

**MINUTES – SELECTMEN’S MEETING
MONDAY, MAY 16, 2016 AT 7:00 P.M.
SELECTMEN’S HEARING ROOM – MARSHFIELD TOWN HALL**

Present: Stephen G. Robbins, Chairman; Michael G. Bradley, Vice-Chair; James J. Fitzgerald, Clerk; and Rocco J. Longo, Town Administrator

Mr. Robbins opened the meeting at 7:30 p.m. with the Pledge of Allegiance and announced that the meeting will be recorded shortly by MCTV and is also being recorded by WATD and other local media and newspaper outlets

Town Administrator’s Report – Mr. Longo announced that the Library Plaza Renovation sub-bids had come in last week and they were very competitive and also mentioned that the bids from the contractors are due this Thursday. Mr. Longo also stated that last Saturday he was on WATD with Peter Morin the Town Administrator from Norwell, Ed Thorne the Town Administrator from Pembroke and Trish Vinchesi the Town Administrator from Scituate discussing their duties as Town Administrators. Mr. Longo also mentioned that he had attended a MIA Board meeting last week and that he and Town Counsel have finished the review for the codification project and will hopefully have it ready for the Fall Town Meeting. Mr. Longo indicated that he is putting together the job descriptions for the openings in the Treasurer’s office and the Human Resource position that were approved at Town Meeting. Mr. Longo commented that there will be a Department Head meeting this Wednesday. Mr. Longo explained that the Town has received the Letter of Final Determination from FEMA on May 4th which means they there will have to be a Special Town Meeting before November 4th and right now he is thinking that the date of the Special Town Meeting will be October 24th as the following Monday is Halloween. Mr. Longo continued that the Board is aware that there are some issues with the maps and FEMA is indicating that the maps are done. Mr. Longo explained that the Town is planning to send a Letter of Map Revision which can’t be done until the maps are adopted by Town Meeting. Mr. Longo also mentioned that Leslie Fields from Woods Hole is working with the 3 towns of Duxbury Scituate and Marshfield and that it will initially cost the Town \$5,000 to start and then if FEMA accepts her methodology then there will be additional costs incurred between the Towns for her to continue. Mr. Longo commented that the Town residents will take a significant risk if the Town doesn’t adopt the maps from FEMA as residents will not be able to get flood insurance. Mr. Robbins suggested having a public meeting with the information from Woods Hole prior to the Special Town Meeting.

Board Reorganization – Mr. Robbins mentioned that Matt McDonough is not here tonight and that there is a new member to the Board of Selectmen and the Board welcomed Jim Fitzgerald. Mr. Robbins moved, seconded by Mr. Bradley to appoint Jim Fitzgerald as the Clerk of the Board of Selectmen. The vote was unanimous. Mr. Bradley moved, seconded by Mr. Fitzgerald to appoint Mr. Robbins as the Chairman of the Board of Selectmen. The vote was unanimous. Mr. Fitzgerald moved, seconded by Mr. Robbins to appoint Mr. Bradley as Vice-Chairman of the Board of Selectmen. The vote was unanimous.

DPW – Permission to Accept Gift of Beach Access Stairs at Monitor Road – Attorney Steve Lentine, resident of Monitor Road was present to represent the residents of Monitor Road along with David DiSanto. Attorney Lentine explained that the steps will be built at the expense of the residents of Monitor Road and that a copy of the contract is in the Board’s packets tonight. Attorney Lentine indicated that they would like to donate the stairs and then gift them to the Town provided that the Town prepares a slab for them to rest on and annually installs and removes the stairs. Attorney Lentine indicated that he had been in touch with the DPW Superintendent and that the agreement with the DPW was included in the packet. Attorney Lentine explained that Phoenix Fabrication was the quote the neighbors accepted to pay. Mr. Robbins then read the letter from the DPW Superintendent with their agreement. Mr. DiSanto indicated that it was the same procedure for the other streets in the area.

Mr. Bradley moved, seconded by Mr. Fitzgerald to accept the gift of stairs from the residents of Monitor Road to be installed and maintained by the DPW. The vote was unanimous.

