

MEETING MINUTES

The mission of the PPI is to create and implement a PPI plan, and to work with the Town, FEMA, and other stakeholders to implement and carry out the activities of the Community Rating System.

NAME OF PUBLIC BODY: **Plan for Public Participation Committee (PPI/CRS)**
DATE OF MEETING: **Wednesday, July 11th, 2018**
TIME: **11:00 a.m..**
PLACE: **Marshfield Town Hall, Hearing Room 1**

Attendees: Joe Rossi, Greg Guimond, Tim Williams, Jeremy Devaney, Doris Crary, Nanci Porreca

- The meeting was opened at 11:06AM
- The group reviewed the February through May minutes. They were voted in unanimously with no changes
- Doris and Joe were assigned to complete the PPI for a first draft in August
- Second draft of CRS brochure was reviewed
- An outline for a potential outreach was discussed
- The first draft of the PPI was introduced reviewed and discussed.
- Joe showed everyone the RL mailing draft. Greg made some minor changes and approved the mailing
- Deliverable schedules were developed. They were:
 - PPI in final draft by August
 - Brochure in final draft by September
 - Mailing for RL areas finalized by August
 - Outline for in person outreach developed by September
 - Town place holder CRS website by August
- Meeting was closed at 12:10PM

Scheduled Hearings and Appointments will not begin prior to the posted time. New Business, Action Items, and Board Discussions may be taken up at any time after posted start time.

Please note that the Board or Committee may act on items in a different order than they appear on this agenda. Also, if it so votes, the Board or Committee may go into executive session during the meeting.

Persons interested are advised that, in the event any matter taken up at this meeting remains unfinished at the close of the meeting, it may be put off to a continued session of this meeting without further notice.