

MINUTES OF MEETING  
MARSHFIELD HOUSING AUTHORITY  
March 6, 2017

Meeting called to order at 5:33 p.m. Members present: John Daley, Jean McDonald and Dianne Rodger. Members absent: Kerry Richardson, Kevin Cantwell. Also present: Jennifer Russell, Executive Director.

Residents present: Ralph Coates, Frank LaChimia

Resident concerns: people parking in tenant parking without displaying a housing authority parking permit.

Staff Reports

-Bills – Motion to approve bill payments numbered 11020 – 11069 with two electronic transfers in the amount of \$47,249.31 made by Jean McDonald and seconded by John Daley. Pass unanimously.

-Accountant – Jean McDonald made a motion to approve financial statements for period ending January 31, 2017. John Daley seconded motion. Pass unanimously.

2. Motion to write off accounts receivable balance of former tenant ID #111 in the amount \$2,180.00 by John Daley. Jean McDonald seconded. Pass unanimously.
3. Motion made by Jean McDonald to accept meeting minutes of February 6, 2017. John Daley seconded. Motion was passed by majority vote with Dianne Rodger abstaining.
4. Motion to adjourn made by John Daley at 6:42. Motion seconded by Dianne Rodgers. All in favor.
5. Next meeting date is April 3, 2017.

Respectfully submitted,

Jennifer Russell  
Executive Director