

## **MINUTES – SELECTMEN’S MEETING**

**Monday, May 18, 2015**

**Selectmen’s Hearing Room**

Present: Matthew J. McDonough; Stephen G. Robbins; Michael G. Bradley; Rocco J. Longo, Town Administrator

Matthew McDonough opened the meeting 7:30 p.m. and announced that the meeting is being recorded by MCTV.

Mr. McDonough and Mr. Robbins welcomed Michael Bradley, the newest member of the Board and congratulated him on his election.

Board Reorganization – After a brief discussion, Steve Robbins moved, seconded by Michael Bradley, to appoint Matthew McDonough as Chairman of the Board of Selectmen. The vote was unanimous. Matthew McDonough moved, seconded by Michael Bradley, to appoint Stephen Robbins as Vice Chairman. The vote was unanimous. Matthew McDonough moved, seconded by Steve Robbins, to appoint Michael Bradley as Clerk. The vote was unanimous.

FY16 Goals and Objectives – Matthew McDonough noted that the Board traditionally sets some goals and objectives for the upcoming fiscal year at the start of each new Chairman’s term. Mr. McDonough said that the first goal that he would like to achieve would be to set up a Drug Task Force consisting of representatives from Town departments, schools, clergy, and citizens who could work with the Marshfield Police Department to combat the growing epidemic of Heroin and Opiate addictions and overdoses. Mr. Robbins and Mr. Bradley agreed that this is an important goal. Steve Robbins said that Economic Development needs to be a continuing objective for the upcoming fiscal year. Mr. McDonough agreed that this is especially important right now, in light of decreasing state aid. Steve Robbins said that he would also like to see a focus on getting more volunteers to fill the vacancies on Boards and Committees and would like to add that as a third goal for FY16. After a brief discussion, Steve Robbins moved, seconded by Michael Bradley to set these goals for FY16. The vote was unanimous.

Board/Committee Liaisons – Matthew McDonough recommended that this item be continued to the next meeting in order to give Mike Bradley more time to familiarize himself with the different Boards/Committees and decide where he would like to focus his time. Mr. Robbins and Mr. Bradley agreed that this could wait until the next meeting.

Town Administrator Report – Rocco Longo used the time before the Board’s first scheduled appointment to begin his weekly brief:

- Mr. Longo noted that this is Michaela Black’s last meeting as his intern. Mr. Longo thanked Michaela for her work and wished her well at UMass next year.
- Mr. Longo said that the new cable broadcasting system is up and running in the Selectmen’s hearing room and said that the quality of sound and picture should be improved with this state of the art equipment.

Famous Pizza – Transfer of License – At 7:45 p.m. Matthew McDonough opened the hearing for the transfer of this Annual Wine & Malt restaurant license from E&M Marshfield Famous Inc. dba Marshfield Famous Pizza to T&C Famous LLC dba Marshfield Famous Pizza. Tony Imad and Charles Kerbaj appeared before the Board and gave some details on their plans for the business. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to approve this transfer of license. The vote was unanimous.

Town Administrator Report (continued):

- The forms regarding the meals tax increase have been submitted to the DOR, the new tax should go into effect on July 1, 2015.
- Received 8 bids on the Capital Assessment Study, Mr. Longo said he will keep the Board updated on this process.
- Last week’s meeting of the Library Plaza Building Committee was cancelled, it will be rescheduled and posted for next week.
- Work on the new Daniel Webster School playground began last Saturday.

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- Repairs on the Martinson Elementary School roof will begin on May 23; cost will be covered by insurance.
- Facilities Manager budget is depleted for this fiscal year. A new software system to submit facilities needs has been installed and should help to track and prioritize facilities management projects.
- James Tobin is working with Brian Adams on getting bids for utilities for the upcoming fiscal year.
- Mr. Longo attended an MMA Board meeting last Tuesday, MIIA Board meeting on Wednesday, and a Green Communities Advisory Board meeting on Thursday.

Gladiator Obstacle Course Race Entertainment License – Stephen Opachinski appeared before the Board to answer questions regarding this event which is scheduled to take place at the Marshfield Fairgrounds on June 6, 2015. After some discussion, Steve Robbins moved, seconded by Mike Bradley, to grant this license contingent on a positive recommendation from the Building Commissioner. The vote was unanimous.

