MARSHFIELD PLANNING BOARD Meeting Minutes March 13, 2023– 7:00 PM Remote Meeting

- PRESENT:
 Mike Biviano, Chair

 Katie O'Donnell
 Nik Pappastratis

 Scott DeCastro, Associate Member

 ABSENT:
 Kevin Cantwell

 Fred Monaco
- ALSO PRESENT: Greg Guimond, Town Planner Karen Horne, Asst. Planner

At 7:02 PM, Mr. Biviano made a motion to open the meeting. Ms. O'Donnell seconded. The vote was Ms. O'Donnell, Aye; Mr. Pappastratis, Aye; and Mr. Biviano, Aye.

965-985 Plain Street Subdivision Decision

Mr. Guimond stated that he emailed the draft decision to the Board. There are a few modification: Fred Monaco's name was removed since he is not voting tonight; the Board need to vote on the name of Road A (either Barstow, Briggs or Tinkham) and Condition 13 was removed because the plans have been corrected. The Board chose Briggs as the name of Road A.

Mr. Biviano made a motion to approve the decision on 965-985 Plain Street as modified tonight. Ms. O'Donnell seconded. The vote was Ms. O'Donnell, Aye; Mr. Pappastratis, Aye; and Mr. Biviano, Aye. The vote was 3-0.

Zoning Articles for Spring ATM 2023

Mr. Guimond reviewed the proposed zoning article for 2023 Spring Annual Town Meeting. See attached presentation.

There were no public comments for the first two articles regarding self-storage facilities.

Article 12 is a Map Change from Adams Rd to Heather Rd to change from B-3 to R-3. Donna Clancy, Arkansas Street, asked what changing from B-3 to R-3. Mr. Guimond explained that the area is currently zoned commercial but all the properties are residential. This change would remove the district and revert is back to the surrounding residential districts.

Article 13 would match the state zoning language to match the state "Dover Amendment" which is the educational zoning exemption.

Article 14 would remove the special permit requirement for the accessory apartments and allow accessory apartments by right. Scott Dixon, 82 Ocean Street asked what happens with a non-conforming lot. Mr.

Guimond said that it does not allow accessory apartments in a pre-existing non-conforming lot. In addition, an accessory apartment is not allowed in a separate detached structure.

The last article is for street banners for community service announcements. It was originally proposed by residents of Brant Rock Village Association (BRVA). The article is proposed for the entire town. Scott Dixon, 82 Ocean St, the BRVA and now the Original BRVA has been trying to improve the appearance of Brant Rock and proposed the idea of placing Welcome to Brant Rock signs on the utility poles in Brant Rock. The utility poles are owned by Verizon. Verizon will not allow the welcome signs. The Original BRVA is now looking to install American flags on the poles. However, in the future, the Original BRVA would like to put up additional signage that would be supported by this Article.

Mr. Biviano made a motion to move the Zoning Articles to Town Meeting. Ms. O'Donnell seconded. The vote was Ms. O'Donnell, Aye; Mr. Pappastratis, Aye; and Mr. Biviano, Aye.

MBTA Communities Presentation and Discussion

Mr. Guimond updated the Board on the status of the MBTA Communities. See attached presentation.

Mr. Biviano asked that Mr. Guimond follow up with Town Counsel to see if the Town is obligated to comply with the MBTA Communities Law.

Ms. O'Donnell stated that she feels that this law is another example of regulating with a broad brush.

Minutes (1/23/2023)

Mr. Biviano made a motion to approve the minutes of January 23, 2023. Ms. O'Donnell seconded. The vote was Ms. O'Donnell, Aye; Mr. Pappastratis, Aye; and Mr. Biviano, Aye. The vote was 3-0.

Discussion on possible enforcement of Special Permit Conditions for Adelaide Way

Mr. Guimond updated the Board on the status of the Adelaide Subdivision. There are currently four areas on possible enforcement. The areas are: a fence needs to be installed on the top of the retaining wall on Lots 9-13; the installation of the retaining wall on Lots 12 & 13A; installation of the monitoring wells on Lots 1, 5, and 9; and conduction the required groundwater monitoring. Mr. Guimond further explained that the applicant has been trying to sell Lots 1 and 5. Lots 1 and 5 have not been released from the covenant and cannot be sold. Mr. Guimond asked the Board if they would like to request the Building Commissioner initiate enforcement of the violations at Adelaide.

Mr. Biviano stated he was in favor of moving forward with enforcement. Mr. Pappastratis stated he thought enforcement should start with Spectrum Homes before the property owner.

