

MINUTES OF MEETING
MARSHFIELD HOUSING AUTHORITY
May 13, 2019

Meeting called to order at 5:08 p.m. Members present: John Daley, Kevin Cantwell, and Paul Chiavaroli. Member absent: Kerry Richardson. Also present: Jennifer Russell, Executive Director.

Residents present: Frank LaChimia, Ralph Coates

Resident Concerns: Tree root trip hazard in front of Tea Rock Community Building

Staff Reports

-Bills – Motion to approve April 2019 bill payments numbered 12564 – 12634 with three electronic transfers in the amount of \$211,054.37 made by John Daley and seconded by Kevin Cantwell. All members in favor.

-Accountant – Motion to approve March 2019 financial reports made by Kevin Cantwell and seconded by John Daley. Motion passed unanimously.

1. John Daley made a motion to approve FISH 171059 Tea Rock Door project lobby flooring Change Order #3 (VCT Tile) in the amount of \$37,730.00. Motion was seconded by Paul Chiavaroli. Vote was unanimous.
2. John Daley made a motion to approve FISH 171062 25 Tea Rock Family exterior trim project change order #1 to remove rotted boards at #29 and #25 door jamb in the amount of \$501.00. Paul Chiavaroli seconded motion. Vote was unanimous.
3. Jennifer handed out correspondence from DHCD regarding a FY20 Sustainability Award for the replacement of 8 exterior doors at Grace Ryder in the amount of \$67,000.00. This award was granted with the assistance of our RCAT Project Manager, Kate Ferreira and must be used by December 31, 2019.
4. Motion to approve meeting minutes of April 1, 2019 made by John Daley and seconded by Paul Chiavaroli. All members in favor.
5. Motion to adjourn at 5:25 p.m. by John Daley and seconded by Paul Chiavaroli. Pass unanimously.
6. Next meeting date is June 3, 2019 at 5:00 p.m.

Respectfully submitted,

Jennifer Russell
Executive Director