

**MARSHFIELD HOUSING AUTHORITY
GRACE RYDER COMMUNITY ROOM
17 TEA ROCK GARDENS
MARSHFIELD, MA 02050
BOARD OF COMMISSIONERS MEETING, DECEMBER 5, 2022, 5:00 p.m.**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Monday, December 5, 2022 at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

John Daley

Helen Bennett

Cecilia Delgadillo-Calbimonte

Kerry Richardson

Absent

Kevin Cantwell

Tenant's Association

The Association reports that they have received the check for the Association. President John Murray is in the hospital, please keep in your thoughts. The Association Christmas Party has 17 people registered to date.

Approval of Minutes of the November 7, 2022, Regular Board Meeting

Commissioner Richardson made a motion, seconded by Commissioner Bennett, to approve the Minutes of the November 7, 2022, Regular Board Meeting, as amended. The motion passed unanimously.

Following discussion and comments regarding the Marshfield Housing Authority's application in response to the Department of Housing and Community Development ("DHCD") Resident Service Coordinators ("RSC") Notice of Funding Availability ("NOFA"). This application is to request funding for fiscal years FY2023 through FY2027 and must be submitted to obtain funding for salary and flexible spending funds for the program, Commissioner Bennett made a motion, seconded by Commissioner Delgadillo-Calbimonte to approve the Marshfield Housing Authority's application in response to the Department of Housing and Community Development ("DHCD") Resident Service Coordinators ("RSC") Notice of Funding Availability ("NOFA"). This application is to request funding for fiscal years FY2023 through FY2027 and must be submitted to obtain funding for salary and flexible spending funds for the program. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Bennett to Approve and authorize the Executive Director to execute an Amendment to the Contract for Financial Assistance (CFA) #4001 for the ARPA Formula Funding between the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the Marshfield Housing Authority. The Amendment will result in an award of \$173,334.00 in ARPA Formula Funding to CFA Contract #4001. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Bennett to approve and authorize the Executive Director to execute an Amendment to the Contract for Financial Assistance (CFA) #4050 for the ARPA Targeted Award Funding between the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the Marshfield Housing Authority. The Amendment will result in an award of \$630,032.00 in ARPA Targeted Award Funding to CFA Contract #4050. The motion passed unanimously.

Finance Report

Commissioner Bennett made a motion, seconded by Commissioner Delgadillo-Calbimonte, to approve the accounts payables and the payments, check numbers 14932-15041, totaling \$67,113.13, The motion passed unanimously.

Executive Director's Report

Mr. Marathas reported on the following:

- Holiday decorations, tree, window painting completed
- Septic pumped out at 305 Webster and 74 Webster
- Family Unit 25 and TR 10B completed and turned in for occupancy
- TR 14C awaiting flooring
- Driveway replacement at 305 Webster in progress
- Chimney Project in progress, one chimney failed and needs a new chimney
- Winter prep has been completed
- Notices delivered for Holiday Party for tenants, January 6, 2023
- Issuance of parking registration stickers has begun

Mr. Marathas explained how the calls to the office/maintenance outside of normal business hours are answered. He will contact OD Answering service and request they not tell callers that they will receive a call back.

There being no further business, Commissioner Delgadillo-Calbimonte made a motion, seconded by Commissioner Richardson to adjourn. The motion passed unanimously, and the meeting adjourned at 6:03 p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director