

MINUTES – SELECT BOARD MEETING

Monday, October 23, 2023

Select Board Chamber, Town Hall

Participants: James J. Kilcoyne, Chair; Lynne E. Fidler; Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Kilcoyne moved, seconded by Ms. Fidler, to open the meeting at 6:31p.m. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne announced that the meeting is being recorded by Marshfield Community Media. Mr. Kilcoyne invited all in attendance to stand for the Pledge of Allegiance.

Chairman’s Comments – Mr. Kilcoyne discussed the modified formatting of Town Meeting that was used during the October 16, 2023 Special Town Meeting. Mr. Kilcoyne gave some details regarding Town Meeting participation having been on the decline over recent years. Additionally, Mr. Kilcoyne shared that Marshfield citizens have expressed dislike for how long past Town Meetings have run for and how much debate ensues during the meetings, making it challenging for people with families to want to participate. Mr. Kilcoyne stated that he believes debate is critical but number of participation and votes are important. Mr. Kilcoyne reflected on research he conducted stating that using consent agendas at Town Meetings is not a new municipal approach and that approximately 78% of Towns in Massachusetts use the consent agenda format. Mr. Kilcoyne stated that the formatting of Town Meetings will be refined before the spring Annual Town Meeting.

Mr. Kilcoyne gave some details regarding the breakdown of ambulance supply expenses as it relates to questions had been asked at the October 16, 2023 Special Town Meeting. Mr. Kilcoyne expanded that by stating that there are finer details within the costs and that the revenue made by the ambulances does not cover the cost to run the ambulances.

Prior to concluding the Chairman’s comments, Mr. Kilcoyne asked Mr. Maresco if he can invite Shaun Strobel, Town Treasurer Collector, to the next Select Board meeting. Mr. Maresco stated that Mr. Strobel will be added to the upcoming Select Board agenda.

Town Administrator Report – Michael Maresco provided the Board with an oral brief as follows:

- Weekly call into WATD to discuss meeting agenda and other timely issues
- Participated in beach nourishment meeting on joint project with the Town of Duxbury
- Participated in the DPW Building Committee meeting to approve a few change orders for the project
- Meeting with the Town Clerk Narice Casper and Human Resources Director Danielle Kerrigan to review some improvements the Town Clerk needs for their office space
- Participated in the pre-dredge meeting with AGM, Harbormaster DiMeo, and FOTH to review dredge plans at the Harbor
- Meeting with Facilities Director Fred Russell regarding ongoing projects for Schools and Town:
 - Billboard at High School
 - Pre K School Completion
 - HVAC Inspections
 - Dog Park
 - Roll out of new programs for Schools and Town
- Participated in pre-Police Union negotiations with Chief Tavares and Labor Counsel
- Participated in and delivered remarks at Marshfield Airport ribbon cutting regarding electric charging stations for electric planes
- Participated and spoke at Senior Center anniversary luncheon with Chair Kilcoyne
- Participated in Conservation Unit 102 Fundamentals of Wetlands class
- Attended the JPH Annual Dinner
- Met with Facilities Director and contractor for status report of installation of steel beam under Select Board chamber
- Participated in Special Town Meeting

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- Participated in feasibility study regarding the Jetty project with Harbormaster DiMeo and the Army Corps.
- Participated in Select Board staff meeting to review meeting agenda and upcoming projects with deadlines
- Presented the trophy at the Blue and Red Golf Tournament to the Fire Department
- Participated in meeting with Select Board member Lynne Fidler with Harbormaster DiMeo to review projects at the Town Pier
 - Dredge
 - Ice machine
 - Ramp repair
 - Safety enhancements
 - Moorings
 - Improvements to Ridge Road
 - Improvements at Damon's Point
- Participated in conference call regarding Marshfield's Tea Party event for the 250th anniversary of the Boston Tea Party
- Participated in the monthly Department Head meeting
- Participated in Union prep meeting for DPW negotiations with Thomas Reynolds, Labor Counsel, Human Resources, and CLA
- Meeting with Town resident on some local issues and potential development
- Meeting with Facilities Director, Building Commissioner Andrew Stewart, and contractor to review Town Hall offices
- Worked on DPW grievance issue settlement with Tom Reynolds, Human Resources Director, and Labor Counsel.

Board Discussion – Mr. Kilcoyne stated that the Board Discussion of 'discussion and vote of SB policy regarding proposed CRS floodplain changes' will be moved to an upcoming Select Board meeting in order for vice president of the Program for Public Information Committee (PPI/CRS) to join to give more information.

Appointment to Marshfield Housing Authority – Mr. Kilcoyne gave some details regarding the need to give a 14 day public notice regarding the joint meeting with the Marshfield Housing Authority to discuss and vote appointing John Daley as MHA Commissioner to fill a vacancy created by the resignation of Commissioner Cantwell. Mr. Kilcoyne gave a date certain for November 6, 2023.

Facilities Update – Facilities Director Fred Russell appeared before the Board to give an update regarding the Facilities Department. Mr. Russell updated the Board on a developing Citizens Service Request program, which would allow residents to submit online requests of improvements needed around Town. Mr. Russell gave an example of a resident being able to report an obscured stop light, the request would then be reviewed and distributed to the appropriate department for resolution. Mr. Russell gave some updates on Town projects. Mr. Kilcoyne stated that Mr. Russell's update was informative and good for citizens to be informed. Additionally, Mr. Kilcoyne stated that he would like Mr. Russell to give reoccurring updates at Select Board meetings. Ms. Fidler stated that she did realize the day to day facilities operations were so extensive and commended Mr. Russell. Ms. Fidler asked Mr. Russell if he has a methodical way to itemize inspections needed or is it mental/experience based. Mr. Russell responded that on call contracts are helpful for scheduling and reliability. Mr. Darcy asked Mr. Russell who will be the gatekeeper for the reporting program and Mr. Russell answered that it will be himself. Mr. Maresco commended Mr. Russell for his efforts.

