

**MINUTES – SELECTMEN’S MEETING
MONDAY, AUGUST 7, 2017 AT 7:00 P.M.
MARSHFIELDTOWN HALL – SELECTMEN’S HEARING ROOM**

Present: Michael G. Bradley, Chairman; James J. Fitzgerald, Vice-Chair; Joseph E. Kelleher, Clerk; and Rocco J. Longo, Town Administrator

Mr. Bradley opened the meeting at 7:00 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV and local newspaper and media outlets and if anyone speaks, they could be recorded.

Mr. Bradly indicated that they were going to skip down the agenda to discuss the policy for commercial parking at the fairgrounds.

Policy for Commercial Parking during Fairground Events - Safety Officer Kevin Feyler appeared before the Board and stated that both he and the Chief had met with Brian Murphy who indicated that he didn’t want any parking on the ball fields. Sgt. Feyler also mentioned that they had complaints from the residents of New Street this year after the Levitate Festival. Sgt. Feyler stated that if they don’t use the fields for parking then people will be driving around and parking all over the place. Sgt. Feyler suggested the use of jersey barriers and not allowing parking on the infields as well as having the party responsible for doing the parking pay for any damages that are incurred. Mr. Fitzgerald indicated that having the non-profits pay for damages could decrease the amount of money that is made. Mr. Fitzgerald suggested that they should make sure to have someone present at all times that the parking lots are open. Mr. Kelleher suggested that there should be an agreement for the people who park the cars to pay for damages and that they need to have someone present until all the parking is done. Peg Davis of New Street asked to speak and mentioned that they have had no problems on her street until the last Levitate Festival where the cars were parked all up and down New Street and it was chaos. Mr. Bradley said that he spoke to the Chief and the Chief has sent the Board some suggestions and indicated that he didn’t think that they could eliminate parking on the fields. Mr. Bradley then proceeded to read through the Chief’s Memorandum of Agreement on Commercial Parking on Town Owned Land. Mr. Kelleher said that the infields need to be roped off. Sgt. Feyler mentioned that a lot of people do not want to take shuttle buses from parking lots that are further away. Mr. Bradley also stated that someone always needs to be on-site at the lots.

Mr. Kelleher moved to add the condition #8 which includes porta potties and #9 of the Chief’s recommendations. Mr. Fitzgerald asked who would pay for the porta potties and that the language should be included in the conditions that the porta potties need to be provided by the venue. Sgt. Feyler said he always meets with Lenny LaForest and Carleton Chandler before every event and that the porto potties should be supplied by venue and applicant.

Mr. Bradley said to strike the former motion. Mr. Kelleher moved, seconded by Mr. Fitzgerald to amend the Memorandum of Agreement on Commercial Parking on Town Owned Land to include: #8 Porta potties to be provided by the venue at certain Town Lots for certain events as deemed necessary by the Police Chief, or his designee and #9 The Police Chief or his designee will review the events at the Fair Grounds and if he or designee deem appropriate there will be a temporary restriction imposed for New Street to stop thru traffic. Police may install sawhorses and signs and require a Detail Officer to be present allowing residents and their guests only during peak times or major events. The vote was unanimous.

Recreation Trails Committee – Trail Kiosks - Mr. Ned Bangs and Mr. Steve Goodhue appeared before the Board. Mr. Bangs mentioned that he and Mr. Goodhue are the most recent members to be appointed to the Committee and mentioned that some of the goals of the committee are to promote the use of the trails in town. Mr. Bangs noted that people can print out the maps from the Town website. Steve Goodhue passed out copies of the maps to the Selectmen. Mr. Goodhue had a small sample of a kiosk for the trails. Mr. Bangs mentioned potential sites for the kiosks such as behind CVS, the Pratt property, rail trail and bridle path. Mr. Bangs mentioned that many people use the trail from CVS to Station Street. Mr. Bangs and Mr. Goodhue then showed the Board some samples of the track markers that they have to put on trees. Mr. Bangs also mentioned that they will have boundary signs and that Eversource takes care of some of the tree trimming. Mr. Bangs thanked Greg Guimond, Bill Grafton and Bert O’Donnell for all their help. Mr. Bangs indicated that they are putting a package together for CPC funding.

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Mr. Bradley mentioned that they can have access through Plymouth County for signs warning of ticks, poison ivy etc. The Board thanked Mr. Bangs and Mr. Goodhue for their update tonight.

Town Administrator’s Report – Mr. Longo gave an oral report on the following: Mr. Longo mentioned that Fox 25 Zip Trip will be here on August 25th down at the Town Pier at Harbor Park. Mr. Longo stated that he has been working with Bob Galvin on a maintenance agreement for South River Park. Mr. Longo mentioned that the Town Administrator and the Board of Selectmen from Rockland will be visiting from Rockport to check out Rod Procaccino’s design for the seawalls and to see what Rod has accomplished. Mr. Longo indicated that the shade structure has been completed at the playground. Mr. Longo then mentioned that Rod Procaccino, Town Engineer will receive a grant for \$36,000 from the Lt. Governor’s office for the assessment and design for Green Harbor dredging. Mr. Longo said the ceremony for this grant will be held this Wednesday in Dennis and that he will attend with Mr. Procaccino.

