

MINUTES – SELECT BOARD MEETING

Tuesday October 11, 2022

Senior Center, 230 Webster Street

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:30 p.m. The vote was unanimous. Stephen Darcy thanked Carol Hamilton for hosting this meeting at the Senior Center and announced that the meeting is being recorded by Marshfield Community Media.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- Weekly call in to WATD for Select Board meeting preview and Vaccination Clinic update
- Weekly meeting with PMA on Police Station and DPW building projects
- Bi-weekly OAC meeting on Police Station project
- Weekly meeting with Fred Russell for update on ongoing projects
- Hosted monthly Finance Team meeting
- Interviews for Select Board Office Manager position with Danielle Kerrigan and Selectperson Darcy
- Participated in the Marshfield Hazard Mitigation Plan working meeting with Woods Hole Group and Greg Guimond
- Attended Conservation Commission meeting regarding library generator
- Participated in the Advisory Board meeting for their votes on Town Meeting articles
- Meeting with Lisa Clark on indirects
- Meeting with Tom Reynolds, David Carriere, Dan Bowen and Lisa Clark on indirects
- Meeting with Lynne Fidler to review ongoing issues
- Final walk through at dog park site with architect, Fred Russell, Steve Darcy, and Wayne Lopes
- Conference call with Vertex on a site assessment Level 1 on some property
- Meeting with Paul Van Kauwenberg, Airport Commission, regarding STM funding request
- Phone call with Dr. Irons regarding flu shots at vaccination clinic
- Finalized contract for early voting at First Congregational Church
- Phone call with Lisa Clark on electric car purchase for Building and Assessors departments
- Worked toward finalizing signalization of School Street intersection
- Call with John O'Rourke on DPU approval of Marshfield's aggregation plan
- Phone call with Selectperson Kilcoyne on issues to be addressed
- Worked on State of the Town address
- Met with Danielle Kerrigan on Employee Recognition certificates and luncheon at the Daniel Webster Estate
- Meeting with Craig Joyce of Single Source Energy Solutions (SSES)

Michael Maresco gave an update on the Vaccination Clinic and said that they will begin offering flu shots by the end of the week.

Senior Center Update – Carol Hamilton appeared before the Board and gave them a copy of the Council on Aging's Annual Report. Ms. Hamilton said that they used grant money to work with a local marketing firm to develop the template for this report. Ms. Hamilton gave details on program offerings and the new space including the café. Ms. Hamilton said that the volunteer recognition luncheon will take place on October 20 beginning at 11:00 a.m. and noted that 189 volunteers provided over 16,000 hours of service last year. Ms. Hamilton gave details on the SHINE program (Serving Health Insurance Needs of Elders), assistance with filing tax returns, and the new website and facebook page. The Board thanked Carol Hamilton for the presentation and for all of the work she does for our senior population.

State Election Ballot – Michael Maresco gave some details on the ballot which needs to be accepted by the Select Board. Stephen Darcy moved, seconded by James Kilcoyne, to approve the State Election Ballot for Tuesday, November 8, 2022. The vote was unanimous.

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Acceptance of COSO and Financial Policies – Michael Maresco said that it is important for our bond rating that the Board reaffirm acceptance of these policies annually and noted that this is usually done in June of each year. Mr. Maresco gave some details on these policies. Lynne Fidler asked how long these policies have been in place. Mr. Maresco said that they were developed about 5 years ago. Stephen Darcy moved, seconded by James Kilcoyne, to approve the annual acceptance of the Town's COSO and Consolidated Financial Policies. The vote was unanimous.

Rooster's Family Kitchen – Application for Transfer of Annual Wine & Malt Restaurant License and Entertainment License – Stephen Darcy read into the record the public notice regarding this hearing. Erin Nally appeared before the Board and gave some details on this transfer of the licenses for the premise located at 57 Snow Road, Unit 30. Stephen Darcy moved, seconded by James Kilcoyne, to approve the transfer of the annual wine & malt restaurant license and entertainment license from EBL Food Services, Corp. dba Rooster's Family Kitchen, Kaitlyn M. Nally Manager to EZ & Bravo, Inc. dba Don Bravo Mexican Grill, Maria Bravo Manager. The vote was unanimous.

Indirect Costs for FY24 Budget – Michael Maresco gave some details on the meeting held to review the indirects and the process for determining these numbers. Stephen Darcy asked if there is a mutual interest in forming a committee to review the indirect policy. Mr. Maresco said that the policy is very cumbersome and the Board of Public Works agrees that it could use some work. David Carriere, member of the Board of Public Works, said that one problem is that they are not getting all of the backup and noted that this should be incorporated into the new policy. Stephen Darcy moved, seconded by James Kilcoyne, to approve the indirect charges for FY24 revenue offsets based on the FY22 actuals. The vote was unanimous.