Permission to Place Veteran Memorial Signs – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request of Veteran's Services to place memorial signs for the following veterans at specific identified locations:

- PFC Edward T. Egan, Jr., USMC on the corner of Plymouth Street and Ocean Street
- CPL Alfred Lopes, Jr., US Army on the corner of Forest Street and Main Street (3A)

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- PVT Marc A. Ericson, US Army on the corner of Forest Street and Pine Street
- SP4 William A. Coggeshall, US Army on the corner of Ferry Street and Main Street (3A)

The above memorial signs will be placed on already existing street signs at the designated locations and have been reviewed by the Department of Public Works. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Hold Field Trip at Brant Rock Beach – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request from the Braintree Public Schools to hold a field trip at Brant Rock Beach on Wednesday, May 29, 2024 (with a rain date of June 12, 2024) for 71 fourth grade students from 9:45am until 1:00pm with the use of the public restrooms, pending sign off from the Marshfield Police Department and the Beach Commission. There will be a fee for using the public restrooms. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Hold Fundraiser – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request of The Original Brant Rock Village Association to hold a Buy-A-Brick Fundraiser for the island in Brant Rock. The approval of the Buy-A-Brick Fundraiser does not create a property right, therefore it is permissible and revocable in the future by the Town. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Waive Permit Fees – Mr. Kilcoyne moved, seconded by Ms. Fidler, to waive all permit fees for the following projects:

- Shed replacement at 23 Clay Pit Road, Transfer Station for the DPW
- Office renovations at 60 South River Street, HQ for the Fire Department
- Renovations at Town Clerk and IT offices at Town Hall

The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Application for Temporary All Alcohol License – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Temporary All Alcohol Liquor License for Maureen Smith of the North River Arts Society for an Opening Reception for the Holiday Art Sale on November 3, 2023 from 6:00-8:00pm, pending sign off from the Marshfield Police Department and a copy of their liquor liability insurance. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Application for Temporary Entertainment License – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve a Temporary/One Day Entertainment License for Nannette Parziale, Event Chair of The Original Brant Rock Village Association, for the 2nd Annual Kickoff to Summer Cookout on Saturday, June 29, 2024 from 12:00pm until 3:00pm at Union Chapel lawn (with a rain date of Sunday, June 30, 2024) for the following types of entertainment; amplification system, recorded music/DJ, playing games, face painting, bounce house, and vendor tables. No tent has been requested. Food will be served at the event, pending sign off by the Marshfield Police Department, Board of Health, and the Marshfield Fire Department. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Accept Donation – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve on behalf of the Veteran's Services Department the following five (5) donations:

- \$250.00 from Mr. & Mrs. Arthur Leon in memory of Jake Bonney
- \$50.00 from Jack and Peg Cantwell in memory of Jake Bonney
- \$100.00 from Mr. & Mrs. Andrew Finnie in memory of Jake Bonney
- \$500.00 from Mr. & Mrs. Edward Timlin
- \$20.00 from Ms. Dorothy Cabozzi in memory of Jake Bonney

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The donations will be used to provide assistance for health and welfare, morale and/or the financial need of our veterans and their dependents. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Acceptance of Donation – Mr. Kilcoyne moved, seconded by Ms. Fidler, to accept a donation in the amount of \$170.14 of flowers and pumpkins for Town Hall entrance from Michael and Kathleen Maresco. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Utilize Town Green – Mr. Kilcoyne made note that there was a Scrivener's error on the posted meeting agenda regarding the date of the requested event; the agenda posted the date as October 26, 2023, the actual date is November 26, 2023. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request of Regina Porter to park a trolley on the Town Green on the Moraine Street side on November 26, 2023 from 1:00pm to 4:00pm to collect tea bags for the 250th Boston Tea Party Anniversary and Reenactment. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Acceptance of Minutes – Mr. Kilcoyne moved, seconded by Ms. Fidler, approve the meeting minutes from the October 10, 2023 meeting. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

At 7:22pm, Mr. Kilcoyne moved, seconded by Ms. Fidler, to go into Executive Session to discuss strategy with respect to collective bargaining that if conducted in open session may have a detrimental effect on the bargaining position of the town and to discuss strategy with respect to litigation that if conducted in open session may have a detrimental effect on the litigating position of the town not to return to open session. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Respectfully submitted,

Jenna Gillis

The following documents and exhibits were presented at the meeting: Citizens Service Request program mockup; letter from Veterans' Services Department requesting permission to place memorial signs; letter from Braintree Public Schools requesting permission to hold field trip at Brant Rock Beach; letter from The Original Brant Rock Village Association requesting permission to hold fundraiser; letter from the Building Department requesting permission to waive building permit fees; Temporary All Alcohol liquor license application from North River Arts Society; Temporary Entertainment license application from The Original Brant Rock Village Association; letter from Veterans' Services Department requesting permission to accept donations; letter from Mr. and Mrs. Maresco requesting permission to donate pumpkins and flowers; and letter from Regina Porter requesting permission to utilize Town Green