

MINUTES – SELECTMEN’S MEETING

Tuesday October 9, 2018

Town Hall, Selectmen’s Hearing Room

Present: James J. Fitzgerald, Chairman; Joseph E. Kelleher; Michael G. Bradley; Michael A. Maresco, Town Administrator

Jim Fitzgerald opened the meeting at 7:00 p.m. and announced that the meeting is being recorded.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows:

- September 11th – attended 9/11 memorial ceremony at the Fire Department
- September 11th – met with Bill Grafton regarding branding and marketing of conservation land
- September 12th – attended practice drill at the EOC
- September 12th – DPW FY20 budget meeting
- September 12th – met with Labor Counsel regarding collective bargaining
- September 12th – met with Drug Task Force regarding options to increase participation
- September 13th – COA FY20 budget meeting
- September 13th – attended MIIA quarterly safety meeting
- September 13th – met with Christine McCarthy, Jon Nash and Patrick Dello Russo regarding software issues
- September 13th – Fiscal Team Meeting (discussed student accounts)
- September 14th – met with Danielle Kerrigan to discuss performance review procedure
- September 17th – met with Treasurer/Collector for free cash update
- September 17th – met with Jeff Granatino for Tony Bullock’s performance review
- September 17th – met with Danielle Kerrigan to go over personnel improvement plans
- September 18th – Fire Department FY20 budget meeting
- September 18th – Department Head Meeting
- September 18th – joint public hearing with the Advisory Board
- September 19th – met with Bill Grafton regarding conservation permit fees
- September 19th – Building Department FY20 budget meeting
- September 19th – met with Joe Rossi regarding CRS and PPI
- September 20th – FY20 budget meetings with Human Resources, Town Accountant, Harbormaster, Library, Schools, and Police Department
- September 20th – met with Harbormaster regarding Green Harbor feasibility
- September 20th – met with Facilities Manager regarding ongoing projects
- September 24th – attended MMA conference at Holy Cross
- September 26th – met with local artist John Arapoff
- September 26th – attended meeting regarding Veterans Park dam and lagoon project
- September 27th – met with Dan Hassett regarding concerts at Levitate shop
- September 27th – attended meeting at EOC regarding FEMA
- September 27th – met with Carol Hamilton and architect regarding senior center project
- September 28th – attended Mayflower Insurance meeting
- September 28th – met with Facilities Manager regarding ongoing projects
- October 1st – conference call with Matthew Parent, Energy Committee
- October 2nd – met with Town Counsel and Bill Grafton regarding South River easement
- October 2nd – met with Town Moderator regarding Special Town Meeting
- October 2nd – met with DPW regarding street paving program
- October 2nd – met with Historical Commission and Neighborworks regarding new office space in Hancock Paint building
- October 3rd – met with Jim Folkard regarding building issues
- October 4th – met with Patrick Dello Russo, Jon Nash and Christine Player regarding VADAR Systems software program
- October 5th – met with Christine McCarthy for annual performance review
- October 7th – attended Explore Marshfield events

John Arapoff – Michael Maresco introduced Mr. Arapoff and gave a brief explanation of the history of the painting he did of Town Hall. Mr. Arapoff said that he did the painting in 1990 for the 350th anniversary celebration and added that he is happy to see that it is still hanging in Town Hall. The Board thanked Mr. Arapoff for his beautiful work.

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Executive Session – At 7:20 p.m. Mr. Fitzgerald moved, seconded by Mr. Kelleher, to go into Executive Session for the purpose of discussing collective bargaining that if discussed in open session may have a detrimental effect on the negotiating position of the Town, and then return to open session. The vote was unanimous. Roll call vote: Mr. Kelleher – aye; Mr. Fitzgerald – aye; Mr. Bradley – aye.

Mr. Fitzgerald moved, seconded by Mr. Kelleher, to close the executive session at 7:25 p.m. and return to open session. The vote was unanimous. Roll call vote: Mr. Fitzgerald – aye; Mr. Kelleher – aye; Mr. Bradley – aye.

