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PUBLIC BODY: COUNCIL ON AGING – STRATEGIC PLANNING MEETING

DATE OF MEETING: April 30, 2024

TIME: 9:00 am

PLACE: @ Senior Center, 230 Webster St., Marshfield, Ma 02050



Members: Barbara Van Houten, Fred Monaco, Carol Hamilton, and David Cheney

AGENDA

1. Call to Order
2. Meeting Objective
 - a. Align on our 2024 Strategic Plan objectives.
3. Meeting Agenda
 - a. Approval of our January 8th meeting minutes
 - b. Board meeting updates.
 - i. Outcome of our January annual strategic plan review
 - ii. Approval of our proposed Mission Statement at the April meeting
 1. Next steps for implementing.
 - c. Annual calendar of activities – for updating our five-year plan
 - i. 2024 Calendar review
 1. Review our annual steps for updating our Strategic Plan
 2. Start the process for aligning on 2024 activities.
 - d. 2024 Strategic Plan priorities
 - i. Agreement from the January 8th meeting:
 1. Nutrition will remain on the plan for 2023, will be removed February 2024.
 2. Self-assessment to remain on the plan for 2023, will be removed February 2024.
 3. Evaluation will remain on the plan for 2024.
 4. Vision and Values statement updates to be added under Governance for 2024.
 - ii. Align on our priority projects for 2024.
 1. Age Friendly
 2. Other priority projects, Vision and Values statement updates?
 - e. 2024 Strategic Plan – priority projects
 - i. Age Friendly - 2024 primary focus
 1. Status of activities:
 - a. Completion of workshops, Late March
 - b. UMass review of findings
 2. Next steps
 - a. Steering Committee review of UMass report
 - b. Creation of questionnaire
 3. Timing of activities:

- a. May(?) – Review workshop findings.
 - b. June(?) - Questionnaire
 - c. August/Sept 2024 – Completion of action plan for implementation.
 - ii. Other 2024 priorities
 1. Alignment on supporting activities.
4. Next Meeting:
 - a. Align on our meeting's intent and expected outcome.
5. Adjourn

Please note that the Board or Committee may act on agenda items in a different order than they appear on this agenda excepting for duly noticed and advertised public hearings which are scheduled for a specific date and time on the agenda which shall begin on or after the scheduled times.

Persons interested are advised that, in the event any general agenda matter taken up at this meeting remains unfinished at the close of the meeting, it may be put off to a continued session of this meeting without further notice by mail or publication. In the event a public hearing which has started remains unfinished at the close of the meeting, the Board or Committee may continue the matter to date and time certain with or without further notice by mail or publication.