Mr. Biviano made a motion to request the Building Commissioner take enforcement to require special permit conditions to be met. Ms. O'Donnell seconded. The vote was Ms. O'Donnell, Aye; Mr. Pappastratis, Aye; and Mr. Biviano, Aye. The Board agreed that enforcement could stop if we receive a modification request from the applicant.

Board/Staff Report

Mr. Guimond will be making a presentation the MBTA Communities to the Select Board at their next meeting.

Adjournment (Roll Call Vote)

Mr. Biviano made a motion to close the meeting at 7:52 pm. Ms. O'Donnell seconded. The vote was Ms. O'Donnell, Aye; Mr. Pappastratis, Aye; and Mr. Biviano, Aye.

Proposed Zoning Articles for Spring Annual Town Meeting 2023

Articles 10 & 11	Self-Service Storage Facility (Linked)
Article 12	Map Change B-3 to R-3
Article 13	Education Facilities Change in Table of Use
Articles 14 & 15	Accessory Apartments (Linked)
Article 16	Community Service Announcements

Article 10

Will the Town will vote to amend the Marshfield Town Code, Division 3: Zoning Bylaw, Chapter 305-5.04, Table of Use Regulations, by adding a new proposed self-storage use in certain zoning districts in the Table of Use Regulations, as follows:

Amend Article 5 Table of Use, 305 Attachment 1 – Table of Use Regulations by adding the following language:

Use	Residential				Business					Indu	strial		Overlay	
Community Facilities	R -1	R -2	R -3	RB	B -1	B -2	B -3	B -4	OP	I-1	A	PMUD	WRPD	BRVO
24. Self-Service Storage Facility (No outside storage)	-	-	-	-	Р	Р	Р	-	-	Р	-	-	s	-

Or take any other action relative thereto.

<u>Article Explanation:</u> The proposed change would clarify where self-service storage facilities would be allowed in town.

Article 11

Will the Town will vote to amend the Marshfield Town Code Division 3: Zoning Bylaw, Chapter 305-2.01, Word Usage and Definitions, as follows:

Amend 305-2.01 Definitions by adding the following language:

Self-Service Storage Facility: a building or group of buildings used for renting or leasing individual storage units in which the occupants themselves store and remove their personal property on a self-service basis. A self-service storage facility is not to be used for residential occupancy purposes. The storage of hazardous materials is prohibited.

Or take any other action relative thereto.

<u>Article Explanation:</u> The proposed change would provide a definition for self-service storage facilities.

Article 12

Will the Town will vote to amend the Marshfield Town Code, Division 3: Zoning Bylaw, Chapter 305-3.03, Zoning Map to incorporate the change shown on the map entitled "Proposed Change from B-3 to R-3 in the Fieldston Area of Marshfield dated October 12, 2022" (Appendix F) and on file with the Town Clerk and/or Planning Board.

Amend the Zoning Map as shown in Appendix F:

Or take any other action relative thereto.

<u>Article Explanation:</u> With the removal and replacement of a former restaurant building to a single family home, the area formerly zoned Business Neighborhood (B-3) located on the south side of Adams Road to the north side of Heather Road is now completely residential. This zoning change to make this section entirely within the residential waterfront R-3 district would protect the residential properties from non-compatible business uses.

Article 12 (Map/Appendix F)

Area to be changed is the area is the green area with the pink hatched lines over it.

South side of Adams Road south to the north side of Heather Road



Article 13

Will the Town vote to amend the Marshfield Town code, Division 3: Zoning Bylaw, Chapter 305-5.04, Table of Use Regulations, to clarify that certain specific educational uses are permitted by right in all zoning districts in the Table of Use Regulations, as follows:

Amend Article 5 Table of Use, 305 Attachment 1 – Table of Use Regulations by adding the following language:

Use		Resid	ential		Business			Industrial		Overlay				
Community Facilities	R -1	R - 2	R - 3	RB	B -1	B -2	B - 3	B -4	OP	I-1	A	PMUD	WRPD	BRVO
2. Educational purposes on land														
owned or leased by the														
Commonwealth or its agencies or														
by religious sect or denomination,	P	P	P	P	P	P	P	P	P	P	P	P	P	P
or by a nonprofit educational														
corporation.													1 1	

Or take any other action relative thereto.

Article Explanation: The proposed change would make the Town fully compliant with the Dover Amendment.

