

## **MINUTES – SELECTMEN’S MEETING**

**Monday, July 24, 2017**

### **Selectmen’s Hearing Room**

Present: Michael G. Bradley, Chairman; James J. Fitzgerald; Joseph E. Kelleher; and Rocco J. Longo, Town Administrator

Mike Bradley opened the meeting at 7:05 p.m. and announced that the meeting is being recorded by MCTV.

Kim Mallios – Application for Peddlers License – Kim Mallios appeared before the Board and gave some details on her application for a peddler’s license for a mobile boutique. Ms. Mallios described her plans for the business. Bob Galvin said that he has discussed the parking regulations on the esplanade with Ms. Mallios and she has agreed to abide by the rules. Jim Fitzgerald said that she will be competing with brick and mortar businesses that are paying taxes and overhead expenses and said that he would ask that Ms. Mallios not set up in direct competition with existing businesses. Ms. Mallios said that she would be very respectful of that and would not park near any similar businesses. After a brief discussion Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

Council on Aging – Update on Status of Building Expansion – William Scott of the Council on Aging appeared before the Board with Carol Hamilton, COA Director. Mr. Scott introduced COA members Sheila Gagnon and Martine Anderson also present at the meeting. Mr. Scott gave some details on the 50 year history of the Council on Aging and a needs assessment that was completed in 2011. Mr. Scott gave some details on the reasons the COA wants to expand the senior center including a fast growing senior population and more program opportunities. Carol Hamilton provided the Board with a packet of information on the needs and functions of the Senior Center. Mr. Scott asked that the Board support the COA’s request for capital funding for expansion of the senior center. After some discussion the Board said that they would support this project.

Execute Conservation Restrictions – Karen O’Donnell appeared before Board to describe the three Conservation Restrictions the Open Space Committee is bringing forward. Rocco Longo took the opportunity to thank Ms. O’Donnell for all of the work she has done to get these CR’s executed. Ms. O’Donnell gave a brief description of the three conservation restrictions for properties off Maryland Street, South River Street, and Careswell Street. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to grant CR#75 off Maryland Street to the Trustees of Reservations, CR#77 South River Preserve to Wildlands Trust, and CR #78 Careswell Street to Wildlands Trust, pursuant to Section 32 of Chapter 184 of the General Laws of the Commonwealth. The vote was unanimous.

Town Administrator Report – Rocco Longo provided the Board with his weekly brief:

- Met with members of the press last week regarding the seaweed issue at Ocean Bluff, Bill Grafton was very helpful in responding to questions about this issue. Mr. Longo noted that this situation is very different from the recent seaweed issue at Green Harbor since it is a rocky beach as opposed to the sandy beach at Green Harbor.
- Meeting with the Harbormaster, architect and Attorney Brodsky.
- Had a Department Head Meeting last Tuesday: the Harbormaster is pursuing a grant for emergency dredging; DPW is working on repairing the road in front of Walgreens where the water main break was; the Town Clerk is holding a training session on responding to FOI requests; Ann Marie Sinnott will be the go to person in the Assessor’s Office when Libby Bates retires.
- State budget was signed; the Town is getting \$20,000 more than budgeted in State aid.
- The Board may be able to propose an article to ban the sale of recreational marijuana since we were one of the Towns that voted against it on the ballot.
- Meeting with Leslie Fields tomorrow for an update on flood insurance
- Planning Board is voting tonight on the codification of subdivision regulations.

Mike Bradley said that he would like to have a discussion at a future meeting regarding recreational marijuana with Town Counsel, the Police Chief, and the Fire Chief present.

## **MINUTES – SELECTMEN’S MEETING**

**Page 2 of 5**

**Monday, July 24, 2017**

New Appointment to Council on Aging – Mike Bradley read through the application from Fred Monaco and noted that the Council on Aging has recommended this appointment. Mike Bradley moved, seconded by Jim Fitzgerald, to appoint Fred Monaco to the Council on Aging for a three year term expiring on June 30, 2020. The vote was unanimous.

New Appointments to Cultural Council – Mike Bradley read through the applications from Maryellen Walsh, Tara Young and Steven Biagini and noted that the Cultural Council supports these three appointments. Mike Bradley moved, seconded by Jim Fitzgerald, to appoint Maryellen Walsh, Tara Young and Steven Biagini to the Cultural Council for three year terms expiring on June 30, 2020. The vote was unanimous.

