

MINUTES – SELECTMEN’S MEETING

Monday, February 24, 2020

Town Hall, Selectmen’s Hearing Room

Present: Joseph E. Kelleher, Chairman; Christopher R. Rohland; Michael A. Maresco, Town Administrator

Excused: Michael G. Bradley

Joe Kelleher opened the meeting at 7:00 p.m. and announced that the meeting is being recorded.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows.
Week of February 10, 2020:

- Met with Labor Counsel and Patrick Dello Russo regarding Collective Bargaining cost analysis
- Met with Chris Ionta, former DPW Commissioner, regarding Town issues
- Met with Danielle Kerrigan to review applications for the Benefit Coordinator position
- Met with Matt Parent, Energy Consultant, on energy saving initiatives at the new Police Station and DPW building
- Met with Town Counsel and No Fossil Fuel to go over PPA contract
- Met with Craig Jameson, Nancy Bowers, Patrick Dello Russo and Tom Reynolds regarding field rental charges and disbursement of funds to DPW for field maintenance
- Attended Advisory Board meeting
- Met with Labor Counsel on a number of personnel issues
- Met with Department Heads on changing over to Munis Software for DPW, Schools and Town Hall
- Met with Mike DiMeo and Lara Brait regarding LobsterFest 2020
- Attended meeting with P3 to discuss Senior Center Architect, candidates will be interviewed and selected
- Weekly meeting with Fred Russell for update on ongoing projects
- Met with Patrick Dello Russo and Christine McCarthy to prepare for ratings call with Standard & Poors
- Met with Ann Pollard on airport issues
- Met with Tom Reynolds, Rod Procaccino, Dan Bowen, David Carriere and Patrick Dello Russo regarding additional funding for dyke repair and cemetery expansion
- Attended meeting on DPW project systems for new building
- Started interviews for Benefit Coordinator position with Danielle Kerrigan and Rosie Kaulbfliesch
- Meet with representatives from Historical Commission, Historical Society, and Winslow Estate regarding Plymouth 400 celebration
- Standard & Poors call on ratings for \$23.5M

Week of February 17, 2020:

- Walk through at airport with Fred Russell on maintenance/repair projects
- Department Head Meeting – Joe Rossi gave an update on PPI and flood insurance
- Participated in interviewing architectural firms for final design of Senior Center
- Met with Patrick Dello Russo regarding warrants
- Met with Colleen Longo regarding insurance issues
- Weekly meeting with Fred Russell for update on ongoing projects
- Continued interviews for Benefit Coordinator position
- Met with Faith Jean, former Selectman, regarding Federal census
- Attended meeting with architect for Police Station project
- Continued interviews for Benefit Coordinator position
- Met with Wilkins Sign regarding signage at Town Hall during construction project
- Pre-construction meeting with Collins Construction on elevator project

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- Town Hall signage meeting and walk through with Fred Russell and Tony Bullock
- Final interviews for Benefit Coordinator position

Marshfield Country Club – Application for Change of Manager – Joe Kelleher read through the application for a Change of Manager at Marshfield Country Club from Daniel Hall to Paul J. Tougas. Mr. Tougas appeared before the Board and gave some details on his background and experience. After a brief discussion, Joe Kelleher moved, seconded by Chris Rohland to approve this Change of Manager. The vote was 2:0.

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Manny’s Pizzeria – Application for Annual Common Victualler License – Joe Kelleher read through the application submitted by Andrew Maina for an annual common victualler license. Mr. Kelleher noted that the Building Department and Board of Health have signed off on this license. Joe Kelleher moved, seconded by Chris Rohland, to grant this annual Common Victualler license. The vote was 2:0.

Appointment of Building Committees for Senior Center, Police Station, and DPW Projects – Michael Maresco gave some details on the role of these working committees and said that no additional funding will be added, the committees will work with the Owner’s Project Manager to ensure that the projects stay on budget and on schedule. Joe Kelleher read the list of recommended candidates for the Senior Center Building Committee as follows: William Scott, Sheila Gagnon, Carol Hamilton, Michael Maresco, Fred Russell, Matthew Currie and Peg Davis. Joe Kelleher moved, seconded by Chris Rohland, to appoint these people to the Senior Center Building Committee for a three year term expiring February 24, 2023. The vote was 2:0.