Article 14

Will the Town will vote to amend the Marshfield Town Code, Division 3: Zoning Bylaw, Chapter 305-5.04, Table of Use Regulations, to permit by right accessory apartments in certain residential and business zoning districts as follows:

Amend 305 Attachment 1 – Table of Use Regulations- Accessory uses by adding the following language:

Use	Residential				Business					Industrial		Overlay		
Accessory Uses	R -1	R -2	R - 3	RB	B -1	B -2	B - 3	B -4	OP	I-1	Α	PMUD	WRPD	BRVO
19. Accessory Apartments	Р	Р	Р	-	-	Р	-	1	1	-	-	-	-	-

Or take any other action relative thereto.

<u>Article Explanation:</u> The proposed change would remove the special permit requirement.

Article 15

Will the Town will vote to amend the Marshfield Town Code, Division 3: Zoning Bylaw, Chapter 305-5.04, Table of Use Regulations, as follows:

Amend Article 305-11.09 Residential Accessory Apartments by replacing existing language with the language in the warrant under Article #15.

Or take any other action relative thereto.

<u>Article Explanation:</u> The proposed change would remove the special permit requirement and yearly recertification requirement for accessory units. Applicants would file the required information with the building department and properties that meet the requirements would not have to go to the Board of Appeals.

Article 16

To see if the Town will vote to amend the Marshfield Town Code, Division 3: Zoning Bylaw, Chapter 305-7.02.B.(2), Community Service Announcements as follows:

Amend Community Service Announcements, by modify the language by adding a second paragraph regarding. Street Banners with the following language:

Street Banners containing community service announcements, not including general advertising signs, may be erected on utility poles in public ways with the approval of the Select Board. Such banners shall not exceed a 30 inches x 48 inches. Banners shall have a minimum clearance of 16 feet over a roadway or 12 feet over a sidewalk. Banners shall not interfere with or obstruct, or otherwise block any roadway signs, lighting, or traffic signals. Attachments shall be made with proper hardware and shall only be attached with non-corrosive metal clamps or brackets. If the town does not own the utility pole upon which the street banner is proposed to be placed, evidence of written permission from the owner of the utility pole must be provided.

Or take any other action relative thereto.

<u>Article Explanation:</u> The proposed change would allow street banners to be placed on street lights and utility poles by way of a permit with the Select Board."



• Section 18 of Chapter 358 of the Acts of 2020 added a new section (Section 3A) to Chapter 40A (State Zoning Act).

(a) An MBTA community shall have a zoning ordinance or by-law that provides for at least 1 district of reasonable size in which multi-family housing is permitted as of right; provided, however, that such multi-family housing shall be without age restrictions and shall be suitable for families with children. For the purposes of this section, a district of reasonable size shall: (i) have a minimum gross density of 15 units per acre, subject to any further limitations imposed by Section 40 of Chapter 131 and Title 5 of the state environmental code established pursuant to Section 13 of Chapter 21A; and (ii) be located not more than 0.5 miles from a commuter rail station, subway station, ferry terminal or bus station, if applicable.

Section (a) Breakdown (Continued)

An MBTA community <u>shall have a zoning ordinance or by-law that provides for at least 1 district</u> of reasonable size <u>in which multi-family housing is permitted as of right</u>;

- 2. Said district.. shall have a minimum gross density of 15 units per acre ;
- 3. Said district shall.. <u>be located not more than 0.5 miles from a commuter rail</u> station, subway station, ferry terminal or bus station, if applicable
- 4. Housing can't have age restrictions
- 5. Housing has to be suitable for families with children

Originally, there is no requirement for any of these units to be affordable or count towards Town's required 10% affordable housing under Chapter 40B. This issue has been changed in the MBTA Guidelines to allow communities to ask for at least 10% of the units to be affordable.

Section (b) Discretionary Grant Funds

- a) Housing Choice grant program gives exclusive access to a grant program open only to Housing Choice Communities. These funds are usually for infrastructure improvements (sidewalks, paths, parks, sewer lines etc.) used to tie in new housing developments to the downtown. Some of these funds have also been used for Master and Housing Production Plans.
- b) The Local Capital Fund was Established in Chapter 194 of the Acts of 2012 (An Act Establishing Expanded Gaming in the Commonwealth), and collect 11 percent of any one-time gaming licensing funding paid to the Massachusetts Gaming Commission by Category 1 or Category 2 licensees. These funds are often used to assisted with creating new housing developments.
- c) The MassWorks Infrastructure Program is a competitive grant program that provides the largest and most flexible source of capital funds to municipalities and other eligible public entities primarily for public infrastructure projects that support and accelerate housing production, spur private development, and create jobs throughout the Commonwealth.

