

MINUTES – SELECTMEN’S MEETING

Monday July 13, 2020

Hybrid Meeting

Participants: Michael G. Bradley, Chairman; Christopher R. Rohland; Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Bradley moved, seconded by Mr. Rohland, to open the meeting at 6:00 p.m. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy - aye. Mr. Bradley announced that the meeting is being recorded and said that this meeting will be hybrid with the ability to participate through zoom or to watch live on MCTV but is being held in the Selectmen’s Hearing Room with limited attendance due to the scheduled promotion of a police officer.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows. Week of June 29, 2020:

- Met with Patrick Dello Russo regarding Cares Act Phase II
- Attended COVID-19 Task Force Meeting
- Weekly meeting with Collins Construction regarding elevator project
- Conference Call with Lt. Governor Polito on reopening plan Phase III
- Conference Call with Jeff Granatino, Tom Miller and Patrick Dello Russo regarding reopening of schools, Cares Act and school funds.
- Phone call with Attorney Zoli regarding PPA agreement
- Zoom call with Plymouth Country Commissioners and Treasurer Tom O’Brien regarding Phase II Cares Act reimbursement
- Met with Dave Carriere and DPW regarding 965 Plain Street facility and work that must be done before reopening the building
- Meeting with Steve Rustieka from PMA regarding billing procedures for Police and DPW projects
- Met with P3 for update on Senior Center project
- Met with NRAS President Anne Boushack to go over the updated lease and management of projects with Facilities Director
- Weekly meeting with Fred Russell for update on ongoing projects
- Visited Police Station at 3:00 p.m. on July 3rd to thank them for the work they do

Week of July 6, 2020:

- Final PPA meeting with Attorney Elise Zoli
- Attended COVID-19 Task Force Meeting
- Weekly meeting with Collins Construction regarding elevator project
- Met with Matt Tanis, Health Director, on reopening plans
- Conference Call with Lt. Governor Polito on Phase III reopening plans
- Termination of employee
- Phone call with Eversource and Matt Parent regarding potential savings
- Met with IT for update on inventory and potential changes to website
- Participated in interview regarding COVID 19 for Notre Dame newspaper
- Met with Danielle Kerrigan, Donna Marcella and Patrick Dello Russo regarding insurance
- Weekly meeting with Fred Russell for update on ongoing projects
- Breakfast meeting with Steve Darcy
- Met with Dave Carriere, Shawn Patterson and Dan Bowen on inventory, indirect costs, and capital project
- Met with DPW, Planning, Conservation, Beach Administrator and Bill Kerrigan regarding dredging at Marshfield Yacht Club, and using dredging spoils for beach nourishment at Rexhame Beach.
- Met with Patrick Dello Russo regarding Cares Act Phase II
- Meeting with PMA regarding billing procedures for Police and DPW projects
- PPA with No Fossil Fuel has been signed and approved

Promotion of Marshfield Police Officer Stephen Mulligan – Chief Tavares appeared before the Board with Officer Mulligan and introduced Officer Mulligan’s family who were present. Chief Tavares reviewed the criteria and selection process for promotion to the position of Sergeant. Chief Tavares said that Officer Mulligan has been a full time officer since 2012 and received the top academic award in his class at the Police Academy. Chief Tavares recommended that the Board of Selectmen promote Officer Mulligan to the rank of Sergeant effective July 17, 2020.

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Mike Bradley said that Officer Mulligan’s resume is very impressive and said that he supports this promotion. Chris Rohland said that he is impressed by Officer Mulligan’s dedication to the police profession and asked Officer Mulligan what this promotion means to him. Officer Mulligan said that it is an honor to be considered for this position and he is looking forward to the opportunity to continue working with the Chief and the rest of the force to provide service to the people of Marshfield. Steve Darcy said that Officer Mulligan’s track record speaks for itself and congratulated him on being selected for this promotion. Mike Bradley moved, seconded by Chris Rohland, to promote Officer Stephen Mulligan to the rank of Sergeant effective July 17, 2020. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

Authorization for BANs and Bonds – Treasurer/Collector Patrick Dello Russo appeared before the Board and gave some details on this sale of Bonds and BANs and explained the savings this action will generate for the Town. Stephen Darcy, Clerk of the Board of Selectmen, read the vote into the record as follows:

I, the Clerk of the Board of Selectmen of the Town of Marshfield, Massachusetts (the “Town”), certify that at a meeting of the board held July 13, 2020, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$11,610,000 General Obligation Municipal Purpose Loan of 2020 Bonds of the Town dated July 22, 2020 (the “Bonds”), to Bank of America Merrill Lynch at the price of \$12,819,722.52 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on July 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2021	\$545,000	5.000%	2032	\$450,000	2.000%
2022	530,000	5.000	2033	450,000	2.000
2023	520,000	5.000	2034	445,000	2.000
2024	500,000	5.000	2035	445,000	2.000
2025	495,000	5.000	2036	440,000	2.000
2026	495,000	5.000	2037	435,000	2.000
2027	490,000	5.000	2038	435,000	2.000
2028	485,000	5.000	2039	430,000	2.000
2029	475,000	5.000	2040	390,000	2.000
2030	455,000	5.000	2044	1,200,000	2.125
2031	450,000	5.000	2048	1,050,000	2.250

Further Voted: that the Bonds maturing on July 15, 2044 and July 15, 2048 (each a “Term Bond”) shall be subject to mandatory redemption or mature as follows:

Term Bond due July 15, 2044

<u>Year</u>	<u>Amount</u>
2041	\$305,000
2042	\$300,000
2043	\$300,000
2044*	\$295,000

*Final Maturity

Term Bond due July 15, 2048

<u>Year</u>	<u>Amount</u>
2045	\$295,000
2046	\$295,000
2047	\$295,000
2048*	\$165,000

*Final Maturity

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Further Voted: to approve the sale of a \$508,725 0.89 percent General Obligation Bond Anticipation Note of the Town dated July 23, 2020, and payable July 23, 2021 (the “Note”), to be issued through the State House note program, to Newburyport Bank at par.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 22, 2020, and a final Official Statement dated July 8, 2020 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Note and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Bonds or Note (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the agenda for the meeting, a copy of which is attached hereto, was posted on the bulletin board of the town at least 24 hours before the meeting in compliance with Section 7-2 of the Town Charter.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds or the Note were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended, and as further amended, suspended, supplemented or modified by the Executive Order of the Governor of The Commonwealth of Massachusetts Suspending Certain Provisions of the Open Meeting Law, Chapter 30A, §20 dated March 12, 2020.

Michael Bradley moved this vote as read, Chris Rohland seconded the motion. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

Update on Capital Projects – Michael Maresco gave the Board an update on the Capital Building Projects including the new Police station which will be going out to bid in September, the DPW facility at 965 Ocean Street which will go out to bid in October, and the expansion of the Senior Center which is 100% designed and will be going out to bid in late August.

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Board of Selectmen Liaisons to Boards/Committees – After a brief discussion, Mike Bradley read the revised list of Board/Committee Liaisons as follows:

- Advisory Board Mike Bradley
 - Agricultural Commission Chris Rohland
 - Airport Commission..... Steve Darcy
 - Capital Budget Committee Chris Rohland
 - Community Preservation Committee Steve Darcy
 - Conservation Commission Chris Rohland
 - Council on Aging Chris Rohland
 - Cultural Council Chris Rohland
 - Energy Committee Steve Darcy
 - Historical Commission..... Steve Darcy
 - Housing Partnership Steve Darcy
 - Library Trustees Mike Bradley
 - Open Space Committee..... Chris Rohland
 - PPI Committee (formerly Coastal Advisory)... Mike Bradley
 - Recreation Commission Steve Darcy
 - Recreation Fields Committee Steve Darcy
 - Recreation Trails Committee Chris Rohland
 - Waterways Committee Chris Rohland
 - Zoning Board of Appeals Mike Bradley
- Mike Bradley moved, seconded by Chris Rohland, to accept these changes. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

Cares Act Reimbursement, Phase II Part 1 – Patrick Dello Russo appeared before the Board and gave some details on COVID-19 related spending and reimbursements from Plymouth County under the Cares Act. Mr. Dello Russo explained the distribution process and said that the Town is requesting \$531,963.34 in reimbursement under this phase. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to support this funding request. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

Donation Bin for Preparation Pays Off Inc. – Mike Bradley read the email from Ben Cammarata requesting permission to place a donation bin in the Town Hall lobby to collect school supply donations. Mr. Bradley noted that this is an annual request and is a great initiative. Mike Bradley moved, seconded by Chris Rohland, to approve this request. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

New Appointment to Capital Budget Committee – Mike Bradley said that the Board has received an application from Bonnie McCarthy and noted that the Capital Budget Committee supports this appointment. Mike Bradley moved, seconded by Chris Rohland, to appoint Bonnie McCarthy to the Capital Budget Committee for a three year term expiring on June 30, 2023. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

New Appointments to Historical Commission – Mike Bradley said that the Board has received applications from Emma Nee and Barbara Carney and noted that the Historical Commission supports these appointments. Mike Bradley moved, seconded by Chris Rohland, to appoint Emma Nee to the Historical Commission for the remainder of a three year term that expires on June 30, 2021 and Barbara Carney to the Historical Commission for the remainder of a three year term expiring on June 30, 2023. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

New Appointment to PPI Committee – Mike Bradley said that the Board has received a request from Nanci Porreca for appointment to the PPI Committee. Mike Bradley moved, seconded by Chris Rohland, to appoint Nanci Porreca to the PPI Committee for a three year term expiring on June 30, 2023. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

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Reappointment to Agricultural Commission – Mike Bradley said that the Board has received a request from Annie Massed seeking reappointment to the Agricultural Commission. Mike Bradley moved, seconded by Chris Rohland, to reappoint Annie Massed to the Agricultural Commission for a three year term expiring on June 30, 2023. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

Acceptance of Minutes – Mike Bradley moved, seconded by Chris Rohland, to accept the minutes of June 29, 2020 as written. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

At 7:05 p.m. Mr. Bradley moved, seconded by Mr. Rohland, to adjourn the meeting. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: information from Police Chief on promotion of Stephen Mulligan to the rank of Sergeant and credentials from Officer Mulligan; vote on sale of Bonds and BANs; list of Board/Committee liaisons; information on Cares Act Phase II reimbursements; email from Ben Cammarata regarding Preparation Pays Off collection bin; application for appointment to Capital Budget Committee from Bonnie McCarthy and recommendation from Capital Budget Committee; applications for appointment to Historical Commission from Emma Nee and Barbara Carney and recommendation from Historical Commission; email from Nanci Porreca requesting appointment to PPI Committee; email from Annie Massed requesting reappointment to Agricultural Commission.