Pole Anchor at 60 Regis Road – David Carriere said that this should be tabled because poles are an issue. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve a license with Verizon and Eversource for a pole anchor at Pole 419/3½ at 60 Regis Road for the Governor Winslow School property. The said license area is a portion of the premise shown on the Town of Marshfield's Assessors records as Parcel ID K03-02-38. For licensor's title, see an Order of Taking dated May 8, 1961 and recorded at the Plymouth County Registry of Deeds in Book 2853, page 58. The vote was unanimous.

Recertification of Small Wireless Facilities – Michael Maresco gave some details on this annual recertification. Stephen Darcy moved, seconded by James Kilcoyne, to accept the annual recertification of the small wireless facilities for Cellco Partnership dba Verizon Wireless with installations at the following addresses: 249 Union Street, 587 Pine Street, 566 Union Street, 56 Foster Avenue and 28 Parker Street. Each of the installations listed above remain in use and are covered by insurance. The vote was unanimous.

Roche Bros. – One Day Common Victualler License – After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve a one-day common victualler license for Roche Bros. Supermarket, 605 Plain Street for the Bianco Sausage cart that will be serving sausages to customers free of charge on October 15, 2022 from 1:00 p.m. until 4:00 p.m. pending approval from the Board of Health, Building Department and Fire Department. The vote was unanimous.

Family Crest Catering – One Day All Alcohol License – Stephen Darcy read through the application for a liquor license at the Animal Shelter fundraiser at the Daniel Webster Estate, and noted that they had provided a certificate of liquor liability insurance. Stephen Darcy moved, seconded by James Kilcoyne, to approve a one day all alcohol license for Family Crest Catering at the Daniel Webster Estate on October 15, 2022 from 5:30 p.m. until 10:30 p.m., pending approval from the Police and Fire Departments. The vote was unanimous.

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North River Arts Society – One Day Wine & Malt License – Stephen Darcy read through the application for a liquor license for the NRAS Halloween Party, and noted that they had provided a certificate of liquor liability insurance. Stephen Darcy moved, seconded by James Kilcoyne, to approve a one day wine & malt license for Julia Driscoll for the North River Arts Society Halloween Party on October 30, 2022 from 5:00 p.m. until 7:00 p.m., pending approval from the Police and Fire Departments. The vote was unanimous.

Temporary Entertainment License – South Shore Celebration of Lights – After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve a temporary entertainment license and a Sunday entertainment license for Dean and Flynn, Inc. of Seabrook NH for South Shore Celebration of Lights at the Marshfield Fairgrounds from November 25, 2022 through December 31, 2022 pending approval from the Marshfield Police and Board of Health. The vote was unanimous.

Friends of Marshfield Dog Park Halloween Costume Parade – Stephen Darcy disclosed for the record that he is a member of the Friends of Marshfield Dog Park. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve the request of Erin Fitzpatrick on behalf of the Friends of the Marshfield Dog Park to hold their official doggie costume party parade on October 30, 2022 starting at Stellwagen at 12:00 p.m. and returning there at 1:30 p.m. for the doggie costume contest, pending approval from the Marshfield Police and Fire Departments. The vote was unanimous.

Station 8 – Amended Application for Change of Officer/Managers and Ownership Interests for M&M South Shore Hospitality – Stephen Darcy read into the record the notice regarding this hearing. Lynne Fidler recused herself from this discussion and vote. Attorney Adam Baronsky appeared before the Board with Michael McDonough. Mr. Baronsky said that this application was approved by the Select Board on August 21, 2022 but was returned by the ABCC with no action due to a change in ownership that was not included in the application. After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve the Change of Manager from Michael Pavone to John Mahoney. The vote was 2:0 with one recusal. Stephen Darcy moved, seconded by James Kilcoyne, to approve a Change of Ownership from Michael Pavone (25%), David Crest (25%), Robert Nerger (25%) and George Nerger (25%) to John Mahoney (25%), Clark Peavy (25%), Daniel Mahoney (25%) and CMF LLC (25%). The vote was 2:0 with one recusal. Stephen Darcy moved, seconded by James Kilcoyne, to acknowledge receipt of the Memorandum prepared by counsel for the licensee which details the historical changes in ownership and officer changes of the license. The vote was 2:0 with one recusal.

Brant Rock Village Association Turkey Trot – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request from the Original Brant Rock Village Association to hold their Turkey Trot fun run on November 26, 2022 at 12:00 p.m. pending approval from the Marshfield Police and Fire Departments. The vote was unanimous.

MarshVegas Thanksgiving Turkey Trot – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request from the Boys & Girls Club to hold the 8th annual MarshVegas Thanksgiving Turkey Trot on November 24, 2022 at 7:30 a.m. pending approval from the Marshfield Police and Fire Departments. The vote was unanimous.

