

**MINUTES – SELECTMEN’S MEETING  
MONDAY, JANUARY 29, 2018 AT 7:00 P.M.  
MARSHFIELD TOWN HALL – SELECTMEN’S HEARING ROOM**

Present: Michael G. Bradley, Chairman; James J. Fitzgerald, Vice-Chair; Joseph E. Kelleher, Clerk and Michael A. Maresco, Town Administrator

Mr. Bradley opened the meeting at 7:00 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV and other media outlets.

Town Administrator’s Report – Mr. Maresco gave an oral report on the following:

- January 24<sup>th</sup> met with DPW representatives regarding Rave Mobile Safety Communications
- January 25<sup>th</sup> met with Sean Costello and Mr. and Mrs. Gooding regarding the Rexhame Beach Playground
- January 26<sup>th</sup> met with the Harbormaster and new Town Administrator from Scituate with regard to dredging in the North and South Rivers
- Met with Bill Grafton on scanning project
- Met with Bill Grafton and Steve Drosopoulos, Manager of the Venus II regarding development issues

Mr. Maresco then stated that the Special Town Meeting Warrant opened today and would close on Wednesday, February 7, 2018 at 4:00 p.m. for the Town Meeting being held on April 23, 2018.

Harbormaster – Permission to Accept Donations – Mr. Bradley read the note from the Harbormaster requesting permission to accept shellfish gift donations in the form of checks to purchase shellfish for the replanting/propagation project. Mr. Kelleher moved, seconded by Mr. Fitzgerald to accept the donation of \$1,200.00 from the Corry/White dock project on South River and \$200 for the Seone dock on Bartlett’s Island. The vote was unanimous.

North River Arts Society – One Day Wine & Malt License – Mr. Bradley read through the application from the North River Arts Society for a One Day Wine & Malt License to be held on February 3, 2018 at the G.A.R. Hall from 7 – 10 p.m. Mr. Bradley noted that they attached a copy of their liquor liability insurance. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the One Day Wine & Malt License for the North River Arts Society. The vote was unanimous.

Fairview Inn and Restaurant – Temporary Closure of Licensed Premise – Mr. Bradley read the letter from John Clancy regarding the temporary closure of the Fairview Inn and Restaurant from February 18, 2018 through Wednesday, March 7, 2018 for renovations due to a small kitchen fire. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the temporary closure of the Fairview Inn and Restaurant from February 18, 2018 through March 7, 2018. The vote was unanimous.

Town Clerk – Revised Motion on New Voting Machines – Narice Casper, Acting Town Clerk presented the Board with new information on her new voting machines as she gave the Board the wrong product information on January 8, 2018.

Mr. Kelleher moved, seconded by Mr. Fitzgerald to rescind the vote of January 8, 2018. The vote was unanimous.

Mr. Kelleher moved, seconded by Mr. Fitzgerald the following vote: I move that pursuant to Mass General Laws Chapter 54, Section 34, the Town of Marshfield shall discontinue use of the Accuvote voting machines for all Primary, Preliminary elections and elections effective immediately and will use the Imagecast voting equipment for all Primary, Preliminary elections and elections going forward from this date. The Board reserves the right to use the Accuvote voting machines for Special Town Meetings and Town Meetings where a secret ballot is called. The vote was unanimous.

Charter Review Committee Update on Recommendations – Mr. Bradley mentioned that everyone is here tonight to hear the recommendations from the Charter Review Committee and that people may ask questions after the presentation and they must be respectful. Mr. William Bowers mentioned that he would like to call to order a meeting of the Charter Review

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Committee and introduced Don Gibson and Dan Burke who were sitting with him as well as the following members who were sitting in the audience: Scott Borstel, Barbara Farnsworth, Jonathan Grabowski, Alyssa Reed and Bruce Spitler. Mr. Bowers mentioned that Bob Marzelli and Town Counsel were not present tonight. Mr. Bowers then stated his goal tonight was to go over the themes for the Charter Changes and why they made the changes over the course of their research and deliberations.

