

OPEN SPACE COMMITTEE

THURSDAY, SEPTEMBER 21, 2017

HEARING ROOM 3, 2ND FLOOR at 7:15 pm

MARSHFIELD TOWN HALL, MARSHFIELD, MA

A meeting of the Marshfield Open Space Committee ("the Committee") was called to order at 7:26 pm. Chairperson Karen O'Donnell (KO), members Sue MacCallum (SM), Chad Haitsma (CH) and Vicki McPherson (VM) were present. Chris Ciocca (CC) and Kevin Cantwell (KC) were absent.

Krista Moravec and Gemma Kite, representatives from Horsley Witten (HW), were also present.

There were no minutes to review.

OSRP Update: Krista and Gemma reviewed the draft ADA access self-evaluation report with the Committee. Krista discussed additional documents that are required including a letter from the ADA Coordinator and information on Public Meeting Notification. She will contact Rocco Longo and the Town Clerk's office for that information. Krista indicated that the self-evaluation and transition plan will need to include participation with the disabled community. She will contact the Council on Aging to make arrangements to meet and present the report and plan and ask for their input. Discussion moved to the sites that Gemma had visited. She visited over 30 sites based on the criteria that they are maintained by the Town's Conservation Commission and/or Recreation Department (through the Department of Public Works), they have amenities or resources located at the site (e.g., parking lots, restrooms, trails) and that the Town has plans to include amenities at the site in the future. They provided handouts setting forth the reasons for conducting the evaluation and the required elements. They also provided a working draft showing the facility, element, issue/physical barrier, location, priority for barrier removal, action for barrier removal and estimated cost. There ensued a discussion of recommended actions for barrier removal. The Committee, working with Krista and Gemma, went through the draft providing information relative to the sites visited. CH asked if there are ADA templates that assist in calculating costs. SM responded that there are standards that you have to meet. Krista suggested DPW as a source for conceptual design in order to estimate cost and budget. Using a priority rating system of (1) high, (2) mid-term and (3) low, HW and the Committee set transition plan priorities. It was noted that three sites were missing and site visits by Committee members were set: SM will do Harbor Park, KO will do Rockwood Road fields and VM, CC or Craig Jamieson will do the Recreation Center at Coast Guard Hill. KO provided HW with a copy of comments from the Agricultural Commission on the OSRP update, Bill Grafton's comments on accessibility, and a copy of a report completed by Max Goldman, an intern in the Planning Department, examining handicapped accessibility in several of the parks and conservation areas in Town.

Krista and Gemma left the meeting.

Pratt Property Improvements: KO reported that Dandel had started installation of the bollards, but they were the wrong ones so Pat did not allow them to continue. The cement pads are in place, and they are waiting for the correct bollards to arrive.

Pat has installed the step on the float and thinks it will work well for kayakers. KO is still waiting to hear from Pat about who will take the float and ramp in and if there will be storage fees for the float at the Marshfield Yacht Club.

VM led a discussion of work being done by the Recreational Trails Committee and their efforts to improve trails and provide kiosks and signage. An eagle scout has completed a kiosk with signage at the beginning of the rail trail by CVS. North and South Rivers Watershed Association is supplying the signage for that kiosk. They will need funding for more signage at the rail trail/Pratt property site. The Committee discussed the Recreational Trails efforts to have a standard design format for signage to be used on all Town sites. The Committee would like to use funds from the Pratt Trail Improvement fund for signage on the property and for the ADA access switchback. VM will get quotes for signage, and we will revisit funding when we receive estimated costs. It was also noted that No Trespassing signs on trees at the stair entrance to the Pratt property should be removed.

At 9:25 pm KO made a motion to enter executive session, not to return to regular session, for real property discussion because discussion in an open session may be detrimental to the Committee's negotiating position. Seconded by SM. Roll call vote: SM yes, CH yes, VM yes and KO yes.

Submitted by Karen O'Donnell

HW Handouts
Transition Plan Priorities