

MINUTES OF MEETING  
MARSHFIELD HOUSING AUTHORITY  
January 4, 2016

Meeting called to order at 5:34p.m. Members present: John Daley, Kevin Cantwell, Linda Surette and Kerry Richardson. Member absent: Jean McDonald. Also present: Jennifer Russell, Executive Director, Bob Curran, Maintenance Supervisor

Residents present: none

Staff Reports

-Bills – Motion to approve of bill payments numbered 10242 – 10285 with two electronic transfers in the amount of \$58,169.44 made by John Daley, seconded by Kevin Cantwell. Pass unanimously.

-Accountant – Kevin Cantwell made a motion to approve financial statements for period ending November 30, 2015. John Daley seconded motion. Pass unanimously.

2. Motion to accept meeting minutes of November 9, 2015 as written by Kerry Richardson, seconded by John Daley. Pass unanimously. Motion to accept meeting minutes of December 7, 2015 by Kevin Cantwell, seconded by Linda Surette. Pass unanimously.

3. Motion to adjourn made by John Daley seconded by Linda Surette at 6:16 pm. All in favor.

6. Next meeting date is February 1, 2016.

Respectfully submitted,

Jennifer Russell  
Executive Director