

TOWN OF MARSHFIELD

SPECIAL AND ANNUAL TOWN MEETING

MONDAY, APRIL 24, 2017 at 7:00 P.M.

At

MARSHFIELD HIGH SCHOOL AUDITORIUM



Please bring this report to Town Meeting.

Moderator's Town Meeting Rules (Revised 2017)

1. The **conduct** of Marshfield's Town Meeting is dictated by Federal and State law, the Town's Charter and By-Laws, local tradition, and then the publication entitled "Town Meeting Time".
2. The **Moderator** shall **preside** and **regulate** the proceedings, decide all questions of order, and make public declaration of all votes. (*MassGLc.39 s.15*)
3. There will be **no quorum** for Marshfield Town Meetings. (*Bylaw Art.1 s.3*)1988ATM.art.15
4. All Special and Annual Town Meeting articles will be **voted by lottery**. The exception will be the operating budget articles at the beginning of the Annual Meeting. The Moderator may propose linkage of similar articles. (*Bylaw Art.1s.6*)2006ATM.art.18
5. The Moderator may call for a voice vote, standing vote, show of hands, roll-call vote or secret ballot. A motion for any of these **voting methods** may be made at any time during the discussion phase of an article by a recognized voter. A majority of the voters must approve any motion for a roll call vote or a vote by secret ballot.

If the declared results of voice votes or show of hands votes are **questioned by seven (7) voters** standing immediately after the declared vote, a standing vote will be taken without debate.

6. All matters shall be decided by a majority vote unless a **2/3 or greater** vote is required. If more than a majority vote is required, the Moderator shall announce the required percentage for passage before calling for the vote.
7. No **reconsideration** will be permitted unless the Moderator determines that there has been a significant procedural error or that there is new information likely to have affected the previous vote. If a motion to reconsider is accepted by the Moderator, it will require a majority vote for passage. There will be no reconsideration after 10:30pm on the evening of the vote in question.
8. No article may be reconsidered on a **subsequent evening** unless postponed by motion for that purpose, during the same session at which the article was first voted. (*Bylaw Art.1 s.4*)
9. **To address Town Meeting**, a speaker must first be recognized by the Moderator then give his or her name and address for the record. No speaker will be recognized while another person is speaking.

The exception is a "**point of order**" which is used to question a procedural point the Moderator may have missed. It is also used to question an action that is contrary to proper procedure or that is misleading to the Town Meeting. Points of order are **NOT** to address the subject matter being discussed.

10. The Moderator may set **time limits** on all presentations. He or she may also set limits on the number of times a voter can speak on an article and for how long. The Moderator may terminate debate on a motion when he or she deems it appropriate.

Debate on a motion may also be terminated by a recognized voter "**moving the question**" which, if accepted by the Moderator as not being premature, shall be voted on without discussion or debate. A motion to "move the question" requires a 2/3 vote for passage.

11. Articles in the Warrant **give notice** of the subjects to be discussed at Town Meeting and establish the parameters of matters that can be debated and acted upon. Amendments, motions, and/or debate determined by the Moderator, with the advice of Town Counsel, to be "**beyond the scope**" of the article, shall not be permitted.
12. Only two (2) **amendments** to a motion may be on the floor at any particular time. Generally, amendments shall be voted on in the order made and prior to the vote on the motion to be amended. Amendments over ten (10) words must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available at the entrance of the hall before the start of that particular session.
13. Differing **dollar amounts** to be appropriated shall be voted on in descending order, with the largest sum first, until an amount gains approval.
14. **Non-voters** will be seated in a special section unless permission is granted by the Town Meeting to be seated elsewhere. Non-voters may be allowed to address the Town Meeting with permission of the Moderator unless a majority of voters choose to deny such a privilege.
15. A **resolution** is a non-debatable, non-binding motion on any matter calling for a consensus of the Town Meeting. If a resolution is over ten (10) words, it must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available at the entrance of the hall to those attending. Resolutions are typically taken up as the last order of business at Town Meeting.

The Board of Selectmen, within 30 days after a Town Meeting, shall discuss in open session any Resolution passed at such Meeting. (*Bylaw Art.51*)1980ATM.art.35

16. No new business will be taken up after **10:30pm** on any evening.
17. When justice or order requires, the Moderator may make **exceptions** to these rules as he/she, in his/her discretion, deems it appropriate under the circumstances and with the concurrence of a majority of the voters.

Reminder – State Law prohibits SMOKING on school property.

MUNICIPAL FINANCE TERMS

APPROPRIATION – An authorization by the Town Meeting to make obligations and payments from the treasury for a specific purpose.

ASSESSED VALUATION – A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

BETTERMENT – A betterment assessment is a charge for the cost of public improvements, which benefit a limited area, against real estate situated in such.

BOND – A loan, typically over a year in maturity.

BOND AUTHORIZATION – The amount of money the Town Meeting approves for borrowing for a specific purpose.

BOND ISSUE – Generally, the sale of a certain number of bonds at one time by a governmental unit.

CAPITAL BUDGET – A plan of proposed capital outlays and the means of financing them for the current fiscal period.

CAPITAL OUTLAY – An expenditure for the purchase of property or equipment and for the construction or renovation of a facility and infrastructure.

CHERRY SHEET – A form showing all state and county charges and reimbursements to the town as certified by the Massachusetts Department of Revenue.

DEBT SERVICE – Payment of interest and repayment of principal to holders of the town's debt instruments.

ENTERPRISE FUND – Financing of services where all or most of the costs are paid for by users.

ENTERPRISE RETAINED EARNINGS – If during a fiscal year an Enterprise fund produces a surplus, such surplus shall be kept in a separate account called "retained earnings". The Department of Revenue then certifies that surplus as an available fund which can be used for:

1. operating costs to offset the need to increase user charges,
2. to fund capital improvements,
3. to reimburse General Fund to the extent the General Fund has funded a particular service in prior years, or
4. to fund Enterprise Fund revenue deficits.

FISCAL YEAR - A 12 month period, commencing on July 1, to which the annual budget applies. (Abbreviated as "FY".)

FREE CASH - The excess of assets over liabilities, minus uncollected taxes of prior years, also referred to as "available cash". The amount is certified annually by the Massachusetts Department of Revenue. Free Cash may be appropriated by vote of a town meeting.

GENERAL FUND - The major town owned fund which is created with town receipts and which is charged with expenditures payable from such revenues.

GRANT - A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

LEVY LIMIT - The amount of dollars a Town can raise by taxation under Proposition 2 1/2.

LINE-ITEM BUDGET - A format of budgeting which organizes costs by type of expenditure. Such as expenses, equipment, and salaries.

OVERLAY - The overlay is the amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year's overlay account no longer required to cover property tax abatements.

PROPERTY TAX LEVY - The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed "per thousand dollars" of assessed valuation.

RESERVE FUND - Money set aside by Town Meeting to be allocated by the Advisory Board for extraordinary and unforeseen expenditures.

REVOLVING FUND (Ch.44, Sec. 53E 1/2) - A Town may annually authorize the use of a revolving fund by accounting for separately the receipts received from a particular service or program and expend from such fund for providing such service or program without appropriation.

STABILIZATION FUND - A special account which is invested until used and can only be utilized by town meeting appropriation.

Fiscal Year 2018 Budget Message from the Advisory Board

It continues to be a privilege for each of us to serve on the Town's Advisory Board. We work independently from the Town staff, Boards, Committees, Commissions and others. We also understand the difficulties and challenges they all face with routines and daily duties.

The budget process is very time consuming and began back in October 2016. We communicate with the Town Administrator as the process unfolds. Eventually we meet with every Department and decide how we will vote on the final budget.

The Budget for Fiscal Year 2018 has been an extremely difficult and time consuming process. The good news is the arrival of the new Treasurer/Collector Patrick Dello Russo. The last couple of years were a bit of a struggle due to the transitions that took place in the Treasurer/Collector's Office. We know now, that all of the collection efforts, treasury issues and personnel matters are behind us and for the most part have been resolved. The information about the Town's debt is updated. Finally Treasurers/Collector's office is fully staffed and functioning as required. Doreen Sampson, Assistant Collector and Christine McCarthy Assistant Treasurer have been great additions to Mr. Dello Russo's team!

We know the state has been facing some fiscal challenges and there is still a lot of uncertainty relative to the direction of the federal government under the new President. The coming months will be very interesting!

We are extremely grateful to Marie our administrative support person and to everyone involved in the budget process. We are grateful to everyone we have been working with and we look forward to the opportunity to review and discuss the budget with you. We are also very appreciative of the Fiscal Team as well as the Department Heads, the Board of Selectmen and Capital Budget Committee for their roles in this process.

Respectfully submitted,

Keith Polansky, Chair
Joanne Caulfield
Donald McAleer
Carlos Pena
Yvonne Price
Thomas Scollins
Paul Sullivan
Elizabeth Zimmer

SPECIAL TOWN MEETING WARRANT

MONDAY, APRIL 24, 2017

TABLE OF CONTENTS Special Town Meeting April 24,2017

| Article | Title |
|---------|----------------------------------------------|
| 1 | Unpaid Bills |
| 2 | Zoning Bylaw Authorizing Maritime Center |
| 3 | Furnace Brook Middle School Roof Replacement |
| 4 | Lease for Marshfield Food Pantry |
| 5 | Rescind Authorized and Unissued Debt |
| 6 | Budget Transfers / Housekeeping |
| 7 | Beach Street Bridge - Ch. 90 Funds |
| 8 | Solid Waste Enterprise |
| 9 | Spring Street Water Main |
| 10 | 605 Plymouth Avenue Easement |

TOWN OF MARSHFIELD
COMMONWEALTH OF MASSACHUSETTS
SPECIAL TOWN MEETING WARRANT

Special Town Meeting, Monday, April 24, 2017

At 7:00 o'clock in the evening at the Marshfield High School

Plymouth, SS: To either of the constables in the Town of Marshfield in the County of Plymouth.

Greetings: In the name of the Commonwealth of Massachusetts you are required to notify and warn the inhabitants of the Town of Marshfield qualified to vote in Town affairs to meet in the Marshfield High School Auditorium on Monday, the 24th day of April 2017, at seven o'clock in the evening then and there to act on the following articles:

ARTICLE 1 Will the Town vote to transfer from existing Fiscal 2017 Budget or other available funds the sum of \$1,716.33 for payment of unpaid bills incurred during the previous fiscal year as set forth on the below listing of unpaid bills, or take any other action relative thereto.

| DEPARTMENT | VENDOR | DATE | AMOUNT |
|-----------------|--------------|------------|-----------------|
| | | 1/25/2017 | |
| SELECTMEN | MARIA HEBERT | 6/29/2016 | 78.45 |
| SELECTMEN | MARIA HEBERT | 6/28/2016 | 62.76 |
| Human Resources | All One | 1/14/2015 | 122.48 |
| Human Resources | All One | 1/31/2015 | 306.20 |
| Human Resources | All One | 8/31/2015 | 183.72 |
| Human Resources | All One | 12/28/2015 | 183.72 |
| ANIMAL CONTROL | IDS | 3/28/2016 | 779.00 |
| | | | 1,716.33 |

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 1 Explanation: These are unpaid invoices from previous fiscal years that need to be paid.

ARTICLE 2 Will the Town vote to revise Section 13.02 Coastal Wetland District of the Zoning Bylaws as follows:

Add the words highlighted in the first paragraph of permitted uses:

3. **Permitted Uses** – Municipal uses such as wastewater treatment facilities, water works, pumping stations, **maritime service and safety facilities**, essential services, and parks are permitted in this district. Land in the Coastal Wetlands District may be used for any purpose otherwise permitted in the underlying district except that:

- a. No structure intended for human occupancy or use on a permanent basis having water or sewerage facilities, and no other building, wall, dam, or structure (except flagpoles, signs and the like) intended for permanent use shall be erected, constructed, altered, enlarged or otherwise created or moved for any purpose except for piers, boathouses, walkways, and similar facilities as which may be granted by a Special Permit from the Board.

However, without a Special Permit, a structure existing at the time this Bylaw becomes effective may be reconstructed or repaired after a fire or other casualty and a dwelling or building accessory to a dwelling existing at the time this Bylaw becomes effective may be altered or enlarged provided no other provisions of these Bylaws are violated.

- b. Dumping, filling, excavating, or transferring of any earth material within the District is prohibited. However, this paragraph does not prohibit ordinary gardening activities in lawn or garden areas which are used for such purposes at the time this Bylaw becomes effective.
- c. No ponds or pools shall be created or other changes in water courses, for swimming, fishing, or other recreational uses, marine agricultural uses, scenic features or drainage improvements or any other uses unless a Special Permit from the Board is issued.
- d. No use shall be permitted to develop in such a manner as will adversely affect the natural character of the area.

Or take any other action relative thereto.

Board of Selectmen/Harbormaster

Advisory Board Recommendation: At Town Meeting.

Article 2 Explanation: This amendment is intended to authorize by right a "maritime service and safety facility" in the Coastal Wetlands Overlay District which use is not listed as a permitted use in the current bylaw. Like the other municipal uses permitted by right, such buildings and structures must necessarily be located in those sections of town located along the

waterfront in order to fulfill its principal purpose. This amendment leaves the current Coastal Wetlands Overlay District in place which restricts uses which will cause undue flooding and pollution.

ARTICLE 3 Will the Town will vote to appropriate, borrow or transfer from available funds, the sum of Eight Million Five Hundred and Three Thousand Two Hundred and Thirty-Five Dollars (\$8,503,235.00) Dollars to be expended under the direction of the Town of Marshfield Board of Selectmen for the replacement of the roof at the Furnace Brook Middle School, 500 Furnace Street, Marshfield, MA which will include the complete replacement of existing EPDM roofing system with a new modified bitumen roof and associated re-flashing of masonry walls and replacement of skylights which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"); provided further that this appropriation and debt authorization shall be contingent upon passage of a debt exclusion referendum under Mass. Gen. L. c. 59 §21C(k) or any other applicable authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 48.47 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, or take any other action relative thereto.

School Committee

Advisory Board Recommendation: At Town Meeting.

Article 3 Explanation: Based on the Town of Marshfield Capital Assessment completed by Dore and Whittier Architects, the Marshfield Public School District submitted a Statement of Interest (SOI) to the Massachusetts School Building Authority (MSBA) to replace the roof at the Furnace Brook Middle School. After an inspection from MSBA consultants, the District was invited to perform a Schematic Design and Feasibility Study as part of the MSBA the Accelerated Repair Program (ARP). The MSBA received 67 Statement of Interests from 34 Districts and accepted 43 Schools from 25 Districts, including Marshfield. The ARP focuses on the preservation of existing assets by performing energy-efficient and cost-saving upgrades, which will result in direct operational savings for school districts. In order to maximize the impact of this Program, districts are required to use pre-selected consultants for project management and design. In addition, districts are required to appropriate funding quickly in order to adhere to an accelerated project schedule. Special Town Meeting of October 2016 passed an article for the Schematic Design and Feasibility Study in the amount of \$60,000. The Design Study was completed and submitted to the MSBA Board and in February 2017 the Board approved the \$8.5M project with a Maximum Total MSBA Reimbursement of just over \$3M. The construction is expected to begin July 2017 and be completed by November 2017.

Furnace Brook Middle School is a one and two story building, originally constructed in 1959, renovated in 1984, and expanded in 1999-2000. The roof is composed of Area A and Area B which distinguishes

between two types of roof construction. Area A is +/- 92,000 sq. ft. and has the original 1959 roof present underneath an EPDM roof that was installed during the 1984 renovation. Area B is +/-48,000 sq. ft. and consists of two sections of roof which are ballasted EPDM, installed during the 1999-2000 renovation/expansion. Both areas of the roof experience leaks and have locations with standing water and noticeable soft spots, in addition to numerous other observed failures in seams and flashing. Both sections of the roof have numerous Plexiglas skylights, a significant number of which have failed.

ARTICLE 4 Will the Town vote to authorize the Board of Selectmen to lease, for term not in excess of thirty (30) years, a portion of the building located off Ocean Street currently housing the Town's Ventress Library to the Marshfield Food Pantry, a nonprofit organization, providing local food assistance, and further to authorize the Selectmen to sign any instruments to effectuate the forgoing; or take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 4 Explanation: This article is intended to authorize the Board of Selectmen to negotiate a lease for a term of years for a portion of the Library Plaza building housing the town's Ventress Library. The current building has excess space that was recently renovated and is suitable for use for this important cause.

ARTICLE 5 Will the Town vote to rescind authorized and unissued debt as follows or take any other action relative thereto:

| Marshfield Authorized Unissued Project | ARTICLE | AMOUNT TO RESCIND |
|----------------------------------------------------|-----------------------------------|-------------------|
| Water Bonds Pine St. Water Main Replacement | Article 4 of 4-28-09 Town meeting | \$500,000.00 |
| Highland Water Main Replacement - Water Enterprise | Article 3 of 4-26-10 Town meeting | \$150,000.00 |
| Pudding Hill Tank Design Planning Water Enterprise | Article 4 of 4-26-11 Town Meeting | \$475,000.00 |
| Water Mains South River | Article 3 of 4-23-12 Town Meeting | \$175,000.00 |
| Dept. Equip. | Article 3 of 4-23-12 Town Meeting | \$10,000.00 |
| Storm Drainage Repair Bonds | Article 8 of 4-22-13 Town Meeting | \$754,764.00 |
| Water Main & Pump Station Replacement | Article 3 of 4-22-13 Town Meeting | \$345,000.00 |
| Fire Dept Equip. | Article 3 of 4-23-12 Town Meeting | \$170.00 |
| Fire - Refurbish Engines | Article 3 of 4-23-12 Town Meeting | \$800.00 |
| Police Cruisers laptops & Workstations | Article 3 of 4-23-12 Town Meeting | \$500.00 |
| Police Equip AEDS | Article 3 of 4-23-12 Town Meeting | \$200.00 |

| | | |
|-------------------------------------|-------------------------------------|--------------|
| Wastewater Ent. | Article 3 ATM 4-28-14 | \$600,000.00 |
| Water Meters | Article 4 April 2016 Town Meeting | \$100,000.00 |
| DPW Fuel Facility | Article 24 of 10-24-14 Town Meeting | \$693.25 |
| Departmental Equipment (Deck Mower) | Article 4 of 4-26-16 Town Meeting | \$12,074.36 |

| | |
|--------------------------------|-----------------------|
| Total Amount to Rescind | \$3,124,201.61 |
|--------------------------------|-----------------------|

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 5 Explanation: When debt is authorized by Town Meeting vote and the purchase or project is complete, the remaining balance which is no longer necessary is rescinded by Town Meeting vote.

ARTICLE 6 Will the Town vote to make the following adjustments to the Fiscal Year 2017 General Fund Budget Line Items by transferring funds from the specific items as noted below:

| | | |
|-------|--------------------------------|---------------------|
| From: | FY2017 Retirement Pension | \$102,878.00 |
| | Free Cash | \$264,907.00 |
| | Article # 12 STM 4/13 (Blinds) | \$23,000 |
| | Total | \$390,785.00 |
| TO: | FY2017 Budgets | |
| | Collector Treasurer Payroll | \$35,785.00 |
| | Conservation Expenses | \$12,000.00 |
| | Town Clerk Expenses | \$10,000.00 |
| | Flood Insurance (Legal) | \$60,000.00 |
| | Debt | \$250,000.00 |
| | (Education) FBMS Roof | \$23,000.00 |
| | Total | \$390,785.00 |

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 6 Explanation: The Collector/Treasurer, Town Clerk and Conservation Departments were filled with issues relative to transition of personnel or illness. Funds are sought to resolve expenses tied to the transition process and the need to provide ongoing services. Flood Insurance expenses are tied to ongoing flood map corrections needed for contractual work by Woods Hole Group. Debt Adjustment is required as a result of not having the support

of Collector/Treasurer at time of developing the 2017 Budget. School Roof expenses are necessary for application process for MSBA and anticipated reimbursement.

