

## **MINUTES – SELECTMEN’S MEETING**

**Monday, January 3, 2022**

**Selectmen’s Hearing Room, Town Hall**

Participants: Christopher R. Rohland; Stephen R. Darcy; James J. Kilcoyne; Michael A. Maresco, Town Administrator

Mr. Rohland moved, seconded by Mr. Darcy, to open the meeting at 6:30 p.m. The vote was unanimous. Christopher Rohland announced that the meeting is being recorded by MCTV.

Town Administrator Report – Michael Maresco provided the Board with his brief as follows.

Week of December 20, 2021:

- Breakfast meeting with Chairman Rohland to discuss some issues prior to BOS meeting
- DPW kick off meeting with Page Construction at 965 Plain Street with PMA and others
- Weekly PMA meeting on DPW and Police Station projects
- Monthly Department Head Meeting
- Participated in Search Committee interviews with four candidates for Treasurer/Collector position
- Meeting with Fred Russell regarding generator at Senior Center
- Weekly meeting with Anne Bastille and Joe Flemming
- Meeting with Anne Bastille regarding ARPA funds
- Weekly OAC meeting regarding Police Station project
- Conference call with MEMA/FEMA, Joe Flemming and Anne Bastille

Week of December 27, 2021:

- Weekly PMA meeting on DPW and Police Station projects
- Call in to WATD for 2021 year in review
- Weekly meeting with Anne Bastille and Joe Flemming
- Site visit with Bill Grafton to Corn Hill Lane regarding down trees on conservation land and covered catch basins
- Conference call with Plymouth County Treasurer Tom O’Brien regarding COVID test kits
- Meeting with Andrew Stewart regarding flood plain training for all departments
- Conference call with Fred Russell regarding generators at Senior Center and Police Station
- Meeting with taxpayer and Collector to resolve seven year old tax issue
- Meeting with Tom Reynolds and Dan Bowen on increased needs in Solid Waste retained earnings for curbside pickup and transportation
- Discussion with Greg Guimond regarding alternate location for the dog park
- Meeting with Teresa Flynn on testing for Town employees
- Update from Chief Simpson, Bill Hocking and Todd Goodwin regarding vaccination clinic
- Conference call with Chief Tavares regarding vandalism to skate park
- Meeting with Joe Flemming regarding FY23 budget presentation

Michael Maresco gave an update on the Vaccination Clinic and said that 16,699 total vaccines have been administered since October 30, 2021, with a current average of 700-900 per day. Clinic is open 3 days per week, with 4 lanes open each day. Christopher Rohland asked if there have been any issues with supply. Michael Maresco said that there have been no issues getting all three vaccines.

Haddad’s Ocean Café – Temporary Closure of Licensed Premise – Christopher Rohland read the letter from Charles Haddad requesting permission to temporarily close his restaurant. Christopher Rohland moved, seconded by Stephen Darcy, to approve the temporary closure of Haddad’s Ocean Café from December 30, 2021 through February 9, 2022. The vote was unanimous.

Permission to Accept Donation – Veterans Services – Christopher Rohland read the letter from Carin Paulette requesting permission to accept donations of \$250 from the KWFA and \$200 in gift cards from Ms. Karen Reilly. Christopher Rohland moved, seconded by

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Stephen Darcy, to approve the request to accept these generous donations. The vote was unanimous.

Permission to Accept Donation – Recreation Department – Christopher Rohland read the email from Craig Jameson requesting permission to accept the donation of a beach wheel chair valued at \$500 from Ann Daigneault. Christopher Rohland moved, seconded by Stephen Darcy, to approve the request to accept this generous donations. The vote was unanimous.

Pole Hearing – Ferry Street – Christopher Rohland read the public notice regarding this hearing into the record. Tom Stanton appeared before the Board to represent Verizon at this hearing. Mr. Stanton gave some details on this petition to place a new pole at 1112 Ferry Street on the Town right of way. Christopher Rohland moved, seconded by Stephen Darcy, to approve this petition to locate a pole at 1112 Ferry Street in the public right of way. The vote was unanimous.

Request for Temporary Occupancy Permit – Michael Maresco gave some details on this request from residents at 566 Careswell Street to temporarily occupy an accessory building on their property while their home is under construction. Mr. Maresco said that the Building Commissioner supports this request. Christopher Rohland moved, seconded by Stephen Darcy, to approve the request of the Shea family to stay in the finished upstairs entertainment area of a recently renovated accessory building on their property at 566 Careswell Street for six months (with option for a six month extension), use of accessory building for sleeping/dwelling beyond permitted time would be subject to zoning violations. The vote was unanimous.

