

**MARSHFIELD HOUSING AUTHORITY  
GRACE RYDER COMMUNITY ROOM  
17 TEA ROCK GARDENS  
MARSHFIELD, MA 02050  
BOARD OF COMMISSIONERS MEETING, NOVEMBER 7, 2022, 5:00 p.m.**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Monday, November 7, 2022, at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
John Daley	None
Helen Bennett	
Cecilia Delgadillo	
Kerry Richardson	
Kevin Cantwell	

**Tenant's Association**

The Association reports that they are grateful to the Board, Management and the Tenants that worked together to obtain funding for the generators. The Association is moving forward with events and will be using the community room.

**Approval of Minutes of the October 3, 2022, Regular Board Meeting**

Commissioner Bennett made a motion, seconded by Commissioner Richardson, to approve the Minutes of the October 3, 2022, Regular Board Meeting. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Cantwell, to approve the Certificate of Final Completion (CFC) to the contract with Zander Corporation for the windows, siding and roofing replacement at 30 Old Colony and authorize final payment in the amount of \$5,837.98. The motion passed unanimously.

**Finance Report**

Grace McAuliffe reports that finances look clear. The small deficit that was on last month's report has resolved itself as expected. Finance is working on the 2023 budget and although the annual has been increased by 8.7%, costs straight across the board.

## **Motion to Approve the Accounts Payable and Payments**

Commissioner Cantwell made a motion, seconded by Commissioner Richardson, to approve the accounts payables for \$57,939.08, checks #14875-14931. The motion passed unanimously.

## **Executive Director's Report**

Mr. Marathas reported on the following:

- CPC Approval of generator project and it is in design. Thank you to all the tenants who attended the Town Meeting and John Kemmet for driving the shuttle!
- QHA has won a grant to supply taxi rides for the agencies (3 months with possible extension). Notices will follow.
- Completion of Unit 25, family unit – fully remodeled.
- Windows have been installed in Unit 25 & 26 (5 of 6 family units have new windows now).
- New parking stickers are in and a process for issuing new stickers will be in effect in December.
- Update on septic connection and sewer connections – town has agreed to repave after we are tied into sewer at Tea Rock and remove leeching field. Grace Ryder no sewer connections available, a new septic system is being designed.
- COVID boosters set up for November 16<sup>th</sup>
- Units 7B and 10B turnover completed.
- 100% inspections for year have been completed.

There being no further business, Commissioner Cantwell made a motion, seconded by Commissioner Richardson to adjourn. The motion passed unanimously, and the meeting adjourned at 5:47 p.m.

Respectfully submitted,

Colleen M. Whalen  
Assistant Executive Director