ARTICLE 7 Will the Town Vote to authorize the Board of Public Works to take by Eminent Domain land to alter the location line of Beach Street along with, temporary and permanent easements for the purpose of reconstructing the Beach Street Bridge and including transfer of custody to the Marshfield DPW and reclassify portions of Town land as listed below and shown on the Roadway Alteration and Easement Plan, Marshfield, Plymouth County by AECOM, Chelmsford, Mass dated March 7, 2017 and filed with the Town Clerk, and to authorize the Treasurer to appropriate and to transfer \$30,000 from the Chapter 90 Fund Account for the purpose of land damages and related expenses as listed below, or take any action relative thereto.

| Assessor's Parcel | Plan Parcel ID | Area (SF)+/- | Type of Easement | Land Damages |
|-------------------|----------------|--------------|------------------------|--------------|
| M5-05-50 | XPUE-1 | 330 | Permanent Utility | \$ |
| M5-05-50 | X-TE-9 | 490 | Temporary Construction | \$ |
| M5-05-49 | X-PUE-2 | 330 | Permanent Utility | \$ |
| M5-05-49 | X-TE-8 | 552 | Temporary Construction | \$ |
| M5-05-88 | X-TE-1 | 345 | Temporary Construction | \$ |
| M5-05-88 | X-PUE-3 | 90 | Permanent Utility | \$ |
| M5-05-47 | X-TE-3 | 1164 | Temporary Construction | \$ |
| M5-05-47 | X-PUE-5 | 484 | Permanent Utility | \$ |
| M5-05-31 | X-TE-6 | 600 | Temporary Construction | \$ |
| M5-05-31 | X-PUE-6 | 100 | Permanent Utility | \$ |
| M5-10-30 | X-TE-5 | 1176 | Temporary Construction | \$ |
| M5-10-29 | X-TE-4 | 1468 | Temporary Construction | \$ |
| M5-10-01 | X-TE-7 | 357 | Temporary Construction | \$ |

Town of Marshfield -Reclassify portions of Town owned land for Highway purposes listed below:

| Assessor's Parcel | Plan Parcel Id | Area (SF)+/- | Type of Easement or Taking | Land Damages |
|-------------------|----------------|--------------|----------------------------|--------------|
| M5-05-48 | X-TE-2 | 1140 | Temporary Construction | None |
| M5-05-48 | X-PUE-4 | 146 | Permanent Utility | None |
| M5-05-48 | X-1 | 169 | Land Taking | None |

Board of Public Works

Advisory Board Recommendation: At Town Meeting.

Article 7 Explanation: The purpose of this article is to obtain the necessary easements and land takings to alter the location line of Beach Street and to reclassify portions of and change custody of Town owned land for highway purposes in order to reconstruct the Beach Street Bridge. MassDOT will be advertising the project in the summer of 2017 for construction in 2018 with completion tentatively in 2019.

ARTICLE 8 Will the Town vote to transfer the sum of four hundred and seventy thousand dollars (\$470,000.00) from the Solid Waste Enterprise Retained Earnings account, the sum of four hundred thousand dollars (\$400,000.00) from the Wastewater Enterprise Retained Earnings account and the sum of one hundred and eighty five thousand dollars (\$185,000.00)

from the Water Enterprise Retained Earnings account to offset FY2017 Enterprise Accounts expenses, or take any action relative thereto.

Board of Public Works

Advisory Board Recommendation: At Town Meeting.

Article 8 Explanation: This Article is being submitted in an effort to identify the amount of Retained Earnings are needed during fiscal year 2017 to supplement the FY2017 budget and/or offset the FY2017 expenses for each of the three Enterprise Accounts

ARTICLE 9 Will the Town vote to authorize the Treasurer/ Collector to transfer the sum of Four Hundred and Fifty Thousand Dollars (\$450,000.00) from Water Enterprise Retained Earnings for the purpose of replacing the Spring Street Water Main for a total project cost of one million, six hundred and fifty thousand dollars (\$1,650,000.00), or take any action relative thereto. Said funds are to be expended under the direction of the Superintendent of the Department of Public Works and the general supervision of the Board of Public Works.

Board of Public Works

Recommendation: At Town Meeting.

Article 9 Explanation: The Project involves replacing approximately 7,115 linear feet of existing 12 inch diameter PVC water main with new 12 inch diameter ductile iron water main and appurtenances, including pavement patch, milling and curb to curb pavement overlay. The total project cost is estimated to be one million, six hundred and fifty thousand dollars (\$1,650,000.00). The water main has broken on an average of 4 breaks per year which is a safety concern. Spring Street is in need of pavement maintenance and the water main should be replaced prior to placing new pavement. At the October 2016 STM, the Town approved borrowing \$1,200,000 for the purpose of replacing the Spring Street Water Main.

ARTICLE 10 Will the Town vote to authorize the Town of Marshfield acting by its Board of Selectmen to acquire by gift, permanent access, open space and/or conservation easements on a portion of the property located at the corner of 605 Plymouth Avenue, Marshfield, MA 02050 owned by the Dri-Seal Trust, or take any other action relative thereto.

Board of Selectmen

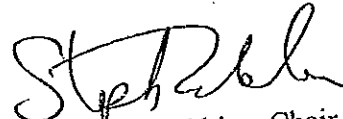
Advisory Board Recommendation: At Town Meeting.

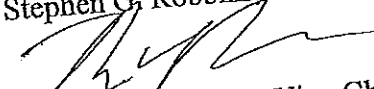
Article 10 Explanation: The property at 605 Plymouth Avenue is in the process of being re-developed. The owner of the property proposes access, open space and/or conservation easements to provide access from the town to Bass Creek and to permanently protect local wetland resource areas which are proposed for restoration which the Conservation Commission favors accepting.


You are directed to serve this warrant by posting attested copies thereof at ten public places in different parts of the Town not less than fourteen days before the holding of said meeting. Hereof fail not to make the due return of this Warrant with our doings thereon to the Town Clerk at the time and place of the meeting aforesaid:

Given under our hands this 24th day of March, 2017.

MARSHFIELD BOARD OF SELECTMEN


Stephen G. Robbins, Chair


Michael G. Bradley, Vice-Chair


James J. Fitzgerald, Clerk

A true copy, ATTEST:
Constable



TOWN OF MARSHFIELD

ANNUAL TOWN MEETING WARRANT

MONDAY, APRIL 24, 2017 AT 7:00 P.M.

AT

MARSHFIELD HIGH SCHOOL AUDITORIUM

TABLE OF CONTENTS Annual Town Meeting April 24, 2017

| <u>Article</u> | <u>Title</u> |
|----------------|---------------------------------------------------|
| 1 | Receive Reports from Town Officers and Committees |
| 2 | Set Compensation for Elected Officials |
| 3 | FY 18 Operating Budget |
| 4 | FY 18 Capital Budget |
| 5 | FY 18 Revolving Funds |
| 6 | Stabilization Appropriation |
| 7 | OPEB Appropriation |
| 8 | Fund the Compensated Absence Reserve Fund |
| 9 | Renumbering of General Bylaws |
| 10 | Revisions to General Bylaws |
| 11 | Renumbering Zoning Bylaws |
| 12 | Revisions to Zoning Bylaws |
| 13 | Permanent Building Committee |
| 14 | Bond Premium to Offset Debt |
| 15 | Establish Tax Title Revolving Account |
| 16 | Hazard Mitigation |
| 17 | Zoning Clarification Non-Conforming Lot |
| 18 | Senior Citizens Tax Relief Work off Program |
| 19 | CPA |
| 20 | Accept Chapter 90 Funds |
| 21 | Repair Private Ways |
| 22 | Purchase Cemetery Lots |
| 23 | Fund Collective Bargaining Agreements |
| 24 | Fund Non Profits |

COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN MEETING WARRANT
& WARRANT FOR ELECTION OF TOWN OFFICERS

Annual Town Meeting, Monday, April 24, 2017

At 7:00 o'clock in the evening at the Marshfield High School Auditorium

Greetings: In the name of the Commonwealth of Massachusetts you are required to notify and warn the inhabitants of the Town of Marshfield qualified to vote in Town affairs to meet in the Marshfield High School Auditorium on Monday, the 24th of April 2017, at seven in the evening then and there to act on the following articles:

ARTICLE 1 Will the Town vote to receive the reports of the Town Officers and Committees and to act anything relative thereto.

Board of Selectmen

ARTICLE 2 Will the Town vote to establish the salaries and compensation of all elected Town Officers for fiscal year 2018, or take any other action relative thereto:

| | | |
|-----------------|----------|---------------------------------------|
| Selectmen | \$3,417 | (Chairman \$1,229, 2 members \$1,094) |
| Assessors | 3,687 | (Chairman \$1,363, 2 members \$1,162) |
| Public Works | 2,180 | (Chairman \$816, 2 members \$682) |
| Planning Board | 1,120 | (Chairman \$320, 4 members \$200) |
| Board of Health | 1,460 | (Chairman \$576, 2 members \$442) |
| Town Clerk | 56,692 | |
| Moderator | 92 | |
| | \$68,648 | |

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 2 Explanation: This Article affixed the amount of salary and/or compensation for certain elected officials; the appropriation is included in the FY18 comprehensive omnibus operating budget for the Town (Article 3).

ARTICLE 3 Will the Town vote to raise and appropriate, or transfer from available funds, including the Wastewater Enterprise Fund, the Water Enterprise Fund, and the Solid Waste Enterprise Fund, in accordance with Massachusetts General Laws Chapter 44 Section 53F ½, such sums of money as it determines necessary for Town expenses and charges including without limitation of the foregoing, debt and interest, wages, salaries, Reserve Fund and expenses for operations for the Town's departments and offices, all for FY2018 (beginning July 1, 2017 and ending June 30, 2018) inclusive, in accordance with the following schedule, which is incorporated by reference herein or take any other action relative thereto. (See Appendix B & C for General Fund Summary.)

Board of Selectmen

| Department | | FY17 Expended | FY18 Request | Advisory Bd. Recommend |
|------------------------|-----|------------------|-----------------|---------------------------|
| Moderator | 121 | \$ 92.00 | \$ 92.00 | \$ 92.00 |
| Elected Officials | | | | |
| Selectmen | 122 | \$ 3,417.00 | \$ 3,417.00 | \$ 3,417.00 |
| Elected Officials | | 358,776.67 | 278,759.00 | 274,328.00 |
| Personnel | | 175,400.00 | 205,400.00 | 195,400.00 |
| Expenses | | | | |
| Total | | \$ 537,593.67 | \$ 487,576.00 | \$ 473,145.00 |
| Accounting | 135 | \$ 195,112.23 | \$ 203,701.00 | \$ 200,715.67 |
| Personnel | | 6,400.00 | 6,420.00 | 6,420.00 |
| Expenses | | | | |
| Total | | \$ 201,512.23 | \$ 210,121.00 | \$ 207,135.67 |
| Assessors | 141 | \$ 3,687.00 | \$ 3,687.00 | \$ 3,687.00 |
| Elected Officials | | 227,963.80 | 244,253.98 | 231,796.17 |
| Personnel | | 71,800.00 | 72,580.00 | 72,580.00 |
| Expenses | | | | |
| Total | | \$ 303,450.80 | \$ 320,520.98 | \$ 308,063.17 |
| Treasurer/Collector | 145 | \$ 446,082.38 | \$ 406,704.67 | \$ 386,704.67 |
| Personnel | | 42,775.00 | 58,700.00 | 53,600.00 |
| Expenses | | | | |
| Total | | \$ 488,857.38 | \$ 465,404.67 | \$ 440,304.67 |
| Legal/Court Judgements | 151 | \$ - | \$ - | \$ - |
| Personnel | | 172,000.00 | 175,000.00 | 120,000.00 |
| Expenses | | | | |
| Total | | \$ 172,000.00 | \$ 175,000.00 | \$ 120,000.00 |
| Human Resources | 152 | | \$ 145,505.00 | \$ 145,505.00 |
| Personnel | | | 4,000.00 | 4,000.00 |
| Expenses | | | | |
| Total | | | \$ 149,505.00 | \$ 149,505.00 |
| MIS/IT | 155 | \$ 60,688.06 | \$ 86,689.12 | \$ 86,689.12 |
| Personnel | | 177,951.00 | 181,200.00 | 171,200.00 |
| Expenses | | | | |
| Department Capital | | | | |
| Total | | \$ 238,639.06 | \$ 267,889.12 | \$ 257,889.12 |

| | | | | |
|---------------------------|-----|------------------------|------------------------|------------------------|
| Town Clerk | 161 | | | |
| Elected Officials | | \$ 56,692.00 | \$ 56,689.20 | \$ 56,689.20 |
| Personnel | | 99,792.33 | 143,779.93 | 143,779.93 |
| Expenses | | 4,110.00 | 6,310.00 | 5,310.00 |
| Total | | \$ 160,594.33 | \$ 206,779.13 | \$ 205,779.13 |
| Elections/Town Mtg. | 162 | | | |
| Personnel | | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| Expenses | | 44,750.00 | 34,300.00 | 33,100.00 |
| Total | | \$ 74,750.00 | \$ 64,300.00 | \$ 63,100.00 |
| Conservation | 171 | | | |
| Personnel | | \$ 117,079.28 | \$ 114,114.21 | \$ 114,864.21 |
| Expenses | | 12,862.00 | 17,706.00 | 13,706.00 |
| Total | | \$ 129,941.28 | \$ 131,820.21 | \$ 128,570.21 |
| Planning Board | 175 | | | |
| Elected Officials | | \$ 1,120.00 | \$ 1,120.00 | \$ 1,120.00 |
| Personnel | | 127,433.65 | 136,536.00 | 128,845.00 |
| Expenses | | 2,400.00 | 2,500.00 | 2,500.00 |
| Total | | \$ 130,953.65 | \$ 140,156.00 | \$ 132,465.00 |
| Board of Appeals | 176 | | | |
| Personnel | | \$ 30,721.30 | \$ 28,862.72 | \$ 29,972.60 |
| Expenses | | 1,350.00 | 2,351.00 | 2,351.00 |
| Total | | \$ 32,071.30 | \$ 31,213.72 | \$ 32,323.60 |
| General Government | | \$ 2,470,455.70 | \$ 2,650,377.83 | \$ 2,518,372.57 |
| Total | | | | |
| Police Department | 210 | | | |
| Personnel | | \$ 4,893,093.43 | \$ 5,361,684.00 | \$ 5,052,310.12 |
| Expenses | | 194,832.00 | 198,728.00 | 179,832.00 |
| Department Capital | | 120,000.00 | 120,000.00 | 120,000.00 |
| Total | | \$ 5,207,925.43 | \$ 5,680,412.00 | \$ 5,352,142.12 |
| Fire Department | 220 | | | |
| Personnel | | \$ 4,770,764.00 | \$ 4,940,361.00 | \$ 4,810,848.62 |
| Expenses | | 296,146.00 | 321,146.00 | 301,146.00 |
| Department Capital | | 46,800.00 | 46,800.00 | 46,800.00 |
| Total | | \$ 5,113,710.00 | \$ 5,308,307.00 | \$ 5,158,794.62 |

| | | | | | |
|----------------------------|-----|--------------------------|-------------------------|-------------------------|--|
| Building Department | 241 | | | | |
| Personnel | | \$ 268,307.37 | \$ 299,630.95 | \$ 270,002.23 | |
| Expenses | | 7,384.00 | 10,571.80 | 10,571.80 | |
| Total | | \$ 275,691.37 | \$ 310,202.75 | \$ 280,574.03 | |
| Sealer of Weights | 244 | | | | |
| Personnel | | \$ - | \$ - | \$ - | |
| Expenses | | 5,000.00 | 5,000.00 | 5,000.00 | |
| Total | | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | |
| Animal Control | 292 | | | | |
| Personnel | | \$ 67,108.92 | \$ 81,281.00 | \$ 79,281.00 | |
| Expenses | | 7,564.00 | 7,715.28 | 7,715.28 | |
| Department Capital | | - | - | - | |
| Total | | \$ 74,672.92 | \$ 88,996.28 | \$ 86,996.28 | |
| Animal Inspector | 293 | | | | |
| Personnel | | \$ 2,500.00 | \$ 2,550.00 | \$ 2,550.00 | |
| Expenses | | - | - | - | |
| Total | | \$ 2,500.00 | \$ 2,550.00 | \$ 2,550.00 | |
| Harbormaster | 295 | | | | |
| Personnel | | \$ 94,500.00 | \$ 110,816.00 | \$ 104,080.00 | |
| Expenses | | 36,800.00 | 37,534.00 | 37,534.00 | |
| Department Capital | | 23,700.00 | 24,174.00 | 16,834.00 | |
| Total | | \$ 155,000.00 | \$ 172,524.00 | \$ 158,448.00 | |
| Public Safety Total | | \$10,834,499.72 | \$ 11,567,992.03 | \$ 11,044,505.05 | |
| School | 301 | | | | |
| Personnel | | | | | |
| Expenses | | | | | |
| Education Total | | * \$45,881,625.00 | \$ 48,291,788.00 | \$ 46,860,362.00 | |
| DPW Administration | | | | | |
| Elected Officials | | \$ 2,180.00 | \$ 2,180.00 | \$ 2,180.00 | |
| Personnel | | 161,642.76 | 131,175.69 | 131,175.69 | |
| Expenses | | 9,272.00 | 11,858.00 | 11,858.00 | |
| Department Capital | | - | - | - | |
| Total | | \$ 173,094.76 | \$ 145,213.69 | \$ 145,213.69 | |
| DPW Engineering | 411 | | | | |
| Personnel | | \$ 89,617.91 | \$ 91,351.98 | \$ 91,500.00 | |

| | | | | |
|----------------------------|-----|------------------------|------------------------|------------------------|
| Expenses | | 30,806.00 | 31,425.00 | 31,425.00 |
| Department Capital | | 1,020.00 | 1,041.00 | 1,041.00 |
| Total | | \$ 121,443.91 | \$ 123,817.98 | \$ 123,966.00 |
| Highway | 421 | | | |
| Personnel | | \$ 816,194.68 | \$ 799,996.68 | \$ 754,201.08 |
| Expenses | | 151,074.00 | 154,014.00 | 154,014.00 |
| Department Capital | | 15,000.00 | 15,300.00 | 10,300.00 |
| Total | | \$ 982,268.68 | \$ 969,310.68 | \$ 918,515.08 |
| Maintenance | 449 | | | |
| Personnel | | \$ 253,660.00 | \$ 254,681.00 | \$ 254,681.00 |
| Expenses | | 201,850.00 | 210,218.00 | 210,218.00 |
| Department Capital | | 5,100.00 | 7,500.00 | 5,000.00 |
| Total | | \$ 460,610.00 | \$ 472,399.00 | \$ 469,899.00 |
| Cemetery, Greens, Trees | 491 | | | |
| Personnel | | \$ 620,058.00 | \$ 653,134.59 | \$ 581,211.78 |
| Expenses | | 64,434.00 | 128,677.00 | 123,677.00 |
| Department Capital | | 9,180.00 | 9,364.00 | 9,364.00 |
| Total | | \$ 693,672.00 | \$ 791,175.59 | \$ 714,252.78 |
| Fuel | 424 | | | |
| Personnel | | \$ - | \$ - | \$ - |
| Expenses | | 446,598.00 | 455,530.00 | 430,530.00 |
| Total | | \$ 446,598.00 | \$ 455,530.00 | \$ 430,530.00 |
| DPW Total | | \$ 2,877,687.34 | \$ 2,957,446.94 | \$ 2,802,376.55 |
| Board of Health | 510 | | | |
| Elected Officials | | \$ 1,460.00 | \$ 1,460.00 | \$ 1,460.00 |
| Personnel | | 198,471.04 | 212,123.58 | 212,007.00 |
| Expenses | | 28,035.00 | 28,235.00 | 28,235.00 |
| Department Capital | | - | - | - |
| Total | | \$ 227,966.04 | \$ 241,818.58 | \$ 241,702.00 |
| Council on Aging | 541 | | | |
| Personnel | | \$ 212,289.70 | \$ 377,705.59 | \$ 324,594.41 |
| Expenses | | 24,828.00 | 25,208.00 | 25,208.00 |
| Department Capital | | - | - | - |
| Total | | \$ 237,117.70 | \$ 402,913.59 | \$ 349,802.41 |

