

## **MINUTES – SELECTMEN’S MEETING**

**Monday, May 24, 2021**

**Hybrid Meeting (Selectmen’s Hearing Room with Zoom Participation)**

Participants: Christopher R. Rohland; Stephen R. Darcy; James J. Kilcoyne; Michael A. Maresco, Town Administrator

Mr. Rohland moved, seconded by Mr. Darcy, to open the meeting at 7:00 p.m. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Plymouth County Commissioners Check Presentation – Plymouth County Commissioners Sandra Wright and Jared Valanzola appeared before the Board. Ms. Wright commended the Town of Marshfield on the work they have done during this difficult time and thanked Michael Maresco, Patrick Dello Russo and all of their staff for the great work that they do. Jared Valanzola extended his thanks to former Chair Michael Bradley who also chaired the Plymouth County Advisory Board. Mr. Valanzola said that Marshfield was one of the first communities to participate in the Cares Act program and is the first community to reach their cap for funding. Mr. Valanzola also thanked Senator O’Connor and Representative Kearney for their support. Sandra Wright said that people can learn more about the Cares Act at [www.plymouthcountycares.com](http://www.plymouthcountycares.com). Michael Maresco gave some details on how the money received so far has been spent, including \$997,000 on laptops and chrome books for remote work and learning, \$250,000 on school related remote learning technology, \$62,000 COA van to transport senior citizens to appointments during the pandemic, \$400,000 on sanitization of buildings and equipment, \$22,000 on PPE for first responders, and \$450,000 on overtime costs for the Fire Department. Ms. Wright and Mr. Valanzola presented the Board of Selectmen with a check for \$958,478.75 in Cares Act funding which brings the Town to its cap of \$3,822,251.49.

Vaccination Clinic Update – Michael Maresco said that as of today 62,000 vaccinations have been distributed at the Marshfield clinic which is operational Wednesday through Saturday from 9AM-4PM. Approximately 900-1000 vehicles drive through per day, there have been 7 medical aids resulting in transport for non-life threatening issues and 79 medical aids that did not result in transport.

Firefighter Commendations – Chief Jeffrey Simpson appeared before the Board and gave some details on an emergency call on May 7, 2021 where the responding medics provided treatment that saved a life. The Board of Selectmen presented Lt. Richard Pineo and Firefighter/Paramedics Vincent Delvecchio, Nicholas Burba and Ryan Henry with commendations for their exemplary service.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows. Week of May 10, 2021:

- Weekly meeting with PMA to review Police, DPW and solar projects
- Meeting with PMA and G&R Construction regarding Change of Manager by G&R
- Breakfast meeting with Chairman Rohland to discuss ongoing issues, meetings, etc.
- Attended bi-weekly Police Station Building Committee meeting
- Meeting with Chief Simpson to discuss going out to bid for fire vehicle maintenance
- Meeting with Bill Grafton on document scanning project and Wetland Trust Fund
- Weekly Owner, Architect and Contractor meeting regarding Police Station project
- Conference call with Jeff Granatino on school issues
- Meet and Greet with Recreation Trails Committee at Webster’s Wilderness Trail
- Attended Chamber of Commerce meeting regarding upcoming events and projects
- Attended Senior Center Building Committee meeting
- Attended weekly DPW Project meeting with PMA/DPW
- Meeting with Chamber of Commerce on Webster Square Walkability
- Weekly meeting with Fred Russell for update on ongoing projects
- Attended Chamber of Commerce Citizen of the Year and Business Person of the Year Awards at REXICANA Surf Cantina
- Attended Mayflower Municipal Health Group Steering Committee meeting
- Met with No Fossil Fuel for update on solar projects
- Attended Diversity Meeting at Boys and Girls Club
- Meeting with Greg Guimond on Brant Rock issues

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Week of May 17, 2021:

- Weekly meeting with PMA to discuss Police and DPW projects
- Met with Danielle Kerrigan on diversity issues and training
- Met with Brant Rock group regarding issues including beach stairs, street sweeping, crosswalks and trash barrels
- Monthly Department Head Meeting
- Attended meeting regarding Levitate Music Festival
- Met with No Fossil Fuel regarding solar projects
- Met with Chief Simpson regarding obsolete equipment and potential service equipment storage
- Weekly meeting with Fred Russell for update on ongoing projects
- Phone call with Mary O’Donnell of No fossil Fuel for update on Eversource issues and Memorandum of Understanding
- Bid opening for MHS track behind Martinson School
- Attended monthly DPW finance meeting with Tom Reynolds, Dan Bowen and Patrick Dello Russo
- Attended meeting regarding Diversity and Inclusion Event on June 12, 2021
- Attended meeting at Library Plaza regarding locks on doors
- Met with clinic staff on closure of clinic on June 26, shots will be administered at Town Hall by appointment after that date
- Attended wetland restoration meeting at 35 Parsonage Street with Bill Grafton

Michael Maresco turned his report over to Veterans Agent Carin Paulette to give an update on Memorial Day programming. Carin Paulette appeared before the Board and said that graveside services will begin at 7:30 a.m. at the Winslow Cemetery. Ms. Paulette said that there will be a virtual ceremony broadcast on MCTV at 11AM on Memorial Day and it will be rebroadcast throughout the day. Carin Paulette thanked Sean Leary and MCTV for their help in putting this program together and said that she hopes we will be back to a more normal Memorial Day celebration next year. The Board thanked Ms. Paulette for all of the work that she does for Veterans and for ensuring that fallen veterans are remembered on Memorial Day.

Board/Committee Liaisons – Christopher Rohland read through his list of recommendations for Board/Committee Liaisons as follows:

ADA Committee	Steve Darcy
Advisory Board	Chris Rohland
Agricultural Commission	Chris Rohland
Airport Commission	Steve Darcy
Capital Budget Committee	Chris Rohland
Community Preservation	Steve Darcy
Conservation Commission	Chris Rohland
Council on Aging	Chris Rohland
Cultural Council	Chris Rohland
Energy Committee	Steve Darcy
Historical Commission	Steve Darcy
Housing Partnership	Jim Kilcoyne
Library Trustees	Jim Kilcoyne
Open Space Committee	Jim Kilcoyne
PPI Committee	Chris Rohland
Recreation Commission	Steve Darcy
Recreation Fields Committee	Steve Darcy
Recreation Trails Committee	Jim Kilcoyne
Waterways Committee	Jim Kilcoyne
Zoning Board of Appeals	Chris Rohland

After a brief discussion, Christopher Rohland moved, seconded by Steve Darcy, to accept these liaison roles as listed. The vote was unanimous. Roll Call Vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

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Rescinding of State of Emergency in Town of Marshfield – Michael Maresco gave some details on what will change when State restrictions are lifted on May 29, 2021, including face mask requirements (except on public transportation systems, in healthcare facilities and congregate care settings). Mr. Maresco said that in Marshfield face masks will no longer be required in Town Hall and the Library but will be required at the Senior Center, Recreation buildings and schools. Beginning on May 29 all COVID-related restrictions for restaurants will be lifted and licensees can resume normal operations. Mr. Maresco said that the Governor’s COVID-19 State of Emergency will end on Monday, June 15, 2021, under state guidelines outdoor patio extensions could continue for an additional 60 days through August 15, but Marshfield’s Town Meeting vote supersedes that date and allows these outdoor license extensions to continue through December 1, 2021. Takeaway/delivery of alcohol from restaurants will end on June 15, 2021. After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to rescind the State of Emergency in the Town of Marshfield effective May 29, 2021 leaving the facemask requirement in place at the Senior Center, Recreation buildings and schools until further notice. The vote was unanimous. Roll Call Vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

