

**MINUTES – SELECTMEN’S MEETING
MONDAY, SEPTEMBER 21, 2015 AT 7:30 P.M.
MARSHFIELD TOWN HALL – SELECTMEN’S HEARING ROOM**

Present: Matthew J. McDonough, Chairman, Stephen G. Robbins, Vice-Chair, Michael G. Bradley, Clerk and Rocco J. Longo, Town Administrator

Mr. McDonough opened the meeting at 7:30 P.M. with the Pledge of Allegiance.

Mr. McDonough asked that Mr. Longo give his Town Administrator’s Report before the Swearing in Ceremony of Fire Chief William Hocking.

Town Administrator’s Report - Mr. Longo gave an oral report on the following: Mr. Longo mentioned that the Town is in the middle of an IT transition and that he hopes to have a recommendation for Systems Analyst. Mr. Longo said that he has been working with Tim Russo and Will Sheehan in the interim and that the on-line bill payment issue had to have some adjustments made but should be all set. Mr. Longo also mentioned that they are making progress with the year-end close-out with Bill Fowler and Mark Abrahams. Mr. Longo indicated that September 30, 2015 is the deadline for the Treasurer/Collector applications. Mr. Longo explained that he has been working with Brian Adams on the Capital Assessments and they now have an agreement which he will ask the Board to sign tonight. Mr. Longo also mentioned that he had heard from Meg Caukwell of the EOEa who indicated that the Governor may be visiting Marshfield in the near future to look at the seawalls and that as soon as he hears something he will inform the Board.

Swearing in of Fire Chief William Hocking - Mr. McDonough mentioned the extremely difficult week the Town had had last week with three very significant challenges and stated that communication has never been better between all safety personnel. Mr. McDonough thanked all on behalf of the Board of Selectmen for their work during the past week. Mr. McDonough commented that Chief Hocking has worked his entire career for the Fire Department and that he is very impressed with the work he has done in the past six months given the circumstances. Mr. McDonough then asked the Chief and the Town Clerk to come forward. The Town Clerk then proceeded to swear in William Hocking as the Fire Chief for the Town of Marshfield. Chief Hocking thanked the Board of Selectmen and went on to say that he had had the help of a lot of people and read off the list of people that he wanted to thank which included members of his family, Town leaders, the Board of Selectmen, all first responders, the Town Administrator, Town Counsel, the Police Chief and all his staff as well as all the Town Departments and his secretary Angela Famulari. Mr. McDonough congratulated the Chief. Mr. Robbins and Mr. Bradley both congratulated the Chief as well and indicated that he had made it easy for the Board and pointed out how many people were present to support the Chief.

The Board took a break from 7:40 p.m. to 7:50 p.m. for pictures with the Fire Chief.

Commercial Parking Permit for Gladiator Event – MHS Girls Hockey Boosters - Mr. McDonough read the application from the Marshfield High School Girls Hockey Boosters which stated that they were asking permission to use the lot at the Grace Ryder, the South River School lot and the South River lot. Mr. Robbins indicated that he found out that the Grace Ryder lot was already taken on October 17, 2015 for soccer. Mr. McDonough mentioned that they don’t really have any information yet regarding the Gladiator Event so he thought they should table their vote until next week. Mr. Robbins moved, seconded by Mr. Bradley to table the parking permit vote for the Marshfield High School Girls Hockey Boosters until next week. The vote was unanimous.

Green Harbor Village Association Harvestfest – Application for Entertainment & Common Victualler Licenses - Mr. McDonough stated that there was a misprint on the agenda and that they should table voting on the event until next week. Mr. Robbins moved, seconded by Mr. Bradley to table the votes for the Green Harbor Village Association Harvestfest until next week. The vote was unanimous.

Agricultural and Horticultural Society- Temporary Liquor Licenses for Oktoberfest, Autumn Leaves Craft Fair and Gladiator Obstacle Race - Mr. McDonough read the application for the Oktoberfest One Day Beer & Wine License. Mr. Robbins moved, seconded by Mr. Bradley to

**MINUTES – SELECTMEN’S MEETING
MONDAY, SEPTEMBER 21, 2015
PAGE TWO**

approve the One Day Beer & Wine License for the Oktoberfest on September 27, 2015 from noon to 6:00 p.m. The vote was unanimous.

