

MINUTES – SELECTMEN’S MEETING

Monday, September 12, 2016

Selectmen’s Hearing Room

Present: Stephen G. Robbins, Chairman; Michael G. Bradley; and Rocco J. Longo, Town Administrator

Steve Robbins opened the meeting at 7:05 p.m. and announced that the meeting is being recorded by MCTV and WATD.

Fire Department – Appointment of Permanent Deputy Chief, Captain and Lieutenant – Fire Chief William Hocking appeared before the Board and explained the year-long process leading to the promotion of these candidates. Chief Hocking noted that Acting Deputy Chief Lou Cipullo will be appointed as Deputy Chief along with the appointment of Captain Mike LaSelva and Lieutenant Pat Smith. Chief Hocking swore in all three new officers and asked their wives to pin on their badges.

The Board congratulated Deputy Chief Cipullo, Captain LaSelva, and Lt. Smith and thanked the entire Fire Department for the work they do.

James Fitzgerald joined the meeting at 7:20 p.m.

Town Administrator Report – Rocco Longo provided the Board with his weekly brief:

- Will be attending ICMA Conference the last week in September, but will return for the FEMA meeting on Thursday September 29 at the Furnace Brook Middle School.
- The Beach Management RFP is out to bid, will keep the Board updated on this process.
- Has been busy with recruitment. Caroline LaCroix has been hired as the new Human Resource Director, the Board will be interviewing finalists for the Treasurer/Collector and Recreation Director positions this evening, currently accepting applications for the Conservation Administrator position.
- Will be participating in a radio show regarding flood maps and insurance process on WATD this Saturday morning.
- Capital Assessment project is complete, will present more information after Town Meeting.
- Sub bids for the Harbormaster project came in under the projected cost, general contractor bids are due this week.

Narice Casper, Acting Town Clerk – Early Voting Presentation – Narice Casper appeared before the Board and gave them a brief presentation on how early voting will work. Ms. Casper reviewed the process and expected costs associated with these additional voting hours. Steve Robbins asked how the public will be notified. Ms. Casper said that she will use local media to get the word out and the State will also be publicizing this new program. Ms. Casper noted that they are expecting a larger than usual turnout for this election. Mr. Robbins thanked Narice Casper for the work that she has done in the Clerk’s Office during the past year.

One Day Wine & Malt License – Thomas Scardina – Steve Robbins read through the application for a one day wine & malt license for the “Tommy’s Challenge” fundraiser scheduled for September 17, 2016 from 2:00-8:00 p.m. at the Daniel Webster Estate. Mike Bradley said that the Scardina family lives in his neighborhood and is very appreciative of the support they have received from the community during this difficult time. Mr. Bradley noted that people can visit the Tommy Strong page on facebook for more information on how they can help. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to approve this license contingent on a positive recommendation from the Police Chief. The vote was unanimous.

One Day Wine & Malt License – North River Arts Society – Steve Robbins read through the application for a one day wine & malt license for the NRAS 28th Annual Members Show on October 1, 2106 from 7:00-10:00 p.m. at the GAR Hall. After a brief discussion Mike Bradley moved, seconded by Jim Fitzgerald, to grant this license. The vote was unanimous.

MINUTES – SELECTMEN’S MEETING

Page 2 of 4

Monday, September 12, 2016

Wellesley Public Schools – Field Trip Request – Steve Robbins read the letter from Carolyn Collins of Wellesley Public Schools requesting permission to bring second grade students to Marshfield beaches on the following dates:

September 8 (rain date October 7) – Rexhame Beach

September 22 (rain date September 23) – Rexhame Beach and Brant Rock

October 7 (rain date May 1) – Brant Rock

May 16 (rain date May 18) – Rexhame Beach and Brant Rock

May 18 (rain date May 19) – Rexhame Beach

Mr. Robbins noted that the Beach Administrator has approved these dates. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to approve this request. The vote was unanimous.

