

MINUTES – SELECT BOARD MEETING
Monday, December 19, 2022
Select Board Hearing Room, Town Hall

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:32 p.m. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Town Administrator Report – Michael Maresco provided the Board with an oral brief as follows:

- Weekly call into WATD.
- Worked on advancing the Select Board legislation with Representative Patrick Kearney, Representative Josh Cutler, and Senator Patrick O’Connor.
- Meeting with Danielle Kerrigan and Labor Counsel to review investigation involving DPW employees.
- Meeting with Matt Parent, Town of Marshfield Energy Consultant; Fred Russell, Facility Director; and Aaron Culig, NextGrid, to review Town PV locations and type.
- Meeting with software company Rellevate to review HR software and services being offered.
- Conducted Annual Review of Anne Bastille, Town Accountant.
- Conducted meeting regarding signalization of 965-985 Plain Street and School Street with Tom Reynolds, DPW Superintendent; Rod Procaccino, Town Engineer; Dave Carriere, Board of Public Works Chair; and Greg Guimond, Town Planner.
- Drafted letter to Sowing Seeds regarding an easement for the signalization project.
- Attended the Pearl Harbor remembrance ceremony on December 7th, 2022.
- Participated in the Mayflower Municipal Health Group’s meeting to review funding analysis, update on opioid suit, and update on BCBS PPO Blue Freedom Medicare Advantage Plan.
- Participated and spoke at the Community League event held at North Community Church Hall. It was their 80th Anniversary of providing service to the community.
- Participated in the Nuclear Drill at the Emergency Operations Center (EOC).
- Participated in a FY24 Budget Meeting with Town Accountant Anne Bastille and Town Treasurer/Collector Lisa Clark.
- Chaired the Finance Team Meeting to review collections, tax rate, capital budget, FY24 budget, audit, Medex, and school issues.
- Meeting with Tim Davidson regarding a recent sale of land.
- Meeting with Mr. Marathas, Mr. Davis, and Mr. Brown regarding 328 Ocean Street
- Meeting with Town Planner, Town Assistant Planner, and Human Resources Director regarding Housing Coordinator.
- Participated in Electric Vehicle Seminar.
- Meeting with Tom Reynolds to review outstanding issues; including winter prep, storage of vehicles, etc.
- Meeting with NextGrid, Fred Russell, and Matt Parent regarding solar issues.
- Annual meeting with MIIA to review policy and coverage for the Town with Select Board Office Manager and Select Board Administrative Assistant.
- Weekly architect and contractor meeting regarding the Police project.
- Worked with Town Counsel to prepare Electric Service Agreement with Direct Energy regarding Aggregate Electric.
 - Marshfield Standard (10% additional Class 1) \$0.1671 p/kw
 - Marshfield Basic (No additional MA Class 1 RECs) \$0.1631 p/kw
 - Marshfield Pus (Additional MA Class 1 RECs 100%) \$0.1785 p/kw

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- Weekly update from Fred Russell regarding the Library carpet, Town Hall, Schools, and capital projects.
- Participated in the Hazard Mitigation program with the Woods Hole Group and the Town Planner.
- Participated in Eversource meeting regarding electric and gas shortage this winter.
- Talk to Fire Chief Simpson about 3rd ambulance usage.
- Meeting with Town Building Commissioner regarding a personnel issue.
- Meeting with Mr. Marathas, Mr. Davis, Mr. Brown, and Town Counsel regarding transfer of building permit for 328 Ocean Street.
- Meeting with Select Board Clerk Lynne Fidler to go over Town matters.
- FY24 budget review meeting with Town Treasurer/Collector Lisa Clark and Town Accountant Anne Bastille.
- Attended the Korean War Veterans' holiday party at Haddad's.

Michael Maresco gave an update on the Vaccination Clinic and said to date, 3,624 Covid vaccinations and 806 Flu vaccinations have been administered at the clinic. From February 2021 to current, 93,549 Covid and Flu vaccinations have been administered.

Mr. Kilcoyne asked Mr. Maresco to provide further updates regarding 'white outs' with specificity on how the Town will support vulnerable populations during planned power outages. Mr. Maresco stated that 'white outs' are not guaranteed to happen; if they do, advanced warning will go out to the public. Additionally, that it is early stages but important to be on the Town and the public's radar. Ms. Fidler asked Mr. Maresco that in the event of weather reaching a critical level for a necessary 'white out' will the Town of Marshfield and surrounding towns be notified prior. Mr. Maresco stated that the Town of Marshfield will be notified of a 'white out' prior to it happening and that they are typically predicted a week or so in advance. Mr. Maresco stated that Eversource will be keeping the Town updated and will give advanced notice.