Section (c) Guidelines

Compliance Guidelines for the MBTA Communities. These guidelines (regulations?) add more information and more requirements on communities than the actual language passed by the House and the Senate.

In these guidelines DHCD expects the four types of communities to provide the following percent of multi-family units of the total bouring stock:

the total housing stock: Rapid Transit Communities 25% Bus Service Communities 20% Commuter Rail Communities 15% Adjacent Communities 10%



1.

Commonwealth of Massachusetts DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT Chailed D Baix, Ground + Expel P Mail, Union

DRAFT Compliance Guidelines for Multi-family Districts Under Section 3A of the Zoning Act Overview of Section 3A of the Zoning Act

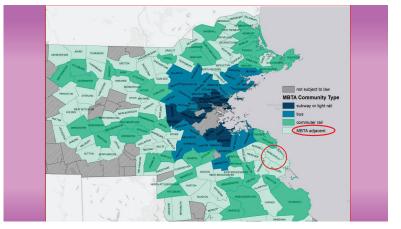
Section 18 of chapter 358 of the Acts of 2020 added a new section 3A to chapter 40A of the General Laws (the Zounig Act) applicable to MBTA communities (referred to herein as "Section 3A"). Subsection (a) of Section 3A provides:

As B2T, community shall from a submitted optimizers at hysizer that provided for all scale information of the second scale and scale optimizers and the second scale and scale

The purpose of Section 3A is to encourage MBTA communities to adopt zoning districts where multi-family zoning is permitted as of right, and that meet other requirements set forth in the statute.

The Department of Howing and Community Development, in consultations with the Music-charent Bay Transportation Automity and the Music-charent Department of Transportation, a required to promatipe rainfalters to determine of an META community is no compared to a prediment provide prediment of the prediment of the material of the prediment of the prediment prediment of the prediment of the prediment of the prediment of the prediment statistic complexities with Section 3.4.

"Adjacent community" means an MBTA community with no transit station within its border or thin 0.5 mile of its border.



Community ‡	Community category	2020 ‡ Housing Units	Minimum multi- family unit capacity*	÷ Mi	nimum d area**	Developable station area***	% of district to be ‡ located in station ‡ area
Mansfield	Commuter Rail	9,282	1,392	50	3	327	40%
Marblehead	Adjacent community	8,965	897	27			0%
Marlborough	Adjacent community	17,547	1,755	50	At 15 ur	nits per acre	Marshfield would n
Marshfield	Adjacent community	11,575	1,158	50	rezone a	at least 77 a	cres could be more in order to provide f
Maynard	Adjacent community	4,741	474	21			arking requirements
Showing 81 to 85 o	of 175 entries			Previou	is 1	16 17 1	18 35 Next
ferived from an extrapolati	on of the required minimum	a land area multiplied by th		ty of 15 dwelling			cases, the minimum unit capacity is capacity from these two methods would

In the fall of 2021 Marshfield Town Meeting approved a number of zoning changes to expand Housing opportunities in the community. These included:

- Created an Affordable Village Overlay that allowed attached multi family housing in the PMUD (3 units per acre);
- Modified and clarified definitions for Mixed Use Development allowing for
- residential above Commercial in PMUD (6 units per acre); • Allowed residential above commercial in the Downtown (10 units per acre);
- Modified the Brant Rock Village Overlay to allow for full three story mixed use buildings (13 units per acre);
- Removed the requirement 3 year waiting period on creating Accessory Apartments in new construction.

In 2022 Marshfield filed comments on the then proposed guidelines during the public comment period. Marshfield also filed the MBTA Community Information Form and held briefing at both Select Board and Planning Board meetings.

In 2023 the Planning Board has submitted a zoning article to change the Accessory Apartment from special permit to by-right .

Interim Compliance – Action Plan

A MBTA community that does not have zoning in place that complies with Section 3A must take active steps towards achieving compliance in order to remain eligible for certain annual funding rounds. The Guidelines allow communities to create and complete an online Action Plan form that cutlines the multipolity's process of adopting compliance zoning. When DVCD approves the Action Plan, then the community will achieve "interim compliance" and will retain eligibility for the funding sources that require compliance with Section 3A.