| | | | | | |
|------------------------------------|-----|----------------------|------------------------|------------------------|--|
| Veterans' Services | 543 | | | | |
| Personnel | | \$ 98,858.01 | \$ 101,386.00 | \$ 103,107.00 | |
| Expenses | | 386,387.00 | 391,214.74 | 391,214.74 | |
| Total | | \$ 485,245.01 | \$ 492,600.74 | \$ 494,321.74 | |
| Health & Human Services | | \$ 950,328.75 | \$ 1,137,332.91 | \$ 1,085,826.15 | |
| Total | | | | | |
| Library | 610 | | | | |
| Personnel | | \$ 590,632.00 | \$ 613,436.00 | \$ 613,436.00 | |
| Expenses | | 149,063.00 | 155,765.00 | 135,065.00 | |
| Total | | \$ 739,695.00 | \$ 769,201.00 | \$ 748,501.00 | |
| Veterans Memorial | 660 | | | | |
| Personnel | | \$ 8,000.00 | \$ 8,000.00 | \$ 8,000.00 | |
| Expenses | | 8,000.00 | 9,000.00 | 9,000.00 | |
| Total | | \$ 16,000.00 | \$ 17,000.00 | \$ 17,000.00 | |
| Historical Commission | 691 | | | | |
| Personnel | | \$ - | \$ - | \$ - | |
| Expenses | | 3,780.00 | 3,780.00 | 3,780.00 | |
| Total | | \$ 3,780.00 | \$ 3,780.00 | \$ 3,780.00 | |
| Clam Flats | 693 | | | | |
| Personnel | | \$ 1,000.00 | \$ 2,000.00 | \$ 2,000.00 | |
| Expenses | | 1,000.00 | 1,000.00 | 1,000.00 | |
| Total | | \$ 2,000.00 | \$ 3,000.00 | \$ 3,000.00 | |
| Culture & Recreation | | \$ 761,475.00 | \$ 792,981.00 | \$ 772,281.00 | |
| Total | | | | | |
| Fixed Costs Reserve Fund | 132 | \$ - | \$ 100,000.00 | \$ 100,000.00 | |
| Snow Removal | 423 | | | | |
| Personnel | | \$ 107,100.00 | \$ 109,242.00 | \$ 107,100.00 | |
| Expenses | | 292,900.00 | 298,758.00 | 292,900.00 | |
| Total | | \$ 400,000.00 | \$ 408,000.00 | \$ 400,000.00 | |
| Facilities | 123 | | | | |
| Personnel | | \$ 168,951.31 | \$ 168,951.31 | \$ 168,951.31 | |
| Expenses | | 398,678.00 | 648,969.00 | 398,969.00 | |
| Total | | \$ 567,629.31 | \$ 817,920.31 | \$ 567,920.31 | |

| | | | | |
|--------------------------|-----|------------------------|-------------------------|-------------------------|
| General Insurance | 910 | \$ 882,790.00 | \$ 953,790.50 | \$ 953,790.50 |
| Health & Life Insurance | 912 | \$ 6,359,456.00 | \$ 7,567,753.00 | \$ 6,809,871.81 |
| Unemployment Comp | 913 | \$ 100,000.00 | \$ 100,000.00 | \$ 100,000.00 |
| Medicare | 914 | \$ 748,951.00 | \$ 760,000.00 | \$ 760,000.00 |
| Retirement | 911 | \$ 5,451,747.00 | \$ 5,646,638.00 | \$ 5,646,638.00 |
| Audit/OPEB/Payroll | 149 | \$ 100,000.00 | \$ 113,000.00 | \$ 113,000.00 |
| Fixed Costs Total | | \$14,610,573.31 | \$ 16,467,101.81 | \$ 15,451,220.62 |

| | | | | |
|-------------------|--|------------------------|------------------------|------------------------|
| Debt | | | | |
| Non Excluded | | \$ 3,391,477.00 | \$ 3,517,221.74 | \$ 3,517,221.74 |
| Excluded | | 5,668,156.00 | 5,679,621.89 | 5,679,621.89 |
| Other | | 65,000.00 | 426,804.17 | 426,804.17 |
| Debt Total | | \$ 9,124,633.00 | \$ 9,623,647.80 | \$ 9,623,647.80 |

| | | | | |
|-------------------------|-----|----------------------|----------------------|----------------------|
| Assessment | | | | |
| State Assessments | 820 | \$ 676,489.00 | \$ 676,489.00 | \$ 732,829.00 |
| County Assessments | 830 | 175,206.00 | 97,206.00 | 97,497.00 |
| Assessment Total | | \$ 851,695.00 | \$ 773,695.00 | \$ 830,326.00 |

| | | | | |
|--------------------|-----|----------------------|----------------------|----------------------|
| Other/Overlay | | | | |
| Unclassified | 940 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| Personnel | | 25,000.00 | 25,000.00 | 22,000.00 |
| Expenses | | \$ 26,000.00 | \$ 26,000.00 | \$ 23,000.00 |
| Total | | | | |
| Utilities | 924 | \$ 338,749.00 | \$ 355,686.45 | \$ 350,686.45 |
| ATM Appropriation | | \$ - | \$ 100,000.00 | \$ 100,000.00 |
| Overlay | | \$ - | \$ 300,000.00 | \$ 300,000.00 |
| Other Total | | \$ 364,749.00 | \$ 781,686.45 | \$ 773,686.45 |

| | | | | |
|------------------------------|--|------------------------|-------------------------|-------------------------|
| Total Budget | | \$88,727,721.82 | \$ 95,044,049.77 | \$ 91,762,604.18 |
| Appropriation/Request | | | | |

| DEPARTMENT | FY17 Expended | FY18 Request | Advisory Bd. Recommends |
|-----------------------------------------|------------------------|------------------------|----------------------------|
| Wastewater Personnel | \$ 997,375.81 | \$ 996,662.00 | \$ 996,662.00 |
| Wastewater Expense | 1,653,633.00 | 1,641,816.00 | 1,641,816.00 |
| Wastewater Debt Svc. | 732,058.00 | 1,089,739.47 | 1,089,739.47 |
| Wastewater Enterprise Total | \$ 3,383,066.81 | \$ 3,728,217.47 | \$ 3,728,217.47 |
| Solid Waste Personnel | \$ 604,812.05 | \$ 643,121.00 | \$ 643,121.00 |
| Solid Waste Expense | 2,844,555.00 | 2,912,755.00 | 2,912,755.00 |
| Solid Waste Debt Svc. | 50,588.00 | 48,281.25 | 48,281.25 |
| Solid Waste Enterprise Total | \$ 3,499,955.05 | \$ 3,604,157.25 | \$ 3,604,157.25 |
| Water Personnel | \$ 1,152,734.63 | \$ 1,288,702.00 | \$ 1,288,702.00 |
| Water Expense | 1,768,124.00 | 1,701,836.00 | 1,701,836.00 |
| Water Debt Service | 1,132,219.00 | 1,007,951.67 | 1,007,951.67 |
| Water Enterprise Total | \$ 4,053,077.63 | \$ 3,998,489.67 | \$ 3,998,489.67 |
| GRAND TOTAL ALL BUDGETS | \$ 99,663,821 | \$ 106,374,914 | \$ 103,093,469 |

Advisory Board Recommendation: At Town Meeting.

Article 3 Explanation: This article is the Town's Comprehensive Omnibus Operating Budget Article for FY2018.

ARTICLE 4 Will the Town vote to raise and appropriate, transfer from available sums, including the Water, Wastewater or Solid Waste Enterprise Funds, borrow, including from the Water, Wastewater or Solid Waste Enterprise Funds, or otherwise provide the sums recommended, or any other sum or sums, for Capital Outlay as set forth in the following schedule or to take any other action relative thereto. (See Appendix A for current debt information.)

| DEPARTMENT | PROJECT/PROGRAM | FY18 Request | FY18 CBC Recomdtn | Funding Source/Comment |
|--------------|--------------------------------------------------------|-----------------|----------------------|------------------------|
| General Gov. | | | | |
| I/T | | | | |
| 1 | Purchase and Implement Simplicity Server / DR Solution | 140,000 | | |
| 2 | Purchase and Implement new Cisco4500 Core Switch | 75,000 | | |
| | General Government TOTAL | 215,000 | 0 | |

| | | | | |
|----------------------------------|------------------------------------------------------------------|------------------|----------------|---------------------------------|
| Public Safety | | | | |
| Fire | | | | borrowing supported by tax levy |
| 1 | Replace Firefighter Personal Protective Equipment | 46,800 | 46,800 | |
| Police | | | | borrowing supported by tax levy |
| 1 | Replace K9 vehicle | 50,000 | 50,000 | |
| 2 | Replace D1 detective Vehicle | 40,000 | 40,000 | borrowing supported by tax levy |
| 3 | Police Station Renovations | 4,500,000 | | |
| Harbormaster | | | | |
| 1 | Green Dredging Project | 400,000 | | |
| 2 | Damons Point Security Camera Project | 35,000 | 35,000 | borrowing supported by tax levy |
| | Public Safety TOTAL | 5,071,800 | 171,800 | |
| Education | | | | |
| 1 | 21st Century Technology | 647,000 | 90,000 | borrowing supported by tax levy |
| 2 | Building Security T-W less MHS | 200,000 | 200,000 | borrowing supported by tax levy |
| 3 | Martinson HVAC Controls | 100,000 | | |
| 4 | Replace Gymnasium Bleachers at MES | 25,000 | | |
| 5 | Resilient Flooring/Asbestos Flooring Abatement - SR, DW, EW, G W | 100,000 | | |
| | Education TOTAL | 1,072,000 | 290,000 | |
| DPW - General Fund | | | | |
| Cemetery Trees and Greens | | | | |
| 1 | Rubbish Compactor Truck (Highway \$25K and Solid Waste \$50K) | 25,000 | | |
| 2 | Replace Pick up Truck #151 3/4 ton w/plow | 45,000 | | |
| | SUBTOTAL | 70,000 | 0 | |
| Engineering | | | | |
| 1 | Beach Nourishment Match | 300,000 | | |
| 2 | Willow St. Bridge Repair/Replace - Design and Construction | 100,000 | 100,000 | borrowing supported by tax levy |
| 3 | Damon's Point Sluiceway Repair | 85,000 | | |
| 4 | Beach Street Land Takings | 100,000 | | |
| | SUBTOTAL | 585,000 | 100,000 | |
| Highway | | | | |
| 1 | Replace Superintendent's Vehicle | 9,500 | | |
| 2 | Replace Deputy Superintendent's Vehicle | 9,500 | | |
| 3 | Replace Dump Truck #106 | 215,000 | | |

| | | | | |
|----|----------------------------------------------------------------|------------|---------|---------------------------------|
| 4 | Rubbish Compactor Truck (Highway \$25K and Solid Waste \$50K) | 25,000 | | |
| 5 | Replace Truck # 103 | 45,000 | | |
| 6 | DPW Garage Repair and Expand Design and Construct | 15,000,000 | | |
| 7 | Road Reconstruction | 1,000,000 | 200,000 | borrowing supported by tax levy |
| 8 | Bombadier Sidewalk plow | 66,000 | | |
| 9 | Multi purpose Dump Truck (share with Wastewater) | 105,000 | | |
| 10 | Replace Dump Truck # 67 6whl 2001 with plow and sander | 215,000 | | |
| | SUBTOTAL | 16,690,000 | 200,000 | |
| | TOTAL | 17,345,000 | 300,000 | |
| | DPW | | | |

| | | | | |
|-----------------------------------|-------------------------------------------------------------|------------|---------|---------------------------------|
| Human Services and Library | | | | |
| Council on Aging | | | | |
| 1 | Purchase handicapped Accessible Shuttle Bus | 57,107 | 57,107 | borrowing supported by tax levy |
| 2 | Design Development and Construction to expand Senior Center | 6,000,000 | | |
| Library | | | | |
| 1 | Replace Rubber Roof Membrane and Metal Flashing | 261,188 | | |
| | Human Service & Library TOTAL | 6,318,295 | 57,107 | |
| Grand Total General Fund | | 30,022,095 | 818,907 | |
| ENTERPRISE FUNDS | | | | |
| Wastewater Enterprise | | | | |
| | Replace Superintendent's Vehicle | 9,500 | | |
| | Replace Deputy Superintendent's Vehicle | 9,500 | | |
| | Collection System Repairs | 150,000 | | |
| | Disinfection Back-up | 100,000 | | |
| | Replace Utility Van # 158 | 60,000 | | |
| | Multi-Purpose Dump Truck (share w/highway) | 105,000 | | |
| | Wastewater Enterprise TOTAL | 434,000 | 0 | |
| Solid Waste Enterprise | | | | |
| | Replace Superintendent's Vehicle | 9,500 | | |
| | Replace Deputy Superintendent's Vehicle | 9,500 | | |

| | | | | |
|-------------------------------------|--------------------------------------------------------------------|------------------|----------------|-------------------|
| | Rubbish Compactor Truck (Share w/ CTG \$25,000 & Highway \$25,000) | 50,000 | | |
| | Replace truck 38 with a ¾ ton PU w/ Plow | 45,000 | | |
| | Solid Waste Enterprise TOTAL | 114,000 | 0 | |
| Water Enterprise | | | | |
| | Replace Superintendent's Vehicle | 9,500 | | |
| | Replace Deputy Superintendent's Vehicle | 9,500 | | |
| | Replace truck 187 w/ ¾ ton PU 4x4 w/plow | 45,000 | | |
| | Proposed Water Barn – construction | 5,000,000 | | |
| | Meter Replacement | 100,000 | | |
| | Water Main Upgrades | 120,000 | | |
| | Design and construct Spring Street Water Main and future mains | 650,000 | 450,000 | retained earnings |
| | Ford Transit Connect Van to Replace #116 | 40,000 | | |
| | Multi-purpose dump truck (share w Highway) | 105,000 | | |
| | Well Cleaning and Rehabilitation | 45,000 | 45,000 | retained earnings |
| | Water Enterprise TOTAL | 6,124,000 | 495,000 | |
| Grand Total Enterprise Funds | | 6,672,000 | 495,000 | |

Sources for those projects voted in this article only:

| | | | |
|--------------------------------------------------|----------|--------------------|--|
| Borrowing supported by tax levy | | \$818,907 | |
| Free Cash | | | |
| Water Enterprise Retained Earnings | | \$495,000 | |
| Water Enterprise Bond Premiums | | | |
| Wastewater Enterprise Retained Earnings | | | |
| Solid Waste Enterprise Retained Earnings | | | |
| Enterprise Fund Borrowing supported by user fees | | | |
| Total | 0 | \$1,513,907 | |

Capital Budget Committee

Advisory Board Recommendation: At Town Meeting.

Article 4 Explanation: This article is the Town's FY2018 Capital Budget. Article 56 of the Town's General Bylaws and Article 5.6 of the Town Charter describes the compilation of this Capital Budget Article.

ARTICLE 5 Will the Town vote to establish revolving funds for certain Town Departments under Massachusetts General Law, Chapter 44, Section 53E1/2 for the fiscal year beginning July 1, 2014, with the specific receipts credited to each fund the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year as follows, or take any other action relative thereto:

| <u>Authorized to Spend</u> | <u>Revolving Fund</u> | <u>Revenue Source</u> | <u>Use of Fund</u> | <u>FY 2018 Available Spending Balance</u> | <u>Disposition of FY17 Funds</u> |
|----------------------------|-------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------------|
| Beach Commission | Beaches | Fees charged for beach stickers, parking at public beach lots and snack bar operations. | Part-time salaries, supplies, other charges and expenses of the beach operations. | 322,000 | Available for Expenditure |
| DPW | Playing Field Rentals | Fees charged for rental of playing fields. | Part-time salaries, supplies, other charges and expenses of the playing field operations. | 40,000 | Available for Expenditure |
| School Committee | Integrated Pre-school Program | Fees charged for the activities of the integrated pre-school program. | Part-time staff, supplies and equipment for the program. | 125,000 | Available for Expenditure |
| Council on Aging | GATRA Bus | Reimbursement for Services | Expenses associated with transportation services for COA | 92,000 | Available for Expenditure |
| School Committee | TURF Fields | Rental Fees for Fields | Maintenance of TURF Fields | 40,000 | Available for Expenditure |
| Recreation Commission | Recreation | Fees charged for Recreational Activities | Recreational Program Expenses | 280,000 | Available for Expenditure |
| | | | TOTAL OF ALL FUNDS | 899,000 | |

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

In accordance to Massachusetts General Laws Chapter 44 Section 53E 1/2, receipts and expenditures are reported as follows:

| Revolving Fund | Beg Balance | Receipts | Expenditures | Ending Balance |
|---------------------------------------|--------------|--------------|--------------|----------------|
| Beaches: | | | | |
| 7/1/15-6/30/16 | \$196,968.42 | \$321,672.07 | \$347,001.18 | \$171,639.31 |
| 7/1/16-12/31/16 | \$171,639.31 | \$155,400.55 | \$172,953.23 | \$154,086.63 |
| Playing Field Rentals: | | | | |
| 7/1/15-6/30/16 | \$12,365.03 | \$17,610.00 | \$5,218.21 | \$24,756.82 |
| 7/1/16-12/31/16 | \$24,756.82 | \$37,971.25 | \$306.00 | \$62,422.07 |
| Integrated Pre-School Program: | | | | |
| 7/1/15-6/30/16 | \$32,524.90 | \$153,747.00 | \$146,047.98 | \$40,223.92 |
| 7/1/16-12/31/16 | \$40,223.92 | \$30,308.00 | \$46,028.64 | \$24,503.28 |
| Gatra Bus | | | | |
| 7/1/15-6/30/16 | \$29,030.02 | \$92,126.21 | \$78,933.10 | \$42,223.13 |
| 7/1/16-12/31/16 | \$42,223.13 | \$28,093.91 | \$36,359.80 | \$33,957.24 |
| TURF Fields | | | | |
| 7/1/15-6/30/16 | \$9,105.20 | \$41,736.25 | \$20,178.22 | \$30,663.23 |
| 7/1/16-12/31/16 | \$30,663.23 | \$0.00 | \$11,706.98 | \$18,956.25 |
| Recreation | | | | |
| 7/1/15-6/30/16 | \$260,177.57 | \$297,646.80 | \$280,631.61 | \$277,192.76 |
| 7/1/16-12/31/16 | \$277,192.76 | \$78,264.30 | \$153,461.84 | \$201,995.22 |

ARTICLE 6 Will the Town vote to transfer a sum of money into the Stabilization Fund or take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 6 Explanation: The Stabilization Fund is a special reserve account that currently has a balance of \$2,286,664. Only the Legislative Body of the Town (Town Meeting) may move funds into or out of this reserve account. A majority vote is required to transfer funds into the Stabilization Fund after the Municipal Modernization Act of 2016. A 2/3 vote of Town Meeting is still required to move funds out of the Stabilization Fund for any legally authorized purpose.

ARTICLE 7 Will the Town vote the amount of \$0.00 for the Other Post Employment Benefits Liability Trust Fund as established at the April 2009 Special Town Meeting, or take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 7 Explanation: OPEB Trust Fund is established under Mass. Gen. L. c. 32B Section 20. Funding this article would demonstrate the Town's recognition of the unfunded liability and the ongoing attempt to assist it. Due to insufficient funds this article will be passed over.

ARTICLE 8 Will the Town vote the amount of \$0.00 for the Compensated Absences Reserve Fund to be used to pay School and Town employees the amounts to which they are entitled under applicable collective bargaining agreements or the personnel bylaw, for unused sick leave, or take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 8 Explanation: Each year, employees of the Town are entitled to sick leave benefits due from union contracts or the Personnel Bylaw. Certain employees are entitled to buy back sick leave benefits and this article will fund those obligations. Due to insufficient funds this article will be passed over.

ARTICLE 9 Adopt Renumbering and Revisions to the General Bylaws
Will the Town will vote to renumber and recaption the General Bylaws of the Town by (a) assigning a chapter/article number to each of the General Bylaws; (b) renumbering each section of each bylaw accordingly; (c) inserting chapter, article and section titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Marshfield, dated January 1, 2017, on file with the Town Clerk, or to take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 9 Explanation: This article approves the new ordering, numbering and captioning proposed for the new codified Town's General Bylaws. A second Article contains the substantive changes to the General Bylaws.

