

RECREATION TRAILS COMMITTEE MEETING MINUTES

MARSHFIELD TOWN HALL – Planning Board room

The meeting was called to order at 7:05pm March 1, 2018

IN ATTENDANCE: Linda Cincotti, Vicki McPherson, Keith Rice, Ned Bangs, Steve Goodhue, Greg Guimond, Bert O'Donnell, Bill Grafton

ABSENT: Roger Whidden

APPROVAL OF MINUTES: The minutes of the RTC meeting of 2-15-18 were discussed and amended. Then they were unanimously approved.

OLD BUSINESS: The committee was prepared to discuss the qualifications of the two graphic design vendors that had submitted proposals for signage on the trail head kiosks. Based on past RTC meeting discussions, some of the main elements that were being considered in evaluating each vendor were: past experience in signage design (trail signage was preferred), the skills necessary to help create a product that would accurately project the RTC's concept of the towns identity, consistency and unity in all trail signage design, as well as the vendors ability to manufacture and produce a top quality finished product. In order compare and contrast each vendor's assets and liabilities, it was decided that each member of the committee would voice his/her listing of the pros and cons of each vendor. Some elements that were brought up and discussed were: the level of quality and craftsmanship that each vendor displayed through examples of their work, the support structure for this project that each vendor had in place, the flexibility and responsiveness of each vendor with regards to the requests of the RTC and, the cost of this project as well as the deliverables rendered. This was a difficult decision since the committee felt that both vendors would produce a quality product. After much discussion, the committee voted 3 to 2 to select Mr. Brenner's company as the graphic design and manufacturing vendor. Vicki McPherson said that she would call both vendors to inform them of the vote. Ned Bangs mentioned that it would be helpful if Mr. Brenner, working with Tom Greland (MHS instructor), could prepare a small prototype of the trail head kiosk and graphic signage that could be shown at the spring town meeting. Keith Rice said he would mention it to Tom and Vicki said she would mention it to Mr. Brenner. Bill Grafton mentioned this prototype could also be used at the Open Space Committee presentation also.

Steve Goodhue updated the committee on his proposal presentation to the CPC. Steve, as well as other RTC members who attended the meeting, felt that the proposal was well received by the CPC. There was a discussion about the RTC putting together a future presentation on the progress of the Kiosk project for the Open Space Committee as well. A member asked about the Kiosk Project presentation for the spring town meeting. Greg Guimond commented that the town meeting was scheduled to start on April 23rd. Steve Goodhue volunteered to make this presentation on behalf of the RTC with the CPC. Keith Rice updated the progress of the kiosk construction being done by Tom Greland and MHS students. Keith said that Tom and his students are ready to start construction of the kiosks. Greg Guimond updated the committee on further progress on extending the Rail Trail in the Webster street

area. The subject of naming a treasurer for RTC projects budgets was brought up. After discussion, the committee voted unanimously to elect Steve Goodhue as Treasurer for the RTC.

Although Roger Whidden was not present, the committee wanted to thank him for writing some wonderful articles for the Marshfield Mariner concerning Marshfield's recreational trail system and the RTC's Kiosk Projects. Also, Ned informed the committee that he and Roger would be doing a trail walk of the John Little with a photographer from the Marshfield Mariner in May. Linda Cincotti asked the committee if everyone had received the email information that she sent out from a person who is interested in joining the RTC. Ned Bangs notified the committee that he had met with another person who was interested in joining the RTC. He was going to look into this further. Therefore the committee tabled, for future discussion, the first applicant's information.

Next meeting: 3-15-18 at Marshfield Town Hall, Planning Board room @ 7PM

Adjournment: 9:05PM

Submitted by Linda Cincotti