

MINUTES – SELECTMEN’S MEETING

Monday, November 23, 2020

Remote Meeting

Participants: Michael G. Bradley, Chairman; Christopher R. Rohland; Stephen R. Darcy; Michael A. Maresco, Town Administrator

Mr. Bradley moved, seconded by Mr. Rohland, to open the meeting at 7:00 p.m. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy - aye.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows. Week of November 9, 2020:

- Meeting with DPW to review their Capital Budget requests for FY22
- Meeting with School Administration on Capital Budget requests for FY22
- Meeting with Matt Parent and School Administration regarding Photovoltaic panels on rooftops
- Met with DPW on temporary structures being relocated to 965 Plain Street
- COVID-19 Task Force meeting – numbers are on the rise in Marshfield, electronic signs will be placed around Town
- Met with Interim Fire Chief Corbo and Bill Hocking on overtime and ambulance rate study
- Attended Finance Team meeting led by Patrick Dello Russo
- Met with Shawn Patterson at 965 Plain Street to walk site for trailer spacing
- Attended plaque presentation for Bill Dodge, retiring Veterans Agent, at Veterans Park
- Weekly meeting with Fred Russell for update on ongoing projects
- Meeting on FY22 Budget with Accounting and Conservation Departments
- Met with Operation Shot Task Force to review vaccine distribution and purchase of freezers
- Participated in review of proposals for on-call Engineers and Architects
- Breakfast meeting with Steve Darcy on Town issues
- Final meeting regarding Council on Aging FY22 Budget with Carol Hamilton and Patrick Dello Russo
- Meeting with Armstrong Fence on quotes for fences around parks

Week of November 16, 2020:

- Budget meeting with Fire Department to review FY22 needs
- Attended Capital Budget Committee meeting
- COVID-19 Task Force Meeting - announced closing of Skate Park and Street Hockey Rink
- Department Head Meeting
- Attended Police Building Committee meeting to select General Contractor
- Met with Danielle Voss and Mandy Sullivan, Horseshoe Farm, regarding street acceptance
- Assessors Department – FY22 Budget meeting
- Weekly meeting with Collins Construction for update on elevator project
- Met with Town Clerk to review FY22 Budget
- Weekly meeting with Fred Russell for update on ongoing projects
- Board of Selectmen meeting on Earth Removal Permit for Marshfield Yacht Club
- Met with Shawn Patterson, Dan Bowen and Patrick Dello Russo regarding FY22 Budget
- Met with Attorney Zoli and group on solar array and issue with EverSource
- Fence Installation at Skate Park and Keeler Rink

Mike Bradley asked Mr. Maresco to explain the reasons for closing the Skate Park and street hockey rink. Michael Maresco gave some details on the lack of compliance by users of these two facilities, which led to the Town’s decision to close them. Mr. Maresco said that large numbers of people with no social distancing or masks were continuing to gather at these locations in spite of the Town’s efforts to educate and caution them. Mike Bradley agreed that this was a measure of last resort and they had no other option.

Appointment of Acting Veterans Agent – Mike Bradley said that Carin Paulette has done an exemplary job as the Deputy Veterans Agent and is highly qualified to serve in this role. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to appoint Carin Paulette as Acting Veterans Agent. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy - aye.

MINUTES – SELECTMEN’S MEETING

Monday, November 23, 2020

Page 2 of 3

Ratification of Contracts – Mike Bradley announced that amendments to the Town Administrator and Treasurer/Collector contracts were ratified in Executive Session on October 22, 2020. Mr. Bradley announced that at this meeting the Board of Selectmen also voted on a performance increase for the Police Chief and a pay adjustment for the Human Resources Director.

New Appointment to Zoning Board of Appeals – Mike Bradley said that Christopher Belezos will be a great addition to the Zoning Board of Appeals. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to appoint Christopher Belezos to the Zoning Board of Appeals for the remainder of a three year term that expires on June 30, 2022. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

Board of Assessors - Classification Hearing – Amy Brugnoli and Ann Marie Sinnott appeared remotely before the Board of Selectmen. Ms. Sinnott gave some details on the impact of a split tax rate versus a single tax rate. Ms. Sinnott referred to the hand-outs given to the Board and noted that historically Marshfield maintains a single tax rate. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to approve a single tax rate. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye. Ms. Sinnott then explained the small commercial exemption and said that the Board of Assessors recommends not adopting this exemption for the reasons listed in the hand-out. Mike Bradley moved, seconded by Chris Rohland, not to adopt the Small Commercial Exemption. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

Contract for General Contractor for Police Station Project – Michael Maresco gave some details on the bidding process and recommended that the Board award the contract to G&R Construction Inc. Mr. Maresco said that the total amount of the bid, including three additional alternates is \$14,727,000, which is well within the budget. Mr. Maresco reviewed the added alternates. Chief Tavares appeared before the Board remotely and thanked the Town Administrator, Treasurer/Collector and the Board of Selectmen for their support with this project. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to award the General Contractor contract for the Police Station Project to G&R Construction Inc. in the amount of \$14,727,000, including Alternates 1, 2, and 3 as listed. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