Mr. Bowers then read through the themes starting with the fact that the existing government structure facilitates a fractured organization with individual boards, commissions, committees and departments all operating independently of one another for different purposes and putting themselves ahead of the best interests of the Town. Mr. Bowers noted that included in the themes was a lack of accountability and lack of communication. Mr. Bowers mentioned in the third theme that there is a lack of chain of command in Marshfield compared to other towns of similar size and there needs to be a more professional organization. Mr. Bowers also mentioned an increase in the size of the Board of Selectmen and that the roles of boards and committees should be as policy makers reporting to a Town Manager. Mr. Bowers included in his report that they felt all Town Departments should report to a Town Manager. Other points covered included a Finance Director for improved accuracy and capital planning, an appointed Town Clerk and that the Selectmen should continue to have authority over the Town Manager, development of the budget and appointment and removal of supervisory employees.

Mr. Fitzgerald thanked the members of the committee for all the time and energy they put into the charter changes and indicated that although he doesn't agree with some points, he felt it was a good document and mentioned that most of the complaints that the Board of Selectmen receive are about the DPW. Mr. Kelleher agreed and said he noticed a lot of frustration from residents when he was on the ZBA. Mr. Kelleher noted that he did not agree with everything but as a whole felt it was a good document. Mr. Bradley noted that he agreed with the comments made by the other two members of the Board and asked the audience for questions or comments.

Mr. Bob Feeney of 165 Orchard Road said that he does not have a problem with having a Town Manager but he did not feel that the Department of Public Works should have to report to the Board of Selectmen, he felt they should have to report to the Town Manager and that he did not have a problem with the abolishment of the Board of Public Works. Mr. Feeney said he thought there should be an appointed or elected board to run enterprise accounts and report to the Town Manager. Mr. Burke stated that the Superintendent of Public Works would report to the Town Manager and that all Department Heads would report to the Town Manager. Dave Carriere questioned how the union contracts would work and Mr. Bradley indicated that Town Counsel had been involved in the process and addressed the issue. Mr. Jack Dillon of One Crows Nest Lane mentioned that he did not agree with the Charter Review Committee's changes and that he felt a Representative Town Meeting would work better. Mr. Bowers indicated that based on the surveys that were conducted, the residents were not interested in a Representative Town Meeting and that they all preferred an Open Town Meeting. Mr. Dillon indicated that he thought the survey was flawed. Mr. Feeney said that anyone can speak at a Town Meeting and that decisions are made sometimes with less than 300 people. Mr. Feeney also commented that he thought people don't care because of the way the Town is lead. Marty Morrison of 1030 South River Street spoke in favor of the Charter changes and said she supported the document going forward. Mr. Chris White also spoke in favor of the Charter changes. Carol McCorry of 311 Pine Street wanted to know five things that are inefficient now and five things that will be more efficient and how they will measure the outcome. Mr. Burke indicated that right now there is vertical government and that there are town departments that do not work together with a 100 million dollar budget and that in looking at other towns we have volunteer boards making decisions where there should be professionals making decisions. Mr. Bowers mentioned that there have been instances where committees have voted that a staff person should not participate or where a staff member tells the Town Administrator he doesn't work for him so he doesn't need to attend something. Mr. Burke then mentioned the Finance area and how it is clear with the size of the budget the Town has, there is a need for a Finance Director.

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After further discussion Mr. Bradley said that he supports the document as a whole and that everyone can go to Town Meeting and vote. Mr. Bradley mentioned that the Board could set a date in the spring. Mr. Fitzgerald and Mr. Kelleher both said they supported the document. Mr. Fitzgerald noted that tonight was just an update on the recommendations for the Charter and Mr. Bradley mentioned that the Board will be voting to set a date for a special town meeting at a later date. Mr. Feeney asked about the process and Mr. Burke explained that the Charter would go before Town Meeting and if accepted would go before legislation to be adopted by July 31, 2018 in order for it to be acted on by the election in September. Mr. Burke explained that it would have to be voted by a simple majority at Town Meeting as well as the election. Mr. Bradley thanked everyone and the Board took a break at 7:55 p.m.

