

**MINUTES – SELECTMEN’S MEETING
MONDAY, JANUARY 4, 2016 AT 7:30 P.M.
MARSHFIELD TOWN HALL- SELECTMEN’S HEARING ROOM**

Present: Matthew J. McDonough, Chairman, Stephen G. Robbins, Vice-Chair, Michael G. Bradley, Clerk, Rocco J. Longo, Town Administrator and Robert W. Galvin, Town Counsel

Mr. McDonough opened the meeting at 7:30 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV, the Marshfield Mariner, WATD and other media outlets and that if anyone speaks, they may be recorded.

Town Administrator’s Report - Mr. Longo mentioned that the Town had received a letter from Kerry Bogdan of FEMA and they have accepted the report from the Woods Hole Group on behalf of the towns of Marshfield, Scituate and Duxbury and corrections will be made to the maps so the letter of final determination will be delayed. Mr. Longo also mentioned that a 40B application has been received by Peter Armstrong at the site of the former soccer field application. Town Counsel explained that Mr. Armstrong has applied for eligibility for a 40B through Mass Housing and after it has been approved by Mass Housing, there will be an eligibility letter and then he will have to apply for a comprehensive permit and the Town will have an opportunity to comment within 30 days of receiving the letter. Mr. Longo commented that he did set up a meeting with Dept. Heads regarding this application and the Board of Selectmen will provide a response. Mr. Longo also stated that Dan Garson had done a report once before on this particular site. Mr. Longo mentioned that the new Treasurer had started today and spent most of the day with the Town Accountant, Barbara Costa and the interim Treasurer, Bill Fowler. Mr. Longo stated that the tax bills did go out on time however, the exemptions were not on the tax bills for those who receive exemptions and those residents will get a separate letter with exemptions certificate. Mr. McDonough mentioned that none of the residents will lose their exemptions. Mr. Longo also stated that he received a letter from the Attorney General’s office that all the waterways and zoning articles from the Special Town Meeting had been approved. Mr. Longo also stated that MCTV will now be taping Planning Board meetings and Conservation meetings and also mentioned that the Annual Town Meeting Warrant opened today and closes January 25, 2016. Mr. Longo also explained that the water bills have been delayed but have been sent to the printer and the delay has been due to the fact that there has been a shortage of employees. The Board of Selectmen then thanked all the departments and staff that have been involved in working on the FEMA maps in trying to get them corrected.

Council on Aging – Permission to Accept Donation - Mr. McDonough read the letter from Carol Hamilton of the Council on Aging requesting permission to accept a donation of \$1,000 from the Green Harbor Village Association. Mr. Robbins moved, seconded by Mr. Bradley to approve the donation of \$1,000 from the Green Harbor Village Association. The vote was unanimous. Mr. Barry Cornwall, a resident, asked why they had to vote to accept a gift and Town Counsel explained that it was a state law.

Execute Purchase & Sale Agreement on 310 Furnace Street, Marshfield – Karen O’Donnell and Town Counsel appeared before the Board. Mr. Galvin explained that the Board had before them a copy of a Purchase and Sale Agreement for 7.7 acres at 310 Furnace Street that Karen O’Donnell had worked on for the Open Space Committee. Ms. O’Donnell indicated that the Department of Public Works would also be interested in this parcel of land because of water protection and that they would like to acquire the land for conservation purposes and open space. Ms. O’Donnell also indicated that a vote would also have to take place at the spring town meeting. Mr. Robbins moved, seconded by Mr. Bradley to execute the P&S Agreement for 310 Furnace Street as described and approved by Town Counsel. The vote was unanimous.