Review and Vote on Warrant Articles for Special Town Meeting:

Article 1: Unpaid Bills. Jim Fitzgerald noted that this is a housekeeping article. The Board voted unanimously to support this article.

Article 2: Collective Bargaining Agreements for Clerical and Supervisory Unions. Steve Robbins noted that there is no dollar amount in this article. Rocco Longo said that he should have the numbers by tomorrow. The Board voted unanimously to support this article.

Article 3: Budget Article. Jim Fitzgerald noted that this is a housekeeping article to correct a scrivener’s error in the last Town Meeting warrant. The Board voted unanimously to support this article.

Article 4: Maritime Center Redesign and Construction. Steve Robbins said that he anticipates the dollar amount on this article will be reduced at Town Meeting. Mr. Robbins noted that this request for additional funds is necessary because there was an appeal of the ZBA decision which will delay the project and lead to additional expenses. The Board voted unanimously to support this article.

Article 5: Steve Robbins noted that this article will be passed over at Town Meeting. Rocco Longo noted that it makes sense to wait until spring when the new Treasurer/Collector is in place to address this. Steve Robbins moved, seconded by Mike Bradley, to strike this article from the warrant. The vote was unanimous.

Article 6: Zoning Article. Steve Robbins said that this is a lengthy zoning bylaw change relative to the new flood maps. The Board voted unanimously to support this article.

Article 7: Easement for Foster Avenue seawall repair. After a brief discussion the Board voted unanimously to support this article.

Article 8: Easement for Ocean Street seawall repair. After a brief discussion the Board voted unanimously to support this article.

Article 9: Borrowing for replacement of Foster Ave seawall. Steve Robbins said that this article is confusing with differing dollar amounts. Jim Fitzgerald said that since there are so many different numbers in this article, he would recommend holding off on a vote until a later date. Rocco Longo suggested having Rod Procaccino come to a meeting to explain the article and the amount. After a brief discussion, Steve Robbins moved, seconded by Mike Bradley, to table a vote on this article to a future meeting. The vote was unanimous.

Article 10: Borrowing for replacement of Ocean Street seawall. Jim Fitzgerald questioned whether the \$46,500 is actually available in unexpended funds. Barbara Costa, Town Accountant, said that she would find out. Jim Fitzgerald suggested tabling a vote on this article until the Board has more information about funding. The vote was unanimous.

MINUTES – SELECTMEN’S MEETING

Page 3 of 4

Monday, September 12, 2016

Article 11: Replacement of Spring Street water main. Steve Robbins said that this water main is in serious need of replacement. After a brief discussion the Board voted unanimously to support this article.

Article 12: funding for library to retain state certification. Rocco Longo suggested that the Board table this vote since the union settlement could reduce the amount needed to meet the requirement. Mike Bradley suggested leaving the article in place and passing it over or amending the amount on Town Meeting floor if necessary. Steve Robbins said that since they are meeting again on other articles, they may as well hold off on this one until they have the correct dollar amount. Steve Robbins moved, seconded by Mike Bradley, to table a vote on this article to a future meeting. The vote was unanimous.

Article 13: Furnace Brook Middle School roof replacement. After a brief discussion the Board voted unanimously to support this article.

Article 14: Furnace Brook Middle School boiler replacement. Steve Robbins said there should be a refund if they are upgrading to an energy efficient model. Rocco Longo said that Brian Adams will apply for rebates if available. Jim Fitzgerald noted that they need an opinion from the Capital Budget Committee for Articles 13 and 14. After a brief discussion the Board voted unanimously to support this article.

Article 15: Update of Open Space and Recreation Plan. Rocco Longo said that he spoke to Karen O’Donnell and she is going to the CPC meeting on Wednesday evening to ask them to fund this article. Mr. Longo recommended tabling a vote on this article until after the CPC meeting. Jim Fitzgerald said that he supports the principle of the article, but questions the funding. Mike Bradley moved, seconded by Jim Fitzgerald, to table a vote on this article to a future meeting. The vote was unanimous.