Marshfield Fair Common Victualler Licenses – Mr. Bradley mentioned that they have received a few common victualler licenses but are expecting more to be submitted. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the common victualler licenses submitted for the Marshfield Fair contingent upon receiving the necessary paperwork, fee and approval from the Board of Health. The vote was unanimous.

Goodwill Hunters – Duck Derby – Mr. Bradley mentioned the Board had an application for One Day Entertainment for the Duck Derby and noted that this was an annual event. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the Goodwill Hunters Duck Derby to be held on September 24, 2017 from 12:00 - 3:00 p.m. The vote was unanimous.

Appointment of CPC Representative to Open Space Committee – Kevin Cantwell - Mr. Kelleher moved, seconded by Mr. Fitzgerald to appoint Kevin Cantwell as the representative from the Open Space Committee.

Reappointment to Drug Task Force – Meg Broughton – Mr. Kelleher moved, seconded by Mr. Fitzgerald to reappoint Meg Broughton to the Drug Task Force. The vote was unanimous.

Caring for a Cure Road Race (November 12, 2017) – Mr. Bradley read through portions of the letter from Theresa Weiland regarding the Caring for a Cure Road Race to be held on November 12, 2017. Mr. Fitzgerald noted that the race has been approved by the Safety Officer. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the Caring for a Cure Road Race to be held on November 12, 2017. The vote was unanimous.

DWS Great Pumpkin Run (October 14, 2017) - Mr. Bradley announced that the Great Pumpkin Run is an annual event and that the event has the approval of the Safety Officer. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the Great Pumpkin Run for October 14, 2017. The vote was unanimous.

St. Ann by The Sea Parish One Day Wine & Malt License (August 19, 2017) – Mr. Bradley noted that St. Ann’s had their certificate of insurance attached to their application. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the One Day Wine & Malt License for St. Ann by the Sea Parish on August 19, 2017. The vote was unanimous.

Town Administrator Search Process – Caroline LaCroix, Human Resources Director appeared before the Board and stated that she had reviewed and tallied the names of individuals submitted by the Board of Selectmen to be appointed to the Town Administrator Search Committee which would consist of seven members. Ms. LaCroix then read off the following names: John Clifford, Labor Counsel and former Town Administrator; Robert W. Galvin, Town Counsel; William Hocking, Fire Chief; Caroline LaCroix, Human Resources Director; Chris Rohland, member of the Capital Budget Committee; Phil Tavares, Police Chief and Elizabeth Zimmer member of the Advisory Board. Ms. LaCroix indicated that she has already posted a meeting for

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the committee for tomorrow night, contacted everyone listed and indicated that they are interested. Ms. LaCroix then mentioned that the applications are due on Friday, August 18, 2017 and that the following Monday, she will put all the packages together for all the members and also mentioned that they want to give ample notice for the interviews. Ms. LaCroix also mentioned that at the meeting tomorrow they will come up with a calendar. Mr. Longo indicated that the meetings have to be public until they start interviewing. Ms. LaCroix mentioned that the Town Clerk will be available at the meeting to swear the committee members in. Mr. Longo mentioned that there are now 11 vacancies for Town Administrators across the state.

Mr. Kelleher moved, seconded by Mr. Fitzgerald to appoint the following to the Town Administrator Search Committee: John Clifford, Labor Counsel; Robert Galvin, Town Counsel; William Hocking, Fire Chief; Caroline LaCroix, Human Resources Director; Chris Rohland, member of Capital Budget Committee; Police Chief Phil Tavares and Elizabeth Zimmer, member of the Advisory Board. The vote was unanimous.

Acceptance of Minutes – Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the minutes of July 24, 2017. The vote was unanimous.

Executive Session - Mr. Kelleher moved, seconded by Mr. Fitzgerald at 7:45 p.m. to go into Executive Session for contractual negotiations with non-union personnel and not to return to Open Session. The vote was unanimous.

Roll call vote: Mr. Fitzgerald – aye, Mr. Bradley – aye, Mr. Kelleher – aye.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: Copies of signs and maps for the new recreational trails in Marshfield along with corresponding emails; list of submitted common victualler applications for the Marshfield Fair; entertainment application flyer and corresponding emails for Goodwill Hunters Duck Derby; letter of appointment of representative to Open Space Committee from CPC; email from Meg Broughton requesting reappointment to Drug Task Force Committee; letters from Theresa Weiland and the Safety Officer regarding the Caring for a Cure Road Race; letters from Sarah Johnson and the Safety Officer regarding the DWS Great Pumpkin Run; copy of application for a One Day Liquor License for St. Ann’s By the Sea with a copy of liquor liability certificate; copy of Policy for Licensure of Accessory Commercial Parking Lots for Properties Abutting Fairgrounds with Memorandum of Agreement for Commercial Parking on Town Owned Land, corresponding emails, letter from Police Chief with his recommendations to add to the Memorandum of Agreement with copies of photos of the area and minutes of July 24, 2017.