

**MINUTES – SELECTMEN’S MEETING
MONDAY, AUGUST 26, 2019 AT 7:00 P.M.
MARSHFIELD TOWN HALL – SELECTMEN’S HEARING ROOM**

Present: Joseph E. Kelleher, Chairman; Michel G. Bradley, Vice-Chair; Chris R. Rohland, Clerk and Michael A. Maresco, Town Administrator

Mr. Kelleher opened the meeting with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV.

Town Administrator’s Report – Mr. Maresco gave an oral report on the following:

Week of July 29 –

- met with Chief Hocking and Fire Union regarding staffing of the 3rd ambulance
- toured the Massasoit Fire Facility with Chief Hocking
- phone call with Dan Reynolds, artist who is designing path of statues on trail through the center of Marshfield
- met with Jim Folkard regarding building inspection of 109 Old Main Street, he will send report to Treasurer/Collector and Town Administrator
- structural engineer brought into Town Hall to check out the cracking of the floor on the second floor of Town Hall
- attended the Reasonable Suspicion Seminar put together by Danielle Kerrigan and Steve Bernstein of All One Health our EAP provider
- held weekly meeting with Fred Russell on facility issues including Town Hall offices, School projects, Town Hall roof, Town Hall elevator and Alamo clean-out
- met with Bud Duksta on parking issues regarding private businesses parking at the Peter Igo Park and how best to address the issue
- attended PPI meeting with Joe Rossi and company as well as Town Planner on brochure and Plan

Week of August 5-

- interviewed architects and engineers for DPW project. Weston & Sampson was chosen
- attended CPC meeting with Kevin Cantwell, Christine McCarthy and Patrick Dello Russo
- attended meeting on Indirect Charges with DPW, Dan Bowen, Business Manager, Shawn Patterson, Acting Superintendent, and Patrick Dello Russo, Treasurer/Collector agreed to present the numbers tonight to the Board of Selectmen
- met with Dan Bowen and Danielle Kerrigan regarding audit of Dan’s job description
- interviewed architects and engineers for the Police Station project, Kaestle Boos was selected
- held weekly meeting with Fred Russell on facility projects, awning for Town Hall door, HP striker for Town Green door, potential modification to platform at entrance to make handicap ready, roof, elevator and office projects
- met with Attorney Gibson and his partner as well as Greg Guimond regarding Frozen Four site and potential traffic problems
- met with elevator architect Bob Livermore, Fred Russell and Tony Bullock regarding design and placement, met with Town Clerk and Moderato on Town Meeting set-up
- met with Patrick Dello Russo, Treasurer/Collector on debt exclusion and actuals for Bond Counsel, Locke and Lord

Week of August 12 –

- attended DPW construction project kick-off meeting with Weston & Sampson
- attended meeting with Patrick Dello Russo, John Nash and Greg Guimond on GIS mapping features for website
- worked with Shawn Patterson DPW Acting Superintendent on water pipe and sewer pipe break on Island Street
- met with KBA on Police Project at EOC
- held weekly meeting with Fred Russell on ongoing projects such as door security
- conference call with Shawn Patterson on boil water order
- met with Phil Murphy Builder, Chris Carbone homeowner and Jim Folkard Building Commissioner regarding getting close to exceeding assessed value
- attended opening day at the Fair

Week of August 19 –

- met with Harbormaster on South River Dredge, no issues and will be completed at the end of the month
- held Fiscal Team Meeting

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- attended MCAD mediation from 1 – 5 p.m. with Seth Barnett and Bill McKinnon
- conference call with Shawn Patterson regarding status of boil water
- held Dept Head Meeting at Maritime Center discussed Special Town Meeting November 18, 2019, Special Election November 23, 2019, warrant opening September 16, 2019 and closing September 26, 2019, Chief Tavares on First Amendment Audits, Patrick Dello Russo on FY21 Budget and Chief Hocking on new Fire Truck
- met with KBA on Police Station Design for 3 – 4 hours at EOC
- conference call with Shawn Patterson on lift of boil water
- conducted annual performance review with Chief Tavares, outstanding review and recommendation to follow
- held weekly meeting with Fred Russell on adding additional doors to Accounting office and Town Administrator’s office and maps to evacuate Town Hall for fire drills
- held breakfast meeting with Joe Kelleher
- held meeting with Patrick Dello Russo on potential town meeting article for Bonds
- phone discussion with attorney Michelle Tassinari at elections regarding warrant articles
- gave flags to Marshfield FACTS for the Town Green
- held annual performance review with Chief Hocking, outstanding review and recommendation to follow
- held meeting with Trails Committee on quorums, projects, signage and trail repairs
- attended site concept meeting with Weston & Sampson on site concepts for DPW project and Police project
- cleaned out the Alamo building with assistance from Fred Russell, Tony Bullock, two interns and crew sent by Shawn Patterson
- held meeting with Steve Goodhue on procurement for Trails Grant
- met with Dan from Labor Counsel’s office on personnel issue
- attended meeting with Ocean Bluff Preservation at Senior Center with Senator Patrick O’Connor and staff as well as staff from Representative Patrick Kearney’s office regarding a \$350,000 article.