### Town Administrator Report (continued):

- Mr. Longo told the Board that he has been invited to work with MIIA to put together a training program for Town officials.
- Also working with UMass Boston on conflict resolution training.
- The Daniel Webster law library has been successfully moved to the Webster Estate. Rod Procaccino worked with the Historical Commission on this project.
- Working on negotiations with Clerical and Supervisory unions.
- Putting police and fire accident coverage out to bid.
- The Assistant Treasurer resigned last week, the position has been advertised and will hopefully be filled soon.

Vote to Request Home Rule Petition to Withdraw from MAPC – Mr. McDonough explained the reason for this vote to support the decision made at Town Meeting. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to request this Home Rule Petition. The vote was unanimous.

Memorial Day Parade Permit – Matthew McDonough read the letter from Kevin Feyler requesting permission to hold the Memorial Day Parade on May 25, 2015 beginning at 10:00 a.m. Steve Robbins moved, seconded by Mike Bradley, to grant this parade permit. The vote was unanimous.

Liberty Elementary School – Field Trip Request – Matthew McDonough read the letter from Jim Kelly requesting permission to bring 4<sup>th</sup> grade students to Brant Rock Beach on Tuesday June 9, 2015 from 11:00 a.m. until 1:00 p.m. Steve Robbins moved, seconded by Mike Bradley, to approve this request. The vote was unanimous.

Hanson Middle School – Field Trip Request – Matthew McDonough read the letter from Charles Benoit and Matt O’Reilly requesting permission to bring 6<sup>th</sup> grade students to Brant Rock Beach on Monday June 22, 2015. Steve Robbins moved, seconded by Mike Bradley, to approve this request. The vote was unanimous.

Eric Blauss – Permission to Park on Dyke Road – Matthew McDonough read the note from Eric Blauss requesting permission to park one vehicle on Dyke Road in front of the dyke enclosure. Steve Robbins moved, seconded by Mike Bradley, to approve this request. The vote was unanimous.

Chamber of Commerce Summerfest – Ashley Stanford appeared before the Board and gave some details on this annual event which is scheduled to take place on June 27, 2015. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to approve the entertainment license for this event. The vote was unanimous. Steve Robbins moved, seconded by Mike Bradley, to permit closure of Snow Road for the parade. The vote was unanimous. Steve Robbins moved, seconded by Mike Bradley, to permit the use of Town Hall property and restrooms for this event. The vote was unanimous.

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North Star Pro Rodeo – Entertainment License – Michele North appeared before the Board to provide details of this event which is scheduled to take place at the Marshfield Fairgrounds on June 27 and 28, 2015. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to grant an entertainment license for this event contingent on a positive recommendation from the Board of Health. Steve Robbins moved, seconded by Mike Bradley, to grant a license for entertainment on Sunday for this event. The vote was unanimous.

Extreme Field Day for Kids – Entertainment License – Theresa Hickey appeared before the Board to provide details on this event scheduled for June 27, 2015 at the Marshfield Fairgrounds. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to grant an entertainment license contingent on a positive recommendation from the Conservation Agent. The vote was unanimous.

Town Meeting Resolutions – Matthew McDonough noted that there were two resolutions brought forward at town meeting and said that the Board is required to schedule a meeting to discuss these resolutions. The first resolution was brought forward by Steve Robbins and related to creating a Charter Review Committee. Town Counsel Robert Galvin appeared before the Board and gave some information on the process for review and changes to the Charter. Matthew McDonough thanked Mr. Galvin for the information and also thanked Steve Robbins for bringing this resolution forward. The Board said that they would review the information presented by Town Counsel and discuss this further at a future meeting. The second resolution was brought forward by Lou Bournazos and related to potential hazard of turf fields. After a brief discussion the Board asked Rocco Longo to schedule a meeting to discuss this issue with the Board of Health and School Committee.