Harbormaster Departmental Update – Harbormaster DiMeo gave some details on the Green Harbor Dredging project with Army Corps, Taylor Marine dredging, Green Harbor Marina dredging, Green Harbor Yacht Club dredging, and the infrastructure project for the Green Harbor jetties. Harbormaster DiMeo gave some details regarding the Recreational Shellfish Rules and Regulations, as well as the recreational shellfish fishing reciprocity relationship with the Town of Scituate. Harbormaster DiMeo gave details on the instatement of recreational shellfish fishing placards, which serves as a safety component to those fishing. Harbormaster DiMeo gave some details on departmental grants and awards received, as well as details regarding the Conditional Area Management Plan for the Towns of Marshfield and Scituate and the Scituate Wastewater Treatment Plant. Mr. Kilcoyne thanked Harbormaster DiMeo for his efforts and asked Harbormaster DiMeo to review the process of obtaining a recreational shellfish fishing permit. Harbormaster Dimeo stated permits are available at the Harbormaster Office during business hours and gave details regarding notification system for permit holders. Ms. Fidler thanked Harbormaster Dimeo and the Town of Scituate for their efforts. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the 2022/2023 Recreational Shellfish Permits and Fees. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the Conditional Area Management Plan (CAMP) effective December 19, 2022. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Fetch BBQ & Catering Company Request for Change of Corporate Structure - Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the Change of Business Structure from Restaurant Innovations LLC to Restaurant Innovations Inc., d/b/a Fetch BBQ & Catering Company, located at 1175 Ocean Street, Marshfield, MA, Daniel Naples Manager. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

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Town Administrator Michael Maresco FY24 Budget Presentation – Mr. Maresco provided the Board with an oral and visual presentation regarding:

- Budgetary achievements
- Explanation and breakdown of revenues
- Explanation and breakdown of expenses
- FY23 fixed costs summary
- Debt management
- FY24 general government
- FY24 public safety
- FY24 education
- FY24 public works
- FY24 health and human services
- Cultural services
- Utilities
- Overall general summary.

Mr. Kilcoyne asked Mr. Maresco to provide additional details regarding the FY22, FY23, and FY24 debt load decrease. Mr. Maresco provided explanation of small debts coming off debt load. Mr. Kilcoyne asked Mr. Maresco to provide additional details regarding the flat lining of the line item ‘Snow and Ice’. Mr. Maresco provided explanation of state legislature allowing municipalities to set cost to what is seen fit. Mr. Kilcoyne asked Mr. Maresco to explain what the reserve fund is and why it is being increased over the next two years. Mr. Maresco explained that it serves as a fund for unexpected expenses. Ms. Fidler expressed being impressed with fixed costs being level funded. Ms. Fidler asked Mr. Maresco to explain the difference between inside debt and outside debt. Mr. Maresco gave details explaining inside and outside debt.

Permission to Accept Donation – Mr. Darcy read through the request from the Recreational Trails Committee to accept donation. Ned Bangs, Recreational Trails Committee, gave some details regarding the Carolina Hills MTB Classic that took place on October 2, 2022. Mr. Kilcoyne thanked the New England Mountain Bike Association for the generous donations. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the donation on behalf of the Recreational Trails Committee in the amount of \$700 from the New England Mountain Bike Association (NEMBA). The donation is the result of the October 2, 2022 Carolina Hills MTB Classic. The donation is to be placed in the Recreational Trails Committee Donation and Gift Account. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Stellwagen Beer Company – Renewal of Annual Farmer Series Pouring Permit, Common Victualler, and Entertainment Licenses to Stellwagen Beer Company, LLC. d/b/a Stellwagen Beer Company – Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the Annual Licenses renewals for Stellwagen Beer Company located at 100 Enterprise Drive, Marshfield for a Farmers Series Pouring Permit, Common Victualler License, and Entertainment License, contingent on clearance from the Collector. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Appointment to Town of Marshfield’s Parking Clerk - Mr. Darcy moved, seconded by Mr. Kilcoyne, to appoint Kate Burke as the Town of Marshfield’s Parking Clerk effective December 30, 2022. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Seasonal Population Estimate – Mr. Maresco gave some details regarding the seasonal population estimate. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the Seasonal Population for the Town of Marshfield at 45,000 people. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

