

MINUTES – SELECT BOARD MEETING

Monday, December 5, 2022

Ventress Library Program Room, 1837 Ocean Street

Participants: Stephen R. Darcy, Chair; James J. Kilcoyne; Lynne E. Fidler; Michael A. Maresco, Town Administrator

Mr. Darcy moved, seconded by Mr. Kilcoyne, to open the meeting at 6:30 p.m. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. Mr. Darcy announced that the meeting is being recorded by Marshfield Community Media.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- Met with Craig Alvey, Robin Blunt and Danielle Kerrigan to review some HR software applications
- Met with Liam Simms, Big Orange Water Sports, regarding using space in the Rexhame Beach parking lot for a surf/paddle board rental business
- Met with Chief Simpson on budget items and overtime
- Met with Gilbert Kent, Chief Tavares and Harbormaster DiMeo regarding access to bathrooms at Town Pier
- Met with Building Commissioner regarding flood plain issue on Ocean Street
- Attended bi-weekly DPW Building Committee meeting
- Lunch meeting with Deputy LaSelva
- Weekly meeting with Fred Russell for update on ongoing projects
- Met with Anne Marie Sinnott to sign off on tax rate for DLS/DOR
- Met with Lynne Fidler to review some ongoing issues
- Conference call with Joe Connelly from the Stanton Foundation and Fred Russell to review final requirements for the Dog Park
- Police OAC meeting to review ongoing issues needing resolution
- Conference call with Bill Bottiggi, Matt Parent and Good Energy regarding aggregate electricity
- Meeting with Fred Russell to review dog park issues and permits required
- Met with Lisa Clark regarding Town Clerk's FY24 budget
- Met with contractor Paul Williams and Fred Russell regarding Town Hall renovation project
- Meeting with Greg Guimond and Justine Rooney from the Woods Hole Group to review the Marshfield Hazard Mitigation Plan
- Met with Todd Goodwin and Bill Hocking regarding vaccination clinic operations
- Attended meeting on Blacksmith Shop restoration project with Fred Russell, Paul Williams and Cindy Castro
- Lunch meeting with Fred Russell to review winter preparation for Town buildings
- Met with Matt Parent and Fred Russell to discuss next steps with photovoltaic installation at schools and other Town buildings
- Weekly budget meeting to review outstanding issues with FY24 budget
- Phone conversation with Danielle Kerrigan regarding DPW personnel issues
- Phone conversation with Anne Bastille and Lisa Clark regarding Munis conversion status
- Meeting with Greg Guimond on potential development issues
- Finished ACFR report and letter for FY22
- Worked on press releases with Jenna Gillis regarding Michael Seele and Susan Caron being recognized by the Mass Association of Conservation Commissions and Town of Marshfield receiving Excellence in Financial Reporting Award for FY22

Michael Maresco gave an update on the Vaccination Clinic and said that as of today, 3,276 covid vaccinations and 627 flu vaccinations have been administered at the clinic.

Michael Maresco gave an update on Health Circle and said that he met with Mike Westort and toured the facility with the Building Inspector. Mr. Maresco said that construction has started and explained the delays related to the façade collapse, they are hoping to open by June 2023. James Kilcoyne asked Mr. Maresco if he feels satisfied with the progress. Michael Maresco said that he will do another site visit in late December and possibly do monthly visits to ensure that things are progressing. Stephen Darcy said that there are extenuating circumstances, but Mr. Westort has promised monthly updates in the past and has not followed through.

MINUTES – SELECT BOARD MEETING

Monday December 5, 2022

Page 2 of 5

Munis Update – Lisa Clark and Anne Bastille appeared before the Board and gave an update on the Munis Project. Anne Bastille said that the employee side of Munis went live on December 1st and things are going well. Lisa Clark gave details on start dates for other functions of the Munis system and said that the target date for the revenue portion is June 2023 and the permitting functions will go live in November 2023. Stephen Darcy asked if that will make things easier for the public. Anne Bastille said that the goal is to streamline the permitting process for residents. James Kilcoyne asked if everything will be up and running by November 2023. Lisa Clark said that the tax portion will be the last system to go live and the target date for that is May 2024. Lynne Fidler asked about archiving pre-Munis data. Lisa Clark said they will keep Softright and Zobrio for three years and will have all data archived.