New Appointment to Drug Task Force – Mike Bradley read through the application from Janice Maloof-Tomaso and noted that the Drug Task Force is in support of this appointment. Mike Bradley moved, seconded by Jim Fitzgerald, to appoint Janice Maloof-Thomas to the Drug Task Force for the remainder of a three year term expiring on June 30, 2019. The vote was unanimous.

Overdose Awareness Vigil – Mike Bradley noted that this event is scheduled to take place on the Town Green on Thursday August 31, 2017. Mr. Bradley moved, seconded by Mr. Fitzgerald, to grant permission to use the Town Hall lawn portion of the green for this event. The vote was unanimous.

North River Arts Society – One Day Wine & Malt License – Mike Bradley read through the application for a wine & malt license for the “Think Big” event scheduled to take place at the GAR Hall on Thursday, August 17, 2017 from 5:00 p.m. until 8:00 p.m. Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

North Community Church – One Day Entertainment License – Mike Bradley read through the application for a temporary entertainment license for the 9<sup>th</sup> Annual Rib Cook Off scheduled to take place at the North Community Church on September 9, 2017 from 12:00 p.m. until 5:00 p.m. Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

Agricultural & Horticultural Society – Entertainment License for Marshfield Fair – Mike Bradley read through the application for a temporary entertainment license for the Marshfield Fair on August 18-27, 2017. Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

Agricultural & Horticultural Society – Wine & Malt License for Marshfield Fair – Mike Bradley read through the application for a temporary wine & malt license for the Marshfield Fair on August 18-27, 2017. Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

Fiesta Shows – Application for a License for Entertainment on Sundays – Mike Bradley read through the application for a license for entertainment on Sundays August 20 and 27 for the Marshfield Fair. Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

Irish Music Events LLC – Temporary Entertainment License – Mike Bradley read through the application for a temporary entertainment license for the Irish Festival scheduled to take place at the Marshfield Fairgrounds on September 9-10, 2017. Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

Agricultural & Horticultural Society – Wine & Malt License for the Irish Festival – Mike Bradley read through the application for a temporary all alcohol license for the Irish Festival scheduled to take place at the Marshfield Fairgrounds on September 9-10, 2017. Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

**MINUTES – SELECTMEN’S MEETING**

**Page 3 of 5**

**Monday, July 24, 2017**

Marshfield Road Runners – Marshfield Road Race – Mike Bradley read the letter from Shawn Burns of the Marshfield Road Runners requesting permission to hold the 43<sup>rd</sup> Annual Marshfield Road Race on Sunday September 17, 2017. Mike Bradley moved, seconded by Jim Fitzgerald, to approve this request contingent on a positive recommendation from the safety officer. The vote was unanimous.

Execution of Bonds and BANs – Mr. Kelleher moved, seconded by Mr. Fitzgerald, the following vote of the Board of Selectmen:

I, the Clerk of the Board of Selectmen of the Town of Marshfield, Massachusetts (the “Town”), certify that at a meeting of the board held July 24, 2017, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$7,697,000 General Obligation Municipal Purpose Loan of 2017 Bonds of the Town dated July 28, 2017 (the “Bonds”) to FTN Financial Capital Markets at the price of \$8,843,409.79 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on July 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2018	\$1,077,000	5.00%	2023	\$595,000	5.00%
2019	1,055,000	5.00	2024	580,000	5.00
2020	1,030,000	5.00	2025	575,000	5.00
2021	995,000	5.00	2026	575,000	4.00
2022	655,000	5.00	2027	560,000	5.00

Further Voted: to approve the sale of the \$8,426,800 2.00 percent General Obligation Bond Anticipation Notes, Series A of the Town dated July 28, 2017, and payable July 27, 2018 (the “Series A Notes”) to Jefferies LLC at par and accrued interest, if any, plus a premium of \$79,888.00.

Further Voted: to approve the sale of the \$1,750,000 3.60 percent General Obligation Bond Anticipation Note, Series B of the Town dated July 28, 2017, and payable September 15, 2017 (the “Series B Note”, and together with the Series A Notes, the “Notes”) to Century Bank at par and accrued interest, if any, plus a premium of \$5,414.50.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated July 6, 2017, and a final Official Statement dated July 18, 2017 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated July 6, 2017, and a final Official Statement dated July 18, 2017, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

## **MINUTES – SELECTMEN’S MEETING**

**Page 4 of 5**

**Monday, July 24, 2017**

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds or the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

The vote was unanimous.