Deliberate and Vote on Charter Review Committee Membership and Mission Statement – Mr. McDonough explained that the Board had decided to have seven members and two alternates and that they had given their votes to the Town Administrator and he had tabulated the results. Mr. McDonough indicated that there were six who received three votes and they were Scott Borstel, Bill Bowers, Dan Burke, Don Gibson, Bob Marzelli, and Bruce Spitler. The Board then discussed the fact that Barbara Farnsworth had received two votes for Alternate and one for full member. Mr. Robbins recommended that based on the number of votes Ms. Farnsworth should be the seventh member of the committee. The Board then discussed the alternates and

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mentioned that Jonathan Grabowski had received three votes as alternate and Alyssa Reed had received one vote as an alternate and one as a full member. Mr. Barry Cornwall asked about the criteria for the Board’s choices for members and Mr. McDonough answered that the Board has had several public hearings on the subject and stated that they had mentioned background, education and experience as requirements for the composition of the committee. Mr. Robbins moved, seconded by Mr. Bradley to appoint Scott Borstel, Bill Bowers, Dan Burke, Barbara Farnsworth, Don Gibson, Bob Marzelli and Bruce Spitler to the Charter Review Committee. The vote was unanimous.

Mr. Robbins moved, seconded by Mr. Bradley to appoint Jonathan Grabowski and Alyssa McNamara Reed as alternates to the Charter Review Committee. The vote was unanimous. Mr. McDonough indicated that the Board would discuss the Mission Statement later this evening.

Board of Public Works – Indirect Cost Methodology Policy Discussion – Mr. Steve Hocking, Chairman of the Board of Public Works appeared before the Board with Tom Reynolds, DPW Superintendent and introduced Bob Shaughnessy and John Cusick, members of the Board of Public Works, Ann Marie Sacchetti, Administrative Assistant for DPW and Dan Bowen Business Manager for DPW. Mr. McDonough stated that he had asked several department heads to be present and the following were introduced: Barbara Costa, Town Accountant, Bill Fowler, interim Treasurer, Matt Abrahams of the Abrahams Group and Keith Polansky, Chairman of the Advisory Board. Mr. McDonough stated that Matt Abrahams was present and has been working with the Town and the DPW staff on the Indirect Policy. Mr. Hocking gave hand-outs to the Board of Selectmen regarding the Indirect Policy. Mr. Hocking read from his notes and read through questions that the Board of Public Works has with the Indirect Policy. Mr. McDonough explained that Matt Abrahams and his group are the professionals who are writing the Indirect Policy for the state. After a lengthy discussion between the boards it was decided that the Board of Public Works would email their questions to Mr. Longo by this Wednesday and then the relevant department heads and employees will have a meeting on the following Tuesday in the Selectmen’s Hearing Room.

The DPW left the hearing room at 9:10 p.m.

Mission Statement for Charter Committee - Mr. McDonough stated that the Board had sent all their comments to the Town Administrator for the Mission Statement. Mr. McDonough read through the draft of the Mission Statement. The Board decided that they would like to remove the word shall from the document under Committee Support/Guidance. Mr. McDonough suggested that he would like to provide guidance to the committee but refrain from dictating how they perform their work and indicated that he will rewrite and forward his comments to the Town Administrator for inclusion. Mr. Bradley and Mr. Robbins both indicated that all their comments had been included in the document. Mr. McDonough mentioned that he would do a final revision of the document with Mr. Longo as well as check the grammar and spelling of the document and the Board could vote on the Mission Statement next week. Mr. McDonough and the Board thanked all the candidates that applied for the Charter Review Committee and encouraged them to apply for other vacancies within the Town.

Acceptance of Minutes – Mr. Robbins moved, seconded by Mr. Bradley to approve the minutes of November 23, 2015, December 14, 2015 and December 21, 2015. The vote was unanimous.

There was no Executive Session held.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: email from Kerry Bogdan of FEMA, letters from BPW, copy of Indirect Cost Methodology and questions from Board of Public Works, Charter Review Committee list with tallies, draft of Charter Review Mission Statement, letter from Council on Aging requesting acceptance of gift, letter and copy of P&S from Attorney Anthony Alessi and copy of minutes of November 23, 2015, December 14, 2015 and December 21, 2015.