Approval of Sale of BANs – Lisa Clark gave some details on the sale of a \$2,040,000 Bond Anticipation Note at 3.5% interest. Lynne Fidler read the motion into the record as follows: I, the Clerk of the Select Board of the Town of Marshfield, Massachusetts, certify that at a meeting of the board held December 5, 2022, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$2,040,000 3.50 percent General Obligation Bond Anticipation Note (the “Note”) of the Town dated December 13, 2022 and payable July 28, 2023, to Piper Sandler & Co. at par and accrued interest, if any, plus a premium of \$2,958.00.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated November 22, 2022, and a final Official Statement dated November 30, 2022, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Notes (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the

MINUTES – SELECT BOARD MEETING

Monday December 5, 2022

Page 3 of 5

Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended. Stephen Darcy moved the motion as read, seconded by James Kilcoyne. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Brant Rock Village Association – Stephen Darcy reviewed the format for this public hearing. Stephen Darcy moved, seconded by James Kilcoyne, to adopt the procedure as read. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. Diane Jordan, 15 Bancroft Street, President of the Brant Rock Village Association (BRVA) and Marlene Labossiere appeared before the Board. Diane Jordan gave some details on the reason they requested this meeting and presented the Board with a document outlining their concerns. Ms. Jordan asked if the Harbormaster has an actual permit to make changes at the DSA site, including the addition of a walking trail. Ms. Jordan said that the Conservation Commission approved an Order of Conditions (OOC) at their meeting of June 1, 2022 but the meeting was not properly posted. Mr. Kilcoyne explained the purpose of an OOC. Ms. Jordan said that the OOC obtained by the Harbormaster does not cover the scope of the project. Stephen Darcy asked if their position would be the same whether it was native or invasive phragmites that were being cut. Diane Jordan said that it would, because there does not seem to be any logical reason for cutting or mowing the phragmites and no plan to reestablish the native species. Ms. Jordan said that the residents do not like how it looks and the cutting affects their quality of life with increased wind and noise. James Kilcoyne said that there is a lot of information here which gives the Select Board a good road map to look at and get back to the group in writing. Diane Jordan said that a major question is why the Harbormaster is in charge of land issues. Lynne Fidler asked if there was an appeal to the Conservation Commission decision of June 1, 2022. Diane Jordan said there was not because people were not properly notified and the agenda was not clear on what was being discussed.

Eric Murphy, Ocean Street, said that he owns a home and a business in the Brant Rock district and agrees with Diane Jordan. Mr. Murphy said that he has not seen anyone other than the Harbormaster come out in support of this project. Mr. Murphy said that the residents have been trying to get sidewalks in the area for 20 years and have hit many road blocks, but the Harbormaster seems to be able to do whatever he wants. Stephen Darcy asked Mr. Murphy how he would feel about a representative form of government where each area of Town has an elected council member. Eric Murphy said that the more communication the better and having someone from each area would definitely help with communication.

Stephen Lynch, 50 Central Street, asked if Mr. Darcy was talking about going to a city form of government. Stephen Darcy said that is not what he was suggesting and said that he is just trying to get an idea of how people would feel about having a representative form of government instead of Town Meeting. Stephen Lynch said that he would not support that. Mr. Lynch asked if the Select Board would support a Fish Festival sponsored by the BRVA on Town land and asked if they know how much money the Chamber of Commerce made by having their Lobsterfest in the Harbor Park. Stephen Darcy said that anyone can apply for a permit to have an event and he does not know how much money was made at the Lobsterfest.

The Board thanked the Brant Rock Village Association for coming in and said that they will get back to them in writing with answers to their questions.

Annual Town Meeting Warrant – Stephen Darcy read the public notice regarding the opening and closing of the warrant for the April 24, 2023 Annual Town Meeting. Stephen Darcy moved, seconded by James Kilcoyne, to open the warrant for the annual town meeting on Tuesday, January 3, 2023 (due to the holiday on Monday January 2, 2023) and close it on January 24, 2023 at 4:00 p.m. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

MINUTES – SELECT BOARD MEETING

Monday December 5, 2022

Page 4 of 5

Annual Renewal of Licenses for Restaurants and Clubs – Stephen Darcy read the list of restaurants and clubs applying for renewal of their annual licenses as follows:

