

MINUTES OF MEETING
MARSHFIELD HOUSING AUTHORITY
February 6, 2017

Meeting called to order at 5:35 p.m. Members present: John Daley, Kevin Cantwell, Jean McDonald and Kerry Richardson. Member absent: Dianne Rodger. Also present: Jennifer Russell, Executive Director.

Residents present: Roy Kirby, Frank LaChimia, Jack Bergeron

Resident concerns: none

Staff Reports

-Bills – Motion to approve bill payments numbered 10910 – 10961 with two electronic transfers in the amount of \$100,879.40 made by Kevin Cantwell and seconded by John Daley. Pass unanimously.

Motion to approve bill payments numbered 10962 – 11019 with three electronic transfers in the amount of \$41,863.42 made by John Daley and seconded by Kevin Cantwell. Pass unanimously.

-Accountant – John Daley made a motion to approve financial statements for period ending December 31, 2016. Kevin Cantwell seconded motion. Pass unanimously.

2. John Daley made a motion to accept meeting minutes of November 7, 2016 as written. Motion seconded by Jean McDonald. Motion passed by majority vote with Kevin Cantwell abstaining.

3. Motion made by John Daley to accept meeting minutes of December 5, 2016. Kevin Cantwell seconded motion. Motion was passed by majority vote with Jean McDonald abstaining.

4. Motion to approve certificate of substantial completion for FISH 171047 made by Kevin Cantwell and seconded by John Daley. Pass unanimously.

5. Motion to approve certificate of final completion for FISH 171047 and payment of \$8,374.50 made by Kevin Cantwell and seconded by John Daley. Pass unanimously.

6. Motion to approve amendment #6 to Capital Improvement Work Plan 5001 in the amount of \$313,057.00 made by Kevin Cantwell and seconded by Jean McDonald. Pass unanimously.

7. Motion to adjourn made by John Daley at 6:45. Motion seconded by Kevin Cantwell. All in favor.

8. Next meeting date is March 6, 2017.

Respectfully submitted,

Jennifer Russell
Executive Director