In Person Meetings – After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to reinstate in-person meetings for all Town Boards and Committees effective on May 29, 2021. The vote was unanimous. Roll Call Vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Plymouth County Advisory Board – After a brief discussion, Christopher Rohland moved, seconded by James Kilcoyne, to nominate Stephen Darcy as the Town of Marshfield’s representative on the Plymouth County Advisory Board. The vote was unanimous. Roll Call Vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Appointment of Assistant Harbormasters and Shellfish Constables – Christopher Rohland read the letter from Harbormaster Michael DiMeo requesting that the following people be appointed for a one year term expiring on June 30, 2022: Michael DiMeo (Harbormaster and Shellfish Constable); Richard Rodwell (First Assistant Harbormaster and Assistant Shellfish Constable); Zachary Culbert, John Doyle, Eli Ditullio, Christian Cataldo, Charles Mattar, Stephen Merrick, Daniel Kane, Matthew Murphy, Ean Scholz, Kyle Scholz, Michael Devine, Collin Costello, John Thompson, Meagan Bonney, and Jason Dernier (Assistant Harbormasters). Christopher Rohland moved, seconded by Stephen Darcy, to make these appointments as requested. The vote was unanimous. Roll Call Vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Application for Outdoor Entertainment at The Marsh – Christopher Rohland read through the application from John Kesaris for entertainment consisting of live music on the outdoor patio approved under Executive Order #35 and extended through December 1, 2021 by a vote of Town Meeting. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license contingent on approval of the Board of Health, Police Department, Fire Department, and Building Department. The vote was unanimous. Roll Call Vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Temporary Extension of Licensed Premise – Stellwagen Brewery – Christopher Rohland noted that this would allow Stellwagen to serve beer from a truck in their parking lot during their 3<sup>rd</sup> Anniversary Celebration on June 19, 2021 and noted that Police and Fire have signed off on this request. Christopher Rohland moved, seconded by Stephen Darcy, to approve this request. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

NRAS Request to Defer Fundraising for One Year – Michael Maresco gave some details on this request and said that the North River Arts Society has not been able to hold their usual fundraisers due to the pandemic. Mr. Maresco said that they will return to the fundraising requirements of their lease next year. Christopher Rohland moved, seconded by Stephen Darcy, to approve this request. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

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Consolidated Fiscal Policy – Patrick Dello Russo appeared before the Board and gave some details on the changes to the Town’s Consolidated Fiscal Policy, including changes to the debt service and reserve fund policies and the addition of the Direct Deposit Requirement and the Benefit Workflow policies recently adopted by the Board of Selectmen. After a brief discussion, Christopher Rohland moved, seconded by Stephen Darcy, to approve this revised Consolidated Fiscal Policy as presented. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

COSO Policy – Patrick Dello Russo gave some details on what COSO is and why it is so important to have this policy which defines roles and responsibilities across the entire organization. Mr. Dello Russo thanked Michael Maresco for his leadership and his help in putting this policy in place. After some discussion, Christopher Rohland moved, seconded by Stephen Darcy, to approve this policy as presented. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Application for Annual Peddlers License – Loco Larry’s Tacos – Christopher Rohland read through this application for a license for a mobile food truck and noted that the applicant has been approved by the Police Department. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license contingent on a positive recommendation from the Board of Health. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Application for Annual Peddlers License – Loralai Moon Coastal Cafe – Christopher Rohland read through this application for a license for a mobile food truck and noted that the application has been approved by the Board of Health. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license contingent on a positive recommendation from the Police Department. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Application for Annual Peddlers License – Pancho’s Taqueria – Christopher Rohland read through this application for a license for a mobile food truck and noted that the applicant has been approved by the Police Department. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license contingent on a positive recommendation from the Board of Health. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Application for Temporary Entertainment License – Sara Thurber – Mr. Rohland read the application for a two day entertainment license for a dance recital at the Fairgrounds on June 26 and 27, 2021. Mr. Rohland noted that the Board has received positive recommendations on this application from Police, Fire, Building and Board of Health. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Application for Temporary Entertainment License – Levitate Music Festival – Christopher Rohland read through the application for a two day entertainment license for the Levitate Music Festival at the Marshfield Fairgrounds on August 7 and 8, 2021. Mr. Rohland noted that the Police Chief asked that the license be granted contingent on a final inspection by the Police Department prior to the event and that authority be given to the Police and Fire Departments to revoke the license in the event of a public safety emergency. Christopher Rohland moved, seconded by Stephen Darcy, to grant this license with the stipulations requested by the Police Chief. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Application for Commercial Parking Permit – Boys & Girls Club – Christopher Rohland read through the application for a permit to park cars on Town owned land at the Grace Ryder complex, the South River School, and the Fairgrounds lot on South River Street during the Levitate Music Festival. Mr. Rohland moved, seconded by Mr. Darcy, to grant this permit. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