Appoint Conservation Commission Representative to Open Space Committee – Matthew McDonough read the letter from the Conservation Office, recommending that J. Chad Haitsma be appointed to represent the Conservation Commission on the Open Space Committee. Steve Robbins moved, seconded by Mike Bradley, to appoint J. Chad Haitsma to the Open Space Committee for a three year term that expires on June 30, 2017. The vote was unanimous.

Permission to Hold Flag Day Event at South River Park – Matthew McDonough read the note from Susan Chapman of the Marshfield Elks requesting permission to hold their annual Flag Day Ceremony at the South River Park. Mr. McDonough noted that the safety officer recommended approval of this change in location. Steve Robbins moved, seconded by Mike Bradley, to grant permission to use the South River Park on June 14, 2015 as requested. The vote was unanimous.

Trustees of Veterans Memorial Park – Permission to Accept Donation – Matthew McDonough read the letter from Frank Hayes requesting permission to accept the donation of a bench valued at \$200.00 for placement in the Veterans Park. The bench was built and donated by Marshfield High School students Alec Graham and Joseph Higgins. Steve Robbins moved, seconded by Mike Bradley, to accept this donation. The vote was unanimous.

Board of Selectmen/Town Hall Summer Schedule – Rocco Longo explained that the Clerical and Supervisory unions have been notified of the new Town Hall hours and they will go into effect on July 1, 2015. Mr. Longo recommended that the Board adopt the usual “every other Monday” summer schedule for the month of June until the new hours take effect. Mr. Longo recommended that Town Hall stay open until 7:30 p.m., and the Board of Selectmen meet, on June 8 and June 22; and Town Hall close at 4:30 p.m. on June 1, June 15, and June 29, with no Selectmen’s meeting. Beginning on July 1, 2015 the new hours previously discussed with the Board will go into effect. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to approve the hours as described by Rocco Longo. The vote was unanimous.

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Eames Brook Farm Conservation Restriction – Town Counsel Robert Galvin gave the Board some details on this conservation restriction and recommended that they approve it. Steve Robbins moved, seconded by Mike Bradley, to accept the Conservation Restriction for Eames Brook Farm. The vote was unanimous.

Vote to Award MHOPP Grant #18 – Matthew McDonough read the note from the Housing Coordinator regarding this grant. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to approve the awarding of this grant. The vote was unanimous.

Acceptance of Minutes – Steve Robbins moved, seconded by Mike Bradley, to accept the minutes of April 14, 2015; April 27, 2015; and April 28, 2015 as written. The vote was unanimous.

Executive Session – at 9:00 p.m. Mr. Robbins moved, seconded by Mr. Bradley, to go into Executive Session for the purpose of discussing pending litigation that if discussed in open session may have a detrimental effect on the litigating position of the Town, not to return to open session. The vote was unanimous. Roll call vote: Mr. Robbins – aye; Mr. McDonough – aye; Mr. Bradley – aye.

Mr. Robbins moved, seconded by Mr. Bradley, to close the executive session at 9:30 p.m. and adjourn the meeting. The vote was unanimous. Roll call vote: Mr. Robbins – aye; Mr. McDonough – aye; Mr. Bradley – aye. There were no votes taken in executive session.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: application for transfer of liquor license for Marshfield Famous Pizza; list of scheduled Events/Road Races; application for entertainment license for Gladiator event and accompanying information; letter from Chamber of Commerce requesting permission to use Town Hall property and close Snow Road for Summerfest event and application for entertainment license for same; application for entertainment for North Star Pro Rodeo and accompanying information; application for entertainment license for Extreme Field Day for Kids and accompanying information; Town Meeting resolutions; request for parade permit from Kevin Feyler; note from Rocco Longo regarding Home Rule Petition; Field Trip requests from Liberty Elementary School and Hanson Middle School; request from Eric Blauss to park car on Dyke Road; recommendation from Conservation Commission that J. Chad Haitsma be appointed to the Open Space Committee; request from Marshfield Elks to hold their Flag Day ceremony at South River Park; letter from Frank Hayes requesting permission to accept donation and accompanying information; Town Hall summer hours; information on Eames Brook Farm Conservation Restriction; information from Jack Mather related to MHOPP Grant #18; list of Board/Committee liaisons.*