Town Administrator Search Process – Caroline LaCroix, Human Resource Director, appeared before the Board to give an update on the process. Ms. LaCroix said that the job has been advertised on the MMA, ICMA and Town websites, the deadline for applications is August 18, 2017. Mike Bradley said that in his opinion the Search Committee should have five members. Jim Fitzgerald said that he was thinking either five or seven members and suggested that Caroline LaCroix check with the people the Board recommends to make sure they are willing to serve. Jim Fitzgerald said that each member of the Board of Selectmen should give Caroline their list of names individually so that she can reach out to those people. Joe Kelleher said that he thinks a seven member committee would be appropriate and agreed that it makes sense for Ms. LaCroix to contact the recommended appointees before we go any further. Mike Bradley asked Rocco Longo for his opinion on the number of people that should be on the committee. Mr. Longo said that he would recommend a seven member committee. After further discussion, Mike Bradley moved, seconded by Joe Kelleher, to appoint a seven member Town Administrator Search Committee. The vote was unanimous. Caroline LaCroix said that she will come back with a list of people who are willing to serve on the committee so that the Board can make the appointments at their August 7 meeting.

Ms. LaCroix gave the Board a timeline for an organizational meeting of the search committee, review of applications and preliminary interviews and estimated that they would have a list of finalists for the Board of Selectmen by mid to late October. Jim Fitzgerald said that he would like to expedite the process so that they can have the new Town Administrator on board earlier than December and noted that the candidate they choose will most likely have to give a four week notice at their current job. Bob Galvin gave the Board some details on how the process would work and noted that the organizational meeting would be an open meeting but the meetings where candidates are discussed and/or interviewed would be held in executive session. Mike Bradley said that he would like to have the finalist recommendations by September 29. Jim Fitzgerald said that he would like to have the list of finalists even sooner and suggested a target date of September 22. Mike Bradley agreed that this would be a good target so that the finalist interviews could be put on the September 25, 2017 agenda.

## **MINUTES – SELECTMEN’S MEETING**

**Page 5 of 5**

**Monday, July 24, 2017**

Policy for Commercial Parking during Fairground Events – Mike Bradley said that he would like to table this discussion to the next meeting and invite Chief Tavares and Chief Hocking to attend.

Acceptance of Minutes – Mike Bradley moved, seconded by Jim Fitzgerald, to accept the minutes of July 10, 2017 as written. The vote was unanimous.

Executive Session – at 8:30 p.m. Mr. Bradley moved, seconded by Mr. Fitzgerald, to go into Executive Session for the purpose of discussing strategy with respect to collective bargaining that if discussed in open session may have a detrimental effect on the negotiating position of the Town, not to return to open session. The vote was unanimous. Roll call vote: Mr. Fitzgerald – aye; Mr. Bradley – aye; Mr. Kelleher - aye.

Mr. Bradley moved, seconded by Mr. Fitzgerald, to close the executive session at 9:30 p.m. and adjourn the meeting. The vote was unanimous. Roll call vote: Mr. Fitzgerald – aye; Mr. Bradley – aye; Mr. Kelleher – aye.

There were no votes taken in executive session.

Respectfully submitted,

Catherine Burke

*The following documents and exhibits were presented at the meeting: application and letter from Kim Mallios regarding peddlers and accompanying documentation; information from Patrick Dello Russo regarding bonds and notes; copies of conservation restrictions; application for appointment to Council on Aging from Fred Monaco and recommendation from COA; applications for appointment to Cultural Council from Maryellen Walsh, Tara Young and Steven Biagini and recommendations from Cultural Council; application for appointment to Drug Task Force from Janice Maloof-Tomaso; application for one day wine & malt license from North River Arts Society; application for one day entertainment license from North Community Church; application for entertainment license for Marshfield Fair; application for wine & malt license for Marshfield Fair; application for Sunday entertainment license for Marshfield Fair; application for entertainment license for South Shore Irish Festival; application for one day all alcohol license for South Shore Irish Festival; letter from Shawn Burns requesting permission to hold the 43<sup>rd</sup> Annual Marshfield Road Race.*