- To remain eligible for the calendar year 2023 round of MassWorks and Housing Choice grants, as well as the Local Capital Projects
 Fund, an MBTA community must submit an Action Plan no later than January 31, 2023.
- No MBTA community may remain in interim compliance after its district compliance deadline has pas
 A copy of the Action Plan form and access to the online Action Plan form are available below

Submit an Action Plan +

Action Plan Form (PDF) +

Marshfield did not submitted an Action Plan by the January 31, 2023 deadline because the Action Plan submittal wanted potential areas to be rezoned to be identified. Town staff and elected officials wanted to have a public discussion about identifying possible areas to study for rezoning prior to submitting an action plan.

Complying with Section 3A Guidelines

The Guidelines establish timelines for municipalities to adopt compliant zoning districts. MBTA communities that are noncompliant with Section 3A are ineligible for funding from certain funding sources provided by the Commonwealth. There are two forms of compliance, district (or 'full compliance') and interim compliance.

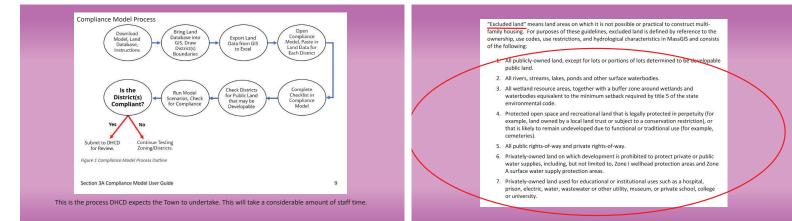
District Compliance

District Compliance is achieved when an MBTA community <u>adopts a multi-family zoning district that meets all the requirements</u> of the compliance guidelines and is certified by DHCD. The deadline to submit a compliance application to DHCD varies by community category as shown in the table below.

	Community Category	Deadline
	Rapid transit community	12/31/2023
	Commuter rail community	12/31/2024
<	Adjacent community	12/31/2024
	Adjacent small town	12/31/2025

District Compliance applications will be available in November 2022. MBTA communities will use an online application and submit the results of the compliance model, which is a Microsoft Excel workbook to estimate multi-family unit capacity and to demonstrate gross density of zoning districts. The Guidelines refer to this tool as the compliance model.

DHCD expects Marshfield to have passed and submitted the zoning changes to DHCD before 12/31/24.



"Sensitive land" means developable land that, due to its soils, slope, hydrology, or other physical characteristics, has significant conservation values that could be impaired, or vulnerabilities that could be exacerbated, by the development of multi-family housing. It also includes locations where multi-family housing would be at increased risk of damage exact by brodding. Sensitive land includes, but is not limited to, wetland buffer zones extending beyond the title 5 setback area; land subject to flooding that is not a wetland resource area; priority habitat for rare or threatened species; DEP-approved wellhead protection areas in which development may be restricted, but is not imbibited [Zone II and Interim wellhead protection seas); and land areas with prime agricultural soils that are in active agricultural use.

"Multi-family housing" means a building with 3 or more residential dwelling units or 2 or more buildings on the same lot with more than 1 residential dwelling unit in each building.

"Multi-family unit capacity" means an estimate of the total number of multi-family housing units that can be developed as of right within a multi-family zoning district, made in accordance with the requirements of section 5.b below.

"Multi-family zoning district" means a zoning district, including a base district or an overlay district, in which multi-family housing is allowed as of right; provided that the district shall be in a fixed location or locations, and shown on a map that is part of the zoning ordinance or by-law. The State guidelines are very prescriptive and provides little flexibility for communities. State requires a minimum of half the district land area must be contiguous. This would be roughly 50 acres for Marshfield.



Figure 3 Map section showing excluded and

• Hydrological features

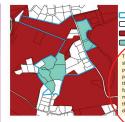
- Protected/restricted open space
- Wellhead Protection Areas (Zone I only)
- Title 5 setbacks and Surface Water Protection Zone A
 Rights of way
- Most public land, except certain types

Sensitive land includes:

- Wellhead Protection Areas (Zone II and Interim Wellhead Protection Areas)
- Special Flood Hazard Areas (A or V flood zones)
 Active Farmland
- Priority Habitats of Rare Species
- Surface Water Protection Zones B & C



The State does allow a community to include land already developed.



Legend District Boundary Lot Boundary Dublic or Institutional Land Detected Open-Gace This district includes significant amounts of public/institutional land and protected open space. Since these areas are not eligible for unit capacity modeling, it may be advisable to modify the district or find a new district location.