Mr. McDonough read the application for the Autumn Leaves Crafts Fair on October 3, 2015. Mr. Robbins moved, seconded by Mr. Bradley to approve the One Day Beer & Wine License for the Autumn Leaves Crafts Fair on October 3, 2015 from 9:00 a.m. to 6:00 p.m. The vote was unanimous.

Mr. McDonough mentioned again that they don’t have enough information on the Gladiator Obstacle Race so he would rather table their application until next week. Mr. Robbins moved, seconded by Mr. Bradley to table the vote on the application for the One Day Beer & Wine License for the Gladiator Obstacle course until next week. The vote was unanimous.

Execute Town-Wide Capital Assessment Agreement - Mr. Longo explained that the contract that he wishes the Board to execute tonight is for the Capital Assessment which will help with assessing future needs of the town’s assets. Mr. McDonough agreed that it will be helpful for the Town to know what needs be done and when. Mr. Robbins added that he had been involved in the selection process as well. Mr. Robbins moved, seconded by Mr. Bradley to execute the Town-Wide Capital Assessment Agreement. The vote was unanimous.

Creation of Charter Review Committee – Mr. McDonough mentioned that the Board had been discussing the Creation of a Charter Review Committee since the spring Town Meeting and that over the course of the summer they have held meetings with the public to discuss whether or not they should appoint a Charter Review Committee or have an elected Charter Review Committee. Mr. McDonough added that tonight he wanted to hear from other Board members on whether or not they want to have an appointed committee or an elected committee. Mr. Robbins indicated that the public meetings had been very informative and that he had received numerous phone calls and met with many people. Mr. Robbins stated that he felt the Charter should be reviewed every 10 years. Mr. Robbins then stated that he would recommend an appointed committee with no restrictions and added that the Town has had appointed committees for the selection of the Fire Chief, Police Chief and Town Counsel in the past. Mr. Robbins also mentioned that he would like to see applications with resumes and knowledge of the Town and Town government. Mr. Bradley also mentioned that he had received many calls and correspondence and given it a lot of thought and agreed that it should be an appointed committee with no restrictions other than time. Mr. Bradley indicated that he would like some sort of time frame so that it could be done before the Town Meeting next fall if possible. Mr. McDonough stated that he would like the process to be as transparent as possible and that they should work with the Town Administrator on what type of questions should be on the application as well as the composition of the committee including the number of members the committee will have. Mr. McDonough also mentioned that he would like the committee’s mission statement to be as clear as possible. After further discussion, Mr. Robbins moved, seconded by Mr. Bradley to approve the creation of a Charter Review Committee for the Town of Marshfield. The vote was unanimous.

Mr. McDonough indicated that they will be working with the Town Administrator to compile questions for the application and the number of members the committee will have.

Mr. McDonough stated that this would not be the end of public participation and that residents are welcome to send their suggestions with regard to questions on the applications.

Mr. Barry Cornwall gave the Board a copy of an editorial article and asked the Board to read a letter that Deborah Cornwall had written to the Mariner. Mr. McDonough mentioned that he had already read the article and thanked Mr. Cornwall.

**MINUTES – SELECTMEN’S MEETING
MONDAY, SEPTEMBER 21, 2015
PAGE THREE**

Acceptance of Minutes – Mr. Robbins moved, seconded by Mr. Bradley to approve the minutes of September 14, 2015. The vote was unanimous.

Mr. McDonough motioned to adjourn the meeting at 8:25 p.m.

There was no Executive Session held.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: Application for parking from the Marshfield High School Girls Hockey boosters, Green Harbor Village Association applications for Harvestfest, Agricultural and Horticultural Society applications for one day liquor licenses for Oktoberfest, Autumn Leaves Craft Fair and Gladiator Obstacle Race, Town-Wide Capital Assessment Agreement, copy of letter written to Marshfield Mariner from Deborah Cornwall.