Ratify Contracts for Clerical and Supervisory Unions – Rocco Longo reviewed the details of the settlement agreements with the Board. After a brief discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to approve and ratify these contracts as presented. The vote was unanimous.

Treasurer Collector Interviews:

Rocco Longo explained the process leading up to this point. Mr. Longo noted that the Town received 25 applications for this position, an eleven member screening team selected 5 candidates for interviews. Barbara Costa, Libby Bates, Phil Tavares and Rocco Longo conducted the interviews and narrowed the group down to two finalists.

Patrick Della Russo appeared before the Board and gave some details on his background and qualifications. The Board asked Mr. Della Russo a series of questions to gain more insight into his skills and strengths. Mr. Della Russo said that he would welcome the challenges inherent in taking over a department with a recent history of problems with customer service and other issues.

Rocco Longo noted that the second finalist withdrew her application. Barbara Costa, Town Accountant, spoke in support of Patrick Della Russo. After some discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to hire Patrick Della Russo as Treasurer/Collector. The vote was unanimous. Rocco Longo said that he will start negotiations and report back to the Board with a final contract.

Update on Indirect Cost Methodology – Steve Robbins said that the group met last week and went through the entire methodology. Mr. Robbins noted that there are some items that need to be addressed at their next meeting on Monday evening and added that there are still concerns on both sides, but they are making progress.

MINUTES – SELECTMEN’S MEETING

Page 4 of 4

Monday, September 12, 2016

Acceptance of Minutes – Mike Bradley moved, seconded by Jim Fitzgerald, to accept the minutes of August 29, 2016 as written. The vote was unanimous.

Recreation Director Interviews:

Steve Robbins recused himself from this discussion and vote and left the meeting since his wife is an employee of the Recreation Department. Mr. Robbins turned the meeting over to Vice Chairman Bradley.

Rocco Longo explained the process leading up to this point. Mr. Longo said that the Town received 37 applications for this position, a seven member screening team selected 8 candidates for interviews. Phil Tavares, Bill Hocking, Cyndee Marcoux, Greg Guimond and Rocco Longo conducted the interviews and narrowed the group down to two finalists.

Sarah Nelson appeared before the Board and gave some details on her background and qualifications. The Board asked Ms. Nelson a series of questions to gain more insight into her skills and strengths. Ms. Nelson said that she feels that her energy, enthusiasm, education and experience make her a great candidate for this position.

Craig Jameson appeared before the Board and gave some details on his background and qualifications. The Board asked Mr. Jameson a series of questions to gain more insight into his skills and strengths. Mr. Jameson said that he lives in Marshfield and knows and loves the Town, and added that he is very driven and would love to help the community to grow in a positive way.

Rocco Longo noted that the interview team unanimously recommended Craig Jameson for this position. Janet Dobsovits, Vice Chair of the Recreation Commission, said that having listened to both candidates she was most impressed by Craig Jameson, particularly his knowledge of mandatory reporting and also his familiarity with the Town of Marshfield. Ms. Dobsovits added that the Recreation Commission currently has two vacancies and encouraged anyone interested in volunteering to contact the Selectmen’s Office.

After some discussion, Mike Bradley moved, seconded by Jim Fitzgerald, to hire Craig Jameson as the Recreation Director. The vote was 2:0

The meeting was adjourned at 9:10 p.m. There was no executive session held.

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: email from Chief Hocking regarding Fire Department promotions; powerpoint presentation regarding extended voting hours; list of interview questions and applications from the two finalists for the Treasurer/Collector position; interview questions and applications from the two finalists for the Recreation Director position; draft copy of special town meeting warrant; copies of clerical and supervisory union contracts with related policies and performance evaluation tool; application for temporary wine & malt license from Thomas Scardina and copy of liquor liability insurance; application for temporary wine & malt license from North River Arts Society and copy of liquor liability insurance; letter from Wellesley Public Schools requesting permission to bring students to Marshfield beaches and email from Beach Administrator recommending approval.