Tim Williams, PPI Committee – Complete Streets Policy and Presentation and Vote on PPI Plan- Tim Williams and Joe Rossi appeared before the Board to give a Complete Streets Policy Power Point presentation. Mr. Williams explained the Policy and said he would like the Board of Selectmen to approve the policy which would allow the Town to apply for grants through the state for up to \$400,000 and that September 1st is the deadline and noted that most cities and Towns have adopted this policy. Mr. Williams explained that the Town would have to come up with a five year plan for sidewalks and roads including design, operation and maintenance for pedestrians, bicyclists, motorists, emergency vehicles and freight and commercial vehicles. The policy will be reviewed by Mass DOT and they would award \$35,000 to towns to come up with a plan and once they approve the plan the Town can apply for grants in April or September. Mr. Williams explained that Marshfield could have 20 projects and they will award on what the Town prioritizes. Mr. Williams mentioned that the Town could use funds from federal and state grants and go to Town Meeting and the Town Planner and DPW will decide. Mr. Kelleher moved, seconded by Mr. Bradley to approve the Streets Policy. The vote was unanimous.

Program for Public Information Presentation – Mr. Rossi gave a power point presentation on the Program for Public Information. Mr. Rossi explained that the mission of the Program for Public Information (PPI) is to create and implement a PPI Plan and to work with the Town, FEMA and other stakeholders to implement and carry out the activities of the Community Rating System. Mr. Rossi noted that Marshfield currently has a rating system of 9 which gives all flood policy holders a 5% discount and noted that most of New England is capped at 7 and that would be the highest level Marshfield could be. Mr. Rossi mentioned that a level 7 would save the community overall \$280,000 in flood insurance. Mr. Rossi noted that Scituate is already a level 7 community. Mr. Rossi also indicated that Marshfield was within 200 points of being a level 7 community and that the PPI needs to be adopted by the Board of Selectmen and documented in minutes. Mr. Rossi also noted that a Flood Insurance Assessment needs to be reviewed by the Board of Selectmen and review needs to be documented in minutes. Mr. Rossi stated that the PPI and FIA both are required to be updated annually upon the 5 year review. Mr. Rossi

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then went on to mention the PPI outreach projects, Flood Response Projects and their Next Steps as outlined in his presentation. After further discussion, Mr. Kelleher moved, seconded by Mr. Bradley to adopt the PPI Plan. The vote was unanimous.

Hubbard’s Cupboard Transfer of Annual Wine and Malt Package Store License, Pledge of Inventory, Pledge of License and Change of Hours – Attorney Hedges appeared before the Board with both Jagdish Gandhi, proposed manager and Jay Gandhi proposed Principal owner of Ghandi & Son Corp. Attorney Hedges mentioned that the purpose is to transfer the license to Gandhi & Son Corp and to change the manager to Jagdish Gandhi as well as pledge the license, inventory and change the closing hours of operation on Monday through Saturday from 10:00 p.m. – 11:00 p.m. Mr. Kelleher noted that all the paperwork appeared to be in order. Mr. Kelleher moved, seconded by Mr. Bradley to approve the transfer of the Annual Wine and Malt Package Store License as well as pledge of inventory, pledge of license and change of hours from J&C LLC dba Hubbard’s Cupboard to Gandhi & Son Corp dba Hubbard’s Cupboard, Jagdish Gandhi, Manager. The vote was unanimous.