Ming Dynasty – Transfer of Annual All Alcohol Restaurant License, Common Victualler License and Entertainment License – Mr. Robbins opened the hearing and read the public notice.

**MINUTES – SELECTMEN’S MEETING
MONDAY, MAY 16, 2016
PAGE TWO**

Mr. Robbins then swore in Attorney Russell Chin and James Tian, the proposed new manager of the Ming Dynasty. Attorney Chin introduced James Tian and mentioned that he has many years of experience and most recently was the Manager at the Royal Gardens. Attorney Chin also mentioned that Lie Yan is also member of the corporation as well as one other person. Mr. Robbins said that he went through the application and is satisfied with their filing. Mr. Bradley asked what James Tian’s wife name was and Mr. Tian responded that his wife’s name is Lie Yan. Mr. Fitzgerald also stated that he had reviewed the application and that everything is in good order and wished them luck. Mr. Robbins then closed the hearing. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the transfer of the restaurant common victualler, all alcohol and entertainment license from Chinese Restaurant, Corp., d/b/a/ Ming Dynasty, Henry Wong, Manager to Yan’s Management Group, Inc., d/b/a/ Ming Dynasty, James Tian, Manager. The vote was unanimous.

Appointment of Representative to Plymouth County Advisory Board – Mr. Bradley mentioned that he had discussed the duties of the representative to the Plymouth County Advisory Board with Matt McDonough and that he would be willing to be the next representative. Mr. Fitzgerald moved, seconded by Mr. Robbins to appoint Mr. Bradley as the Representative to the Plymouth County Advisory Board. The vote was unanimous.

Board of Selectmen – Summer Meeting Schedule - Mr. Robbins read the following proposed summer schedule for the Selectmen’s meetings: Monday, June 6th, Monday, June 20th, Monday, July 11th, Monday, July 25th, Monday, August 8th and Monday August 29th. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the schedule as read. The vote was unanimous.

Revise Vote on Temporary Alcohol Fees (Voted June 22,2015) – Mr. Robbins mentioned that last year the Board of Selectmen voted to increase the fees for One Day Liquor Licenses and One Day Entertainment Licenses. Mr. Longo mentioned that they voted to increase the fees for everyone other than the Fairgrounds. Mr. Robbins indicated that he had spoken to Mr. LaForest about this and the fees need to be the same for everyone. Mr. Bradley agreed because there has been an increase in the amount of events at the Fairgrounds. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the increase of fees from \$20.00 per day for a One Day Liquor License to \$50.00 per day and increase the fee from \$10.00 per day for a One Day Entertainment License to \$25.00 per day. The vote was unanimous.

Vote on Merit Increases for Contract Employees - Mr. Longo explained that the increases for contract employees were voted at the recent Town Meeting for the Town Accountant, the Fire Chief and the Town Administrator. Steve Maher in the audience asked about the union employees and Mr. Longo explained that the Board can’t discuss union contracts and told him that the unions have their representatives and all unions were offered the same. Mr. Longo also mentioned that the only unions who have not settled are the supervisory and the clerical unions. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the merit increase for the three contract employees. The vote was unanimous.

New Appointment to the Airport Commission – Mr. Robbins read from the letter sent from Dave Suffredini requesting the Board appoint Brian Stronach to the Airport Commission. Mr. Robbins also mentioned the letter and application from Brian Stronach and stated that he had spoken to Brian Stronach over the weekend and felt he would be a good fit for the Airport Commission. Mr. Bradley moved, seconded by Mr. Fitzgerald to appoint Mr. Brian Stronach to the Airport Commission. The vote was unanimous.

Unplug & Be Mindful Yoga – Mr. Robbins stated that he would like to pass over this item as we have not received a certificate of insurance from the yoga instructor yet.

