

**IN-PERSON MEETING OF THE DPW BUILDING COMMITTEE**  
**at the DPW Conference Room**  
**965 Plain St. Marshfield, MA 02050**  
**Bi-Weekly 9:30 AM Meeting, from March 30<sup>th</sup>, 2022 Until Further Notice**

**AGENDA FOR IN-PERSON MEETING**

1. Call to Order
2. Safety Review:
  - a. Any First Aid Cases since last meeting
  - b. Any OSHA Reportable Injuries since last meeting
  - c. Any close calls occurred since last meeting
  - d. Any other safety issues to be discussed
3. PMA presents current Monthly Report, if available, or review bulleted items below items:
  - Recent Construction review
  - Upcoming (2) week major construction activity
  - Critical path schedule issues and item discussion
4. Proposed Change Order (PCO) Discussions
5. Formal Change Order Review and Approval
6. Items not reasonably anticipated (48) hours in advance which cannot be delayed until the next following meeting.
7. Next Meeting date confirmation
8. Call Meeting to Adjourn & End of meeting

**QUORUM IS REACHED WITH (6) COMMITTEE MEMBERS PRESENT**

**TOWN OF MARSHFIELD**  
**DEPARTMENT OF PUBLIC WORKS BUILDING COMMITTEE**

February 2020 - February 2023  
Tom Reynolds, DPW Superintendent  
David Carriere, Public Works Board Member  
Jim Kent, DPW  
Jim Jackson, DPW  
Paul Frenchko, DPW  
Bob Shanley, DPW  
Michael A. Maresco, Town Administrator  
Fred Russell, Facility Director  
Tony Bullock, Asst. Facility Manager  
Danielle Kerrigan, Director Human Resources  
John Viola, Capital Project Building Committee