COVID-19 Vaccination Task Force – Michael Maresco gave some details on this initiative and the work that the Covid-19 Task Force has done in preparation for vaccination distribution. Mr. Maresco said that the logistics of preparing for the vaccine are complicated due to storage requirements and scale of distribution. Mike Bradley asked who would be administering the vaccine. Michael Maresco said that the Board of Health would coordinate distribution, similar to the H1N1 vaccine several years ago, and noted that the Fire Chief has said that all Paramedics are trained to give shots and could assist in administering the vaccine to the public. William Hocking said that the Marshfield Fire Department has the capability to handle this large scale distribution. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland, to create a COVID-19 Vaccination Task Force “Operation Shot” as recommended by the Town Administrator. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

State of the Town Address – Michael Maresco presented the Board with his annual State of the Town address including details on the overall financial health of the Town, impact of the Covid-19 pandemic, financial impact of borrowing for the capital projects, this year’s fiscal achievements, review of construction projects, Net Zero initiative and solar array project, and overall performance to date and 5 year forecast for meeting challenges in the future. Mike Bradley thanked Michael Maresco for the detailed presentation. Chris Rohland said that it is great to see things moving so positively in such a challenging year. Steve Darcy said that the Town is in a strong financial position thanks to the hard work of the fiscal team and said that he is happy they are dedicating funds to infrastructure and maintenance of Town property which has not always been the case.

MINUTES – SELECTMEN’S MEETING

Monday, November 23, 2020

Page 3 of 3

Tax and Utility Rate Setting for FY21 and FY22 – Patrick Dello Russo appeared remotely before the Board and said that tax and utility rates are in the process of being certified working with the Town Accountant and Assessor. Mr. Dello Russo said that there is a misconception that certain Boards have the ability to set utility rates and this is not true, the DOR has the final say on all tax and utility rates in the Commonwealth. Mr. Dello Russo said that there were issues this year for the second time in 5 years and this is due to the fact that the Finance Director is not involved in establishing a consistent process. Mr. Dello Russo said that is important that he have a seat at the table with the Board of Public Works as they work on enterprise funds and rate setting. Mr. Dello Russo outlined some of the challenges and said that the solution is centralized budgetary control. Michael Maresco said that Patrick Dello Russo has spent a lot of time analyzing these numbers, and added that there is still plenty of time to make adjustments. Mr. Maresco noted they have been working well with the new Superintendent and these problems can be resolved with better communication. Patrick Dello Russo asked the Board to reach out to the Board of Public Works to ask that they work with the Finance Team. Mike Bradley said that he agrees that this is a problem that can only be solved by better communication between the Board of Public Works and the fiscal team. Chris Rohland agreed that the Finance Director needs to be involved in rate setting. Mr. Rohland asked what data the rates are based on right now. Patrick Dello Russo said that rates are based on a forecasting model. Steve Darcy agreed that it is important to work together to project an accurate rate. Dave Carriere, Chairman of the Board of Public Works, appeared remotely before the Board and said that he did not have any communication from the DPW staff that Patrick Dello Russo and Michael Maresco were not involved in rate setting. Mr. Carriere said that he has no problem working with the Finance Director in setting rates and will communicate this with his Board. Mike Bradley thanked David Carriere for his cooperation. After a brief discussion, Mike Bradley moved, seconded by Chris Rohland to send a formal letter to the Board of Public Works with their comments from this meeting. The Vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy - aye.

Change in Hours for Stellwagen Beer Co. One Day Wine & Malt License – Mike Bradley noted that the organizers of the Wicked Women Makers Market have decided to change the start time for the event on Saturday from 10:00 AM to 9:00 AM in order to allow for better social distancing with fewer people there at one time. Mike Bradley moved, seconded by Chris Rohland, the change the start time on the previously approved one day wine & malt license for Stellwagen Beer Co. from 10:00 a.m. to 9:00 a.m. The vote was unanimous. Roll Call vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy - aye.

Acceptance of Minutes – Mike Bradley moved, seconded by Chris Rohland, to accept the minutes of November 9, 2020 as written. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye.

At 8:30 p.m. Mr. Bradley moved, seconded by Mr. Rohland, to adjourn the meeting. The vote was unanimous. Roll Call Vote: Mr. Bradley – aye; Mr. Rohland – aye; Mr. Darcy – aye. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: handouts for Classification Hearing; handouts for State of the Town address; information on contract for G&R Construction; application for Class II license for MZ Auto Sales and backup information; applications for annual Common Victualler Licenses for Balance Nutrition and Remix Nutrition and backup information; applications for one day common victualler licenses from SlackTide Coffee Roasters and Mr. Butterscotch Baked Goods; application for appointment to the Zoning Board of Appeals from Christopher Belezos; application for appointment as Interim Veterans Agent from Carin Paulette.