

MINUTES – SELECT BOARD MEETING

Monday, January 22, 2024

Select Board Chamber, Town Hall

Participants: James J. Kilcoyne, Chair; Lynne E. Fidler; Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Kilcoyne moved, seconded by Ms. Fidler, to open the meeting at 6:31p.m. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne announced that the meeting is being recorded by Marshfield Community Media. Mr. Kilcoyne invited all in attendance to stand for the Pledge of Allegiance.

Mr. Kilcoyne announced that the Select Board would not be going into Executive Session.

Town Administrator Report – Michael Maresco provided the Board with an oral brief as follows:

- Participated in storm preparation meetings at the Emergency Operations Center (EOC) with Lt. Shaw, DPW, Police, and Fire. Plans were established to make Town buildings available for residents to be warm and charge their devices in the event they lost power.
- Attended the Plymouth County ARPA meeting regarding program updates.
- Chaired meeting with Ocean Bluff Preservation Group, Town Engineer Rod Procaccino, and Ken Ryan to discuss the Ocean Bluff revetment project and potential phasing of the \$32 million dollar project.
- Participated in the filming of an informational piece by Robert Goydas, of Marshfield Community Media, regarding the Marshfield Duxbury Beach Nourishment project.
- Met with two Marshfield Girl Scout Troops regarding their Democracy Badge, facilitated a tour of the Town Hall, and explained the role of the Select Board and Town Administrator.
- Met with IT Director Detective Goodwin to review open Government module and other options for the Town, as we are upgrading our IT systems during the MUNIS Conversion.
- Participated in a meeting with Facilities Director Fred Russell, Assistant Facilities Director Tony Bullock, and Board of Health Director Gary Russell regarding the barn at 214 Moraine Street and options for septic systems; if a housing unit was to go into the barn (Garretson) and into the farmhouse off Webster Street.
- Met with Human Resources Director Danielle Kerrigan to review a number of personnel-related issues and to review requested upgrades by some employees.
- Participated in a Community Preservation Committee meeting regarding a number of Town related projects that have requested funding through the Community Preservation Fund, such as the Revolutionary War Memorial, Garretson Barn Roof, Daniel Webster House Chimney project, and GAR property upgrades and repairs.
- Participated in the MIIA Safety Meeting with Department Heads from the DPW, Police, Fire, Schools, HR, and Facilities to identify safety issues and options to prevent in the future, along with additional training offered by MIIA.
- Participated in a conference call with South Shore Regional Vocational High School Superintendent Tom Hickey regarding the timetable for the release of the cost for the new high school building, potential MSBA funding, and additional informational meetings in Marshfield.
- Met with Facilities Director and Assistant Facilities Director to review ongoing maintenance issues and construction projects; including the modernization of Town Hall, bathroom upgrades, Fire Department locker rooms updates, and maintenance to the exterior of Library Plaza.
- Chaired the monthly Department Head meeting

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- Participated in meeting with Joe Coletti, Business Manager for Recycle Works regarding the disposal of food waste.
- Attended meeting with Chief Tavares, Captain McDonough, and Treasurer Collector Shaun Strobel to review grants that need to be incorporated into the Police budget.
- Met with Marshfield Chamber of Commerce Executive Director Lara Brait and Chamber of Commerce President Jeremy Devaney regarding ocean study project with Northeastern University.
- Attended and Participated in the Massachusetts Municipal Association Annual Meeting and Trade Show in Boston from January 19th – January 20th

