

## RECREATIONAL TRAILS COMMITTEE MEETING MINUTES

MARSHFIELD TOWN HALL

PLANNING BOARD ROOM

The meeting was called to order at 7:11 pm on August 22, 2018.

IN ATTENDANCE: Linda Cincotti, Steve Goodhue, Vicki McPherson, Ned Bangs, Keith Rice, and Brendan Coyne

ABSENT: Roger Whidden

ADVISORS: Bert O'Donnell and Bill Grafton

GUEST: Eric Goodwin

APPROVAL OF MINUTES: The minutes of the RTC 8/1/18 meeting were read and Ned noted that "Liz" is incorrect and should be "Wendy." Also, Jason Zimmer was removed, from the participants list, as he is not a consistent attendee or member. A motion was made by Keith seconded by Vicki to accept the amended minutes. The vote was passed and was unanimous.

### OLD BUSINESS – *Review of subcommittee structure*

A discussion of the proposed subcommittee was discussed, specifically, if it makes more sense for the committee to establish working groups, rather than official subcommittees. It was agreed that there should be a leader of the said working group, to be accountable and to own the projects that the working group undertakes. Ideally, there would need to someone in the working group to take notes and do research so that information can be brought back to the main committee so there can then be an informed decision/vote on what the subcommittee has worked on. Eric stated that he is happy to help on the Long range Planning group and any where else the committee needs him. If the committee decides to go with the working group structure, it must be organized and tracked. After much discussion, it was agreed to call the subcommittees working groups. Vicki made a motion seconded by Keith that we change the name from subcommittee to working groups, and that working groups still maintain all of the formalities as subcommittees.

The vote was passed and was unanimous.

Moreover, Linda recommended we add presentation to all of the working groups as an official responsibility. Ned mentioned that the working groups will evolve and change over time as the RTC committee grows and undertakes projects. It as agreed to start off

with the proposed working groups and as time moves on see if it makes sense to combine or merge aspects of the working groups.

Steve made a motion seconded by Vicki and proposed that the committee use the 4 working groups with presentations as a duty added to each working group. Vote was passed and was unanimous.

### ***Working Group Roster***

Proposals: Brendan has been inspired by the proposal working group and is going to work with Steve, who will be the lead.

Vendor Liaison: Steve would like to be the lead for the vendor liaison working group. Vicki will be the secondary.

Community Relations: Ned would like to be the lead for the community relations working group.

Long Range Planning: Keith and Vicki.

It was agreed that the working group should get together and prioritize projects and bring their research and progress back to the main RTC committee, as that that is the top priority. Goals are to have working groups resent priorities to the main committee, discussion, and a vote of approval by the main RTC committee. Once all of this occurs, then the working group can go to work. The current top priority is to get the CPC proposals done.

Eric and Bill mentioned that they are available to support and help out the working groups. One item they are interested in is building a volunteer base of people who want to become involved and help the RTC on a consistent basis (trail maintenance and RTC projects). Ned also mentioned that High School Seniors have a volunteer day, where they can help paint, rake, dig, etc.

### ***CPC proposal discussion***

Ned mentioned two items to include: 1) engineering study for bridle path/rail trail at end of South River to assess cost and project plan for installation of a walkway/overhead bridge for people to access and 2) stone dust for remainder of bridle path/rail trail. Ned recommended we contact Greg for feedback. Steve then mentioned that the bridge may be too cost prohibitive – Bill mentioned the committee go to Norwell to check out the bike path the town has installed (very good bike path and boardwalk system that goes through farms) Bert mentioned Greg has good information in regard to stone dust costs, and Bert agreed with Steve that installation of a bridge is not feasible if it will be going across Clay Pit roads with the massive trucks that use that right of way.

It was agreed that the surface that needs to be improved is from the CVS bridge to South River, South River to Clay Pit, Clay Pit to Ferry, Ferry to Pinehurst, and Pinehurst to Station. Ned suggested the committee get some quotes. He agreed that the RTC should hold off on bridge because we want to look at south river street for parking; after that then we can have an engineer come in to devise some parking area.

Keith mentioned that we have to make sure we have signage at major junctions because people do not feel comfortable on a trail when they don't know where they are going. Ned mentioned we could ask DPW and safety office as a start for more information.