Aoyama Asian Bistro: Restaurant All Alcohol, Common Vic, Entertainment
Cask 'n Flagon: Restaurant All Alcohol, Common Vic, Entertainment
Disabled American Vets: Club All Alcohol, Common Vic, Entertainment
Ember: Restaurant All Alcohol, Common Vic, Entertainment
Fairview Inn & Restaurant: Innholder All Alcohol, Common Vic, Entertainment, Innholder
Fetch BBQ & Catering Co.: Restaurant Wine & Malt, Common Vic, Entertainment
Green Harbor Golf Club: Club All Alcohol, Common Vic, Entertainment
Green Harbor Yacht Club: Club All Alcohol, Common Vic, Entertainment
Haddad's Ocean Café: Restaurant All Alcohol, Common Vic, Entertainment
KKaties Burger Bar: Restaurant All Alcohol, Common Vic, Entertainment
Liv Creative Cuisine: Restaurant All Alcohol, Common Vic, Entertainment
Mamma Mia's Restaurant: Restaurant All Alcohol, Common Vic, Entertainment
Manny's Pizza of Marshfield: Restaurant Wine & Malt, Common Vic, Entertainment
Marshfield Country Club: Club All Alcohol, Common Vic, Entertainment
Marshfield Famous Pizza: Restaurant Wine & Malt, Common Vic
Marshfield Lodge of Elks: Club All Alcohol, Common Vic, Entertainment
Marshfield VFW: Club All Alcohol, Common Vic, Entertainment
Marshfield Yacht Club: Club All Alcohol, Common Vic, Entertainment
Mia Regazza of Marshfield: Restaurant All Alcohol, Common Vic, Entertainment
Ming Dynasty: Restaurant All Alcohol, Common Vic, Entertainment
One 3 Nine Kitchen & Bar: Restaurant All Alcohol, Common Vic, Entertainment
Polcari's Bridgway Inn: Innholder All Alcohol, Common Vic, Entertainment, Innholder
Rafferty's Pub: Restaurant All Alcohol, Common Vic, Entertainment
Roht Marine: Restaurant All Alcohol, Common Vic, Entertainment
Rooster's Family Kitchen: Restaurant Wine & Malt, Common Vic, Entertainment
Sashimi Asian Cuisine: Restaurant All Alcohol, Common Vic, Entertainment
Station Eight: Restaurant All Alcohol, Common Vic, Entertainment
The Corner Café: Restaurant Wine & Malt, Common Vic, Entertainment
The Fieldston: Restaurant All Alcohol, Common Vic, Entertainment
The Jetty: Restaurant All Alcohol, Common Vic, Entertainment
The Marsh: Restaurant All Alcohol, Common Vic, Entertainment
The Roadhouse: Restaurant All Alcohol, Common Vic, Entertainment
Venus II Bros.: Restaurant All Alcohol, Common Vic, Entertainment

Stephen Darcy moved, seconded by James Kilcoyne, to approve the renewal of these licenses as listed, contingent on receipt of forms and fees and payment of taxes. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Annual Renewal of Licenses for Package Stores – Stephen Darcy read the list of package stores applying for renewal of their annual licenses as follows:

Green Harbor General Store: Package All Alcohol
Hubbard's Cupboard: Package Wine & Malt
Jackanson's: Package Wine & Malt
Jogi's Liquors: Package Wine & Malt
Marshfield Blanchards: Package All Alcohol
Marshfield Hills General Store: Package Wine & Malt, Common Vic
Marshfield Liquors: Package All Alcohol
North River Beverage: Package All Alcohol
Ocean Bluff Packet: Package All Alcohol
Rexhame Package Store: Package All Alcohol
Ricky's Market: Package Wine & Malt
Roche Bros. Supermarket: Package Wine & Malt, Common Vic

Stephen Darcy moved, seconded by James Kilcoyne, to approve the renewal of these licenses as listed, contingent on receipt of forms and fees and payment of taxes. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

MINUTES – SELECT BOARD MEETING

Monday December 5, 2022

Page 5 of 5

Requests for Extension of Hours on New Year's Eve – Stephen Darcy said that Rafferty's Pub has requested a one hour extension of hours on New Year's Eve. Stephen Darcy moved, seconded by James Kilcoyne, to grant permission for this establishment, and any others who submit a request in writing prior to December 30, 2022, to serve alcohol until 1:45 a.m. on January 1, 2023. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Acceptance of Donation – Stephen Darcy gave some details on this donation from Michael Maresco. Stephen Darcy moved, seconded by James Kilcoyne, to accept the donation from Michael Maresco of wreaths and bows valued at \$169.97 to decorate the Town Hall entrance. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne; Ms. Fidler – aye.

Permission to Waive Fees – Stephen Darcy moved, seconded by James Kilcoyne, to waive all Building Department fees associated with the second floor renovations at Town Hall. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne; Ms. Fidler – aye.

Acceptance of Minutes – Stephen Darcy moved, seconded by James Kilcoyne, to accept the minutes of November 21, 2022 as written. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye.

Mr. Darcy moved, seconded by Mr. Kilcoyne, to adjourn the meeting at 7:45 p.m. The vote was unanimous. Roll Call Vote: Mr. Darcy – aye; Mr. Kilcoyne – aye; Ms. Fidler – aye. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: information on sale of BANs; documentation from Brant Rock Village Association; Public Notice regarding opening and closing of Annual Town Meeting warrant; restaurant renewal list; package store renewal list; request for extension of hours on New Years Eve from Rafferty's Pub; request to waive fees from Building Department.