Please note: The compliance user guide does say it may be advisable to modify the district or find a new district location



Legend District Boundary Lot Boundary Specificatard Thods Acea Inis district includes significant amounts of Special Hazard Flood Zone. While these areas are eligible for unit capacity modéling, it may be advisable to modify the district or find a new

district location.

Excluded and Sensitive Areas

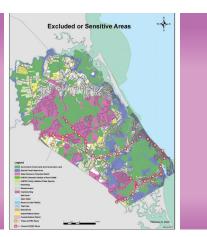
The State would like the Adjacent Communities to locate MBTA Community zones: • within a half mile of a station

- along transit routes
 In village or downtowns
 along commercial zoned areas.

The map shows the GATRA route, we do not have a station within a mile and a half of the Town line.

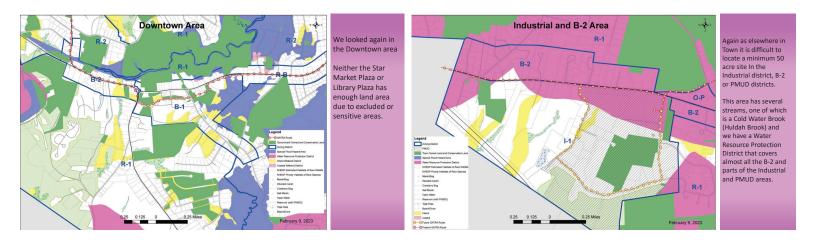
Following the Section 3A Compliance Model User Guide you can see how much of the Town is either Excluded or Sensitive areas.

There were no areas in town that met the minimum 50 Acre contiguous land requirement and a suitable (by avoiding excluded or Sensitive areas) location.



The planning staff used the following process when trying to identify possible locations :

- Follow the existing GATRA Route through the Town,
- Check the village centers.
- Check Commercial and Industrial zoned areas (MAPC recently recommended against using anymore Industrial zoned areas for housing)
- · Avoid excluded lands,
- Try to avoid sensitive areas,
- Try not to overload any one area of Town,
- Try to improve existing land uses if possible (ie: existing land uses like automotive repairs in a water resource protection district)



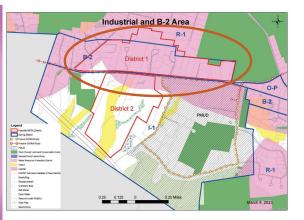
After a second review of the Town, the planning staff has come up with three (less than perfect) potential areas that could meet the MBTA Community Guidelines.

There needs to be discussion with the residents and the various Boards, Commissions and Committees what action the Town should take regarding this State Zoning change and it's guidelines and where the Town should consider locating a MBTA Communities district or districts. District 1 If we took the B-2 zone on the north side of Rte. 139 use the property lines and exclude the

residential subdivision (Elliot Street and Joan Way) we could assemble roughly 84.4 acres. However, almost all of this zone is in the Water Resource Protection District (WRPD) for two Union Street wells and four Furnace Brook wells which is considered a sensitive

area. The majority of the area identified is currently either 1969-71 era multi family housing units (*aproximately* 700 units) or commercial. 3 or the 4 auto repair/service

ousiness are in the WRPD.

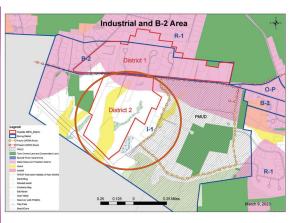


District 2

If we took the center of the Industrial zone on the south side of Rte. 139 using property lines we could assemble roughly 76.9 acres.

The majority of the frontage is in the WRPD (Sensitive area) and the Cold Water Brook (Huldah Brook, an excluded area) would be in the middle of this area.

If developed for housing this would roughly cut in half the remaining land zoned for industrial uses.



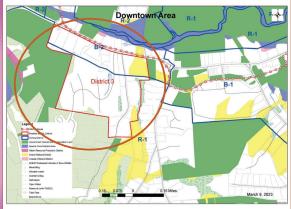
District 3 In the Downtown area we

in the Downtown area we identified 51 acres on the south side of Routes 139 and 3A from Walgreens to Taylor Lumber.

The 51 acres includes some sensitive and excluded lands and includes single family homes along Tea Rock Lane.

Not sure that adding additional left hand turns to the heavily travelled 4 lane section of Routes 3A/139 is a good idea.

This would be adding to an area that already have a concentration of more recent multiple family housing that probably wouldn't be redeveloped.



If the Town decided to continue working on submitting the MBTA Communities Action Plan.

The planning staff would recommend the District 1 site (B-2) as the area to continue working on.