The committee discussed the possible need for additional kiosks, too. Currently, there are only kiosks where there is parking.

Do we need a kiosk on north part of South River Street? Ferry and then at Station street for kiosks?

There has been significant damage to the bridle path/rail trail because of ATV and dirtbike use because there is no gate and it is not monitored. Keith to reach out to public safety and the DPW to see what their stance is on power bikes on bridle path/rail trail to see if we can use ballasts or install a gate or some sort of deterrent.

Linda mentioned that we need service enhancement, 2 kiosks, parking at South River and at Ferry and at Station Street. Linda asked Brendan and Steve to talk to Greg about prices for engineering work and for the actual resurfacing work. Bert is going to help out as well. One kiosk to be at station and the other kiosk to be at ferry. Bill recommend we talk to Pocachino, the town engineer on guidance on how to proceed with the design and project. Linda is going to work with Selectmen to see who the RTC liaison is, and will defer to Brendan and Steve to see if it is too late to do a proposal this late. Ned made a motion seconded by Keith to allow Steve and Brendan to make proposal for CPC stone dust, parking, and signage. The vote vote passed and was unanimous.

### ***RTC fall walks***

RTC walks have been in the Marshfield Mariner, and Ned has three more planned in September, October, and November (September walk won't be corn hill because scouts are going to work on it and the footbridge is not in good condition). Instead, the September walk will be at the bridle path/rail trail from Ferry Street to South River Street on September 8<sup>th</sup> at 10am. Cindy Castro and Greg will likely be in attendance with Ned. October 7<sup>th</sup> walk is at Webster's wilderness which will have a 12pm start. November 17<sup>th</sup> walk will be at the Hoyt Hall preserve at 10am. Ned reports there is a nice core group of people joining in on the walks and they are very fun and people have been helping out. The walks are designed to have 8 people signup and anyone from RTC

can come to help out. Cindy and Greg have been giving a lot of historical knowledge to walk attendees in addition to pamphlets.

### ***RTC website***

Homework for all RTC members is to log-in to the website and look at the pages and bring back feedback to the committee. Ned requested a few weeks to give members time to bring back recommendations and suggestions the committee can discuss together as to what goes on the website.

Vicki sent mentioned that all of the Jose Carreiro sign changes were done. All changes have been made. Brenner did everything the RTC asked and it is being produced.

### ***Kiosk up at Pratt property***

Keith believes we should get a map for the kiosk at the Pratt property. The committee doesn't know who made the existing the Pratt property map, but there is speculation that it could have been Vicki (Vicki to research if it was her and if there is a digitized copy) A discussion ensued pointing out that one kiosk had not been cemented in. Bill mentioned that the problem with concrete is that it eats through the wood and the wood will rot it over time. Concrete would take wobble out but you lose longevity of the post. The best solution is to use native soil with stone. Committee needs to come up with a formula or provide provide high school folks with materials they need to use to install posts.

Steve budgeted for 10 you are here signs. if we do 5 at Jose Carreiro, we will be over budget, and will only have 5 for Corn Hill and Pratt. Vicki is going to work with Brenner on 5 you are here signs. Ned made a motion, seconded by Steve, that we complete the Jose Carreiro trail with the 5 small you are here sign kiosk supplements. The vote passed and was unanimous. The committee agreed to stay with Brenner for you are here signs.

### ***Partnership with Marshfield Chamber of Commerce***

Linda told Ned to invite the Chamber of Commerce folks to next RTC meeting. Also, if there is a counter on the bridle path/rail trail that estimates usage, can we use that to procure federal funds? Keith to reach out to Mr. Greeland to see if there are any concerns with kiosks. Tom should be made aware of our concerns – the posts have to sit solid, not just dug 4ft down.

Next meeting the committee plans to take a half hour to go over corn hill signage to review and send it back to Brenner with changes. Committee agreed that we have to standardize this process for the sake of time. At the next meeting on September 5<sup>th</sup> the

plan is to talk about website, corn hill signage review, guests from Chamber, and CPC proposal.

NEXT MEETING: 9/5/18 and 9/19/18 at Marshfield Town Hall in the Planning Board Room @ 7 pm. Keith made a motion, seconded by Steve to adjourn. The vote passed and was unanimous.

ADJOURNEMENT: 9:16 pm

Submitted by Brendan Coyne