

MINUTES OF MEETING
MARSHFIELD HOUSING AUTHORITY
November 4, 2019

Meeting called to order at 5:31 p.m. Members present: John Daley, Kevin Cantwell, Kerry Richardson and Paul Chiavaroli. Also present: Jennifer Russell, Executive Director.

Residents present: Frank LaChimia, Ralph Coates.

Resident Concerns:

Staff Reports

-Bills – Motion to approve October 2019 bill payments numbered 12947 - 13013 with three electronic transfers in the amount of \$54,116.42 made by John Daley and seconded by Paul Chiavaroli. All members in favor.

-Accountant – Motion to approve September 2019 financial reports made by Kevin Cantwell and seconded by John Daley. Motion passed unanimously.

1. Kerry Richardson nominated Kevin Cantwell to serve on the Southeast Regional RCAT Advisory Board. John Daley seconded the nomination. Vote was unanimous.
2. John Daley made a motion to approve an updated version of the procurement policy. Motion seconded by Kevin Cantwell as amended to remove the name Jennifer Russell. Vote was unanimous.
3. Motion to approve meeting minutes of October 5, 2019 was tabled until next meeting so they can be amended to add discussion about 91 Chickatawbut Avenue neighbor concerns.
4. Motion to adjourn meeting made by John Daley at 6:02 p.m. and seconded by Kerry Richardson. Pass unanimously.
5. Next meeting is December 2, 2019 at 5:30 p.m.

Respectfully submitted,

Jennifer Russell
Executive Director