ARTICLE 10 Will the Town will vote to adopt the following changes to the General Bylaws as set forth in the Final Draft of the Code of the Town of Marshfield, dated January 1, 2017, on file with the Town Clerk (underlined text is added; text in brackets or struck out is deleted) and included in Appendix E to this Annual Town Meeting Warrant, or to take any other action relative thereto:

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 10 Explanation: This article approves the new wording within the new codified Town's General Bylaws. During the codification process, General Code Publishers identified spelling and grammatical errors, references to outdated laws and regulations, and other inconsistencies in the town's General Bylaws. By approving this article, the changes identified and confirmed by the town can be fixed in the new codified version of the Bylaws.

ARTICLE 11 Adopt Renumbering and Revisions to the Zoning Bylaw

Will the Town will vote to renumber and recaption the Zoning Bylaw of the Town by (a) designating the Zoning Bylaw as Chapter 305 of the Code of the Town of Marshfield; (b) renumbering each section and subsection of the bylaw accordingly; (c) inserting article and section titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Marshfield dated January 1, 2017, on file with the Town Clerk, to take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 11 Explanation: This article approves the new ordering, numbering and captioning proposed for the new codified Town's Zoning Bylaws.

ARTICLE 12 Will the Town vote to adopt the following changes to the Zoning Bylaw as set forth in the Final Draft of the Code of the Town of Marshfield, dated January 1, 2017, on file with the Town Clerk (underlined text is added; text in brackets or struck out is deleted) and included in Appendix F to this Annual Town Meeting Warrant, or take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 12 Explanation: This article approves the new wording within the new codified Town's Zoning Bylaws. During the codification process, General Code Publishers identified spelling and grammatical errors, references to outdated laws and regulations, and other inconsistencies in the town's Zoning Bylaws, as well as some substantive changes. By approving this article, the changes identified and confirmed by the town can be fixed in the new codified version of the Zoning Bylaws.

ARTICLE 13 Will the Town vote to establish a Permanent Building Committee, which shall oversee and supervised the design, construction, reconstruction, major alteration, renovation, enlargement, major maintenance, demolition, and removal of Town buildings, including School Department buildings and municipal buildings, and including any significant installation, renovation or upgrade of service equipment and major systems as provided in this bylaw; and further, to adopt a new General Bylaw entitled Permanent Building Committee Bylaw as set forth in Appendix G to this Annual Town Meeting Warrant, which shall be added to the existing General Bylaws of the Town with numerical order and location consistent with the

new formatting of the town's General Bylaws or, next numerical order of the existing town's General Bylaws, or take any other action relative thereto.

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 13 Explanation: The Town has used ad-hoc, volunteer committees to oversee and supervise the construction of new municipal schools and other buildings. The Board of Selectmen believes that a permanent committee will provide better continuity in the oversight of all construction, maintenance and removal of all town buildings.

ARTICLE 14 Will the Town vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, or take any other action relative thereto.

Treasurer/Collector

Advisory Board Recommendation: At Town Meeting.

Article 14 Explanation: This article would be applicable to any bond sales after 11-7-16 and any premiums from those sales to be used solely to offset project cost. For example if we receive a \$100,000 premium for a \$20,000,000 borrowing we would only borrow \$19,900,000.

ARTICLE 15 Will the Town vote, pursuant to Gen. L. c. 60 §15B, to establish a Tax Title Collection Revolving Account for tax title fees under the municipal modernization act of 2016, or take any other action relative thereto.

Treasurer/Collector

Advisory Board Recommendation: At Town Meeting.

Article 15 Explanation: This article would allow the Town to establish a Tax Title Collection revolving account which may be used for the purposes set forth in Mass. Gen. L. c. 60, §15B. The fees associated with Tax Title would be recaptured with the payoff of a property lien making this revolving account whole.

ARTICLE 16 Will the Town vote to raise and appropriate or transfer the sum of \$35,000 for an updated Hazard Mitigation Plan as required by FEMA, or take any other action relative thereto.

Board of Selectmen/Planning Board

Advisory Board Recommendation: At Town Meeting.

Article 16 Explanation: FEMA requires state, tribal and local governments to develop and adopt hazard mitigation plans as a condition for receiving certain types of non-emergency disaster assistance, including funding for mitigation projects. Jurisdictions must update their hazard mitigation plans and re-submit them for FEMA approval every five years to maintain

eligibility. It can take 9 to 16 months to prepare a hazard mitigation plan. The Town's current plan expires on April 22, 2018.

ARTICLE 17 Will the Town vote to amend the Town's Zoning Bylaw by deleting the existing Section 9.04, Reduction or Increase, in its entirety, and replacing it with the following revised language

Section 9.04, Reduction or Increase

1. Any nonconforming lot shall not be changed in any way that would reduce any dimensional requirements in Section 6.10 Table of Dimensional and Density Regulations.
2. Any required Open Space shall not be reduced as to make it nonconforming.
3. No building area or floor area already nonconforming shall be changed so as to be in greater nonconformity.

Or take any other action relative thereto.

Planning Board

Advisory Board Recommendation: At Town Meeting.

Article 17 Explanation: Adopting this change in the existing Bylaw will clarify the existing language covering changes to nonconforming lots, open space and floor area. The change will allow a person to add land to a nonconforming lot and thereby reduce the nonconformity of a lot. Nonconforming lots can be increased in size but the size or setbacks of the lot cannot be reduced. Further, it clarifies that required open space cannot be reduced as to make them nonconforming. This change would allow someone to acquire an abutting lot under certain conditions that would allow them to add an addition which they could not do today.

ARTICLE 18 Will the Town vote to raise and appropriate or transfer from available funds the sum of \$40,000 for the purpose of providing Senior Citizen Real Estate Tax Vouchers for services rendered pursuant to an agreement to be formulated between the Council on Aging and the Board of Selectmen, or take any other action relative thereto.

Council on Aging

Advisory Board Recommendation: At Town Meeting.

Article 18 Explanation: The Council on Aging Board voted unanimously to request another article for the Senior Property Tax Relief Work-Off Program. The program has been successful for sixteen years in providing temporary employment and tax relief to seniors on limited incomes, while assisting town departments with much needed help.

ARTICLE 19 Will the Town vote to act upon the recommendation of the Community Preservation Committee for the fiscal year beginning July 1, 2017, to expend, or set aside for later expenditure, sums of money from the Community Preservation Fund established pursuant to Massachusetts General Laws Chapter 44B for the following purposes, or take any other action relative thereto:

| Item | Fund Category | Project | Amount | Department/Applicant |
|------|-----------------------|-------------------------------------------------------------------------------------------------------|------------|----------------------------------------------------------------------------------|
| 1 | Historic | To reserve \$ 163,239 from FY2018 CPA revenues for Historic Reserves | \$ 163,239 | Community Preservation Committee |
| 2 | Open Space/Recreation | To reserve \$ 163,239 from FY2018 CPA revenues for Open Space Reserves | \$ 163,239 | Community Preservation Committee |
| 3 | Affordable Housing | To reserve 163,239 from FY2018 CPA revenues for Affordable Housing Reserves | \$ 163,239 | Community Preservation Committee |
| 4 | Administrative | To reserve \$ 81,619 from FY2018 CPA revenues for Administrative Services | \$ 81,619 | Community Preservation Committee |
| 5 | Affordable Housing | To appropriate \$75,000 from FY2018 CPA revenues for Housing Coordinator salary | \$ 75,000 | Community Preservation Committee/Marshfield Housing Partnership |
| 6 | Open Space/Recreation | To appropriate \$20,000 from FY2018 CPA revenues for open space surveys and conservation restrictions | \$ 20,000 | Community Preservation Committee/Open Space Committee |
| 7 | Open Space/Recreation | To appropriate \$425,380 from FY2018 CPA revenues for acquisition of three land parcels | \$ 425,380 | Community Preservation Committee/Open Space Committee/Department of Public Works |
| 8 | Historic Preservation | To appropriate \$119,050 from FY2018 CPA revenues for Chapel Cemetery iron fence restoration | \$ 119,050 | Community Preservation Committee/Historical Commission |

| Item | Fund Category | Project | Amount | Department/Applicant |
|------|-----------------------|--------------------------------------------------------------------------------------------------------------------|------------|-----------------------------------------------------------------------------------------|
| 9 | Historic Preservation | To appropriate \$123,860 from FY2018 CPA revenues for restoration of Centre Marshfield Cemetery headstones | \$ 123,860 | Community Preservation Committee/Historical Commission |
| 10 | Open Space/Recreation | To appropriate \$130,000 from FY2018 CPA revenues for playground improvements | \$ 130,000 | Community Preservation Committee/Martinson Elementary School/Department of Public Works |
| 11 | Open Space/Recreation | To appropriate \$280,760 from FY2018 CPA revenues for completion of the Rockwood Road Athletic Complex | \$ 280,760 | Community Preservation Committee/Department of Public Works |
| 12 | Open Space/Recreation | To appropriate \$100,000 from FY2018 CPA revenues for upgrades of all ballfields and playgrounds | \$ 100,000 | Community Preservation Committee/Department of Public Works |
| 13 | Historic Preservation | To appropriate \$1,325 from FY2018 CPA revenues for restoration of flagpole at Winslow Cemetery | \$ 1,325 | Community Preservation Committee/Historical Commission |
| 14 | Historic Preservation | To reserve \$ 62,300 from FY2018 CPA revenues for restoration of historic well and improvements for ADA compliance | \$ 62,300 | Community Preservation Committee/Daniel Webster Preservation Trust |
| 15 | Open Space/Recreation | To appropriate a sum of money from FY18 CPA revenues for recreational amenities and improvements | TBD | Community Preservation Committee/Council on Aging/Marshfield Youth Baseball League |

| Item | Fund Category | Project | Amount | Department/Applicant |
|------|-----------------------|-----------------------------------------------------------------------------------|------------|-----------------------------------------------------------------|
| 16 | Open Space/Recreation | To appropriate \$ 66,370 from FY2018 CPA revenues for trail kiosks/signs | \$ 66,370 | Community Preservation Committee/Recreational Trails Committee |
| 17 | Affordable Housing | To reserve \$ 522,000 from FY2018 CPA revenues for creation of affordable housing | \$ 522,000 | Community Preservation Committee/Marshfield Housing Partnership |

It is further stipulated that:

1. *The department named in each specified project shall assume the responsibility to fully execute the project.*
2. *Any unused funds will be returned to the appropriating Community Preservation Act Fund.*
3. *CPA funds can be used for the purpose of matching grants from other sources.*
4. *As per Chapter 44B, the State match for Community Preservation Act funds is accumulated from fees at the Registries of Deeds across the Commonwealth. The State Legislature cannot allocate the funds for any other purpose.*

The Town Accountant is instructed to defray the aforesaid expenditures in the following manner:

Item 1 -Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 163,239 from FY2018 Undesignated Community Preservation Fund revenues to fund the 10% Historic set aside.

Explanation: The legislation requires 10% of funds to be set aside annually for Historic expenses.

Item 2 -Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 163,239 from FY2018 Undesignated Community Preservation Fund revenues to fund the 10% Open Space set aside.

Explanation: The legislation requires 10% of funds to be set aside annually for Open Space/Recreation expenses.

Item 3- Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 163,239 from FY2018 Undesignated Community Preservation Fund revenues to fund the 10% Affordable Housing set aside.

Explanation: The legislation requires 10% of funds to be set aside annually for Affordable Housing expenses.

Item 4- Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 81,619 from FY2018 Undesignated Community Preservation Fund revenues to fund the 5% Administrative set aside.

Explanation: The legislation requires 5% of funds to be set aside annually for Administrative expenses.

Item 5 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 75,000 from FY2018 Community Preservation Fund revenues for Affordable Housing to fund the Coordinator's salary.

Explanation: The Affordable Housing Coordinator position is responsible for the implementation and oversight of Marshfield's approved Housing Production Plan.

Item 6 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 20,000 from FY2018 Community Preservation Fund revenues for Open Space surveys and conservation restrictions.

Explanation: To fund conservation restrictions for multiple properties and cover anticipated increases in the original estimated costs relating to those required conservation restrictions.

Item 7 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 425,380 from FY2018 Community Preservation Fund revenues for acquisition of three land parcels.

Explanation: To purchase land parcels: F10-06-03 and F10-06-06 and F11-02-08 for drinking water, open space and conservation purposes.

Item 8 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 119,050 from FY2018 Community Preservation Fund revenues for Chapel Cemetery iron fence restoration.

Explanation: Restore/replace 470 feet of iron fencing at the Chapel Cemetery.

Item 9 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 123,860 from FY2018 Undesignated Community Preservation Fund revenues to fund restoration of 135 headstones at Marshfield Centre cemetery.

Explanation: Restore, clean, repair and reset 135 slate, marble and granite headstones, footstones and markers at the Centre Marshfield Cemetery.

Item 10 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 130,000 from FY2018 Undesignated Community Preservation Fund revenues to fund playground improvements at Martinson Elementary School.

Explanation: To replace old and rusted playground equipment currently in use at Martinson Elementary School by students at recess and the entire community during youth games.

Item 11 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 280,760 from FY2018 Undesignated Community Preservation Fund revenues to fund completion of the Rockwood Road Athletic Complex.

Explanation: Funding for completion of the Phase II of the Rockwood Road Athletic Complex.

Item 12 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$100,000 from FY2018 Undesignated Community Preservation Fund revenues to fund upgrades of all ballfields and playgrounds.

Explanation: Funds to be used for the capital improvements of ballfields and playgrounds throughout the Town.

Item 13 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 1,325 from FY2018 Undesignated Community Preservation Fund revenues for replacement of a flagpole at the Winslow Cemetery.

Explanation: Replacement and relocation of the flagpole at the Winslow Cemetery.

Item 14 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 62,300 from 2018 Undesignated Community Preservation Fund revenues for restoration of an historic well and improvements for ADA compliance throughout the Daniel Webster Estate.

Explanation: Restoration of a newly discovered certified circa 1700's well and improvements for ADA compliance at the historic Daniel Webster Estate.

Item 15 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend SUM OF MONEY from 2018 Undesignated Community Preservation Fund revenues to fund recreational amenities and improvements at the Senior Center Complex.

Explanation: Completion of Phase 3 of a multi-year project to provide additional passive and active recreation opportunities at the Marshfield Council on Aging Senior Center Complex. These improvements will include outdoor exercise equipment, table tennis, bean bag toss, bocce and horseshoe pits. In addition, improvements to the baseball seating area, and open/passive lawn space and accessible pathways will provide seniors, youth baseball families and the residents of Marshfield with additional recreational opportunities.

Item 16 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 66,370 from FY2018 Undesignated Community Preservation Fund revenues to fund trail kiosks and signs.

Explanation: Purchase and installation of kiosks and signage for trails that were mapped in the recently completed Comprehensive Trails Plan. The kiosks will be placed at trail head locations and trail intersections.

Item 17 - Will the Town vote to act upon the recommendation of the Community Preservation Committee to expend \$ 522,000 from FY2018 Undesignated Community Preservation Fund revenues to fund creation of affordable housing units.

Explanation: Funds will be used to create affordable housing in the Town of Marshfield through conversions or new construction.

Community Preservation Committee

Advisory Board Recommendation: At Town Meeting.

ARTICLE 20 Will the Town vote to raise and appropriate, and/or borrow in anticipation of receipt of grant(s) or reimbursements, in accordance with M.G.L. Chapter 44 Sections 4 and 6A the sum of Seven Hundred and Fifty-Eight Thousand, One Hundred and One Dollars (\$758,101.00) to be used with such sum or sums as may be available from the State Highway Fund (or more commonly referred to as Chapter 90 Fund(s)), together with the provisions of easement for the payment of damages and expenses in connection herewith, as well as to authorize the transfer and use for said purpose of any unused balances or take any other action relative hereto.

Board of Public Works

Advisory Board Recommendation: At Town Meeting.

Article 20 Explanation: This Article will allow the Board of Public Works to accept the Town's Chapter 90 local transportation and funding that may be provided by the Massachusetts Department of Transportation. Funds are expended in accordance with Mass DOT Chapter 90 Section 34 2A guidelines.

ARTICLE 21 Will the Town vote the sum of \$0 to be used for the maintenance and temporary repair of private ways which are open to the public under Article 52 of the General Bylaws. Said funds to be expended under the direction of the Superintendent of Public Works and the general supervision of the Board of Public Works, or take any other action relative thereto.

Board of Public Works

Advisory Board Recommendation: At Town Meeting.

Article 21 Explanation: These funds are necessary to keep private roads open and in passable condition for the public and for safety vehicles. This typically involves grading, filling potholes and patching paved roadways. There are over 100 private roadways in town. Due to insufficient funds this article will be passed over.

ARTICLE 22 Will the Town vote to authorize the Board of Public Works to act on behalf of the Town to repurchase certain unused and unwanted burial plots and graves, for the sum of \$2,000.00 by transferring \$2,000.00 from available funds (sale of lots and graves) to fund said purchase, or take any other action relative thereto.

Board of Public Works

Advisory Board Recommendation: At Town Meeting.

Article 22 Explanation: The Board of Public Works as a part of its effort to identify available space in its cemeteries, located unused and/or unwanted burial plots and graves available for buyback at reasonable rates. The Board believes that repurchasing the graves for resale is a good policy and will create additional space for burials.

ARTICLE 23 Will the Town vote to transfer from available funds a sum of money to fund collective bargaining agreements or other employee contracts with any one or more of the following organizations with respect to the fiscal year beginning July 1, 2016, or take any other action relative thereto.

- American Federation of State County and Municipal Employees AFL-CIO State Council 93 Local 1700 (Department of Public Works Employees)
- Marshfield Firefighters, Local 2568, International Associations of Firefighters AFL-CIO
- The Association of Marshfield Police
- Ventress Library Professional Staff Association

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 23 Explanation: Contract negotiations with the above noted collective bargaining units is currently on-going. The purpose of this article is to fund any or all of the above-noted collective bargaining agreements, if a settlement occurs, funding is required under Mass. Gen. L. c. 150E for the first year of the contractual settlement.

ARTICLE 24 Will the Town vote to raise and appropriate or transfer from available funds the sum of \$4,000.00 to fund non-profit agencies providing services to Marshfield residents listed as follows, or take any other action relative thereto:

1. Friends of the Marshfield Animal Shelter - \$1,000.00
2. South Coastal Counties Legal Services Inc.- \$1,000.00
3. Grad Nite Live Inc.- \$1,000.00
4. Clift Rodgers Free Library - \$1,000.00

Board of Selectmen

Advisory Board Recommendation: At Town Meeting.

Article 24 Explanation: The Board of Selectmen adopted a Non-Profit Funding Policy that would allow for non-profit entities providing services to Marshfield residents to submit a request for funding. The Board of Selectmen and Advisory Board would have information about the entity/agency and this would allow the Town, through the budget process, to provide the same fiscal considerations and scrutiny that is provided to all Town Departments when making budgetary decisions.

WARRANT FOR ELECTION OF TOWN OFFICERS

Plymouth, SS:
To the Constables in the Town of Marshfield.

GREETINGS:

You are hereby required to notify and warn the inhabitants of said town who are qualified to vote in elections and town affairs to meet at:

FURNACE BROOK MIDDLE SCHOOL on **SATURDAY, APRIL 29, 2017**, at nine o'clock in the forenoon for the following purpose:

To cast their votes in the Local Election for the candidates for the following offices:

- One member of the Board of Selectmen for a term of three years
- One member of the Board of Assessors for a term of three years
- One member of the Board of Health for a term of three years
- One member of the Board of Public Works for a term of three years
- One member of the Planning Board for a term of five years
- One member of the School Committee for a term of three years
- Two members of the Trustee of Veterans' Memorials (Veterans) for a term of three years each
- One Town Meeting Moderator for a term of three years

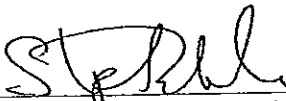
To cast their votes in the Local Election for the following debt exclusion referendum question:

BALLOT QUESTION

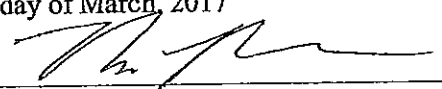
Shall the Town of Marshfield be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to fund the replacement of the roof at the Furnace Brook Middle School, 500 Furnace Street, Marshfield, MA which will include the complete replacement of the existing EPDM roofing system with a new modified bitumen roof and associated re-flashing of masonry walls and replacement of skylights?