North River Arts Society – Permits for Festival of the Arts (street closing and temporary Wine & Malt - Mr. Robbins read the letter from the North River Arts Society regarding the 40th Annual Festival of the Arts event to be held on Friday evening May 27th, Saturday, May 28th and Sunday, May 29th, 2016. Mr. Robbins mentioned that they had their certificate of insurance

**MINUTES – SELECTMEN’S MEETING
MONDAY, MAY 16, 2016
PAGE THREE**

and then read the memo from the Police Chief. Mr. Bradley mentioned that there will be parking at the Eames Way School with shuttle service. Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the One Day Liquor Licenses for Friday, May 27th from 7:00 p.m. – 9:00 p.m., Saturday, May 28th from 10:00 a.m. – 5:00 p.m. and Sunday, May 29th from 10:00 a.m. – 5:00 p.m. The vote was unanimous.

Biagini Excavating – Renewal of Earth Removal Permit – Mr. Robbins read the letter from Robert Biagini requesting to renew his Earth Removal Permit. Mr. Robbins also read the letter from the Board of Health indicating that no water has been observed in any of the three wells. Mr. Bradley moved, seconded by Mr. Fitzgerald to renew the Earth Removal Permit for Biagini Excavating. The vote was unanimous.

Town Meeting Recap – Mr. Robbins commented that this year we had a very positive Town Meeting in that positions will be restored within the Fire Department as well as the Police Department and hours will be restored at the Town Hall for employees that had their hours reduced last year. Mr. Robbins also indicated that he wanted to address a former Selectmen’s statement that the unions were not treated fairly. Mr. Robbins explained that all the unions were offered the same agreement and there were some unions who declined to accept it and this former Selectman knows how the negotiations work and made an error with that particular statement. Mr. Robbins then went on to explain that the DPW felt that they were overcharged on the indirects. Mr. Robbins indicated that the Board of Selectmen went out and hired the Abrahams Group to review and update the Indirect Policy Plan and what the DPW Superintendent said at Town Meeting was not true in that as soon as the numbers were available to the Board of Selectmen they were shared with the DPW. Mr. Robbins indicated that the DPW needs to stop accusing departments of any wrong doing. Mr. Bradley also mentioned that they have spent a lot of time and money in hiring the Abrahams Group and that personal issues should be set aside. Mr. Fitzgerald agreed and said that they need to put personal clashes aside and get the business of the Town done. Mr. Robbins mentioned that the Board had received the new Policy from the Abrahams Group and it is 46 pages and the former Policy on the Indirects was one and a half pages. Mr. Robbins mentioned that he told the DPW Superintendent they will take a look at the policy in May and get Mr. Fitzgerald a copy of it. Mr. Robbins also stated he would contact Mr. Shaughnessy at the beginning of June.

Acceptance of Minutes - Mr. Bradley moved, seconded by Mr. Fitzgerald to approve the minutes of June 22, 2015 (revised) March 28, 2016, April 11, 2016, April 25, 2016 and May 2, 2016. The vote was unanimous.

Mr. Robbins motioned to adjourn the meeting at 8:00 p.m.

There were was no Executive Session held.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: Application and all corresponding requirements for Ming Dynasty transfer of liquor, common victualler, entertainment, corporation and managers, copy of letter from Attorney Lentine regarding gift of beach stairs at the end of Monitor Road, copies of estimates regarding the aluminum stairs, copy of drawings of the stairs, email from DPW Superintendent indicating the DPW would install and maintain, Board of Selectmen summer meeting schedule, revised fee schedule for liquor and entertainment at Marshfield Fairgrounds, letter and application from Brian Stronach for the Airport Commission and recommendation letter from Dave Suffredini, copy of letters from Melissa McKim of Unplug & Be Mindful Yoga with attached email from Beach Commissioner, letter and application for One Day Liquor License, copy of liquor liability certificate, copy of layout of events, emails from Police Chief and Fire Chief, copy of requirements to serve liquor under a tent, letter from Robert Biagini requesting renewal of Earth Removal Permit for lots B and C, Eames Way, copy of Load Count Report, copy of certificate of insurance, copy of memo from Board of Health regarding water level, copy of previous letter to Mr. Biagini with conditions for permit, copy of minutes of June 22, 2015 (revised), March 28, 2016, April 11, 2016, April 25, 2016 and May 2, 2016.