John O’Rourke, Good Energy & Bill Bottiggi, Energy Committee – Public Hearing and Vote on Energy Aggregation Plan – Mr. O’Rourke from Good Energy and Bill Bottiggi from the Energy Committee appeared before the Board. Mr. O’Rourke explained that his company had put together a draft Aggregation Plan for residents to review and that the review was advertised in the newspaper with the period ending at tonight’s hearing. Mr. O’Rourke indicated that the next step would be to have the Board vote the Plan and then submit the Plan to the Department of Energy Resources (DOER) for additional review to ensure that the Plan complies with the aggregation law. Mr. O’Rourke indicated the attorneys would call the Town to suggest any change or clarifications and then issue a consultation letter. Mr. O’Rourke then explained that the DOER consultation letter gives the Town permission to submit the Aggregation Plan to the Department of Public Utilities (DPU) for further comments and once they are satisfied, they will issue an Order of Approval. Mr. O’Rourke stated that the DOER process takes about 6 -8 weeks and the DPU process can take 6-9 months and that by next July or September they should be ready to go out to bid. Mr. Maresco mentioned that the Town did not receive any comments and Mr. O’Rourke indicated that that was not unusual. After further discussion, Mr. Kelleher moved, seconded by Mr. Bradley to approve the Aggregation Plan. The vote was unanimous.

Applications for One-Day Common Victualler Licenses for Lobsterfest (9/7/2019) - Mr. Kelleher mentioned the following names that have applied for common victualler permits for the Lobsterfest: Lobsta Love, The Chef’s Table, Mama Deb’s, Loralai Moon Coastal Cafe’, Family Crest Catering, Kona Ice South Shore. Mr. Kelleher moved, seconded by Mr. Bradley to approve the above mentioned common victualler licenses for the Lobsterfest and any other common victualler permits that come in prior to September 7, 2019 contingent upon receiving all approvals and fees paid. The vote was unanimous.

Application for Wine & Malt License at Lobsterfest for Stellwagen – Mr. Kelleher read the application from Stellwagen and mentioned Mr. Snowdale had also obtained a certificate of insurance. Mr. Kelleher moved, seconded by Mr. Bradley to approve the One Day Wine & Malt License for Stellwagen at the Lobsterfest. The vote was unanimous.

Application for One-Day All Alcohol License at Lobsterfest from Family Crest Catering – Mr. Kelleher read the application from Family Crest Catering and mentioned that they also had their certificate of insurance. Mr. Kelleher moved, seconded by Mr. Bradley to approve the One-Day All Alcohol License for Family Crest Catering. The vote was unanimous.

Mr. Kelleher noted that the Lobsterfest will be September 7, 2019 from noon – 5:00 p.m. at Harbor Park.

Board Discussion - Water Policy - Mr. Kelleher mentioned that there has been an issue with water for the past 9 days and that the responsibility of water falls under the DPW. Mr. Maresco said that he had worked with Shawn Patterson, DPW Superintendent regarding the water problem and that back in 2010 a Water Policy had been put in place when there had been an

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another issue. Chief Tavares noted that he had been the Captain back in 2010 and read through the timeline of events regarding contamination in a well. The Chief stated that information had been compromised and that they had done a reverse 911 to residents in a particular area and the DPW put together some enhancements. The Chief explained that both the Fire Department and Police Department had to field phone calls from people. The Chief then read through suggestions for future incidents. Mr. Maresco mentioned that Shawn Patterson called him immediately when this recent issue happened and the DPW gave out cases of water to residents and Shawn was on top of the situation. The Chief mentioned that someone put a spoof on social media about the water which had been meant as a joke and his detectives are looking into it. The Chief commented that this incident was handled much better than the last time. Mr. Kelleher asked the Chief if there were any more improvements that could be made and the Chief indicated that there would always be more incidents and that training needs to take place and an emergency group should be activated. The Chief suggested holding a meeting and going through the events that took place.

Vote on FY2019 Department Appropriation Transfers – Town Accountant Christine McCarthy appeared before the Board and explained that some departments have a surplus and some have a deficit and she would like to transfer money from certain accounts that have a surplus to those that have a deficit and that any other surplus they have will be part of free cash. Treasurer/Collector Patrick Dello Russo commented that Christine had done a great job with these accounts in a short period of time and that this was also a tribute to the Town Administrator’s leadership that they will be able to turn back money to free cash. Mr. Kelleher moved, seconded by Mr. Bradley to approve the transfers from FY2019 Department appropriations. The vote was unanimous.

Patrick Dello Russo – Presentation and Vote on Indirect Policy – Mr. Dello Russo explained the summary of changes, 2019 Actuals for FY2021 Budget. Mr. Kelleher moved, seconded by Mr. Bradley to approve the Indirect Policy Summary of Changes as presented. The vote was unanimous.

Announce Ratification of Treasurer/Collector Contract and Amendment to Town Accountant Contract – Mr. Kelleher mentioned that the contract for the Treasurer/Collector and amendment to the Town Accountant’s contract had been ratified. Mr. Kelleher moved, seconded by Mr. Bradley to approve the contract ratification for the Treasurer/Collector and the amendment to the Town Accountant contract. The vote was unanimous.