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.


Given under our hands this 24 day of March, 2017



Stephen Robbins, Chairman



Michael Bradley, Vice Chairman



James Fitzgerald, Clerk

Selectmen of Marshfield

Posted in 10 public places about the Town of Marshfield

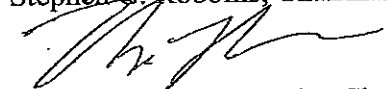
William Chiano, Deputy Sheriff

Warrant must be posted by April 21, 2017 (at least *seven days* prior to the April 29, 2017 Local Election)
The polls will be open at nine o'clock in the forenoon and kept open until six o'clock in the afternoon. You are directed to serve this warrant by posting attested copies thereof at ten public places in different parts of the Town not less than seven days before the holding of said meeting. Hereof fail not to make the due return of the Warrant with our doings thereon to the Town Clerk at the time and place of the meeting aforesaid.

Given under our hands this 24th day of March in the year 2017.

MARSHFIELD BOARD OF SELECTMEN


Stephen G. Robbins, Chairman


Michael G. Bradley, Vice Chair


James J. Fitzgerald, Clerk

A true copy, ATTEST:
Constable

APPENDIX A

Authorized and Unissued Debt

| Purpose | Date of Vote | Article Number | Amount Authorized | - Issued - Retired - Rescined | = Unissued 6/30/2016 |
|----------------------------------|--------------|----------------|-------------------|-------------------------------------|-------------------------|
| General Fund | | | | | |
| Airport Safety Imp/Bass Creek | 10/11 | 12 | 200,000.00 | 200,000.00 | 0.00 |
| Breathing Apparatus (Fire) | 04/12 | 3 | 66,000.00 | 66,000.00 | 0.00 |
| Police Communications Tower | 04/12 | 3 | 103,000.00 | 103,000.00 | 0.00 |
| Dribeek Way Bridge Repairs | 04/12 | 3 | 140,000.00 | 140,000.00 | 0.00 |
| Seawalls & Riprap incl Hurricane | 04/12 | 3 | 250,000.00 | 250,000.00 | 0.00 |
| Microsoft Office 2010 Upgrade | 04/12 | 3 | 45,000.00 | 45,000.00 | 0.00 |
| Workstation & Laptop Replmnt | 04/12 | 3 | 29,000.00 | 29,000.00 | 0.00 |
| South River Dredging | 04/12 | 3 | 200,000.00 | 200,000.00 | 0.00 |
| Septic System | 04/12 | 20 | 200,000.00 | 200,000.00 | 0.00 |
| Capital Assessment Planning | 04/12 | 3 | 182,000.00 | 182,000.00 | 0.00 |
| Planning (Master Plan) | 04/12 | 3 | 113,000.00 | 113,000.00 | 0.00 |
| Harbor Planning | 04/12 | 3 | 26,000.00 | 26,000.00 | 0.00 |
| Plow with sander | 10/12 | 6 | 45,000.00 | 45,000.00 | 0.00 |
| Massasoit Fire Stn Repl | 10/12 | 10 | 3,500,000.00 | 3,500,000.00 | 0.00 |
| Seawalls & Riprap | 04/13 | 14 | 4,270,000.00 | 4,200,000.00 | 70,000.00 |
| Emergency Repairs - Nemo | 04/13 | 8 | 2,723,764.00 | 1,939,000.00 | 784,764.00 |
| Replace Fire Engine 4 Maxim | 04/13 | 3 | 464,000.00 | 464,000.00 | 0.00 |
| Breathing Apparatus (Fire) | 04/13 | 3 | 66,000.00 | 66,000.00 | 0.00 |
| Replace Paramedic Ambulance | 04/13 | 3 | 187,000.00 | 187,000.00 | 0.00 |
| Purchase Tasers & Training | 04/13 | 3 | 98,000.00 | 98,000.00 | 0.00 |
| Replace FBMS Bleachers | 04/13 | 3 | 52,000.00 | 52,000.00 | 0.00 |
| Replace Absbestos Flooring SRS | 04/13 | 3 | 100,000.00 | 100,000.00 | 0.00 |
| Purchase Gator Vehicle | 04/13 | 3 | 27,000.00 | 27,000.00 | 0.00 |
| Stormwater NDPES | 04/13 | 3 | 50,000.00 | 50,000.00 | 0.00 |
| Dribeek Way Bridge Repairs | 04/13 | 3 | 620,000.00 | 620,000.00 | 0.00 |
| Fuel Depot | 04/13 | 3 | 400,000.00 | 400,000.00 | 0.00 |
| Road Reconstruction | 04/13 | 3 | 200,000.00 | 200,000.00 | 0.00 |
| Replace 1994 plow & boom mov | 04/13 | 3 | 105,000.00 | 105,000.00 | 0.00 |
| Breathing Apparatus (Fire) | 04/14/14 | 3 | 61,000.00 | 61,000.00 | 0.00 |
| Replace Car C-3 | 04/14/14 | 3 | 34,170.00 | 34,000.00 | 170.00 |
| Mechanical Refurbish | 04/14/14 | 3 | 94,800.00 | 94,000.00 | 800.00 |
| GH Floats/Docks/Gangways | 04/14/14 | 3 | 120,000.00 | 120,000.00 | 0.00 |
| Dredging permits for GH | 04/14/14 | 3 | 60,000.00 | 60,000.00 | 0.00 |
| Laptops/Wk Stations (Police) | 04/14/14 | 3 | 87,500.00 | 87,000.00 | 500.00 |
| AED's | 04/14/14 | 3 | 27,200.00 | 27,000.00 | 200.00 |
| 21st Century Technology | 04/14/14 | 3 | 377,000.00 | 377,000.00 | 0.00 |
| FBMS Audit Repair/Rehab | 04/14/14 | 3 | 75,000.00 | 75,000.00 | 0.00 |
| Mill Pond Lane Dam Design | 04/14/14 | 3 | 25,000.00 | 25,000.00 | 0.00 |
| Road Reconstruction | 04/14/14 | 3 | 200,000.00 | 200,000.00 | 0.00 |
| Replace Dump Truck | 04/14/14 | 3 | 180,000.00 | 180,000.00 | 0.00 |
| Library Plaza Renovation | 04/14/14 | 3 | 2,500,000.00 | 250,000.00 | 2,250,000.00 |
| DPW Fuel Depot | 10/24/14 | 24 | 219,000.00 | 219,000.00 | 0.00 |
| South River Dredging | 10/24/14 | 11 | 200,000.00 | 200,000.00 | 0.00 |
| Land Acquisition | 10/24/14 | 13 | 50,000.00 | 0.00 | 50,000.00 |
| Foster Ave Seawalls | 10/27/14 | 3 | 2,073,000.00 | 1,973,000.00 | 100,000.00 |

| | | | | | |
|------------------------------------|----------|-------|--------------|--------------|--------------|
| Replace Ambulance | 04/16 | 4 | 255,000.00 | 0.00 | 255,000.00 |
| Building Security | 04/16 | 4 | 350,000.00 | 0.00 | 350,000.00 |
| Replace Truck # 152 | 04/16 | 4 | 76,500.00 | 0.00 | 76,500.00 |
| Deck Mower | 04/16 | 4 | 95,000.00 | 0.00 | 95,000.00 |
| South River Dredging | 04/16 | 14 | 115,000.00 | 115,000.00 | 0.00 |
| Water Enterprise | | | | | |
| South River St Water Main | 04/12 | 3 | 400,000.00 | 225,000.00 | 175,000.00 |
| Meter Replacement | 04/13 | 3 | 225,000.00 | 225,000.00 | 0.00 |
| Frgrds Pump Stn & Wtr Main C | 04/13 | 3 | 1,450,000.00 | 1,105,000.00 | 345,000.00 |
| WTR Meter Replacement | 04/14/14 | 3 | 100,000.00 | 0.00 | 100,000.00 |
| WTR Water Main Upgrades | 04/14/14 | 3 | 120,000.00 | 0.00 | 120,000.00 |
| WTR Land Acquisition | 04/14/14 | STM 3 | 455,000.00 | 455,000.00 | 0.00 |
| Sewer Enterprise | | | | | |
| Pump Station Upgrades | 04/13 | 3 | 1,550,000.00 | 1,550,000.00 | 0.00 |
| WW Outfall Inspect/Repairs | 04/14/14 | 3 | 650,000.00 | 50,000.00 | 600,000.00 |
| Desgn Construction of UV Disinfect | 04/16 | 6 | 2,000,000.00 | 0.00 | 2,000,000.00 |
| Solid Waste Enterprise | | | | | |
| Horizontal Grinder | 04/13 | 3 | 175,000.00 | 175,000.00 | 0.00 |
| Total Solid Waste | | | | | 0.00 |
| Total Authorized/Unissued Debt | | | | | 7,372,934.00 |

APPENDIX B

Town of Marshfield
FY 2018 Budget

Proj Revenues v Proj Expenses

| | Budgeted FY17 | Estimated FY18 | Advisory Board FY18 |
|------------------------------------------|-------------------|--------------------|---------------------|
| Base Tax Levy | 56,378,234 | 58,529,796 | 58,529,796 |
| Statutory 2 1/2 Increase | 1,409,456 | 1,463,245 | 1,463,245 |
| New Growth | 742,106 | 550,000 | 550,000 |
| Levy Limit | 58,529,796 | 60,543,041 | 60,543,041 |
| FB/Martinson & MHS Debt Exclusion | 4,279,861 | 4,361,297 | 4,361,297 |
| Max Total Allowable Levy | 62,809,657 | 64,904,338 | 64,904,338 |
| State Aid | 16,841,289 | 16,841,289 | 17,003,833 * |
| Less Offsets | (51,877) | (51,877) | (47,881) |
| Total State Aid (Less Offsets) | 16,789,412 | 16,789,412 | 16,955,952 |
| Local Receipts | 6,336,575 | 6,336,575 | 6,541,575 * |
| Non-recurring | | | |
| Free Cash | | | |
| MSBA Reimbursement | 1,112,854 | 1,112,854 | 1,112,854 |
| Use of Reserved Bond Premium | 275,441 | 275,441 | 275,441 |
| Waterways | 30,000 | 30,000 | 30,000 |
| Wetland Protection | 20,000 | 20,000 | 20,000 |
| Licensing & Keeping of Dogs | 20,000 | 20,000 | 20,000 |
| Cemetery Perpetual Care | 20,000 | 20,000 | 20,000 |
| Enterprise Indirects | 1,492,319 | 1,317,006 | 1,317,006 * |
| solar panel | | | 100,000 |
| coa state grant | | 47,729 | 47,729 |
| coa gatra reimbursement | | 67,709 | 67,709 |
| overlay reserve transfer | | | 350,000 |
| Total Other Revenue | 9,307,189 | 9,247,314 | 9,902,314 |
| Total Revenue | 88,906,258 | 90,941,064 | 91,762,604 |
| Expenses | | | |
| Town Government | | | |
| General Government | 2,470,456 | 2,650,378 | 2,518,373 |
| Public Safety | 10,789,897 | 11,567,992 | 11,044,505 |
| Public Works | 2,877,687 | 2,957,447 | 2,802,377 |
| Health and Human Services | 950,329 | 1,137,333 | 1,085,826 |
| Culture and Recreation | 761,475 | 792,981 | 772,281 |
| Unclassified | 26,000 | 26,000 | 23,000 |
| Utilities | 338,749 | 355,686 | 350,686 |
| Totals | 18,214,593 | 19,487,817 | 18,597,048 |
| DEPARTMENT | FY 17 | FY 18 | |
| Town Government | 18,214,593 | 19,487,817 | 18,597,048 |
| School Department | 45,881,625 | 48,291,788 | 46,860,362 * |
| Debt Service-Non excluded | 3,456,477 | 3,944,026 | 3,944,026 |
| Debt Service-Excluded | 5,668,156 | 5,679,622 | 5,679,622 |
| General Insurance/Medicare | 1,631,741 | 1,713,791 | 1,713,791 |
| Pension Total | 5,451,747 | 5,646,638 | 5,646,638 |
| Employee Health/Life Insurance | 6,359,456 | 7,567,753 | 6,809,872 |
| Unemployment | 100,000 | 100,000 | 100,000 * |
| Facilities | 567,629 | 817,920 | 567,920 |
| Snow & Ice | 400,000 | 408,000 | 400,000 |
| Audit/OPEB/Payroll | 100,000 | 113,000 | 113,000 * |
| Other Expense | | | |
| Reserve Fund | 100,000 | 100,000 | 100,000 |
| Overlay | 0 | 400,000 | 300,000 |
| State & County Assessments | 773,695 | 773,695 | 830,326 |
| Town Meeting Appropriation | 78,000 | 0 | 100,000 |
| | 88,783,119 | 95,044,049 | 91,762,604 |
| Revenue-Expense Surplus/(Deficit) | 123,139 | (4,102,985) | (0) |

APPENDIX C

Department:

61 - Water Enterprise

Department Head - Thomas Reynolds

Town
Administrator

Recommend

| Description | FY14 Actual | FY15 Actual | FY16 Actual | FY17 Approp | FY18 Request | Recommend |
|------------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Personnel | | | | | | |
| 610104505120 Full Time Employees | 917,309.48 | 938,951.21 | 1,011,590.65 | 1,004,715.63 | 1,146,095.00 | 1,146,095.00 |
| 610104505121 Part Time Employees | 22,981.44 | 29,140.88 | 23,795.52 | 14,280.00 | 14,566.00 | 14,566.00 |
| 610104505130 Overtime | 64,757.59 | 54,288.01 | 34,901.53 | 51,000.00 | 52,020.00 | 52,020.00 |
| 610104505132 Emergency Overtime | 19,911.21 | 37,266.03 | 42,675.70 | 20,400.00 | 20,808.00 | 20,808.00 |
| 610104505136 Standby Pay | 23,226.66 | 23,153.42 | 24,407.90 | 28,864.00 | 24,866.00 | 24,866.00 |
| 610104505137 Operating Out of Grade | 2,503.76 | 2,564.32 | 3,050.58 | 3,060.00 | 3,122.00 | 3,122.00 |
| 610104505142 Education | 3,000.00 | 1,500.00 | 1,500.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| 610104505143 Longevity | 14,175.00 | 9,615.00 | 8,546.00 | 9,281.00 | 8,225.00 | 8,225.00 |
| 610104505144 Sick Leave Incentive Pay | 800.00 | 900.00 | 0.00 | 4,200.00 | 3,500.00 | 3,500.00 |
| 610104505148 Licenses | 10,597.26 | 10,069.58 | 12,205.10 | 13,184.00 | 11,650.00 | 11,650.00 |
| 610104505190 Uniform Allowance | 0.00 | 0.00 | 62.95 | 750.00 | 850.00 | 850.00 |
| | 1,079,262.40 | 1,107,448.45 | 1,162,735.93 | 1,152,734.63 | 1,288,702.00 | 1,288,702.00 |
| Expenses | | | | | | |
| 610104505211 Pump Station Heat | 26,621.36 | 20,696.87 | 26,473.39 | 20,604.00 | 21,017.00 | 21,017.00 |
| 610017005225 Conservation-Leak Detection | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 610104505227 Utilities & Power | 292,834.07 | 273,695.22 | 320,943.67 | 371,830.00 | 379,267.00 | 379,267.00 |
| 610104505255 Leak Detection | 10,000.00 | 9,900.00 | 10,100.00 | 10,302.00 | 10,509.00 | 10,509.00 |
| 610104505260 Maintain Water Lines | 75,352.27 | 65,029.68 | 55,909.40 | 61,812.00 | 63,049.00 | 63,049.00 |
| 610104505292 Safety Details | 22,128.39 | 23,639.97 | 16,818.59 | 26,270.00 | 26,796.00 | 26,796.00 |
| 610104505293 Hydrant Maintenance | 14,813.34 | 11,009.81 | 17,030.00 | 15,453.00 | 15,763.00 | 15,763.00 |
| 610104505295 Pump Station Maintenance | 57,354.95 | 57,818.99 | 58,082.19 | 75,000.00 | 76,500.00 | 76,500.00 |
| 610104505311 Technical Services | 17,185.19 | 40,547.08 | 70,007.50 | 66,963.00 | 68,303.00 | 68,303.00 |
| 610104505322 Monitoring Testing | 26,840.00 | 33,960.00 | 40,736.09 | 51,510.00 | 52,541.00 | 52,541.00 |
| 610104505339 Duxbury Water | 27,667.79 | 25,000.00 | 25,250.00 | 25,755.00 | 26,271.00 | 26,271.00 |

Town Administrator Recommend

| Description | FY14 Actual | FY15 Actual | FY16 Actual | FY17 Approp | FY18 Request | Town Administrator Recommend |
|-------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|
| 610104505350 Trailer Rental | 4,580.53 | 5,294.77 | 3,364.11 | 6,305.00 | 6,432.00 | 6,432.00 |
| 610104505402 Billing and Postage | 0.00 | 0.00 | 0.00 | 15,000.00 | 15,300.00 | 15,300.00 |
| 610104505440 Tools & Supplies | 5,464.76 | 23,803.26 | 22,498.11 | 10,302.00 | 10,509.00 | 10,509.00 |
| 610104505470 Chemicals | 44,907.65 | 48,910.63 | 51,857.72 | 51,510.00 | 52,541.00 | 52,541.00 |
| 610104505478 Water Meter Supplies | 28,397.98 | 34,817.48 | 38,973.41 | 61,812.00 | 63,049.00 | 63,049.00 |
| 610104505490 Uniforms | 8,508.30 | 7,970.78 | 9,423.10 | 10,200.00 | 10,200.00 | 10,200.00 |
| 610104505531 Patching | 17,731.46 | 17,648.06 | 18,633.83 | 20,604.00 | 21,017.00 | 21,017.00 |
| 610104505537 Sand | 38,535.19 | 18,880.15 | 21,639.19 | 30,000.00 | 30,600.00 | 30,600.00 |
| 610104505710 Meetings, Training & Mileage | 5,050.75 | 5,132.97 | 2,652.00 | 8,242.00 | 8,507.00 | 8,507.00 |
| 610104505711 Licenses | 1,161.00 | 1,493.00 | 1,006.00 | 1,546.00 | 1,577.00 | 1,577.00 |
| 610104505721 DEP Assessment | 7,413.79 | 6,931.38 | 6,416.29 | 10,302.00 | 10,509.00 | 10,509.00 |
| | 732,548.77 | 732,180.10 | 817,814.59 | 951,322.00 | 970,257.00 | 970,257.00 |
| Capital and Other Expenses | | | | | | |
| 610104505850 Other Capital Outlay | 16,522.73 | 19,578.52 | 21,372.33 | 25,755.00 | 26,271.00 | 26,271.00 |
| 610104505961 Indirect Costs | 671,905.00 | 631,832.00 | 691,047.00 | 691,047.00 | 605,308.00 | 605,308.00 |
| 610104505962 Reserve Fund Transfers | 0.00 | 0.00 | 0.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| 610104505963 Transfer to Special Articles | 320,658.65 | 64,800.00 | 534,357.39 | 0.00 | 0.00 | 0.00 |
| | 1,009,086.38 | 716,210.52 | 1,246,776.72 | 816,802.00 | 731,579.00 | 731,579.00 |
| Debt Service | | | | | | |
| 617007105950 Principal | 890,834.00 | 883,982.00 | 838,558.94 | 868,851.00 | 715,813.00 | 715,813.00 |
| 617007105910 Interest | 337,392.55 | 271,570.15 | 190,612.70 | 228,368.00 | 242,138.67 | 242,138.67 |
| 617007155952 Bond Anticipation Note | 0.00 | 4,393.88 | 11,140.00 | 10,000.00 | 25,000.00 | 25,000.00 |
| 617007155955 Borrowing Costs | 2,730.50 | 2,538.12 | 1,187.58 | 25,000.00 | 25,000.00 | 25,000.00 |
| | 1,230,957.05 | 1,162,484.15 | 1,041,499.22 | 1,132,219.00 | 1,007,951.67 | 1,007,951.67 |
| Total Departmental Budget Total | 4,051,854.60 | 3,718,323.22 | 4,268,826.46 | 4,053,077.63 | 3,998,489.67 | 3,998,489.67 |

