous.

8. Next meeting date to be determined.

Respectfully submitted,

Jennifer Russell
Executive Director