Pole Hearing – Mr. Kilcoyne read the Public Hearing Notice into the record. Mr. Maresco provided some details regarding the Town Engineer Rod Procaccino's assessment that the proposed location of Eversource's planned work to put underground electric from the Sub-Station off Arlieta St., and within Webster Ave. and Marshall Ave. is over Town water mains. Mr. Procaccino recommended that Eversource revises and resubmits their plan. Faye Sweatman, from Eversource, appeared via Zoom before the Board. Ms. Sweatman stated that Eversource will redesign and resubmit their plans. Mr. Kilcoyne asked Mr. Maresco if the DPW signed off on the Petition for Underground Cable and Conduit Locations and Mr. Maresco stated they did sign off. Mr. Kilcoyne moved, seconded by Ms. Fidler, to table to a date not certain the petition request of NSTAR Electric Company, dated October 10, 2023, d/b/a Eversource Energy with work order #12014004 permission to locate underground cables, conduits, manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways: Arleita Street, Webster Avenue, Marshall Avenue and Dyke Road for installation of 2,190 feet +/- of 4-6 inch conduit, 90 feet +/- of 2-6 inch conduit and 7 (seven) pull boxes, said underground cables, conduits, and manholes to be installed substantially in accordance with the plan filed herewith marked Plan No. 12014004, dated October 6, 2023. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Salt Marshfield Restaurant Group LLC Application for Change of DBA – Bryan Schwanke, of Salt Marsh Restaurant Group LLC, appeared before the Board. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request of Salt Marsh Restaurant Group, LLC located at 1899 Ocean Street, Building A & B, to change their d/b/a from Station 8 to Ocean House Coastal Grille, Thomas Holloway, LLC/LLP Manager, owners Bryan Schwanke and Thomas Holloway. Building Commissioner approved the d/b/a on January 10, 2024. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Mr. Kilcoyne moved, seconded by Ms. Fidler, to take a five-minute recess to return at 6:51pm. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Authorized Plymouth County ARPA Portal Reporter/Preparer – Mr. Kilcoyne and Mr. Maresco gave some details regarding the need for Treasurer Shaun Strobel to be approved as the Town of Marshfield's Authorized Reporter/Preparer to initiate applications in the Plymouth County ARPA portal. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve Shaun Strobel as the Town of Marshfield's Authorized Reporter/Preparer to initiate applications in the Plymouth County ARPA portal. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Acceptance of Donation – Ms. Fidler thanked the Marshfield Chamber of Commerce for their donation. Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve on behalf of the Harbormaster a \$500.00 donation from the Marshfield Chamber of Commerce for the Harbor Park Gift Account. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Hold Best Buddies Challenge – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the request to hold 25th Annual Best Buddies Challenge that will take place on

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Saturday, June 1, 2024. Best Buddies is a nonprofit 501 (c)(3) organization dedicated to establishing a global volunteer movement that creates opportunities for one-to-one friendships, integrated employment and leadership development for people with intellectual and developmental disabilities. The Best Buddies Challenge will be traveling through the following streets in Marshfield; Summer Street, Church Street, Ferry Street, Route 3A/Main Street, 3A/Route 139 (Ocean Street), Route 3A/Moraine Street, and Acorn Street; pending sign off from the Marshfield Police Department and Marshfield Fire Department. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Acceptance of Minutes – Mr. Kilcoyne moved, seconded by Ms. Fidler, to approve the minutes from the January 8, 2024 meeting. The vote was 3:0. Roll Call Vote called by Town Administrator: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Fiscal Year 2025 Budget Presentation – Town Administrator Michael A. Maresco and Town Treasurer Collector Shaun Strobel appeared before the Board to present the Fiscal Year 2025 Budget Presentation. The presentation contained the following topics:

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| • Budgetary Achievements Overview | • Public Safety |
| • Revenues Explanation | • Education |
| • Revenues | • Public Works |
| • Expense Explanation | • Health and Human Services |
| • Expenses | • Cultural Services |
| • Fixed Cost Summary | • Utilities |
| • Debt Management | • Revenue |
| • General Government | • Expense |

The Board thanked Mr. Maresco and Mr. Strobel for their efforts, as well as, thanked the finance team for their work. The Board mutually stated that they will prepare any questions and comments regarding the budget and presentation for the upcoming Select Board with the Advisory Board. Mr. Maresco summarized the challenges of the software conversion and the Fiscal 2023 close out. Mr. Strobel stated that he feels confident in his estimate of FY23 Free Cash being certified by end of January 2024 and will return to the Board for an update when the close out occurs.

At 7:41pm, Mr. Kilcoyne moved, seconded by Ms. Fidler, to adjourn the meeting. There was no executive session held.

Respectfully submitted,

Jenna Gillis

The following documents and exhibits were presented at the meeting: Petition from NSTAR Electric Company dba Eversource for WO # 12014004; ABCC Application for Change of DBA from Salt Marsh Restaurant Group LLC; Letter from Harbormaster DiMeo Requesting Permission to Accept Donation; Request for Permission to Hold Annual Best Buddies Challenge event; Fiscal Year 2025 Budget Presentation PowerPoint