Percentage change: -8.23% (FY15 vs FY14), 14.81% (FY16 vs FY15), -5.05% (FY17 vs FY16), -1.35% (FY18 vs FY17), -1.35% (Town Administrator vs FY18)

| Fiscal 2018 Budget Worksheet | | | | | | | | | |
|-----------------------------------------|--------------|--------------|--------------|--------------|--------------|-------------------------|--------------------------|--|------|
| Department: | | | | | | | | | |
| 66 - Solid Waste Enterprise | | | | | | | | | |
| Department Head - Thomas Reynolds | | | | | | | | | Town |
| Description | FY14 Actual | FY15 Actual | FY16 Actual | FY17 Approp | FY18 Request | Administrator Recommend | Advisory Board Recommend | | |
| Personnel | | | | | | | | | |
| 660104315120 Full Time Employees | 422,876.73 | 467,845.26 | 516,438.58 | 514,203.05 | 550,500.00 | 550,500.00 | 0.00 | | |
| 660104315121 Part Time Employees | 37,202.50 | 42,359.09 | 24,003.71 | 25,500.00 | 26,010.00 | 26,010.00 | 0.00 | | |
| 660104315130 Overtime | 65,076.19 | 70,692.57 | 65,331.27 | 56,100.00 | 57,222.00 | 57,222.00 | 0.00 | | |
| 660104315132 Emergency Overtime | 162.72 | 768.60 | 1,863.30 | 510.00 | 521.00 | 521.00 | 0.00 | | |
| 660104315136 Standby Pay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 660104315137 Operating Out of Grade | 288.64 | 1,329.76 | 1,755.44 | 510.00 | 521.00 | 521.00 | 0.00 | | |
| 660104315143 Longevity | 765.00 | 900.00 | 2,418.00 | 2,029.00 | 1,635.00 | 1,635.00 | 0.00 | | |
| 660104315144 Sick Leave Incentive Pay | 450.00 | 550.00 | 0.00 | 1,200.00 | 1,600.00 | 1,600.00 | 0.00 | | |
| 660104315148 Licenses | 3,487.62 | 3,813.18 | 4,073.37 | 4,760.00 | 5,112.00 | 5,112.00 | 0.00 | | |
| 660104315190 Uniform Allowance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| | 530,309.40 | 588,258.46 | 615,883.67 | 604,812.05 | 643,121.00 | 643,121.00 | 0.00 | | |
| Expenses | | | | | | | | | |
| 660104315205 Equipment Maintenance | 4,974.28 | 1,595.68 | 2,384.85 | 5,151.00 | 5,255.00 | 5,255.00 | 0.00 | | |
| 660104315214 Fencing | 0.00 | 0.00 | 984.08 | 4,636.00 | 4,729.00 | 4,729.00 | 0.00 | | |
| 660104315216 Advertising | 5,024.31 | 5,853.70 | 1,661.56 | 10,302.00 | 10,509.00 | 10,509.00 | 0.00 | | |
| 660104315227 Utilities & Power | 12,960.33 | 13,480.32 | 16,017.31 | 10,302.00 | 10,509.00 | 10,509.00 | 0.00 | | |
| 660104315290 Curbside Collection | 1,085,367.69 | 1,008,031.90 | 1,328,793.47 | 1,351,636.00 | 1,405,702.00 | 1,405,702.00 | 0.00 | | |
| 660104315298 Grinding/Screening | 7,800.00 | 5,960.00 | 24,312.50 | 46,359.00 | 47,287.00 | 47,287.00 | 0.00 | | |
| 660104315299 Inspections | 2,200.00 | 5,000.00 | 5,000.00 | 6,171.00 | 6,295.00 | 6,295.00 | 0.00 | | |
| 660104315322 Monitoring Testing | 34,400.00 | 31,149.62 | 32,534.32 | 47,328.00 | 48,275.00 | 48,275.00 | 0.00 | | |
| 660104315324 Waste Disposal Transpor | 570,241.06 | 466,690.75 | 619,624.63 | 800,000.00 | 816,000.00 | 816,000.00 | 0.00 | | |
| 660104315365 PAYT Program | 39,496.64 | 18,976.22 | 35,104.12 | 41,208.00 | 42,033.00 | 42,033.00 | 0.00 | | |
| 660104315370 Site Maintenance | 57,438.22 | 43,551.49 | 77,567.92 | 77,265.00 | 78,811.00 | 78,811.00 | 0.00 | | |
| 660104315371 Hazardous Waste Collection | 16,793.90 | 19,049.81 | 13,953.62 | 25,755.00 | 26,271.00 | 26,271.00 | 0.00 | | |
| 660104315389 Pest Control | 1,265.00 | 1,380.00 | 1,740.00 | 2,059.00 | 2,100.00 | 2,100.00 | 0.00 | | |
| 660104315391 Special Wastes | 783.12 | 2,644.50 | 860.50 | 20,604.00 | 21,017.00 | 21,017.00 | 0.00 | | |
| 660104315402 Billing and Posting | 0.00 | 0.00 | 0.00 | 15,000.00 | 15,300.00 | 15,300.00 | 0.00 | | |
| 660104315440 Tools & Supplies | 16,595.56 | 15,085.80 | 15,217.68 | 16,813.00 | 17,150.00 | 17,150.00 | 0.00 | | |

| Fiscal 2018 Budget Worksheet | | | | | | | | | |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------------|-----------------------------|--|--|
| Department: | | | | | | | | | |
| 66 - Solid Waste Enterprise | | | | | | | | | |
| Department Head - Thomas Reynolds | | | | | | | | | |
| Description | FY14 Actual | FY15 Actual | FY16 Actual | FY17 Approp | FY18 Request | Administrator Recommend | Advisory Board Recommend | | |
| 660104315444 | 3,700.05 | 2,863.02 | 3,806.25 | 4,120.00 | 4,203.00 | 4,203.00 | 0.00 | | |
| 660104315482 | 0.00 | 0.00 | 144.00 | 2,060.00 | 2,102.00 | 2,102.00 | 0.00 | | |
| 660104315490 | 2,851.28 | 2,979.73 | 2,971.62 | 4,200.00 | 4,200.00 | 4,200.00 | 0.00 | | |
| 660104315710 | 1,250.71 | 580.23 | 291.04 | 4,121.00 | 4,204.00 | 4,204.00 | 0.00 | | |
| | 1,863,142.15 | 1,644,872.77 | 2,182,969.47 | 2,495,090.00 | 2,571,952.00 | 2,571,952.00 | 0.00 | | |
| Capital and Other Expenses | | | | | | | | | |
| 660104315850 | 9,026.92 | 30,803.36 | 5,608.66 | 15,453.00 | 15,763.00 | 15,763.00 | 0.00 | | |
| 660104315961 | 214,389.00 | 282,784.00 | 284,012.00 | 284,012.00 | 225,040.00 | 225,040.00 | 0.00 | | |
| 660104315962 | 0.00 | 0.00 | 0.00 | 50,000.00 | 100,000.00 | 100,000.00 | 0.00 | | |
| 662561036529 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 660104315963 | 186,537.76 | 44,380.00 | 166,223.99 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 662061986124 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| | 409,953.68 | 357,967.36 | 455,844.65 | 349,465.00 | 340,803.00 | 340,803.00 | 0.00 | | |
| Debt Service | | | | | | | | | |
| 667007055900 | 0.00 | 0.00 | 45,000.00 | 50,588.00 | 45,000.00 | 45,000.00 | 0.00 | | |
| 667007055910 | 0.00 | 0.00 | 7,837.50 | 0.00 | 3,281.25 | 3,281.25 | 0.00 | | |
| | 0.00 | 0.00 | 52,837.50 | 50,588.00 | 48,281.25 | 48,281.25 | 0.00 | | |
| Total Departmental Budget Total | 2,803,405.23 | 2,591,098.59 | 3,307,535.29 | 3,499,955.05 | 3,604,157.25 | 3,604,157.25 | 0.00 | | |
| Percentage change | | -7.57% | 27.65% | 5.82% | 2.98% | 2.98% | | | |

Department:

60 - Waste Water Enterprise
 Department Head - Thomas Reynolds

Town
 Administrator
 FY18 Request
 Administrator
 Recommend

| Description | FY14 Actual | FY15 Actual | FY16 Actual | FY17 Approp | FY18 Request | Town Administrator Recommend |
|--------------------------------------------|-------------|-------------|-------------|-------------|--------------|------------------------------|
| Personnel | | | | | | |
| 600104405120 Full Time Employees | 759,205.94 | 843,896.34 | 786,734.95 | 894,579.81 | 891,092.00 | 891,092.00 |
| 600104405121 Part Time Employees | 4,289.61 | 7,453.44 | 14,337.52 | 24,593.00 | 25,085.00 | 25,085.00 |
| 600104405130 Overtime | 16,655.07 | 16,073.08 | 18,361.41 | 25,500.00 | 26,010.00 | 26,010.00 |
| 600104405132 Emergency Overtime | 198.18 | 3,139.00 | 7,956.50 | 4,590.00 | 4,682.00 | 4,682.00 |
| 600104405136 Standby Pay | 25,243.56 | 26,943.40 | 28,564.14 | 28,297.00 | 30,057.00 | 30,057.00 |
| 600104405137 Operating Out of Grade | 1,781.76 | 4,391.92 | 178.13 | 510.00 | 521.00 | 521.00 |
| 600104405143 Longevity | 5,030.00 | 4,825.00 | 5,311.00 | 5,606.00 | 4,715.00 | 4,715.00 |
| 600104405144 Sick Leave Incentive Pay | 400.00 | 600.00 | 0.00 | 2,600.00 | 2,700.00 | 2,700.00 |
| 600104405148 Licenses | 8,101.86 | 8,655.34 | 8,989.85 | 10,350.00 | 10,950.00 | 10,950.00 |
| 600104405190 Uniform Allowance | 0.00 | 0.00 | 0.00 | 750.00 | 850.00 | 850.00 |
| | 820,905.98 | 915,977.52 | 870,433.50 | 997,375.81 | 996,662.00 | 996,662.00 |
| Expenses | | | | | | |
| 600104405227 Utilities & Power | 415,280.10 | 368,737.68 | 471,504.37 | 422,049.00 | 430,490.00 | 430,490.00 |
| 600104405294 Treatment Plant Maintenance | 134,139.11 | 202,132.92 | 196,987.42 | 200,000.00 | 204,000.00 | 204,000.00 |
| 600104405295 Pump Station Maintenance | 92,820.94 | 175,971.34 | 42,513.75 | 41,208.00 | 42,033.00 | 42,033.00 |
| 600104405296 Collection System Maintenance | 15,429.20 | 29,263.23 | 68,984.14 | 75,000.00 | 76,500.00 | 76,500.00 |
| 600104405297 Residual Disposal | 114,066.96 | 126,776.07 | 133,323.94 | 139,077.00 | 141,859.00 | 141,859.00 |
| 600104405311 Technical Services | 7,145.86 | 8,614.34 | 13,354.57 | 30,906.00 | 31,525.00 | 31,525.00 |
| 600104405402 Billing and Postage | 0.00 | 0.00 | 0.00 | 15,000.00 | 15,300.00 | 15,300.00 |
| 600104405440 Tools & Supplies | 354.05 | 30.44 | 7,898.10 | 4,203.00 | 4,288.00 | 4,288.00 |
| 600104405470 Chemicals | 15,529.70 | 15,749.68 | 16,725.57 | 36,057.00 | 36,809.00 | 36,809.00 |
| 600104405486 Laboratory | 17,241.00 | 21,564.35 | 38,311.75 | 30,906.00 | 31,525.00 | 31,525.00 |
| 600104405490 Uniforms | 7,862.11 | 8,066.88 | 6,621.95 | 9,000.00 | 7,200.00 | 7,200.00 |

Town

Administrator
Recommend

FY18

Request

FY17 Approp.

FY16 Actual

FY15 Actual

FY14 Actual

Description

Meetings, Training & Mileage

Licenses

600104405710

600104405711

Capital and Other Expenses

Other Capital Outlay

Indirect Costs

Reserve Fund Transfers

Transfer to Special Articles

600104405850

600104405961

600104405962

600104405963

Debt Service

Principal

Interest

Bond Anticipation Note

Borrowing Costs

Other

600107055900

600107055910

600107155952

600107155955

600107155959

Total Departmental Budget Total

Percentage change

| Description | FY14 Actual | FY15 Actual | FY16 Actual | FY17 Approp. | FY18 Request | Town Administrator Recommend |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|
| Meetings, Training & Mileage | 6,445.28 | 3,428.62 | 5,703.56 | 5,151.00 | 5,255.00 | 5,255.00 |
| Licenses | 1,724.00 | 1,580.00 | 1,355.00 | 2,061.00 | 2,103.00 | 2,103.00 |
| | 828,038.31 | 961,915.55 | 1,003,284.12 | 1,010,618.00 | 1,028,887.00 | 1,028,887.00 |
| Capital and Other Expenses | | | | | | |
| Other Capital Outlay | 12,042.49 | 14,760.82 | 18,908.67 | 25,755.00 | 26,271.00 | 26,271.00 |
| Indirect Costs | 455,056.00 | 488,833.00 | 517,260.00 | 517,260.00 | 486,658.00 | 486,658.00 |
| Reserve Fund Transfers | 0.00 | 0.00 | 0.00 | 100,000.00 | 100,000.00 | 100,000.00 |
| Transfer to Special Articles | 350,000.00 | 88,770.00 | 277,354.99 | 0.00 | 0.00 | 0.00 |
| | 817,098.49 | 592,363.82 | 813,523.66 | 643,015.00 | 612,929.00 | 612,929.00 |
| Debt Service | | | | | | |
| Principal | 605,996.08 | 615,217.84 | 590,968.21 | 546,201.00 | 777,951.46 | 777,951.46 |
| Interest | 139,191.45 | 166,673.37 | 188,803.54 | 140,857.00 | 261,788.01 | 261,788.01 |
| Bond Anticipation Note | 0.00 | 9,131.79 | 8,510.42 | 20,000.00 | 25,000.00 | 25,000.00 |
| Borrowing Costs | 29,975.00 | 12.42 | 7,527.35 | 25,000.00 | 25,000.00 | 25,000.00 |
| Other | 10,553.34 | 11,768.59 | 5,604.38 | 0.00 | 0.00 | 0.00 |
| | 785,715.87 | 802,804.01 | 801,413.90 | 732,058.00 | 1,089,739.47 | 1,089,739.47 |
| Total Departmental Budget Total | 3,251,758.65 | 3,273,060.90 | 3,488,655.18 | 3,383,066.81 | 3,728,217.47 | 3,728,217.47 |
| Percentage change | | 0.66% | 6.59% | -3.03% | 10.20% | 10.20% |

Indirect Cost Summary

| Enterprise Fund Allocation of Indirect Costs to General Fund for FY 2018 | | | |
|---------------------------------------------------------------------------------|------------------|-------------------|--------------------|
| Category | Water | Wastewater | Solid Waste |
| Shared Facilities | | | |
| Highway Garage | \$23,271 | \$0 | \$0 |
| Town Hall | \$18,177 | \$6,042 | \$12,862 |
| Employee Benefits & Services | | | |
| Health Insurance | \$83,693 | \$85,243 | \$55,639 |
| Life Insurance | \$806 | \$695 | \$281 |
| Medicare | \$13,721 | \$11,622 | \$7,064 |
| Unemployment | \$0 | \$11,318 | \$0 |
| Pension Assessment | \$181,665 | \$159,274 | \$96,510 |
| Funding of OPEB & Actuarial Study | \$477 | \$371 | \$200 |
| Payroll/Benefits Administration | \$7,797 | \$5,410 | \$4,854 |
| Unemployment Administration | \$55 | \$38 | \$34 |
| Labor Counsel | \$7,726 | \$5,784 | \$4,093 |
| Medical & Alcohol/Drug Testing | \$410 | \$655 | \$355 |
| Shared Services | | | |
| Postage | \$20,896 | \$8,067 | \$17,820 |
| Town Warrant /Annual Reports | \$285 | \$233 | \$220 |
| Automotive Fuel | \$38,557 | \$16,304 | \$21,331 |
| General Insurance and Workers' Comp. | \$84,285 | \$34,773 | \$10,432 |
| Independent Audit | \$4,222 | \$3,450 | \$3,271 |
| Equipment Maintenance | \$32,308 | \$21,015 | \$2,474 |
| Accounting | \$36,125 | \$37,397 | \$23,311 |
| Information Technology | \$20,894 | \$19,343 | \$15,382 |
| Treasurer Collector | \$56,117 | \$41,412 | \$41,330 |
| Shared Professional Services | | | |
| DPW Administration | \$12,260 | \$8,508 | \$7,634 |
| BPW Elected Officials | \$281 | \$281 | \$281 |
| Town Counsel | \$7,749 | \$6,333 | \$6,004 |
| Town Administrator/Selectmen | \$27,375 | \$22,372 | \$21,210 |
| Offset Costs for Services Provided | | | |
| Services provided to Town | (\$46,060) | (\$15,991) | (\$52,229) |
| Services provided to Schools | (\$27,784) | (\$3,289) | (\$75,325) |
| TOTAL | \$605,308 | \$486,658 | \$225,040 |

APPENDIX D

Town of Marshfield
All Departments Expenditure Report
From 07/01/2016 to 06/30/2017

| Account | Description | Carry Forward | Orig Bud | Amended | Incumb | Expends | Unencum Bal | % Exp |
|---------------------------------------|-------------------------------------|----------------|--------------|-------------|-------------|----------------|--------------|----------|
| 157703155850 | GOGGIN PROPERTY ACQUISITION | \$21,491.02 | | | | | \$21,491.02 | 0.00 % |
| 151773135850 | LAND AQUISION APPRASAL STM 1009 | \$21,050.00 | | | | \$5,300.00 | \$15,750.00 | 25.17 % |
| 151773145850 | NORVILL-MARYLAND | \$23,355.80 | | | | | \$23,355.80 | 0.00 % |
| 157703425850 | FURNACE ST ACQUISITION | | \$575,500.00 | | | \$549,462.08 | \$26,037.92 | 95.47 % |
| 157703195850 | PRATT PROPERTY ACQUISITION | \$20,713.41 | | | | | \$20,713.41 | 0.00 % |
| 157703205850 | SALVETTI PROPERTY ACQUISITION | \$24,103.00 | | | | | \$24,103.00 | 0.00 % |
| 157703395850 | PRATT TRAILS, KAYAK LAUNCH & PARKIN | \$147,665.00 | | | | \$600.00 | \$147,665.00 | 0.00 % |
| 157702905850 | OFF UNION ST LAND PURCHASE | \$19,669.50 | | | | | \$19,669.50 | 3.05 % |
| 157703255850 | HARBOR PARK WALKWAY | \$890,412.24 | | | \$38,014.76 | \$766,789.92 | \$85,607.56 | 90.38 % |
| 157703285873 | HOLLY ROAD-LAND AQUISITION | \$15,390.96 | | | | \$9,570.38 | \$11,324.63 | 45.80 % |
| 157703345873 | PILGRIM TRAIL ACQUISITION | \$20,895.01 | | | \$38,014.76 | \$1,331,722.38 | \$410,508.80 | 76.94 % |
| Object: 0000 | | \$1,204,745.94 | \$575,500.00 | | | | \$35,000.00 | 0.00 % |
| 157761495100 | OPEN SPACE CONSULTING | | | \$35,000.00 | | | \$35,000.00 | 0.00 % |
| Object: 5100 | | | | \$35,000.00 | | | \$35,000.00 | 0.00 % |
| 177 - OPEN SPACE Total | | \$1,204,745.94 | \$575,500.00 | \$35,000.00 | \$38,014.76 | \$1,331,722.38 | \$445,508.80 | 75.45 % |
| | | | | | | \$250.00 | | 100.00 % |
| 157803215701 | WINSLOW BURYING GROUND-NOMINATION | \$250.00 | | | | | \$356.49 | 0.00 % |
| 157803165800 | VETERANS HONOR ROLL | \$356.49 | | | | | \$4,410.00 | 0.00 % |
| 157803175800 | D WEBSTER BURIAL GROUND - FENCE REP | \$4,410.00 | | | \$30.00 | | \$7,193.00 | 0.41 % |
| 157803215803 | WINSLOW BURIAL GROUND RESTORATION | \$7,223.00 | | | | \$280.00 | \$11,720.03 | 2.33 % |
| 157803245803 | TWO MILE CEMETARY RESTORATION | \$12,000.03 | | | \$15,247.40 | \$246,230.62 | \$45,592.61 | 85.15 % |
| 157803365803 | MARSHFIELD HILLS CEMETARY RESTORATI | \$307,070.63 | | | | \$141,524.00 | \$46,720.00 | 75.18 % |
| 157803385803 | HISTORIC RECORDS RESTORATION | \$188,244.00 | | | | | \$5,000.00 | 0.00 % |
| 157803415850 | HISTORY ROOM ASSESSMENT STUDY | | \$5,000.00 | | | | \$5,000.00 | 0.00 % |
| 157804405850 | WINSLOW HOUSE STUDY | | | \$5,000.00 | | \$14,190.00 | \$14,156.00 | 50.05 % |
| 157803405850 | RESTORE WINSLOW SCHOOL HOUSE | \$28,346.00 | | | | \$8,766.89 | \$4,955.35 | 93.01 % |
| 157803175866 | DANIEL WEBSTER LAW OFFICE | \$45,947.24 | | \$25,000.00 | \$37,225.00 | \$72,502.40 | \$145,103.48 | 76.92 % |
| Object: 0000 | | \$593,847.39 | \$5,000.00 | \$30,000.00 | \$72,502.40 | \$411,241.51 | \$145,103.48 | 76.92 % |
| 178 - HISTORIC RESOURCES Total | | \$593,847.39 | \$5,000.00 | \$30,000.00 | \$72,502.40 | \$411,241.51 | \$145,103.48 | 76.92 % |
| | | | | | | \$33,231.94 | \$88,781.63 | 27.23 % |
| 157961625100 | HOUSING COORDINATOR | \$57,013.57 | \$65,000.00 | | | \$33,231.94 | \$88,781.63 | 27.23 % |
| Object: 5100 | | \$57,013.57 | \$65,000.00 | | | | | |

