

Approved: 10/17/17

MARSHFIELD PUBLIC SCHOOLS  
MARSHFIELD SCHOOL COMMITTEE MEETING  
Seth Ventress Auditorium  
September 12, 2017  
7:00 p.m.

Mr. Costello called meeting to order at 7:00 p.m.

**I. ROLL CALL**

Mrs. Boyd	Yes
Mrs. Campbell	Yes
Mr. Greer	Yes
Mr. Costello	Yes
Mrs. Church	Yes

Also present was Asst. Supt. Dr. Ellen Martin, Asst. Supt. Dr. Susan Dupuis Special Education / Pupil Personnel, and Asst. Supt. Business & Finance, Mr. Thomas Miller.

PeaceBuilders Pledge was recited by all.

Mr. Costello noted under the Open Meeting Law, he was informing the public of this meeting being videotaped by Marshfield Community Television. If anyone in the audience is taping the meeting, either audio or video, please inform us of such at this time.

**SPOTLIGHT ON EXCELLENCE**

The six week Extended School Year Program was presented by Julia Baggia for students at risk for regression. Program is PK through POST Program and includes tutorial, social skills, speech, OT, academics within a structured day. Enrollment consisted of PK-5 – 46 students; Grades 6-8 – 13 students; Grades 9-12 – 4 students; POST Program – 8 students. Curriculum revolved around a weekly theme.

The ELL Jump Start Program was presented by Ali Smith, Meagan Molander and Mary Bradshaw. Title 3 funds supported this program. We currently have 42 ELL students within our district. Five new ELL students attended this program who are now attending FBMS and MHS. Mary Bradshaw has applied to DESE to present a spring SEI course for the Marshfield School District.

Principal Scollins noted how fortunate we are to have these summer programs and thanked our custodians for working around the summer programs while getting our school buildings in tip top shape for the new school year.

**II. INFORMATIONAL**

Asst. Supt. Martin updated the Committee on the following:

- All seven schools had a smooth transition into the 2017-2018 school year.
- Our new service dog, Nala, greeted MHS students as they began their new school year
- Working on Title I, Title 2A and Title 4 grants – Title I will help fund homeless transportation; funding elementary TLA through Title I and 2A
- Police Resource Officers all attended our opening day

Asst. Supt. Thomas Miller updated the Committee on the following:

- Brian Adams will be resigning as Facilities Manager on September 29<sup>th</sup>. Brian has been with the Town of Marshfield for seven years, this is a huge loss. We have reached out to the Board of Selectmen to find a replacement.

Student Representative Report: Three new student reps: Zack Ettridge, Grace Dixon, and Kate Healy reported on the following:

- MHS Open House – September 6
- MHS Student Council fundraising to assist victims of Hurricane Harvey
- Youth & Government Meeting: September 13, 2017
- Marshfield Student Broadcasting beginning new year
- DECA opening RAMS Den
- FBMS Wonder Day – September 15
- FBMS Open House – September 13
- Martinson Outdoor Classroom – hands-on learning
- Elementary Curriculum Night – September 19
- EWS Running Club

### **III. PUBLIC PARTICIPATION**

Mr. Chris Galvin, MEA President, noted the energetic and smooth start to this school year. The Spotlight on Excellence highlights are great summer programs. Mary Bradshaw is an invaluable resource for Marshfield Public Schools.

Thanks to the Marshfield Key Club for assisting with 2,069 flags for those in our town who have died of a drug overdose.

### **IV. MINUTES**

MOTION: Mrs. Church moved to approve the minutes of July 11, 2017 as written. Mr. Greer second. VOTE: 5-0-0.

MOTION: Mr. Greer moved to approve the executive session minutes of July 11, 2017 as amended, not to be released. Mrs. Campbell second. VOTE: 5-0-0.

ROLL CALL:

Mrs. Campbell	Yes	Mrs. Boyd	Yes
Mrs. Church	Yes	Mr. Greer	Yes
Mr. Costello	Yes		

MOTION: Mr. Greer moved to approve the minutes of August 15, 2017 as written. Mrs. Church second. VOTE: 4-0-1. (Boyd abstain)

MOTION: Mrs. Church moved to approve the executive session minutes of August 15, 2017 as written. Mr. Greer second. VOTE: 4-0-1. (Boyd abstain)

ROLL CALL:

Mrs. Campbell	Yes	Mrs. Boyd	Abstain
Mrs. Church	Yes	Mr. Greer	Yes
Mr. Costello	Yes		

**V. OLD BUSINESS**

District Strategic Plan: Dr. Dupuis noted District Strategic Plan was presented to Committee in June. Plan was discussed at Leadership Retreat in August. The content was not changed but format was changed. The Leadership Team paired objectives, key actions and outcomes to clearly delineate each. Leadership Team created SMART Goals so the document will guide our Leadership and staff through the next five years as a school district.

Mrs. Boyd asked about a check-in process. Dr. Dupuis noted the Superintendent is evaluated through outcomes and key actions. This year, our teachers and students will define 'social emotional'

MOTION: Mr. Greer moved to approve the five-year District Strategic Plan as presented. Mrs. Campbell second. VOTE: 5-0-0

**VI. NEW BUSINESS**

Elementary School Improvement Plans: The five Elementary School Improvement Plans were before the School Committee for a first read, to be voted on September 26. These plans were done prior to the new five-year District Strategic Plan, but will most likely align with the five pillars of the five-year District Strategic Plan. The School Improvement Plans will return for a second read on September 26.

Liaison to Marshfield Drug Task Force: The Board of Selectmen are requesting a liaison from the Marshfield School Committee. There are currently 12 members on the Drug Task Force.

MOTION: Mr. Greer moved to nominate Mr. Costello as the liaison for the Marshfield Drug Task Force. Mrs. Boyd second. VOTE: 4-0-1. (Costello abstain)

Wall of Honor: As the Police Subcommittee, Mr. Greer and Mr. Costello worked on this draft policy with Supt. Granatino. This new policy is to recognize individuals and foster pride in our system through the recognition of individual achievement of former students, teachers, coaches/advisors, administrators, school committee members and friends of the Marshfield Public Schools. This policy is separate from the current 'Naming of Buildings and Rooms' policy.

This policy will return on September 26 for a second read.

FY'17 Budget Close Out: Mr. Miller gave the Committee an Executive Summary – no funds will be rolled over into free cash. This was our lowest dollar value for legal services in the past several years. We attained a savings through open positions and attrition. Special Education transportation continues to rise. Athletics is approximately \$50,000 over budget, primarily due to transportation. Homeless transportation was \$14,000 over budget. We do cost share with other communities; reimbursement is 6%. Title I Grant did assist in homeless transportation.

FY'19 Budget Timeline: Mr. Miller spoke to Capital Budget (Mr. Greer and Ms. Boyd). Currently working toward October 16<sup>th</sup> Town Meeting with Board of Selectmen and town Financial Team. A Budget Subcommittee Meeting will be scheduled with Ms. Campbell and Ms. Church.

December 19<sup>th</sup> meeting PK-12 Leadership will include the Budget Subcommittee. We are moving forward in preparation for Annual Town Meeting on April 23.

**VII. ADJOURNMENT**

MOTION: Mrs. Campbell moved to adjourn meeting at 8:15 p.m. Mrs. Church second. VOTE: 5-0-0.

ROLL CALL:

Mrs. Boyd	Yes	Mrs. Church	Yes
Mrs. Campbell	Yes	Mr. Greer	Yes
Mr. Costello	Yes		

Meeting adjourned at 8:15 p.m.  
Respectfully submitted,  
Ruthann Despier, School Committee Secretary