Joe Kelleher read the list of recommended candidates for the Police Station Building Committee as follows: Chief Phillip Tavares, Captain Michael McDonough, Lt. Christopher Jones, Detective Todd Goodwin, Michael Maresco, Fred Russell, Patrick Dello Russo, Christine McCarthy, and Harry Murphy. Joe Kelleher moved, seconded by Chris Rohland, to appoint these people to the Police Station Building Committee for a three year term expiring February 24, 2023. The vote was 2:0.

Joe Kelleher read the list of candidates for the DPW Building Committee as follows: Tom Reynolds, Shawn Patterson, Jim Kent, Jim Jackson, Bob Shanley, Paul Frenchko, Michael Maresco, Fred Russell, Patrick Dello Russo, Christine McCarthy, and John Viola. Joe Kelleher moved, seconded by Chris Rohland, to appoint these people to the DPW Building Committee for three year terms expiring February 24, 2023. The vote was 2:0.

Conservation Commission Update – Jim Kilcoyne, Chair of the Conservation Commission, appeared before the Board and gave them an update on the state of the Conservation Commission, including 2019 accomplishments and 2020 ongoing projects and goals. Mr. Kilcoyne said that the Conservation Commission has had some difficulty maintaining a full roster of qualified members and have had difficulty achieving quorum at several meetings. Mr. Kilcoyne said that the office is also understaffed and said that he is happy to report that the Town Administrator has agreed to fund an additional part-time employee for the Conservation Department. Joe Kelleher asked Mr. Kilcoyne if he was still interested in reducing the membership of the Conservation Commission from 7 members to 5 members. Jim Kilcoyne said that he would prefer to have 7 members and noted that the new appointment on tonight’s agenda would bring them up to a full membership of 7 so he would like to hold off on requesting a change for at least another year. The Board thanked Mr. Kilcoyne for his presentation and for the time he volunteers to the Town.

Lara Brait, Chamber of Commerce – 2020 LobsterFest – Lara Brait appeared before the Board and gave some details on the plans for the 2nd annual LobsterFest at the HarborPark and Town Pier, which is scheduled for September 12, 2020 with a rain date of September 13, 2020. Ms. Brait gave some details on some of the changes that they will make to ensure that this event is even more successful that last year. The Board thanked Lara Brait for the update and said they look forward to the event.

Appointment of Part-Time Temporary Assistant Animal Control Officer – Joe Kelleher read the letter from Lt. Sullivan recommending that Courtney Ellis be appointed as part time temporary Assistant Animal Control Officer and noted that Chief Tavares supports this appointment. After a brief discussion, Joe Kelleher moved, seconded by Chris Rohland, to make this appointment as requested. The vote was 2:0.

ALS Polar Plunge – Joe Kelleher read through the letter from Jennifer DiMartino requesting permission to hold this event at Rexhame Beach on February 29, 2020 at 12:00 p.m. Mr. Kelleher noted that that the Police Department and Beach Administrator have no issues with this request. After a brief discussion, Joe Kelleher moved, seconded by Chris Rohland, to approve this event as requested. The vote was 2:0.

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Policy for Disposition of Surplus Property – Patrick Dello Russo appeared before the Board and gave some details on this policy. After a brief discussion Joe Kelleher moved, seconded by Chris Rohland, to adopt this policy. The vote was 2:0.

Vote to Declare Equipment as Surplus for Auction/Destruction – Joe Kelleher said that they received a request from the Recreation Department to declare a basketball backboard signed by former Boston Celtics players as surplus so that it can be donated to the Boys & Girls Club of Marshfield for display. Michael Maresco suggested that it would be better to do a loan agreement with the Boys & Girls Club rather than declare it surplus and donate it to them. The Board of Selectmen agreed that this would be a better option. Mr. Maresco said that he will work on the language of the agreement with Town Counsel and bring it to a future Selectmen’s meeting for a vote.

