

SELECT BOARD MEETING
Monday, January 8, 2024
Select Board Chamber, Town Hall

Participants: James J. Kilcoyne; Lynne E. Fidler (remote); Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Kilcoyne moved, seconded by Ms. Fidler, to open the meeting at 6:30 p.m. The vote was unanimous. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye. Mr. Kilcoyne announced that the meeting is being recorded by Marshfield Community Media. Mr. Kilcoyne welcomed the members of Girl Scout troop #77471 and Brownie troop #77485 to the meeting and asked them to lead the Pledge of Allegiance.

Chairman's Comments – James Kilcoyne said that he is proposing an improvement to the review and approval process for policy changes by the Select Board that would involve proposed changes being presented to the Board at a meeting and then voted on at the following meeting. Mr. Kilcoyne said that this new process will provide improved public visibility of proposed changes while giving Select Board members time to review any proposed changes before voting on them. Mr. Kilcoyne announced that there will be no executive session at this meeting.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- Participated in financial meeting regarding closing out of the FY23 budget and free cash certification with our Financial Team, Shaun Strobel our Treasurer Collector and our consultants from CLA
- Participated in the reclassification meetings with various union members who have requested reclassification under their Supervisory and Clerical union contracts with Danielle Kerrigan
- Participated in pre-construction meeting regarding the Marshfield and Duxbury Beach Nourishment Project with Leslie Fields from the Woods Hole Group, Rod Procaccino and Greg Guimond and representatives from Duxbury to review scope of work, construction considerations (access, staging, site safety, source material and construction methodology), schedule, traffic and prevailing wages
- Attended and participated in the After-Action Meeting for the December 18 storm with EOC Director Shaw, Fire, Police and DPW. We have asked Verizon to be more helpful for our next storm.
- Participated in Shelter Practice update regarding the work they are doing to get support and financial assistance for communities that have non-citizen families
- Participated in a clinic close-out meeting with retired Fire Chief Bill Hocking and Detective Todd Goodwin to review all outstanding invoices, revenue sources and money owed to the Town of Marshfield from FEMA or other federal/state sources
- Lunch meeting with Select Board member Steve Darcy to review a number of local issues, update on the Dog Park and budgetary issues
- Met with Fred Russell, Facilities Director, to review ongoing maintenance issues including an update on Town Hall project, Garretson Barn, and Fire Department bathroom/locker room project at the headquarters
- Met with Cindy Castro from the Historical Commission to discuss Garretson barn and farmhouse maintenance upgrades and potential conversion to affordable housing units
- Met with Ned Bangs regarding the Summer Concert Series that he is putting together for this Summer. There will be four concerts: July 14, 21, 28 and August 4 all at 6PM. The concerts will take place at Town Hall, Boys and Girls Club and Harbor Park.
- Met with Greg Guimond regarding the Winslow House, open space and nitrogen loading
- Met with Tom Hickey, Director/Superintendent of the SSRTVHS for an update on their schedule regarding the proposed new school. January 25, 2024, preliminary design option, preliminary design estimated costs, projected potential estimated costs for Marshfield, estimated enrollment numbers for FY25/26. Marshfield becomes an official voting member of the SSRTVHS on July 1, 2024. Tom Hickey will be meeting later in the winter with the Advisory Board and Capital Budget Committee.
- Working with Treasurer/Collector Shaun Strobel on the FY25 Budget. Mr. Maresco said that his goal is to present the FY25 budget on January 22, 2024 with his State of the Town address, and then present the Budget a second time for the Advisory Board on January 29, 2024. Select Board will vote on the budget and turn it over to the Advisory Board for their review as required under the Charter by the last Monday in January.

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- Participated in a meeting with the Ocean Bluff Organization and DPW engineers Rod Procaccino and Ken Ryan regarding their proposed project for the replacement and/or installation of additional revetments along the area after Foster Avenue
- Participated in a ZOOM meeting with Shelly Goehir of the Massachusetts Housing Partnership, Lynne Fidler and Fred Monaco to discuss grant for training on the Marshfield Housing Trust which was adopted by Town Meeting in 2023. What are the best practices? How do we maximize our ability to create affordable housing?
- Participated in a number of storm prep meetings at the EOC organized by Lt. Shaw regarding the winter storm on Thursday, Friday, Saturday and Sunday. DPW did a great job of keeping our streets clean, salted and plowed where needed.
- Participated in an ARPA briefing by Treasurer O’Brien with Shaun Strobel our Treasurer/Collector to review the final year of the program. All funds must be awarded by December 31, 2024 and all funds must be expended by December 31, 2026 with three reporting requirements of 3/1/24, 6/3/24 and 8/30/24. The Select Board needs to vote Shaun Strobel as the authorized Treasurer for Marshfield at their next meeting
- Taped interview with Robert Goydas of MCM regarding some FY25 budget questions
- Met with Rod Procaccino regarding the two funded ARPA projects for water and sewer projects. The Surf Avenue project is complete except for the final paving and the Plymouth Avenue pump station replacement project will be underway late winter
- Participated in a meeting with local Girls Scout regarding their Democracy Badge