Conditional Vaccination Policy – Michael Maresco gave some details on the OSHA mandate which establishes requirements for employees related to COVID-19 vaccines and face coverings. Mr. Maresco said that the action was tied up in 6<sup>th</sup> circuit court but has now moved on to the Supreme Court which has until January 10 to take action. Mr. Maresco said that in order to be prepared, the Board of Selectmen needs to approve a conditional policy on how the Town will handle unvaccinated employees that would only go into effect if the judicial stay is dissolved and OSHA is allowed to implement and enforce its ETS (Emergency Temporary Standard). Mr. Maresco reviewed options, which include a mandatory vaccination policy where a timeline would be set and employees who are not vaccinated by the deadline would be terminated; or a modified vaccination policy where employees who are not vaccinated would be required to wear a face covering in the workplace and to be tested twice per week at their own expense. Mr. Maresco noted that either option would require impact bargaining with the unions. After some discussion, Christopher Rohland moved, seconded by Stephen Darcy, to adopt a modified vaccination policy for the Town of Marshfield that would require all Town employees to be fully vaccinated against COVID-19 by February 1, 2022. In addition, all employees are required under the OSHA mandate to report their vaccination status, proof of vaccination status, and if not fully vaccinated their testing results to Human Resources. Those who choose not to get fully vaccinated by February 1, 2022 shall be required to undergo regular COVID-19 testing and be required to wear a face covering when in the workplace. Policy and procedures for testing and face coverings are subject to impact bargaining. The vote was 2:1 with James Kilcoyne opposed.

Conservation Commission Liaison Update – James Kilcoyne updated the Board on the work the Conservation Commission has done over the past year, including the major scanning project, updated Policy & Procedure manual and oversight of volunteer projects. Mr. Kilcoyne also reviewed the attendance records of the Conservation Commission members.

Treasurer/Collector Interviews – Michael Maresco reviewed the process up to this point and said that the Board appointed a Search Committee consisting of Michael Maresco, Christopher Rohland, Phil Tavares, Danielle Kerrigan, Robert Galvin, Caitlin Morey and Rick Dowd. The Committee advertised the position and received four applications after 6 weeks, the committee interviewed all 4 applicants and selected the two best candidates for the Board of Selectmen to interview tonight.

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Pi Tao Hsu appeared before the Board to interview for the position of Treasurer/Collector. Christopher Rohland explained the process for this interview and asked Ms. Hsu to give a brief introduction. Ms. Hsu gave the Board some details on her professional experience and background. The Board of Selectmen asked Ms. Hsu a series of predetermined questions to gain more insight into her skills and strengths. Mr. Rohland thanked Ms. Hsu for her time and said that they would get back to her when a decision was made.

Lisa Clark appeared before the Board to interview for the position of Treasurer/Collector. Christopher Rohland explained the process for this interview and asked Ms. Clark to give a brief introduction. Ms. Clark gave the Board some details on her professional experience and background. The Board of Selectmen asked Ms. Clark a series of predetermined questions to gain more insight into her skills and strengths. Mr. Rohland thanked Ms. Clark for her time and said that they would get back to her when a decision was made.

Appointment of Treasurer/Collector – Christopher Rohland said that both candidates were very strong but Lisa Clark stood out since she has spent all of her career working in local municipalities, as well as her experience with MUNIS. Steve Darcy said that having her certification makes Lisa Clark a better fit in his opinion and asked Town Accountant Anne Bastille if she had any input. Ms. Bastille said that she feels that Lisa Clark would be a great addition to the fiscal team. James Kilcoyne thanked the search committee for bringing two great candidates forward and added that he liked Lisa Clark’s focused answers and long term commitment to the Town of Marshfield. Christopher Rohland moved, seconded by Stephen Darcy, to appoint Lisa Clark as Treasurer/Collector, pending successful background and finance check. The vote was unanimous.

Acceptance of Minutes – Christopher Rohland moved, seconded by Stephen Darcy, to accept the minutes of December 20, 2021 as written. The vote was unanimous.

FY2023 Budget Presentation – Mr. Maresco gave a PowerPoint presentation including expected revenue, expenses, fixed costs, debt management, and departmental budgets. Michael Maresco thanked Joe Flemming and Anne Bastille for their help in balancing this budget. The Board thanked Michael Maresco and the fiscal team for all of their hard work. Mr. Maresco thanked the Department Heads for their commitment and team approach.

The meeting was adjourned at 8:30 p.m. There was no executive session held.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: public notice and petition for pole hearing; interview questions for Treasurer/Collector candidates; resumes from Pi Tao Hsu and Lisa Clark; FY23 Budget Presentation; letter from Charles Haddad regarding temporary closure of licensed premise; letter from Veterans Agent requesting permission to accept donation; email from Recreation Director requesting permission to accept donation; request from Tina Prisco-Shea for temporary occupancy permit and recommendation from Building Commissioner; information on OSHA mandatory vaccination policy.*