

## NOTICE OF PUBLIC MEETING

**NAME OF PUBLIC BODY:** The Marshfield Council on Aging Technology Committee (new\*)

**DATE OF MEETING:** Tuesday, January 16, 2018

**TIME:** 10:30 AM

**PLACE:** Senior Center, 230 Webster St., Marshfield, Ma 02050



**AGENDA – The Council on Aging Technology Committee (Maureen Rosenberg, Barbara Van Houten & Paul Winget)**

1. Call to Order
2. Approval of Minutes - November 28, 2017
3. Mission Statement / Goals and Objectives
4. Discuss Internal Needs for Electronic Files
5. Discuss External Needs for Marketing / Communication / Social media
6. Next Meeting:
7. Adjourn

***Please note that the Board or Committee may act on agenda items in a different order than they appear on this agenda excepting for duly noticed and advertised public hearings which are scheduled for a specific date and time on the agenda which shall begin on or after the scheduled times.***

***Persons interested are advised that, in the event any general agenda matter taken up at this meeting remains unfinished at the close of the meeting, it may be put off to a continued session of this meeting without further notice by mail or publication. In the event a public hearing which has started remains unfinished at the close of the meeting, the Board or Committee may continue the matter to date and time certain with or without further notice by mail or publication.***