

MINUTES OF MEETING  
MARSHFIELD HOUSING AUTHORITY  
September 10, 2018

Meeting called to order at 5:34 p.m. Members present: John Daley, Kevin Cantwell, Kerry Richardson, Dianne Rodger, and Paul Chiavaroli. Members absent: none. Also present: Jennifer Russell, Executive Director, Robert Curran, Maintenance Supervisor.

Residents present: Randy Coates, Frank LaChimia, Sandy Murphy, Lynn Vaisey, Connie Hillman.

Resident concerns: missing benches, issues with hot water

Staff Reports

-Bills – Motion to approve August 2018 bill payments numbered 12065 – 12123 with two electronic transfers in the amount of \$52,422.04 made by John Daley and seconded by Kevin Cantwell. All in favor.

-Accountant – John Daley made a motion to approve financial statements for period ending July 31, 2018. Kevin Cantwell seconded motion. Motion passed unanimously.

1. After discussion regarding the Firearms Policy Jennifer will re-word to combine the provided samples into one single policy and contact DHCD for their input.
2. John Daley made a motion to award low bidder Vareika Construction, Inc as the Contractor for FISH 171059, Tea Rock 667 Door/intercom/buzzer system. Paul Chiavaroli seconded and the motion passed unanimously.
3. Motion to approve August meeting minutes as amended made by John Daley and seconded by Kevin Cantwell. Pass unanimously.
4. Motion to adjourn at 6:26 by John Daley and seconded by Kevin Cantwell. All in favor.
5. Next meeting date is October 1, 2018.

Respectfully submitted,

Jennifer Russell  
Executive Director