User: BCosta

Report: gl_alldeptexp_1008135601

03/22/2017 10:19:17 AM

Page 1

Town of Marshfield
All Departments Expenditure Report
From 07/01/2016 to 06/30/2017

| Account | Description | Carry Fwd | Orig Bud | Amended | Encumbr | Expended | Unencumbr | % Exp |
|--------------------------------------------|-------------------------------------|----------------|--------------|--------------|--------------|----------------|----------------|----------|
| 1510 - COMMUNITY PRESERVATION ARTICL | | | | | | | | 100.00 % |
| 157961635763 | HOUSING CONVERSIONS | | | | | \$255,546.98 | \$115,592.95 | 68.85 % |
| 157961645764 | CREATION OF AFFORDABLE HOUSING | \$371,139.93 | | | | \$255,546.98 | \$115,592.95 | 68.85 % |
| Object: 5000 | | \$371,139.93 | | | | \$288,778.92 | \$204,374.58 | 58.55 % |
| 179 - COMMUNITY HOUSING Total | | \$428,153.50 | \$65,000.00 | | | | | |
| 158003325803 | FURNACE BROOK SKATE PARK | | | \$75,900.00 | | \$75,811.32 | \$88.68 | 99.88 % |
| 158003255803 | HARBOR PARK RESTORATION | \$192,372.92 | | | | \$38,826.56 | \$153,546.36 | 20.18 % |
| 158003315850 | WALKING PATH | \$19,116.48 | | | \$11,364.48 | \$7,752.00 | | 100.00 % |
| 158003195851 | PRATT PROPERTY-WALKING TRAILS DESIG | \$558.58 | | | | | \$558.58 | 0.00 % |
| 158003325870 | SKATE PARK RESTORATION | \$16,756.82 | | | | \$16,756.82 | | 100.00 % |
| 158003445870 | GOV WINSLOW PLAYGROUND | | | \$125,000.00 | | \$125,000.00 | | 100.00 % |
| Object: 0000 | | \$228,804.80 | | \$200,900.00 | \$11,364.48 | \$264,146.70 | \$154,193.62 | 64.11 % |
| 158086435870 | PLAYGROUNDS & PLAYING FIELDS | \$28,110.21 | | \$100,000.00 | | \$48,666.85 | \$79,443.36 | 37.98 % |
| Object: 8000 | | \$28,110.21 | | \$100,000.00 | | \$48,666.85 | \$79,443.36 | 37.98 % |
| 158003435871 | SENIOR CENTER -RECREATION FIELDS | | | \$144,900.00 | \$5,635.52 | \$4,000.00 | \$135,264.48 | 6.64 % |
| Object: 0000 | | | | \$144,900.00 | \$5,635.52 | \$4,000.00 | \$135,264.48 | 6.64 % |
| 158084055871 | ATHLETIC FIELDS | \$11,478.09 | | | | \$5,133.53 | \$4,615.00 | 84.93 % |
| Object: 8000 | | \$11,478.09 | | | | \$5,133.53 | \$4,615.00 | 84.93 % |
| 180 - RECREATION Total | | \$268,393.10 | | \$445,800.00 | \$22,133.53 | \$321,428.55 | \$370,631.02 | 48.10 % |
| 1510 - COMMUNITY PRESERVATION ARTICL Total | | \$2,495,139.93 | \$645,500.00 | \$510,800.00 | \$132,650.69 | \$2,353,171.36 | \$1,165,617.88 | 68.07 % |
| Grand Total | | \$2,495,139.93 | \$645,500.00 | \$510,800.00 | \$132,650.69 | \$2,353,171.36 | \$1,165,617.88 | 68.07 % |

Town of Marshfield
All Departments Expenditure Report
From 07/01/2016 to 06/30/2017

| Account | Description | Carry Over | Orig Bud | Amended | Encumb | Expend | Unencum Bal | % Exp |
|---------------------------------------------|--------------------------------|------------|--------------|--------------|----------|----------------|-------------|----------|
| 1500 - COMMUNITY PRESERVATION ACT FUN | | | | | | \$3,341.91 | \$21,658.09 | 13.36 % |
| 150001745121 | PART TIME SALARIES | | \$25,000.00 | | | \$3,341.91 | \$21,658.09 | 13.36 % |
| Object: 5100 | | | \$25,000.00 | | | \$72.15 | \$427.85 | 14.43 % |
| 150001745216 | ADVERTISING | \$800.00 | \$43,700.00 | | | \$432.69 | \$43,639.81 | 1.93 % |
| 150001745399 | OTHER SERVICES | | \$300.00 | | | | \$300.00 | 0.00 % |
| 150001745420 | OFFICE SUPPLIES | | \$4,500.00 | | | | \$4,500.00 | 0.00 % |
| 150001745705 | DUES & MEMBERSHIPS | | \$1,000.00 | | | | \$1,000.00 | 0.00 % |
| 150001745710 | MEETINGS, TRAINING & , MILEAGE | \$800.00 | \$645,500.00 | \$510,800.00 | \$427.50 | \$1,156,300.00 | \$49,867.66 | 100.00 % |
| 150001745964 | TRANSFER TO CPA CAPITAL | \$800.00 | \$695,500.00 | \$510,800.00 | \$427.50 | \$1,156,804.84 | \$71,525.75 | 95.86 % |
| Object: 5000 | | \$800.00 | \$720,500.00 | \$510,800.00 | \$427.50 | \$1,160,146.75 | \$71,525.75 | 94.19 % |
| 174 - COMMUNITY PRESERVATION COMMITT Total | | \$800.00 | \$720,500.00 | \$510,800.00 | \$427.50 | \$1,160,146.75 | \$71,525.75 | 94.19 % |
| 1500 - COMMUNITY PRESERVATION ACT FUN Total | | \$800.00 | \$720,500.00 | \$510,800.00 | \$427.50 | \$1,160,146.75 | \$71,525.75 | 94.19 % |
| Grand Total | | \$800.00 | \$720,500.00 | \$510,800.00 | \$427.50 | \$1,160,146.75 | \$71,525.75 | 94.19 % |

APPENDIX E

Appendix E
General Bylaw Changes
(Article 10)

General Revisions

References to the Massachusetts General Laws are standardized to the following format: MGL c. __, § ____.

References to the "Treasurer," "Tax Collector" and "Collector of Taxes" are updated to "Treasurer/Collector."

References to "Chairman" are updated to "Chairperson."

Chapter 5, Administration of Government.

Section 5-8 is amended as follows: "The Selectmen will prepare all articles in final form before sending it the warrant to the Town Clerk's office."

Chapter 16, Animals.

Section 16-3 is amended as follows:

In the first sentence: "No dog shall be allowed in any public place or on any lands, beaches or ways within the Town unless it is effectively restrained by a chain or leash and under the direct and positive control of its owner or handler."

In Subsection A: "It shall be the duty of the Animal Control Officer to enforce ~~this article~~ this section of the General Bylaws of the Town."

In Subsection B: "The provisions of ~~the bylaw~~ this section shall not prohibit the use of hunting dogs for hunting purposes during appropriate hunting season. ~~It~~ This section shall not prohibit the training of hunting or working dogs and shall not prohibit field trials for hunting and working dogs when conducted by a responsible person.

In Subsection C: "The penalty of ~~this bylaw~~ for violation of this section shall be \$25 for each a first offense. The penalty for each ensuing offense shall be as follows: second offense: \$50; third offense: \$75; fourth offense and each additional: \$100. The penalty for dogs running at large and ~~who~~ which are deemed to be ~~vicious~~ a nuisance or dangerous (either through a previous dog bite or by determination of the Animal Control Officer) will be \$200."

Section 16-4B is amended to change "this article" to "this section."

Section 16-5 is amended to delete "as provided in Ch. 140, S. 147A, Massachusetts General Laws."

Chapter 34, Boating and Waterways.

Section 34-1 is amended as follows: "The purpose of this bylaw is to protect, preserve, and promote the public's rights."

The definition of "marina" in § 34-2 is amended as follows: "and at which a fee may be charged for the use of these facilities and/or services."

The definition of "mooring" in § 34-2 is amended to change "raft, float dock" to "raft, float or dock."

Subsection D of the definition of "waterways of the Town of Marshfield" in § 34-2 is amended to change "jurisdictional lifts" to "jurisdictional limits."

Section 34-4C is amended as follows: "Mooring tackle, docks, floats, and rafts shall not be placed in Marshfield waterways without prior approval of the Harbormaster."

Section 34-5B is amended as follows: "Renewals must be in person[,] or by mail or fax."

Sections 34-5F and 34-6B are amended to change "Harbormaster's department" to "Harbormaster's office."

Section 34-5G is amended as follows: "All operators of vessels on moorings secured fore and aft will moor their vessels fore and aft at all times to prevent the vessel from swinging with the change of tides."

Section 34-6G is amended as follows: "No person shall set fishing gear[,] or traps in navigable fairways, channels, or basins upon the North and South Rivers and Green Harbor."

Section 34-6O is amended as follows: "Any person found launching a trailered vessel without a permit shall be fined ~~by a fee of~~ not more than \$50 for each violation."

Section 34-9 is amended as follows: "Except where otherwise provided, any person who violates any provision of this bylaw, the Harbormaster's regulations and/or any shellfish regulations (set forth in Chapter 226 of the General Bylaws) shall be punished by a fine of ~~not more than~~ \$150 for the first offense (with the exception of illegal taking of shellfish which shall be a fine of not more than \$300 per each offense), \$250 for the second offense and \$300 for a third or subsequent offense."

Chapter 43, Buildings, Numbering of.

Section 43-1 is amended to change "affixed in a permanent weather way resistant" to "affixed in a permanent, weather-resistant way."

Chapter 52, Committees, Boards and Other Agencies.

Article I is amended to change "Advisory Committee" to "Advisory Board."

Section 52-7 is amended as follows: "It shall be the duty of the Council to carry out programs designed to meet problems of the aging in coordination with programs of the ~~Council for the Aging established under Section 73 of Chapter 6 of the General Laws~~ Department of Elder Affairs."

Section 52-9A is amended to change "Recreation Council" to "Recreation Commission."

Sections 52-12 and 52-13 are amended to change "this section of the bylaw" to "this bylaw."

Chapter 64, Drainage Ditches.

Section 64-1 is amended to change "in a civil action of contract by the Town" to "in a civil action by the Town."

Chapter 70, Earth Removal.

Section 70-4B is amended as follows: "All equipment for sorting, washing, crushing, grading, drying, processing and treating, or other operation machinery, shall not be used closer than 100 feet ~~from to~~ any public street or ~~from to~~ any adjoining lot line."

Section 70-4M is amended to change "the paragraphs in triplicate below" to "§§ 70-5 and 70-6 below."

Section 70-5J is amended as follows: "Proper provision for vehicular traffic, service roads, and control of entrances and exits to highways."

Section 70-8A is amended to change "the violation of this section of this bylaw" to "the violation of this bylaw."

Section 70-9C is amended to change "Public Works Commissioners" to "Board of Public Works."

Chapter 76, Electrical Installations.

Section 76-1 is amended as follows: "No person shall install wires, conduits, apparatus, fixtures, or other appliances for carrying or using electricity for lights, heat or power within or connected to any building without first notifying the Wire Inspector ~~of Wires~~ in writing of the proposed installation."

Chapter 80, Eminent Domain.

Section 80-1 is amended as follows: "In consideration of the protection of private property rights and of its the Town's character and natural environment and[,] the preservation and enhancement of the quality of life of its the Town's current and future generations..."

Chapter 86, Excavations.

Chapter 86 is amended to read as follows:

§ 86-1. Barriers; protection of public safety.

Any person excavating land or any person in charge of such excavation and any owner of land which has been excavated shall erect barriers or take other suitable measures to fence the excavation within two days after such person has been notified in writing by the Board of Selectmen or the Building Commissioner that in its or his opinion such excavation constitutes a hazard to public safety.

§ 86-2. Violations and penalties.

Whoever violates this bylaw shall be punished by a fine of \$200 per day for every day such person is in violation of such notice commencing with the fourth day thereof. The Superior Court has jurisdiction in equity to compel compliance with this bylaw. See MGL c. 40, § 21, cl. (19), as amended.

Chapter 89, Farming.

Sections 89-4A and 89-5A are amended to change "Select Board" to "Board of Selectmen."

Chapter 95, Finance and Budget.

Section 95-5 is amended to update the reference to the Department of Corporations and Taxation to the Department of Revenue.

Section 95-8 is amended as follows: "Due dates for the payment of municipal charges and bills are as follows:"

Section 95-9 is amended to read as follows: "The rate at which interest shall accrue if such bills or charges remain unpaid after such due date is fixed as that rate at which interest may be charged on overdue tax bills under the provisions of MGL c. 59, § 57."

Section 95-19 is amended to revise the first sentence to match § 5-6 of the Charter as follows: "Capital projects for consideration at a Special Town Meeting should be of an emergency nature only and shall be submitted to the Capital Budget Committee ~~as promptly~~ as the emergency circumstances allow prior to the date of a Special Town Meeting."

Chapter 101. Fires and Fire Prevention.

Section 101-5 is amended as follows: "Within this tank shall be placed a standard gasoline storage tank as specified in 527 CMR 9.0, Tanks and Containers, adopted by the Board of Fire Prevention Regulations on Tanks and Compartments 527 CMR 9.00, pursuant to MGL c. 148, § 9, as most recently amended."

Section 101-9 is amended to update the reference to the State Fire Prevention Regulations from 527 CMR 9.24d to 527 CMR 9.01 et seq.

Section 101-10 is amended to change "our present system" to "the Fire Department's present system."

Section 101-13 is amended to change "Inspector of Buildings" to "Building Commissioner."

Section 101-14 is amended as follows:

The head of the Fire Department, or any member to whom the head of the Fire Department may delegate, may upon complaint of a person having an interest in any building or premises or property adjacent thereto, shall, at any reasonable hour, enter into buildings and upon premises, which term for the purposes of the remainder of this article shall include alleys adjacent thereto, within ~~their~~ his jurisdiction and make an investigation as to the existence of conditions likely to cause fire. ~~They~~ He shall, in writing, order such conditions to be remedied, and whenever such officers or persons find in any building or upon any premises any accumulation of combustible rubbish, including but not limited to wastepaper, rags, cardboard, string, packing material, sawdust, shavings, sticks, waste leather or rubber, broken boxes or barrels or any other refuse or usable materials that ~~is~~ are or may become dangerous as a fire menace or as an obstacle to easy ingress into or egress from such buildings or premises, they shall, in writing, order the same to be removed or such conditions to be remedied.

Chapter 118. Historic Preservation.

The definition of "Inspector" in § 118-2 is amended to change "Building Inspector/Zoning Officer" to "Building Commissioner/Zoning Enforcement Officer."

Section 118-3B is amended to change "this section" to "this bylaw."

Section 118-5 is amended as follows: "If the Inspector finds that the condition of the building, structure or property poses a serious and imminent threat to public health or safety, and that there is no reasonable

alternative to the immediate issuance of a demolition permit under the provisions of this section, the Inspector shall file a written report describing the condition of the building, structure or property and the basis for the decision to issue an emergency demolition permit with the Commission."

Chapter 134, Junk.

Section 134-2 is amended as follows: "Whoever, not being so licensed, keeps such shop or is such dealer or junk collector in the Town, or being licensed, keeps such shop or is such dealer or junk collector in any other place or manner than that designated in his license, or after notice to him that his license has been revoked, shall forfeit ~~\$50~~ \$20 or the maximum fine authorized by MGL c. 140, § 55, whichever is greater, for each offense, and whoever violates any rule, regulation, or restriction contained in his license shall forfeit ~~not more than \$50~~ \$20 or the maximum fine authorized by MGL c. 140, § 55, for each offense."

Sections 134-3 and 134-7 are amended to change "ordinance" to "bylaw."

Section 134-5A is amended to change "are not within this ordinance" to "are not within the scope of this bylaw."

Section 134-6 is amended as follows: "Any person or entity who or which violates this ~~ordinance~~ bylaw shall be liable for a fine of ~~\$50~~ \$20 or the maximum fine authorized by MGL c. 140, § 55, whichever is greater, for each day of violation."

Chapter 145, Licenses and Permits.

Section 145-4 is amended to delete "bicycle permits, MGL c. 85, § 11A" (section repealed).

Chapter 161, Noncriminal Disposition.

Section 161-5A is amended as follows: "Whoever violates any provisions of ~~these bylaws~~ the rules and regulations of the Board of Health may be penalized by a noncriminal disposition as provided in MGL c. 40, § 21D."

Chapter 170, Officers and Employees.

Section 170-3 is amended as follows: "He shall be appointed annually by the ~~Commissioners~~ Board of Public Works."

Chapter 180, Peace and Good Order.

Sections 180-2, 180-6 and 180-10 are amended to delete "not more than" before the fine amount.

Section 180-5 is amended to change "cattle swine" to "cattle or swine."

Section 180-8 is amended as follows: "No The contents of any sink, cesspool, or privy shall not be emptied on any beach or into the sea adjacent to any beach in the Town but shall be disposed of in the earth or otherwise as the Board of Health may by rules provide, but apart from any dwelling house."

Section 180-14 is amended as follows:

In Subsection A: "to cause or suffer to or allow any unnecessary, loud, excessive or unusual noises."

In Subsection B: "It shall be unlawful for any person or persons being present in or about any building, dwelling, premises, shelter, boat or conveyance or any part thereof, other than that section of any establishment licensed under MGL c. 138 and c. 140, § 181, ~~who shall~~ to cause or allow any loud, unnecessary, excessive or unusual noises."

Chapter 188. Personnel.

Section 188-1A(1) is amended as follows: "certain positions for which the compensation is on a fee basis ~~of~~ or the incumbents of which render intermittent or casual service."