Ratification of Collective Bargaining Agreement – Jim Fitzgerald announced that the Board of Selectmen voted unanimously in executive session to ratify the Police Union contract.

Patrick Dello Russo – Update on Foreclosure Procedure – Mr. Dello Russo appeared before the Board and gave some details on the foreclosure process for 64 properties owing a total of \$1.3 million. Patrick Dello Russo said that past practice has been to not sell land, but added that the Selectmen may want to look at doing some land auctions. There was some discussion regarding land that has taxes owed and the possibility of a land auction in the future. Jim Fitzgerald said that he would like to see a list of properties before making a decision on how to move forward.

Narice Casper – Early Voting and Election Warrant – Ms. Casper appeared before the Board and said that she plans to have early voting from October 22 through November 2 and will have the office open for early voting on Saturday October 27 from 8:00 a.m. until 2:00 p.m. Ms. Casper said that there is a state grant available to help defray the extra cost associated with early voting.

Revised Debt Management Policy – Patrick Dello Russo gave a brief explanation of the revision to this policy which would change from a maximum 10 year note to up to 30 years for debt maturity. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to adopt the revised policy. The vote was unanimous.

Vote on OPEB Allocation – Patrick Dello Russo gave some details on this request to move the OPEB portfolio to 55% stock and 45% bond and explained the reason for this change. After a brief discussion Jim Fitzgerald moved, seconded by Joe Kelleher, to approve this revised allocation. The vote was unanimous.

Discussion and Vote on Indirect Policy – Michael Maresco gave some details on the process leading to this point and the changes made to the policy. Joe Kelleher asked if this policy has been voted on by the Board of Public Works. Patrick Dello Russo said that the Board of Public Works voted to support it 2-1. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to accept the policy as presented. The vote was unanimous.

Blue 20/20 Vision Plan – Michael Maresco described this vision plan that is being offered by Blue Cross Blue Shield of Massachusetts at no cost to the Town. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to adopt this plan as an employee health benefit option. The vote was unanimous.

Green Harbor Harvestfest – Temporary Wine & Malt License – Jim Fitzgerald read the letter from Hank Lane and the application for a wine & malt license for this annual event which is scheduled to take place on October 13, 2018. Jim Fitzgerald noted that the Board has received positive recommendations from Police and Fire. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant this license. The vote was unanimous.

Historic Winslow House – Temporary Wine & Malt Licenses – Jim Fitzgerald read through the application for wine & malt licenses for events at the Winslow House on October 13 and November 3, 2018. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant these licenses. The vote was unanimous.

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Family Crest Catering – Temporary All Alcohol License – Jim Fitzgerald read through the application for a one-day all alcohol license for an event they are catering at the Daniel Webster Estate on October 20, 2018 from 6:00 p.m. until 10:00 p.m. Jim Fitzgerald moved, seconded by Joe Kelleher, to grant this license. The vote was unanimous.

Green Harbor Golf Club – Application for Annual Entertainment License – Jim Fitzgerald read through the application from Green Harbor Golf Club for an entertainment license for functions and events at the club. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to grant this license contingent on a positive recommendation from Police and Fire. The vote was unanimous.

New Appointment to Recreation Trails Committee – Jim Fitzgerald read through the application from Eric Goodwin and noted that the Recreation Trails Committee has recommended this appointment. Jim Fitzgerald moved, seconded by Joe Kelleher, to make this appointment for the remainder of a three year term that expires on June 30, 2021. The vote was unanimous.

Vote to Declare Furniture as Surplus – Jim Fitzgerald read through the list of items from the library that are no longer being used. Jim Fitzgerald moved, seconded by Joe Kelleher, to declare these items as surplus furniture for destruction or auction. The vote was unanimous.

The Jetty – Application for Temporary Extension of Licensed Premise – Jim Fitzgerald read the letter from Richard Vaughan requesting permission to serve alcohol in a barricaded portion of their parking lot for a special event on Sunday October 28, 2018 from 12:00 p.m. until 6:00 p.m. Mr. Fitzgerald noted that the Board has received a positive recommendation on this request from the Fire Department. Jim Fitzgerald moved, seconded by Joe Kelleher, to approve this request contingent on a positive recommendation from the Police Department. The vote was unanimous.