Request for Permission to Waive Permitting Fee – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request of the Building Commissioner on behalf of Kevin Wrightington to waive the electrical permit fee, gas permit fee and the fire inspection fees for the installation of a gas line to the Water Department building at 38 Grace Lane. The vote was unanimous.

Request for Permission to Waive Permitting Fee – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request from Nanci Porreca of the ZBA Office to waive the fees associated with site plan approval for the Eames Way School to construct a gazebo on their front lawn. The vote was unanimous.

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Request for Permission to Waive Permitting Fee – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request of the Building Commissioner on behalf of Hi Voltage Associates to waive the electrical permitting fees associated with the installation of a generator, automatic transfer switch, conduit and wiring at 76 South River Street, as well as the exterior lighting at the Boys & Girls Club for fields and courts. The vote was unanimous.

Request for Permission to Place Veteran Memorial Sign on Public Street – After a brief discussion, Stephen Darcy moved, seconded by James Kilcoyne, to approve the request of Carin Paulette to place a Veteran Memorial sign on an existing sign post at the corner of Chandler Drive and Ocean Street in memory of James W. Mahler who was killed in action on September 9, 1965 while serving in Vietnam. Mr. Darcy noted that James Mahler was just 20 years old when he died for his country. The vote was unanimous.

Request for Permission to Declare Furniture as Surplus – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request from Tom Reynolds, DPW Superintendent, to discard any of the broken furniture left in the former DPW offices at Town Hall. The vote was unanimous.

Request for Permission to Accept Donation – Stephen Darcy moved, seconded by James Kilcoyne, to approve the request from the Police Department for permission to accept a donation of \$5,000 from the Copeland Family Foundation to be used for the DARE program. The vote was unanimous.

Request for Permission to Place Donation Bin in Town Hall Lobby – James Kilcoyne read the flyer regarding this initiative to collect basic clothing and toiletries for Veterans in the VA Boston Healthcare System. Stephen Darcy moved, seconded by James Kilcoyne, to approve the request of Veterans Services to place a donation bin in Town Hall from October 1, 2022 through November 10, 2022. The vote was unanimous.

Acceptance of Minutes – Stephen Darcy moved, seconded by James Kilcoyne, to accept the minutes of September 26, 2022 as written. The vote was unanimous.

Review of Special Town Meeting Warrant Articles – Michael Maresco read through the articles in the Special Town Meeting warrant and the Board voted on them as follows:
Article 1 – unpaid bills article. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 2 – Personnel Bylaw compensation. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 3 – adoption of Schedule B of Personnel Bylaw. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 4 – to fund Town infrastructure repairs. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 5 – transfer from Free Cash line items. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 6 – purchase of property at 255 Furnace Street by School Department. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 7 – CPC funds for generators at Grace Ryder and Tea Rock Gardens. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 8 – CPC funds for passive recreation trail at Harbor Park. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 9 – increase FY2023 Wastewater budget appropriation. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 10 – re-appropriation of unexpended funds – Spring Street. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 11 – re-appropriation of unexpended funds – Plymouth Avenue. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

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Article 12 – ARPA funding for repairs to water/wastewater/drainage systems. Stephen Darcy moved, seconded by James Kilcoyne, to support this article. The vote was unanimous.

Article 13 – Petition Article, no vote taken.

Article 14 – Petition Article, no vote taken.

State of the Town Address – Michael Maresco presented the Board with his annual State of the Town address including details on the overall financial health of the Town, economic development in Town, update on capital building projects, overall performance to date and 5 year forecast for meeting challenges in the future. The Board thanked Mr. Maresco for the excellent presentation.

Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 8:15 p.m. The vote was unanimous. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: application and back-up information for Rooster's Family Kitchen license transfer; application and back-up information for Station 8 change of officer/managers and ownership interest; State of the Town Address; copy of warrant for State election; Consolidated Fiscal Policy; COSO Policy; information on indirect charges; Utility License for 60 Regis Road; Small Wireless Facilities Annual Recertification and Affidavit; application for temporary common victualler license from Roche Bros.; application for one day liquor license from David Crest; application for one day wine & malt license from North River Arts Society; application for temporary entertainment license from Dean & Flynn Inc.; request for permission to hold doggie costume parade; request for permission to hold Brant Rock Village Association Turkey Trot; Request for permission to hold MarshVegas Thanksgiving Turkey Trot; Request for permission to waive permitting fees at 38 Grace Lane; Request for permission to waive permitting fees at 76 South River Street and Boys & Girls Club; Request for permission to waive permitting fee for gazebo at Eames Way School; Request for permission to waive permitting fees for Beach Department; Request for permission to place a Veteran Memorial Sign on a public road; picture of furniture to be declared surplus; request for permission to accept donation to the Marshfield Police Department; flyer for Community Veterans Drive.