Extension of Closing Date for Annual Town Meeting Warrant – James Kilcoyne read the revised public notice into the record. James Kilcoyne moved, seconded by Stephen Darcy, to extend the closing date of the Annual Town Meeting warrant to February 1, 2024 at 4:00 p.m. (9 days later than the normal closing date) after the fact, due to an error in the posting of the warrant notice in 10 public locations. The vote was unanimous. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Opening and Closing of Special Town Meeting Warrant – James Kilcoyne read the public notice regarding the opening and closing of the warrant for the April 22, 2024 Special Town Meeting. James Kilcoyne moved, seconded by Stephen Darcy, to open the warrant for the Special Town Meeting on Monday, February 12, 2024 and close it on Friday February 23, 2024 at 12:30 p.m. The vote was unanimous. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

PPI/CRS Plan – James Kilcoyne announced that the PPI Committee has requested that this item be tabled to a future meeting and said that the committee will be submitting a revised version of the plan for the Select Board to review prior to a vote. James Kilcoyne moved, seconded by Stephen Darcy, to table this item to a future meeting. The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Dog Park Maintenance Agreement – Michael Maresco gave some details on the reason for this agreement. James Kilcoyne read through the list of maintenance and repair responsibilities as follows:

Snow Plowing Parking Lot	DPW
Trash Barrels emptying on public side	DPW
Fencing & Fence Gates	Town
Electrical panel	Town
Camera Maintenance & Repairs	Town
Winterizing Water Services	Town
Post Winter Reactivating Water Services	Town
Snow shoveling access walkways and fence pens	Friends
Annual Mulch Addition/Spreading	Friends
Permanent Signs	Friends
Advertising Signs	Friends
Tables & Benches	Friends
Pest & Stinging Insects Management	Friends
Dog waste bag disposal	Friends
Dog waste bag purchase & refill of dispensers	Friends

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Painting of asphalt inside pen areas	Friends
Inside Dispenser & Barrel	Friends
Pea Stone	Friends
Cost of Water	Town

After a brief discussion, James Kilcoyne moved, seconded by Stephen Darcy, to approve and sign the Marshfield Dog Park Maintenance & Repair Responsibilities Agreement effective February 8, 2024. The vote was unanimous. Roll Call Vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Application for Annual Peddlers License – The Artisan Pig – James Kilcoyne moved, seconded by Stephen Darcy, to approve an annual peddlers license for Andrew Rivera-Myers of Plymouth for The Artisan Pig LLC, a wood-fired pizza trailer, to operate at events in the Town of Marshfield during the hours of 7:00 a.m. until 10:00 p.m. with permission of the event organizer. The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Request to Waive Permitting Fees – James Kilcoyne moved, seconded by Stephen Darcy, to waive ZBA permit fees for two solar projects at 23 Clay Pit Road and 965 Plain Street. The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy - aye.

Permission to Accept Donations – Council on Aging – James Kilcoyne moved seconded by Stephen Darcy, to accept three donations on behalf of the Council on Aging: \$100 from Patricia Dwyer, \$60 from Cindy L. Root, and \$75 from Diane Finkel. The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Request for Permission to Place Temporary Trailer for Shelter – James Kilcoyne said that the reason for this request is that a home at 276 Oak Street was severely damaged after a tree fell during the recent wind storm. James Kilcoyne moved, seconded by Stephen Darcy, to approve the placement of a temporary trailer for shelter, after the fact, at 276 Oak Street. The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy – aye.

Permission to Accept Donations – Veterans Services – James Kilcoyne read through the list of donations to Veterans Services as follows:
\$100 from Mr. & Mrs. Leroy Reams
\$200 from Karen Carroll of Cottage Caregivers
\$200 from Mr. & Mrs. David Murray
\$1000 from Mr. & Mrs. Eugene Spriggs
\$1000 from Rivah Designs Inc.

James Kilcoyne moved, seconded by Stephen Darcy, to accept these donations on behalf of the Veterans Services office to be used to provide assistance for health and welfare, morale and/or the financial need of our veterans and their dependents. The vote was unanimous.

Updated Request for Field Trip – Braintree Public Schools – James Kilcoyne moved, seconded by Stephen Darcy, to update the approval for the Liberty School of Braintree 4th grade class of 67 students, previously approved by the Select Board on October 23, 2023, changing the date from May 29, 2024 to May 28, 2024, with a rain date of June 12, 2024 (the rain date has not changed). The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy - aye.

Acceptance of Minutes – James Kilcoyne moved, seconded by Stephen Darcy, to accept the minutes of December 20, 2023 as written. The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy - aye.

Mr. Kilcoyne moved, seconded by Ms. Fidler, to adjourn the meeting at 7:00 p.m. The vote was unanimous. Roll call vote: Mr. Kilcoyne – aye; Ms. Fidler – aye; Mr. Darcy - aye. There was no executive session.

Respectfully submitted,

Catherine Burke

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The following documents and exhibits were presented at the meeting: copy of revised Annual Town Meeting warrant notice; copy of Special Town Meeting warrant notice; email from Tim Williams requesting that vote on PPI/CRS plan be postponed; copy of Agreement for Dog Park Maintenance & Repairs Responsibility; application for Peddlers License from Andrew Rivera-Myers; request to waive ZBA fees; requests for permission to accept donations to COA; request for permission to place temporary trailer; information on Age Friendly Steering Committee; request for permission to accept donations to Veterans Services; request for change in date of field trip request for Liberty School in Braintree.