Manny’s Pizza of Marshfield, Inc. – Application for Annual Common Victualler and Entertainment License (change of location) – Mr. Kelleher noted that Manny’s Pizza is moving to 1810 Ocean Street. Mr. Kelleher moved, seconded by Mr. Bradley to approve the Common Victualler license for Manny’s Pizza of Marshfield at 1810 Ocean Street. The vote was unanimous. Mr. Kelleher then mentioned the Entertainment License for Manny’s Pizza at 1810 Ocean Street, Marshfield, MA 02050. Mr. Kelleher moved, seconded by Mr. Bradley to approve the entertainment license for Manny’s Pizza at 1810 Ocean Street. The vote was unanimous.

Slack Tide Coffee Roasters – Application for Common Victualler License - Mr. Kelleher read the application for a Common Victualler License for Slack Tide Coffee Roasters at 1871 Ocean Street, Unit B. Mr. Kelleher moved, seconded by Mr. Bradley to approve the Common Victualler License for Slack Tide Coffee Roasters. The vote was unanimous.

Reappointment of Rose Ann Concannon and Kate Sanborn to the Cultural Council - Mr. Kelleher moved, seconded by Mr. Bradley to reappoint Rose Ann Concannon and Kate Sanborn to the Cultural Council. The vote was unanimous.

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Reappointment of Timothy Russo and Michelle Campion to the Community Preservation Committee Mr. Kelleher moved, seconded by Mr. Bradley to reappoint Timothy Russo and Michelle Campion to the Community Preservation Committee. The vote was unanimous.

Application for One-Day Entertainment License for Marshfield Irish Day - Mr. Kelleher mentioned that they have changed the date from September 7 and 8th to Saturday, September 14th for the Irish Day. Mr. Kelleher moved, seconded by Mr. Bradley to approve the Entertainment License for Marshfield Irish Day on September 14, 2019. The vote was unanimous.

Application for One Day All Alcohol License for Marshfield Irish Day - Mr. Kelleher mentioned that they have the application for an all alcohol license for Marshfield Irish Day and that they have included a copy of their liquor liability insurance. Mr. Kelleher moved seconded by Mr. Bradley to approve the One Day All Alcohol License for Marshfield Irish Day, September 14, 2019 from noon til 10:00 p.m. The vote was unanimous.

Application for One Day Entertainment License for the Annual Duck Derby – Mr. Kelleher mentioned that the Duck Derby will be held at Rexhame Beach on September 29, 2019. From 10:30 – 12:30 p.m. under the supervision of the Harbormaster and that there are no issues with police and fire departments. Mr. Kelleher moved, seconded by Mr. Bradley to approve the One Day Entertainment License for the Duck Derby on September 29, 2019. The vote was unanimous.

Application for Peddler’s License for Debbie Thelon of D and D Candies, LLC - Mr. Kelleher mentioned that they have an application for September 7th at the Lobsterfest from D and D Candies LLC. Mr. Kelleher mentioned that he would like to have Board of Health approval as well as see approval from the Town of Plymouth that she has a certified kitchen in her home. Mr. Kelleher moved, seconded by Mr. Bradley to approve the One Day Peddler’s License for D and D Candies LLC contingent upon receiving all approvals. The vote was unanimous.

Approval of Block Party on Carr Road (After the Fact) – Mr. Kelleher read the letter from Woodlawn Circle and Carr Road Planning Committee and noted that they had received a letter with recommendations from the Safety Officer. Mr. Kelleher explained that the Board didn’t have a meeting in time for approval from the Board. Mr. Kelleher moved, seconded by Mr. Bradley to approve the Block Party on Carr Road after the fact. The vote was unanimous.

Sue MacCallum, Open Space Committee – Ethics Disclosure – Mr. Kelleher explained that Sue MacCallum is a Director for the Massachusetts Audubon Society and that the Open Space Committee is considering a parcel of land for purchase and protection which abuts Mass Audubon property. Mr. Kelleher moved, seconded by Mr. Bradley to accept Ethics Disclosure G.L.c. 268A § 19 from Sue MacCallum. The vote was unanimous.

