

RECREATIONAL TRAILS COMMITTEE MEETING MINUTES OF AUGUST 21, 2019  
MARSHFIELD TOWN HALL, MEETING ROOM 3

**IN ATTENDANCE:** Vicki McPherson, Ned Bangs, Eric Goodwin, Brendan Coyne, Steve Goodhue

**ADVISORS:** Bill Grafton, Bert O'Donnell

**ABSENT:** Keith Rice, Greg Guimond (advisor)

**VISITORS:** Michael Maresco, Town Administrator

Vicki motioned to open the meeting at 7:03pm. Ned 2<sup>nd</sup>. Vote to open unanimous.

Mr. Maresco noted that working group and subcommittee structures are not the preferred way of getting committee work done, and that he does not prefer these structures in the town. He advised that even if there is less than a quorum there should be caution taken, even though open meeting laws wouldn't be broken under that scenario. He also noted that standardized committee business processes would be valuable to post to the RTC website.

Ned reported out on meetings with department heads and plan to message out to ATV users related to Rail Trail/Bridle Path project.

Steve reported out on CPC meeting regarding the RTC Rail Trail grant. CPC noted that since RTC was awarded a \$75k grant that \$75k of the CPC monies voted for the Rail Trail project should be returned to the Town, with a total project budget of roughly \$200k.

Vicki noted that the Open Space Committee voiced their support for the RTC's work and that Open Space will discuss funding expenses associated with purchasing the "Hall Property" for the southern future Rail Trail. Open Space also noted to Vicki that it might be possible for them to fund some of the forthcoming signage and that the RTC should put together a list of needed signage. Open Space also noted that we should coordinate with them about future property needs for trails.

Mr. Maresco noted that formal mailings to abutters should have a delivery confirmation or use a "green card" method. The RTC letter to abutters is not a required notification.

Mr. Maresco noted the safety officer for Marshfield should be the final sign-off on road safety signage & improvements.

Oct. 10, 17, 24 are tentative dates for public comment meetings for the Rail Trail project. Ned will check meeting space availability for those dates.

RTC will hold-off on scheduling any grant applications for the time being.

Eric motioned to disband the Rail Trail/Bridle Path working group. Vicki 2<sup>nd</sup>. It was discussed that Mr. Maresco preferred no working groups. All voted yes. The Rail Trail/Bridle Path working group is disbanded.

Eric motioned to disband all working groups within the RTC. Vicki 2<sup>nd</sup>. No discussion. All voted yes. All RTC working groups are disbanded.

Vicki will talk with Greg about an abutters list for the public meeting. Ned will follow-up with Officer Sullivan about a list of horse owners to reach out to.

Vicki noted Angela, the RTC graphic designer, will likely attend the Sept. RTC meeting.

Steve will make contact with the Town grant writer.

Vicki noted that at the next meeting the RTC will be restructured and that she is planning to leave the RTC in 2020.

Ned noted that any write-up on trail signs should be reviewed by the Historical Commission before publishing and that the Historical Commission should be noted on the signs as a partner.

Ned also suggested that each RTC member should attend another board meeting to benchmark process.

Ned proposed that the RTC offer committee description for potential new members to make them aware of what the committee does and how it operates, as a tool to help the committee recruit new members.

Vicki motioned that we adjourn at 8:50. Brendan 2<sup>nd</sup>. No discussion. All voted yes. Meeting adjourned.