

## MEETING MINUTES

*The mission of the PPI is to create and implement a PPI plan, and to work with the Town, FEMA, and other stakeholders to implement and carry out the activities of the Community Rating System.*

NAME OF PUBLIC BODY: **Plan for Public Information Committee (PPI/CRS)**  
DATE OF MEETING: **Wednesday, September 18th, 2019**  
TIME: **11:00 a.m.**  
PLACE: **Marshfield Town Hall, Hearing Room 1**

**Attendees: Joe Rossi, Greg Guimond, Tim Williams, Jeremy Devaney, Doris Crary, Nanci Porreca, Jim Folkard**

- The meeting was opened at 11:03
- Joe asked for updates on the OSP letters. The updated required letters were as follows
  - Conservation- Done
  - Water department- Done
  - Green Harbor Gold Course- Tim
  - Rod and Gun Club- Tim
  - Audubon- Done
  - Wildlands Trust- Joe
- Joe reiterated the importance of receiving the letters.
- Joe reviewed a punch list he created to get updates on open activities.
- Those activities and their discussions are as follows:
  - 320- Map Information
    - Joe requested from both Greg and Jim that there was a clear process to make M11 requests happen and logging the information
  - 350- Flood Protection Library
    - Joe listed items he needed documented in the library. Greg noted that if Joe brought the items to him, he would get that done.
  - 430- Freeboard
    - Greg received the OK to move forward with the map, and got a price from Kelsey
  - 440- additional map data
    - Joe requested Greg and Nanci to check the link and make sure it works
  - 510- floodplain management planning
    - Joe noted he was working on formalizing the HMP update
- A plan was then put together for the meeting dates leading up to the November 7<sup>th</sup> ISO review
- The meeting was closed at 12:15

*Scheduled Hearings and Appointments will not begin prior to the posted time. New Business, Action Items, and Board Discussions may be taken up at any time after posted start time.*

*Please note that the Board or Committee may act on items in a different order than they appear on this agenda. Also, if it so votes, the Board or Committee may go into executive session during the meeting.*

*Persons interested are advised that, in the event any matter taken up at this meeting remains unfinished at the close of the meeting, it may be put off to a continued session of this meeting without further notice.*