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Request to Waive Permit Fees for Housing Authority – Christopher Rohland read through the request from the Building Department for permission to waive permitting fees for the removal and replacement of exterior doors at the Grace Ryder Complex. Christopher Rohland moved, seconded by Steve Darcy, to waive these fees. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Request to Use Town Hall Parking Lot – Christopher Rohland read through the request from Breanna Dougherty to use the Town Hall parking lot to park cars during a private party at her home on Ocean Street on July 10, 2021 from 10:00 a.m. until 6:00 p.m. Mr. Rohland noted that the Police Chief and Town Counsel recommended approval of this request as long as it is at the sole risk of the requester. Christopher Rohland moved, seconded by Stephen Darcy, to approve this request. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Acceptance of Donation to Veterans Services – Christopher Rohland read the letter from Lisa Potts, Deputy Veterans Agent, requesting permission to accept a donation of \$410 in gift cards from the Marshfield Lodge of Elks #2494. Christopher Rohland moved, seconded by Steve Darcy, to accept this generous donation. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Chamber of Commerce “Open for Business” Campaign – Lara Brait appeared remotely before the Board and gave an overview of what the campaign is about and said that it is in partnership with the Town of Scituate and funded by a grant they received from the State. Ms. Brait said that they would like to place wooden signage on the Town Green and the Brant Rock Esplanade and put a banner across Ocean Street. Andrew Stewart, Building Commissioner, appeared remotely before the Board and said that there is a spot on Ocean Street near the Congregational Church that would work for this signage. Mr. Rohland asked if we would need permission from the State since that portion of Ocean Street is a State road. After a brief discussion, Christopher Rohland moved, seconded by Steve Darcy, to approve this signage, with approval of the banner on Ocean Street being contingent on approval by the Mass DOT. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Request to Waive Permit Fees for Maritime Center – Michael Maresco said that this is a request from the Building Department for permission to waive permitting fees for the installation of an ATM at the Maritime Center. Christopher Rohland moved, seconded by Steve Darcy, to waive these fees. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Acceptance of Minutes – Christopher Rohland moved, seconded by Steve Darcy, to accept the minutes of May 10, 2021 as written. The vote was unanimous. Roll Call vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye.

Mr. Rohland moved, seconded by Mr. Darcy, to adjourn the meeting at 8:45 p.m. The vote was unanimous. Roll Call Vote: Mr. Rohland – aye; Mr. Darcy – aye; Mr. Kilcoyne – aye. There was no executive session held.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: letter from Chief Simpson regarding commendations; board/committee liaison list; Declaration of State of Emergency; letter from Harbormaster requesting appointment of Assistant Harbormasters; email and backup information from Mike Snowdale requesting temporary extension of licensed premise; email from Patrick Dello Russo and copy of Consolidated Fiscal Policy and COSO Policy; copy of application for annual peddlers licenses and backup information from Loco Larry’s Tacos, Loralai Moon Coastal Catering and Panchos Taqueria; application for entertainment licenses and backup information from Sara Thurber and Levitate Music Festival; application for commercial parking permit from Boys & Girls Club; email from Andrew Stewart requesting permission to waive permit fees for Housing Authority; email from Breanna Dougherty requesting permission to use Town Hall Parking Lot; letter from Lisa Potts requesting permission to accept donation; email from Chamber of Commerce regarding request to place signs.*