

# **RECREATION TRAILS COMMITTEE MEETING**

**PLACE: Town Hall- Planning Board Office**

**7:00 P.M. August 22, 2018**

## **Agenda**

### **Approval of RTC Meeting Minutes- August 1, 2018**

#### **Old Business**

##### **Review subcommittee(sc) structure-**

- Current subcommittee structure
  - High School Liaison
  - BP/RT Enhancement
  - Proposal
  - Long Range Planning
  - Public Relations

Combine, condense and/or create subcommittees or working groups (examples below)

Vendor Liaison - includes communicating with the High School and all other vendors chosen by the committee, investigating and seeking out possible vendors needed for projects, creating a standard process and set of forms to be used in requesting project quotes from vendors, setting up interviews with possible vendors and the committee, becoming the liaison between the vendors and the committee.

Community Relations - includes creating policies which regulate the donation/stewardship/sponsorship process and being responsible for the monitoring of that process, also includes initiating a community input and correspondence program, monitoring and updating the RTC website, and creating an outreach program to recruit possible trail maintenance volunteers, being the liaison between these volunteers and the committee

Long Range Planning - includes creating a trail priority list based on criteria that the committee has deemed important, creating a trail enhancement and maintenance program for finished trails, investigating the cost for the enhancement of targeted trails and presenting this information as well as suggestions to the committee

Proposal - includes seeking out possible funding sources for RTC projects, presenting these findings to the committee, responsible for filling out and submitting the proposal requests forms, tracking the status of the submitted proposal requests

##### **Update- Kiosk signage, post mounting and installation discussion**

- RTC fall walks
- RTC website

#### **New Business**

##### **Request from Planning Board/DPW- Use of funds**

##### **Partnership with Marshfield Chamber of Commerce**

- Trail Sensors, Geocaching spring event, ID items

#### **Next meeting**

#### **Adjournment**

*Please note that the Board or Committee may act on agenda items in a different order than they appear on this agenda excepting for duly noticed and advertised public hearings which are scheduled for a specific date and time on the agenda which shall begin on or after the scheduled times. Persons interested are advised that, in the event any general agenda matter taken up at this meeting remains unfinished at the close of the meeting, it may be put off to a continued session of this meeting without further notice by mail or publication. In the event a public hearing which has started remains unfinished at the close of the meeting, the Board or Committee may continue the matter to date and time certain with or without further notice by mail or publication.*