

RECREATION TRAILS COMMITTEE MEETING MINUTES

MARSHFIELD TOWN HALL

PLANNING BOARD ROOM

The meeting was called to order at 7:04 pm on June 20, 2018.

IN ATTENDANCE: Linda Cincotti, Roger Whidden, Steve Goodhue, Vicki McPherson, Ned Bangs, and Brendan Coyne

ABSENT: Keith Rice and Jason Zimmer

ADVISORS: Greg Guimond, Bill Grafton, Bert O'Donnell

GUEST: Eric Goodwin

APPROVAL OF MINUTES: The minutes of the RTC 5/30/18 meeting were amended: strike "Bill" from the sentence "Bill and Steve will produce a spreadsheet for Karen"; clarify that Ned's nature walks are to be scheduled in October/November, not now or currently, and that the Recreation Trails Committee (RTC) will make suggestions for the Chamber of Commerce on how they can help us; change "Brian Landon" to "Brian Lannon"; and in regard to geocaching, Ned clarified that "the RTC committee supported the concept of geocache, but will further discuss support for the project next meeting." With those changes noted, the minutes were read and approved. A motion to approve the amended minutes from the May 30th meeting was made by Ned and seconded by Steve. The vote was unanimous (Brendan abstained because he was absent last meeting).

OLD BUSINESS:

Update: Graphic design meeting with vendor – Steve spoke with Brenner and Tom over the phone in regard to the installation of the wooden structures and signage. A follow up call will need to be made for more information. As noted above, Tom will be installing the structures and kiosks; Brenner will be installing the signage. After each design is approved and finalized, it will take approximately 6 weeks to materialize. Stainless steel screws will be used to attach the signage to prevent rust. A discussion about the possibility of framing the attached signage with wood, instead of using the stainless steel screws, ensued. Greg made the point that we should use the Jose Carreiro and Pratt signs as tests, to see which design the Committee likes better, and then research and investigate from there if the Committee would like to change its approach (i.e., framing model, stainless steel screws, etc.) Steve is going talk to Tom and Greg next week on the possibility of a frame, and get their feedback.

Steve indicated the Committee has paid one Foster Lumber invoice, but there is another invoice outstanding; Steve is going to chase down the invoice and get more information.

Vicki requested that the Commission bring in 5 pictures of kiosks to share with the committee, and brainstorm the best approach.

Jose Carreiro Woodland Signage – The Jose Carreiro Woodland sign was brought in by Bill. The Committee agreed on the following changes:

1. Highway and the parking area to be changed from orange to light grey;
2. "History" in the top box to be changed to "Rules and Regulations";
3. Marshfield, Mass. seal on the top right should be the same size as the RTC/Conservation Commission seal in the top left corner. Also, the seal is to be changed from blue to multi-colored;
4. Shrink "Legend" square and change color of "Legend" from orange to black;
5. "Trail Rules" to be stretched down to make the font bigger;
6. Modify Marsh symbols in "Legend" square from white to blue;
7. Wetlands to be changed from blue to white with blue wetland pattern indicated above (pattern comes from USGA maps);
8. Enlarge circular photos by 33% with a thin black line around them or no observable border. Move trail head photo to bottom of map, not the center of the trail. Move left photo of marsh into the wetlands and move top photo of vernal pool to a spot where it will not cover any trail;
9. "You are Here" signs to be orange and white on map as in "Legend" square (orange and white);
10. The trail experience identifiers are to be all black shapes and moved to the "Legend" square: circle (easy), square (moderate), and diamond (difficult). One difficulty marker per section of trail that the Committee believes meets the criteria;
11. Leave no trace statements at bottom left, add quotes, make it bigger and kill Italics;
12. Add black lines For Two-Mile to indicate that the trails connect;
13. Vertical diamonds, in sync with the trail; remove two off to the side;
14. Stretch the entire Locus Map at the bottom so it is consistent with the trail map and insert the word "Pembroke," "Maryland Street," and Union Street so they may be identified on the map, roads also need to be darker;
15. Change to Locus map, not "Locust";
16. Add "Protect Yourself" next to the tick;
17. Center the green logos in the "Trail Rules" square;
18. Add and center "Be Kind" underneath the green logos in the "Trail Rules" square;
19. Add a black dotted line for Route 3;
20. Add "Be kind" underneath the green logos;
21. Add North and South River Watershed and Boy Scouts logos/seals at the bottom of the map;
22. Move June 2018 date to bottom right underneath "Legend" square;

A motion was made by Steve to approve all of the changes to the proposed signage, seconded by Vicki. Unanimous, and passed.

Update: Open Space Committee funding – The Committee needs to identify the budget for each trail project and analyze what the overages are and how much we need to request from CPC. Steve is almost done with the spreadsheet which will indicate budget, costs, and deficits. The spreadsheet will guide our analysis and decision making.

NEXT MEETING: 7/18/18 at Marshfield Town Hall in the Planning Board Room @ 7 pm.

ADJOURNEMENT: 9:33 pm motion to adjourn made by Ned, seconded by Vicki.

Submitted by Brendan Coyne