Vote to Declare Furniture/Equipment as Surplus for Auction or Destruction - Mr. Kelleher read the list of surplus items which included a broken typewriter, typewriter stand, two desks, file cabinet and Harbormaster boat. Mr. Kelleher moved, seconded by Mr. Bradley to declare the above read items excluding the boat as surplus for auction or destruction. The vote was unanimous. Mr. Maresco read the memo from the Harbormaster which indicated that the city of Somerville was interested in buying the 2009 21 foot Parker which was the oldest vessel. Mr. Kelleher moved, seconded by Mr. Bradley to declare the Harbormaster’s boat as surplus. The vote was unanimous.

Vote to Declare Personal Property Items at 109 Old Main Street as Surplus - Mr. Dello Russo explained that the Town became owners of the property at 109 Main Street due to title foreclosure and that there may be some items of value in the house that they would like to auction off. Mr. Maresco commented that any money made from the sale of the items would be set aside for a scholarship at the High School depending on what they get. Mr. Kelleher moved, seconded by Mr. Bradley to declare personal property at 109 Old Main Street as surplus. The vote was unanimous.

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Vote to Sign Contract with Vareika Construction Inc. for Town Hall Roof (After the Fact) – Mr. Maresco mentioned that they had to keep moving ahead with the process due to schedules. Mr. Kelleher moved, seconded by Mr. Bradley to approve the contract with Vareika construction. The vote was unanimous.

Vote to Sign Contract with Good Energy for Aggregation Consulting (After the Fact) – Mr. Maresco mentioned that we are moving ahead with the plan and that the next step is with DOER. Mr. Kelleher moved, seconded by Mr. Bradley to approve the contract with Good Energy. The vote was unanimous.

Vote to Sign Contract with ECA SEMA Draper LLC for Net Metering (after the fact) - Mr. Kelleher moved, seconded by Mr. Bradley to approve the contract with ECAC SEMA Draper LLC for Net Metering. The vote was unanimous.

Green Harbor Beach Association – Request for Permission to Hold Annual Labor Day Events – Mr. Kelleher mentioned that both the Police and Fire Departments do not have any issues with the Green Harbor Beach Association Labor Day events. Mr. Kelleher moved, seconded by Mr. Bradley to approve the annual Labor Day events for the Green Harbor Beach Association. The vote was unanimous.

Board Discussion – Conservation and Water Protection Plan – Mr. Maresco mentioned that there are 175 parcels of land protected as open space for conservation and water protection. Mr. Kelleher mentioned that he would like more clarification and the Board decided to table this discussion to the next meeting on September 9, 2019.

Acceptance of Minutes – Mr. Kelleher moved, seconded by Mr. Bradley to approve the minutes of July 29, 2019 and August 2, 2019. The vote was unanimous.

Mr. Kelleher announced that there will be an Overdose Awareness Vigil this Saturday at Harbor Park at 6:00 a.m.

Mr. Kelleher moved, seconded by Mr. Bradley to adjourn meeting at 8:54 p.m. The vote was unanimous. There was no Executive Session held.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: copy of Complete Streets Policy, copy of PPI presentation, copy of application for transfer of license and corresponding documents for Hubbard’s Cupboard, copy of email from jon O’Rourke from Good Energy along with copy of press release and copy of Aggregation Plan, copy of Indirect Policy Summary of Changes from Patrick Dello Russo, copy of FY2019 Department Appropriation Transfers, copy of Treasurer/Collector contract and Town Accountant contract, copies of applications for common victualler license and entertainment license from Manny’s Pizza, copy of common victualler application from Slack Tide Roasters, copies of letters for appointments to committees, copies of applications for common victualler, wine and malt and all alcohol licenses and certificates of insurance for Lobsterfest, copy of one day entertainment license and one day all alcohol licenses for Marshfield Irish Day, copy of entertainment license for the Duck Derby, copy of Peddler’s License application from D&D candies LLC with corresponding documents, copy of letter and recommendations for the block party on Carr Road, copy of ethics disclosure for Susan MacCallum, copy of list of furniture and equipment with pictures to be declared surplus, copy of email from Harbormaster regarding boat to be declared surplus, copy of email from Patrick Dello Russo regarding personal property to be declared surplus at 109 Old Main Street, copy of contract with Vareika construction for Town Hall roof, copy of contract with Good Energy for Aggregation Consulting, copy of contract with ECA SEMA Draper LLC for net metering, copy of letter from Green Harbor Beach Association with lists of events and email from the Police Department and Fire Department, copy of letter with lists of parcels owned by the Town with respect to conservation and water protection, copy of letter from DPW dated November 24, 2019 regarding boil water event timeline actions and procedure enhancements with copies of emails to the Town Administrator and Selectmen from November 2010 and a letter from the Police Department with suggestions for the future and copies of minutes from July 29, 2019 and August 2, 2019.