Section 188-2A is amended as follows: "In the event of a vacancy occurring in the membership of the Personnel Board ~~(Board,~~ the position shall be filled within 30 days in the same manner and by the same authority as in the original method of selection and for the remainder of such unexpired term of office."

Section 188-5B is amended as follows: "The official employee personnel files are kept in the office of the Board of Selectmen and shall be the official employee personnel files of the Town ~~or~~ of Marshfield and shall include all original documentation pertaining to each employee in accordance with applicable state and/or federal regulations."

Section 188-5E is amended as follows: "the Town will notify an employee within 10 days of placing information in an employee's personnel record that is, has been used or may be used to negatively affect an employee's qualification for employment, promotion, transfer, or additional compensation or subject (the employee) to disciplinary action."

Section 188-6 is amended to change "this section" to "this bylaw."

Section 188-7 is amended as follows: "No provisions that are contained in this Personnel Bylaw shall be construed to be in conflict with MGL c. 31."

Section 188-9A is amended as follows "It is the policy of the Town to classify positions based on the application of a position rating system that ~~consisting~~ consists of a set of universal position rating criteria."

Section 188-9D(9) is amended to change "In the event that a holiday occurs on a holiday" to "In the event that a payday occurs on a holiday."

Section 188-9D(10) is amended as follows: "An employee may be terminated by the Town during the introductory hiring period or at any time with or without cause, with or without notice."

In § 188-11 Schedule A is amended to change "Officer Manager" to "Office Manager" and Schedule B is amended to change the entry for "Intern" from "\$10 to \$1 per hour" to "\$10 to \$15 per hour."

Section 188-12B is amended to change "Treasurer/Collector Department" to "Treasurer/Collector."

Section 188-12C is amended as follows: "Exempt positions under the Fair Labor Standards Act (FLSA) are not eligible for overtime compensation. These positions are expected to work the hours necessary to complete their respective duties."

Section 188-14A is amended to change "President's Birthday" to "Presidents' Day."

Section 188-15A is amended as follows "Part-time employees who work the full year (52 weeks) are eligible for vacation leave on a pro rata basis."

Section 188-18 is amended as follows: "Such application must be made within 30 days following termination of armed forces service, and if approved the employee must report for work as instructed by the Town Administrator."

Section 188-21 is amended to change "this Act" to "this bylaw."

The definition of "break in service" in § 188-25 is amended as follows: "Any separation from the classified service of one scheduled workday, or more, whether by resignation, layoff, dismissal, disability, or retirement, or any absence without leave of one work week, or more, when the employee is subsequently reemployed."

The definition of "continuous service" in § 188-25 is amended to change "break of service" to "break in service."

The definition of "exempt position" in § 188-25 is amended as follows: "In accordance with the Fair Labor Standards Act (FLSA), an exempt employee is required to perform management[,] or administrative responsibilities or requires specialized, professional qualifications."

The definition of "permanent part-time" in § 188-25 is amended as follows: "A person required to work at least 1,040 hours of time worked in a calendar year; such employee is eligible for benefits as described in

this Personnel Bylaw on a ~~pro-ratio~~ prorated basis as determined by the number of regularly scheduled hours compared to the normal work week.

Section 188-28 is amended to change "this Handbook" to "this bylaw."

Section 188-31A is amended as follows: "It is the intent of the Town to provide a workplace that is free from the intimidation, threats or violent acts."

Chapter 217, Seawalls.

Section 217-2 is amended to change "a fine of not more than \$50 per day" to "a fine of \$50 per day."

Chapter 223, Sewers.

Throughout this chapter, the term "ordinance" is amended to "bylaw."

The definition of "biochemical oxygen demand" in § 223-2 is amended as follows: "The quantity of oxygen utilized in the biochemical oxidation of organic matter in five days at 20° C., expressed in milligrams per liter, under standard laboratory procedure as prescribed in Standard Methods for the Examination of Waste Water and Wastewater."

The definition of "pH" in § 223-2 is amended to change "a pH value of u" to "a pH value of seven."

The definition of "sludge" in § 223-2 is amended to change "sludge" to "slug."

Section 223-4E is amended as follows: "~~The imposition of Penalties~~ in accordance with § 223-12 of the Sewer Rules and Regulations relating solely to the failure to connect to the public sewer shall not be imposed from the date written application is submitted to the DPW until 30 days after the administrative appellate process is complete."

Section 223-6D is amended to change "included but not limited to the following:" to "include but are not limited to the following:"

Section 223-6J is amended to change "effort of constituents" to "effect of constituents" and to change "period grab samples" to "periodic grab samples."

Section 223-7A is amended to change "Superintendent" to "Superintendent of Public Works."

Section 223-7D is amended as follows:

the company shall be held harmless for injury or death to the Town employees and the Town shall hold harmless the company against loss or damage to its property by Town employees and against the

liability claims and demands for personal injury or property damage asserted against the company and growing out of the gauging and sampling operation, except such as may be caused by negligence or failure of the company to maintain safe conditions as required in § 223-6I.

Section 223-9 is amended as follows:

If a provision of this bylaw is found to be in conflict with any provision of any zoning, building, safety or health or other bylaw or regulation of the Town of Marshfield, the State of Massachusetts or the federal government existing on or subsequent to the effective date of this bylaw, that provision which in the judgment of the Town establishes the higher standard of safety and protection of health shall prevail, and that ~~ordinance or~~ provision which sets the lower standard is hereby declared invalid to the extent that it is found to be in conflict with the ~~ordinance or~~ provision which sets the higher standard and is hereby repealed. The invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw which can be given effect without such invalid part or parts.

Chapter 232, Smoking.

Section 232-1 is amended as follows: "Environmental tobacco smoke (hereinafter ETS) causes the death of 53,000 Americans each year."

The definition of "public place" in § 232-2 is amended to change "motel lobbies" to "motels."

Section 232-5E is amended as follows: "Retail tobacco stores, which are primarily for the sale of tobacco products and paraphernalia, in which the sale of other products is merely incidental, prohibit minors and minors are prohibited from entering the establishment, and which are not required to possess a retail food permit."

Chapter 238, Solid Waste.

Section 238-1 is amended to change "Board of Health" to "Board of Public Works."

Section 238-5 is amended to correct the title of 310 CMR 19.017 from "Waste Control" to "Waste Bans."

Section 238-11A is amended to delete "as defined on the attached map" after "located within the Town of Marshfield."

Chapter 246, Stormwater Management.

Section 246-8G is amended to correct the reference to the Code of Federal Regulations as follows: "40 CFR 35.2005(b)(20)."

Section 246-13B and C are amended to change "provided good cause is shown" to "unless good cause is shown."

Chapter 250, Streets and Sidewalks.

Section 250-12 is amended to change "a fine of no more than \$50 per day" to "a fine of \$50 per day."

Section 250-20 is amended to change "Building Inspector" to "Building Commissioner."

Section 250-24 is amended as follows: "the Board of Public Works, or its representative, will give written notice to the Town departments and to all public utilities which it knows to have pipes, wires or other facilities in or under the street proposed for repair."

Section 250-26 is amended to change "At the expiration of the time freed" to "at the expiration of the time period."

Chapter 275, Vehicles and Traffic.

Section 275-1 is amended to change "The Department of Public Works Commissioners" to "The Department of Public Works."

Section 275-5 is amended as follows: "The penalty for violations of the foregoing shall be ~~in a sum not exceeding~~ \$300 for each offense and may be recovered on complaint in the District Court, which sum shall enure to the use of the Town."

Section 275-9 is amended to change the reference to the Massachusetts General Laws from MGL c. 266, § 120D, to MGL c. 40, § 22D.

Chapter 285, Water.

Section 285-4D is amended to change "Inspector of Buildings" to "Building Commissioner."

Section 285-9C is amended to change "degree of capability" to "degree of culpability."

Section 285-9E is amended as follows: "no further action shall be taken on any application for a water hookup permit filed by or on behalf of the violators under until the action regarding the violation has been concluded or resolved."

Section 285-11A is amended to change "bylaw/ordinance" to "bylaw."

Sections 285-13 and 285-19 are amended to change "state of water supply emergency" to "state of water emergency."

Section 285-15 is amended as follows: "Public notice of a state of water supply conservation shall be given under § 285-17 of this bylaw before it may be enforced."

Section 285-16 is amended as follows: "The application applicable restrictions, conditions or requirements shall be included in the public notice under § 285-17."

Chapter 290, Weights and Measures.

Section 290-1 is amended to correct the reference to MGL c. 93, § 34, to MGL c. 98, § 34.

Chapter 294, Wetlands Protection.

Section 294-1B is amended to update the reference to the Department of Environmental Quality Engineering to the Department of Environmental Protection.

Section 294-3E is amended to change "this ordinance" to "this bylaw."

Section 294-5A is amended as follows: "Any person who violates any provision of this bylaw or any condition of a permit issued pursuant to it shall be punished by a fine of ~~not more than~~ \$300."

APPENDIX F

Appendix F
Zoning Bylaw Changes
(Article 12)

General Revisions

References to the Massachusetts General Laws are standardized to the following format:
MGL c. __, § __.

References to the "Zoning Board of Appeals" are amended to "Board of Appeals."

References to the "Inspector of Buildings," "Building Inspector," "Building Commissioner," "Building Inspector/Zoning Officer" and "Building and Zoning Inspector" are amended to "Building Commissioner/Zoning Enforcement Officer."

References to the Massachusetts Highway Department are amended to the Department of Transportation.

References to the Massachusetts Executive Office of Environmental Affairs are amended to the Executive Office of Energy and Environmental Affairs.

The term "occupancy permit" is amended to "certificate of occupancy."

The term "medical marijuana treatment center" is amended to "medical marijuana facility."

The terms "sewerage treatment facility" and "sewage treatment plant" are amended to "sewage treatment facility."

Specific Revisions

Section 305-1.03 is amended as follows: "It is made with reasonable consideration as to the character of ~~the~~ each district and to its peculiar suitability for particular uses."

In Article II, Definitions:

The definition of "comprehensive permit" is amended to update the reference to 760 CMR 30.00 et seq. and 31.00 et seq. to 760 CMR 56.00 et seq.

The definition of "hazardous material" is deleted (covered by the definition of "toxic or hazardous material").

The definition of "height" is deleted (covered by definition of "building height").

The definitions of "local action unit," "local initiative program" and "regulatory agreement" are amended to update the reference to 760 CMR 45 to 760 CMR 56.00 et seq.

The definition of "lot, corner" is amended as follows: "A lot at the point of intersection of, and abutting on, two or more intersecting streets, or on a continuous street, a lot having an interior angle of not more than 100° at the point of intersection of extended street line tangents."

The definition of "non-sanitary wastewater" is amended to correct the reference to 310 CMR 15.004(g) to 310 CMR 15.004(5).

The definition of "open dump" is amended to correct the reference to 42 U.S.C. § 4004(a) and (b) to 42 U.S.C. § 6901 et seq.

The definition of "toxic or hazardous material" is amended as follows: "Toxic or hazardous materials include, without limitation, synthetic organic chemicals, petroleum products, heavy metals, radioactive materials, virulent infectious wastes, pesticides, herbicides, acids and alkalis, solvents, thinners and all substances defined as hazardous or toxic under MGL c. 21C and c. 21E and 310 CMR 30.00 and other materials which are listed as United States Environmental Protection Agency priority pollutants."

The definition of "use, principal" is amended as follows: "Any other use within the main structure or the use of any other structure or land on the same lot and incidental or supplementary to the principal use shall be considered an accessory use."

Section 305-3.01A is amended as follows: "The Town of Marshfield, Massachusetts, is hereby divided into eleven zoning districts to be designated as follows:"

Section 305-3.02, Superimposed zoning districts, is amended to add the Brant Rock Village Overlay District.

Section 305-4.04 is amended as follows: "In cases of mixed occupancy, the regulation for each use ~~each~~ shall apply to the portion of the building or land so used."

Section 305-5.01 is amended as follows: "Except as provided in the Zoning Enabling Act or ~~in this~~ bylaw, no building, structure, or land shall be used except for the purposes permitted in the district as described in this section article."

Section 305-6.08F is amended to change "Federal Aviation Agency" to "Federal Aviation Administration."

Original § 6.09, Lot width, is deleted (duplicated definition of "lot width" in Article II).

Section 305-7.02G is amended to change "directory traffic or directional" to "traffic or directional signs."

Section 305-7.03 is amended to add "The following signs shall be permitted in any residential district:" to the beginning of the section.

Section 305-7.05 is amended to add "The following signs shall be permitted in the Industrial District:" to the beginning of the section.

Section 305-8.01 is amended to revise the last entry in the table as follows: "Any use permitted by this ordinance bylaw not determined interpreted to be covered by this schedule: Closest similar use as shall be determined by the Building Inspector Building Commissioner/Zoning Enforcement Officer."

Section 305-8.02 is amended to revise the second entry in the table as follows: "1 per every 75,000 square feet or ~~fraction thereof~~ of gross floor area up to 2 spaces; 1 additional space for each 200,000 square feet or ~~fraction thereof~~ of gross floor area over square feet."

Section 305-8.06 is amended as follows: "Required off-street parking spaces shall be provided on the same lot as the principal use they are required to serve."

Section 305-8.08L is amended as follows: "Any entrance or exit driveway shall not exceed 30 feet in width at the property street line except for fire stations, in which case the widths may be increased to 40 feet."

Section 305-10.08 is amended as follows: "Any person, firm or corporation violating any of the provisions of this bylaw shall for each violation, upon conviction thereof, pay a fine of ~~not more than \$100~~ \$300."

Section 305-10.10F is amended to change "Chairman" to "Chairperson."

Section 305-10.11B(2) is amended to change "neighborhood lands" to "neighboring lands."

Section 305-10.12C is amended as follows: "Said site plan shall show, among other things, all existing and proposed buildings, structures, parking spaces, driveway openings, driveways, service areas, and to other open uses, all facilities for sewage, refuse, and other waste disposal and for surface water drainage, wetlands, ~~and for surface water drainage~~, and all landscape features, such as fences, walls, planting areas and walks."

Sections 305-11.05F(3)(e) and 305-11.14G(5) are amended to change "Treasurer" to "Treasurer/Collector."

Section 305-11.05H is amended to change "said chapter" to "said bylaw."

Section 305-11.06 is amended as follows: "For the planned development of land for industrial purposes subject to area regulations less than the minimum required in the Table of Dimensional and Density Regulations, provided the following regulations shall apply:"

Section 305-11.07E is amended as follows: "There shall be no advertising on the premises other than a small non-electric sign not to exceed two square feet in area."

Section 305-11.08B(9)(b) is amended to change "forty-foot buffer areas" to "fifty-foot buffer areas."

Section 305-11.08C is amended to change "and most recently amended on March 17, 2003" to "as amended."

Section 305-11.15J(5)(a)[3] is amended as follows: "A description shall be provided of the technical procedures used in producing the photo simulations' vantage points, distances and angles."

Section 305-11.15M(5) is amended as follows: "Building Ground-mounted WECF shall comply with Subsection H(3), Shadow/flicker, of this bylaw."

Section 305-12.01 is amended to change "sewerage disposal system" in Subsection H to "sewage disposal system" and to revise the opening paragraph as follows:

Any use permitted by right or special permit[,] in any district shall not be conducted in a manner as to emit any dangerous, noxious, injurious, or otherwise objectionable fire, explosion, radioactivity or other hazard[,]; noise, vibration, smoke, dust, odor or other form of environmental pollution; electrical or other disturbance; glare; liquid or solid wastes; conditions conducive to the breeding of insects[,], or rodents[,]; or other substance[,]; conditions or element in an amount as to affect adversely the surrounding environment.

Section 305-12.02D is amended as follows: "The Board shall not take final action on such plan until it has received a report thereon from the Planning Board, or until said Planning Board has allowed ~~35~~ 30 days to elapse after receipt of such plan without submission of a report thereon."

Section 305-12.02J(1) is amended as follows: "Construction, once commenced, shall be prosecuted ~~conditionally~~ diligently to conclusion."

Section 305-12.02J(3) is amended as follows: "The Board may require submittal of an as-built plan, certified by a registered professional land surveyor and engineer."

Section 305-14.01 is amended to correct the reference to the Zoning Enabling Act from Section 6 to Section 5.

APPENDIX G

Appendix G

Permanent Building Committee Bylaw

PERMANENT BUILDING COMMITTEE

Section 1: Purpose

The purpose of this bylaw is to provide a Permanent Building Committee having continuing responsibility for the execution of major construction and maintenance projects for the Town and for the development of a capital spending plan. Working with the Board of Selectmen, School Committee, Historical Commission, Capital Budget Committee and other Town committees and boards which propose building and renovation projects, the Permanent Building Committee establishes general criteria for Town building projects and guidelines for communication regarding these projects between and among interested committees and the public.

Section 2: Establishment

There is hereby established a Permanent Building Committee, which shall oversee and supervise the design, construction, reconstruction, major alteration, renovation, enlargement, major maintenance, demolition, and removal of Town buildings, including School Department buildings and municipal buildings, and including any significant installation, renovation or upgrade of service equipment and major systems as provided in this bylaw.

Section 3: Membership

1) Regular Members. The Permanent Building Committee shall consist of five (5) regular voting members, all serving without compensation. The composition of the Committee shall include, to the extent possible, one registered architect, one licensed engineer, one licensed builder and one attorney. All regular members shall be residents of the Town of Marshfield. All regular members shall be appointed by the Board of Selectmen and School Committee acting jointly in accordance with the following procedures:

4) Term of Appointment.

a) Regular members shall be appointed for a three (3) year term. In making the original appointments under this bylaw, the appointing authority shall designate two regular members to serve for three years, two regular members to serve for two years and one regular member to serve for one year. Thereafter, vacancies shall be filled for a three year term. Upon expiration of a term, members shall continue to serve until a successor has been appointed and qualified.

Section 4: Powers and Duties of the Committee

In carrying out its duties and responsibilities under this Bylaw, the Committee shall:

- 1) Oversee and supervise the design and construction of all projects within its jurisdiction, including the designer selection process for the solicitation, evaluation and recommendation of a project designer, schematic design, design development, production of construction documents, public construction bidding, contract award recommendation and construction administration in compliance with the General Laws. All projects shall be developed in a manner consistent with the project goals and physical requirements established by the Proposing Body and the applicable provisions of the General Laws. All solicitations for designer services and invitations for bids for construction shall be coordinated with the Town Administrator, acting as the Chief Procurement Officer, to assure compliance with the applicable provisions of the General Laws. The Town Manager shall award and execute all designer services contracts and construction contracts.

- 9) The Committee shall, subject to agreement by the Proposing Body, waive its duties and responsibilities and relinquish them to the Proposing Body in connection with projects for which design funding had been approved at Town Meeting prior to the adoption of this Bylaw.

- 10) The Committee may, subject to agreement by the Proposing Body, waive its duties and responsibilities with respect to any project for which it would otherwise be responsible and relinquish them to the Proposing Body.

Section 5: Policies and Procedures

- 1) The Committee shall adopt local designer selection procedures consistent with the requirements of G. L. c. 7, §38A½ - 38O.

- 2) The Committee shall in consultation with the Board of Selectmen and School Committee adopt and make available to all boards, officers, and officials policies and procedures implementing the provisions of this Article. Said policies and procedures shall address at least the following subjects:
 - a) Financial requirements and notification for each project within its jurisdiction, including the time period(s) within which information must be available for presentation to the voters at Town Meeting, if necessary.
 - b) General criteria the Committee will use in reviewing project designs, including but not limited to "green" considerations such as energy conservation.

- c) Guidelines to be utilized by Proposing Bodies in developing the structure and content of project documentation to be utilized by the Committee in carrying out its responsibilities under this Bylaw.
 - d) Guidelines for the review and discussion of project progress with the Proposing Body during the design and construction thereof.
 - e) Guidelines for communication with Town boards and committees, including the Finance Committee, in connection with the Committee's periodic review and audit of building facilities.
 - f) Guidelines for presentation of projects at Town Meeting, including designation of responsibilities as between the Committee and the Proposing Body.
- 3) Staff support for the Committee shall be provided by the Director of Facilities.