Joe Kelleher moved, seconded by Chris Rohland, to declare the other items, including 4 broken chairs and a computer stand, as surplus for destruction. The vote was 2:0.

The Jetty – Application for Temporary Extension of Licensed Premise – Joe Kelleher read the letter from Richard Vaughan requesting permission to serve alcohol in a barricaded portion of their parking lot on Saturday, March 14, 2020 from 8:00 a.m. until 7:00 p.m. Mr. Kelleher noted that this is an annual request and that the Police and Fire Departments have recommended approval. Joe Kelleher moved, seconded by Chris Rohland, to grant this temporary extension of the licensed premise. The vote was 2:0.

New Appointment to Recreation Commission – Joe Kelleher read through the application for appointment to the Recreation Commission from Denis Kelleher and noted that he has passed the necessary background check. Joe Kelleher moved, seconded by Chris Rohland, to appoint Denis Kelleher to the Recreation Commission for the remainder of a three year term that expires on June 30, 2022. The vote was 2:0.

New Appointment to Conservation Commission – Joe Kelleher read through the application for appointment to the Conservation Commission from Joseph Ring and noted that he has passed the necessary background check. Joe Kelleher moved, seconded by Chris Rohland, to appoint Joseph Ring to the Conservation Commission for the remainder of a three year term that expires on June 30, 2020. The vote was 2:0.

Acceptance of Ethics Disclosure for Michael Maresco – Joe Kelleher read through the disclosure of appearance of conflict of interest related to Mr. Maresco’s position as a voting member of the Mayflower Municipal Health Group’s Steering Committee which would have a financial effect to both Mr. Maresco and his wife as employees of the Town of Marshfield. Joe Kelleher moved, seconded by Chris Rohland, to accept this disclosure. The vote was 2:0.

One-Day All Alcohol License – Family Crest Catering – Joe Kelleher read through the application for a one-day all alcohol license for the Boys & Girls Club Gala which is being held at the Boys & Girls Club on April 4, 2020 from 6:00 p.m. until 11:00 p.m. Mr. Kelleher noted that Family Crest Catering has included a certificate of liquor liability insurance naming the Town of Marshfield as additional insured. Joe Kelleher moved, seconded by Chris Rohland, to grant this license. The vote was 2:0.

Acceptance of Minutes – Joe Kelleher moved, seconded by Mike Bradley, to accept the minutes of February 10, 2020 as written. The vote was unanimous.

Executive Session – At 8:00 p.m. Mr. Kelleher moved, seconded by Mr. Rohland, to go into Executive Session for the purpose of discussing collective bargaining and contract negotiations that if discussed in open session may have a detrimental effect on the negotiating position of the Town, not to return to open session. The vote was 2:0. Roll call vote: Mr. Kelleher – aye; Mr. Rohland – aye.

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Mr. Kelleher moved, seconded by Mr. Rohland, to close the executive session at 8:30 p.m. and adjourn the meeting. The vote was 2:0. Roll call vote: Mr. Kelleher – aye; Mr. Rohland – aye.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: application and other information related to Change of Manager at Marshfield Country Club; information from Jim Kilcoyne regarding Conservation Commission; application for Common Victualler license and related information for Manny’s Pizzeria; lists of candidates for Building Committees for Senior Center, Police Station and DPW; application and related information for appointment of Courtney Ellis as part time temporary assistant animal control officer; request to hold ALS Polar Plunge at Rexhame Beach and recommendations from Police Department and Beach Administrator; copy of Policy for Disposition of Surplus Property; email regarding Celtics backboard and other furniture to be declared as surplus for auction/destruction; request from the Jetty for temporary extension of licensed premise and recommendations from Police, Fire and Board of Health; application for appointment to Recreation Commission from Denis Kelleher, recommendation from Recreation Commission, and background check results; application for appointment to Conservation Commission from Joseph Ring, recommendation from Conservation Commission, and background check results; Disclosure of Appearance of Conflict of Interest from Michael Maresco; application for one day liquor license from Family Crest Catering and back up information;