Daniel Hassett – Application for Temporary Wine & Malt and Entertainment Licenses – Jim Fitzgerald read through the applications for an event taking place in the backyard of the Levitate Store on October 26, 2018 from 6:00 p.m. until 10:00 p.m. Jim Fitzgerald asked Mr. Maresco if he knew who would be serving the alcohol. Mr. Maresco said that he met with Dan Hassett and all servers have been TIPS trained. Joe Kelleher noted that Mr. Hassett has applied for several of these licenses to have entertainment and alcohol served at his retail store and said that he is concerned about circumventing zoning bylaws. Mr. Kelleher said that he will support this license, but added that he would be inclined to vote against future applications. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to grant a one day entertainment license and a one day wine & malt license for this event contingent on a positive recommendation from the Police Department. The vote was unanimous.

Pizzings – Request to Close Licensed Premise – Jim Fitzgerald read the letter from John Kesaris explaining that renovations are taking longer than expected and requesting permission to remain closed through December 26, 2018. Jim Fitzgerald moved, seconded by Joe Kelleher, to approve this request. The vote was unanimous.

Common Victualler Licenses for Farm Day – Jim Fitzgerald noted that the Board has only received one common victualler application for this event which is scheduled to take place on October 20, 2018 with a rain date of October 27, 2018. Mr. Fitzgerald moved, seconded by Joe Kelleher, to approve all applications for a common victualler license for Farm Day contingent on receipt of necessary paperwork and fee and approval from the Board of Health. The vote was unanimous.

Recognition for National Natural Landmark Designation – Jim Fitzgerald read the letter from William Finn acknowledging the efforts of Michael Maresco, Tom Reynolds, Shawn Patterson, and Bill Grafton as well as the Council on Aging and the Trustees of Veterans Park in helping to plan and prepare for the recent celebration of the rededication of the rivers as a National Natural Landmark. The Board added their appreciation.

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Capital Project Building Committee – Michael Maresco said that he has reached out to several people who were recommended for this committee by Bruce Spitler and has received positive feedback from some of them. Mr. Maresco said that he hopes to have some resumes available for the Selectmen to review in the next week, and if there are suitable candidates they could be appointed at the October 22nd meeting.

Revision to Travel and Credit Card Usage Policy – Michael Maresco read through the revised policy. Jim Fitzgerald said that language should be added to specify that economy hotels should be used, and also that any expense that is deemed to be inappropriate by the Town Administrator and/or the Board of Selectmen must be repaid by the individual. Joe Kelleher said that he would also like to see a cap of \$250 per night for hotels. After a brief discussion, Jim Fitzgerald moved, seconded by Joe Kelleher, to approve this revised policy with the suggested changes. The vote was unanimous.

Acceptance of Minutes – Jim Fitzgerald moved, seconded by Joe Kelleher, to accept the minutes of September 20, 2018 and September 18, 2018 as written. The vote was unanimous.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: email from Town Clerk regarding early voting and election warrant; copy of election warrant; letter from Treasurer/Collector regarding foreclosure process and accompanying information; revised Debt Management Policy; information regarding OPEB portfolio; indirect policy summary of changes; information on Blue 20/20 vision plan; application for one day wine & malt license for Green Harbor Harvestfest; application for two temporary wine & malt licenses for event at Historic Winslow House; application for one day all alcohol license from The Family Crest Catering; application for annual entertainment license from Green Harbor Golf Club; application for appointment to Recreation Trails Committee from Eric Goodwin and letter from Recreation Trails Committee recommending appointment; list of furniture to be deemed surplus; letter from the Jetty requesting temporary extension of licensed premise; application for one day wine & malt and entertainment licenses from Daniel Hassett; letter from PizZings requesting permission to remain closed through December 26, 2018; common victualler applications for Farm Day; letter from William Finn thanking Town employees for their help with rededication event; press release regarding Capital Project Building Committee and application for appointment from James Banda; revised Travel and Credit Card Use Policy