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Declare Furniture as Surplus for Destruction - Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the destruction of a broken shredder for the Select Board's Office. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Waive Building Permit Fees - Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve waiving the Building Department fees for the installation of a gazebo at the Eames Way School. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Permission to Accept Donation - Mr. Darcy read through the requests from the Veterans Services Department to accept two (2) donations. Mr. Kilcoyne thanked the individuals for the generous donations. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve on behalf of the Veterans Services Office a donation in the amount of \$200 from Mr. Joseph Hanlon to assist veterans and their families in time of need through the Gift Account. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve on behalf of the Veterans Services Office for Veterans Memorial Park in the amount of \$262.62. This is the difference before taxes between the agreed upon budget for the Park's holiday decoration/lighting and the amount spent by Vaisey Irrigation to do the actual work. Erik Vaisey has donated this difference to the Veterans Memorial Park. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Wellesley Public Schools Field Trips - Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request of the Wellesley Public Schools to use the Marshfield Beach facilities for outdoor Marine Science Field Trips for 30-40 Second Grade students from each school listed. The trips are fully supervised by parents and teachers and will take place on the following dates from 11:30 AM to 1:30 PM.

May 11, 2023 (with a rain date of May 12, 2023) at Rexhame – Hardy School

May 25, 2023 (with a rain date of May 26, 2023) at Rexhame – Fiske School

May 25, 2023 (with a rain date of May 26, 2023) at Brant Rock – Upham School

June 9, 2023 (with a rain date of June 12, 2023) at Rexhame – Sprague & Schofield

June 9, 2023 (with a rain date of June 12, 2023) at Brant Rock – Bates & Hunnewell

The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

13th Annual Marshfield St. Patrick's Day 5K - Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request of the Marshfield Education Foundation to hold their 13th Annual Marshfield St. Patrick's Day 5k to be held on March 18, 2023 at 10:00am in Brant Rock with the following stipulations from the Marshfield Police Department

1. Two detail officers will be posted at west end of Brant Rock Esplanade and a detail officer at the east end of the Brant Rock Esplanade to ensure the safety of the runners at the beginning and end of the race.
2. In order to ease congesting and keep traffic flowing we'll be utilizing a cruiser with a detail officer to block vehicle traffic traveling east on Plymouth Ave. and a cruiser/motorcycle at Satucket Ave. and Webster Ave. to assist traffic exiting the Brant Rock neighborhood. A cruiser/motorcycle blocking traffic west on Ocean St. A roving cruiser/motorcycle to assist with other safety/police issues.
*8 detail officers totaling 36 billable hours (same as last year) total cost \$2370.96.
3. That appropriate signage is placed along route to guide runners and warn motorist of the event.
4. That race officials are stationed along Plymouth Ave. ensuring runners/walkers are staying in the right-hand lane and not impeding traffic traveling west on Plymouth Ave.

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5. All walkers and runners will be off of Plymouth Ave. in a timely manner in order to comply with Federal MUTCD standards and MASS DOT policy for detours and road closures.
6. Traffic will only be discouraged and at no time will the area be detoured without the presence of a Police Officer.
7. All participants and associated race equipment will be removed from the public ways after 60 minutes from the start of the race.
8. The Brant Rock Esplanade area will be detoured from 8am- 12pm.

The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Annual Renewal of Licenses for Class I and Class II – Stephen Darcy read the list of Class Is and Class IIs applying for renewal of their annual licenses as follows:

Kabilian's Car Care: Class II
Lucchetti's Service Center, Inc.: Class II
Marshfield Auto Body, Inc.: Class II
Marshfield Gas: Class II
Marshfield Tire and Auto Service Center Inc.: Class II
Minot Motor Sales: Class II
MZ Auto Sales: Class II
Ocean Bluff Automotive Inc.: Class II
Quirk Chrysler Dodge Jeep Ram: Class I
Quirk Kia South: Class I
Roffey Family Enterprises: Class II
Triple E Equipment Sales Corp.: Class II

Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the renewal of these licenses as listed, contingent on receipt of forms and fees and payment of taxes. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Annual Renewal of Licenses for Peddler's – Stephen Darcy read the list of Peddler's applying for renewal of their annual licenses as follows:

Nautical Mile: Peddler's
Surf Dogz: Peddler's
Fetch BBQ & Catering: Peddler's
Ellie's Treats: Peddler's
Kono Pizza Cape Cod: Peddler's
South Shore Taco Guy: Peddler's
Loco Larry's Tacos: Peddler's
Burt's II Ice Cream: Peddler's
Nona's Homemade Inc.: Peddler's
Just the Dip: Peddler's
Burt's Ice Cream: Peddler's
Lobsta Love: Peddler's
KC's Curbside Bistro: Peddler's
Wanderlust Brothers Food Truck LLC: Peddler's
Bone and Bread: Peddler's
Lolly Jolly Waffles, LLC: Peddler's
Joe's Eats and Treats: Peddler's
Tacofied: Peddler's
Flashback Franks: Peddler's
Away Café LLC: Peddler's
CJ's Creation Station: Peddler's
The Meat and Cheese Project: Peddler's
Barking Claw Cape Cod: Peddler's
Gonzalez Food Truck: Peddler's
Mom on the Go Food Truck: Peddler's

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Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the renewal of these licenses as listed, contingent on receipt of forms and fees and payment of taxes. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Annual Renewal of Licenses for Fortune Teller - Stephen Darcy read the list of Fortune Tellers applying for renewal of their annual licenses as follows:
Michelle Ann Rollin: Fortune Tellers

Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve an Annual Fortune Teller License for Michelle Ann Rollin. The paperwork has been submitted, the annual \$2.00 fee has been paid, and taxes are current. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Annual Renewal of Licenses for Common Victualler – Stephen Darcy read the list of Common Victualler’s applying for renewal of their annual licenses as follows:

1st Stop Coffee: Common Victualler
7-Eleven #37405H: Common Victualler
Anthony’s Pizzeria: Common Victualler
Balance Nutrition: Common Victualler
B’s Ice Cream: Common Victualler
Bungalow Kitchen & Catering: Common Victualler
Buppa’s Breakfast: Common Victualler
Camfam Pizzeria: Common Victualler
China Wok: Common Victualler
Coffee Bar Café: Common Victualler
Coffee Shack Inc.: Common Victualler
Dairy Queen: Common Victualler
Domino’s Pizza: Common Victualler
Dunkin Donuts: Common Victualler
Dunkin Donuts: Common Victualler
Green Harbor Lobster Pound: Common Victualler
Mae’s: Common Victualler
Major League Pizzeria: Common Victualler
Mandarin & Tokyo: Common Victualler
Manny’s Pizzeria: Common Victualler
McDonald’s: Common Victualler
Pelican’s SnoBalls: Common Victualler
Remix Nutrition: Common Victualler
Rocky Roads: Common Victualler
SlackTide Coffee Roasters: Common Victualler
Starbucks Coffee #7602: Common Victualler
Subway: Common Victualler
Sweet Frog Frozen Yogurt: Common Victualler
The Hop: Common Victualler
The Mug: Common Victualler
Wendy’s #2290: Common Victualler

Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the renewal of these licenses as listed, contingent on receipt of forms and fees and payment of taxes. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Annual Renewal of Licenses for Lodging Houses – Stephen Darcy read the list of Lodging Houses applying for renewal of their annual licenses as follows:
Marshfield Inn: Lodging
Nicholas DiTommaso: Lodging

Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the renewal of these licenses as listed, contingent on receipt of forms and fees and payment of taxes. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

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Temporary Closure of Licensed Premise - Mr. Darcy moved, seconded by Mr. Kilcoyne, to approve the request of Haddad's Ocean Café to close December 9, 2022 and reopen February 14, 2023. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Acceptance of Minutes – Mr. Darcy moved, seconded by Mr. Kilcoyne, to accept the minutes of December 5, 2022, as written. The vote was unanimous. Roll Call vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 7:58 p.m. The vote was 3:0. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. There was no executive session held.

Respectfully submitted,

Jenna Gillis

The following documents and exhibits were presented at the meeting: information on 2022/2023 Recreational Shell Fish Permits and Fees; information on Conditional Area Management Plan; request for Change of Corporate Structure from Fetch BBQ and Catering, FY24 Budget Presentation from Town Administrator, Annual Licenses Renewal for Stellwagen Beer Company, request to appoint Kate Burke as Parking Clerk, information on Seasonal Population, request to declare surplus from Select Board Office, request to waive fees from Building Department; two (2) requests to accept donation from Veterans Services Office; request to accept donation from Ned Bangs, request to use beach facilities from Wellesley Public Schools; request to hold St. Patrick's Day 5k from Marshfield Education Foundation; Class I and Class II renewal list; Peddler's renewal list; Fortune Teller renewal list; Common Victualler renewal list; Lodging renewal list; request for temporary closure of licensed premise from Haddad's Ocean Café.