

**MARSHFIELD HOUSING AUTHORITY
GRACE RYDER COMMUNITY ROOM
17 TEA ROCK GARDENS
MARSHFIELD, MA 02050
BOARD OF COMMISSIONERS MEETING, FEBRUARY 7, 2023, 5:00 P.M.**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Tuesday, February 7, 2023, at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Kevin Cantwell

Helen Bennett

Cecilia Delgadillo-Calbimonte

Absent

John Daley

Kerry Richardson

Tenant's Association

The Association reports that they are having a coffee hour February 11th, 9:30-11:00 a.m. in the "Tea Rock Café". The Association asked about the installation of a bulletin board and Mr. Marathas said it has been ordered and will be centrally located in the Community Building. The Association expressed concerns over the knobs on gas stoves being touchy and easily turned on when passing by the stove.

Approval of Minutes of the January 3, 2023, Regular Board Meeting

Commissioner Calbimonte made a motion, seconded by Commissioner Bennett, to approve the Minutes of the January 3, 2023, Regular Board Meeting, as amended. The motion passed unanimously.

Commissioner Bennett made a motion, seconded by Commissioner Calbimonte to approve a Fee Amendment to the contract with GCG Associates, Inc. for the design of the Septic System Replacement at Grace Ryder 667-2. The original scope of work was to perform a study of the existing septic system. The Fee Amendment is for the cost of design and preparing 100% Construction Documents, providing construction administration and warranty inspection. The Fee Amendment is in the amount of \$12,080.00 bringing the total design fee to \$33,570.00. The motion passed unanimously.

Finance Report

Commissioner Bennett made a motion, seconded by Commissioner Calbimonte, to approve the Accounts Payables and the Payments, check numbers 15111-15135, totaling \$47,582.06. The motion passed unanimously.

Executive Director's Report

Mr. Marathas reported on the following:

- Units TR 8B and TR13B completed
- Unit vacant at Grace Ryder needs extensive repair
- New roofs completed in family units, new caps, gutters and downspouts and chimney caps
- Greater Boston Food Bank delivery
- Holiday party for the tenants was held January 6, 2023
- K9 inspections for bed bugs, one live unit observed, working to remediate
- Distributed COVID test kits to all residents
- Begun the shower valve project at Tea Rock Gardens
- Tree removal will begin this week

There being no further business, Commissioner Calbimonte made a motion, seconded by Commissioner Bennett to adjourn. The motion passed unanimously, and the meeting adjourned at 5:20 p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director