At 8:04 p.m. The Board returned to the hearing room.

Michael Maresco – Budget Presentation – Mr. Maresco announced that the Advisory Board was present here tonight and that the Board of Selectmen would be turning the budget over to the Advisory Board. All Board members and the Advisory Board were given copies of the budget. Mr. Dello Russo was present with Mr. Maresco to read through the Fiscal FY2019 Budget. The presentation included the FY2018 revenues update, FY2019 Proposed vs. Appropriated and FY2019 Fixed Costs. Mr. Maresco and Mr. Dello Russo read through the following slides: Revenues, Revenues State Aid, Fiscal Year 2019 Proposed Expenses, Expense Summary FY2019, FY2019 General Government, FY2019 Public Safety, FY2019 Education, FY2019 Public Works, FY2019 Health and Human Services, FY2019 Culture & Recreation, Fixed Cost Summary, Debt Service FY2019, Health Insurance FY2019, Closing Summary and Proposed Expense.

Vote on Bond Premium and Emergency Articles – Mr. Maresco mentioned that the Board needed to vote on the Bond Premium and Emergency Articles. Mr. Fitzgerald indicated that he had spoken with Mr. Maresco today and made a few changes. Mr. Bradley then proceeded to read each item and stated that the Board would vote on each one.

To see if the Town will vote to appropriate funds in the amounts shown or any other amount for the following capital related projects; to be determined whether to meet these appropriations the town shall transfer bond premiums received from the sale on bonds, retained earnings and/or any other amounts ; or take any other action relative thereto.

<u>ITEM DESCRIPTION</u>	<u>AMOUNT</u>	<u>SOURCE OF FUNDS*</u>
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| 1. Motion that the sum of \$804,274.79 is hereby appropriated for capital related projects in the amounts and from the sources of funds as set forth in the table below. Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The vote was unanimous. |  |  |
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| 2. Motion to make available Excess Bond Premiums | \$747,274.80 | Bond Premiums |
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Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The vote was unanimous.

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| 3. Motion to utilization Bond Premiums for the following<br>Emergency Projects: |  |  |
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| A.) Reimburse General Fund for Emergency<br>Repairs to Police/Fire Radio Approved<br>by DOR   | \$70,000 | Bond Premiums |
| B.) Reimburse General Fund for Emergency Repairs<br>to the Library Roof Approved by the DOR   | \$28,594 | Bond Premiums |
| C.) Reimburse General Fund for Emergency Repairs<br>to the Brant Rock Seawall as a result of being<br>damaged during the winter storm of January 5,<br>2018 during local Emergency Declaration by the BOS | \$50,000 | Bond Premiums |

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and approved by the DOR on January 10, 2018.

- D.) Reimburse General Fund for Emergency Repairs      \$30,000      Bond Premiums  
To the Emergency Operations Center Roof  
Approved by the DOR

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion.  
The vote was unanimous.

4. Motion to approve Capital Related HVAC Repairs      \$46,082.74      Bond Premiums  
at Town Hall To be approved by Capital Budget  
Committee

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The  
vote was unanimous.

5. Motion to approve Road Improvements for DPW      \$150,000      Bond Premiums  
Approved by Capital Budget

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion.  
The vote was unanimous.

6. Motion to approve the purchase of (2) New Ford      \$19,000      Bond Premiums  
SUV's for DPW Superintendent and Deputy      \$19,000 SRE  
Approved by Capital Budget      \$19,000SWRE  
\$19,000 WRE

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion  
contingent upon approval of written Motion #7. The vote was unanimous.

7. Motion to accept the transfer of Retained Revenues in      \$57,000      Retained Earnings  
The amount of \$57,000; \$19,000 from SRE, \$19,000 from SWRE,  
\$19,000 from WRE towards SUV's purchases to be approved by Capital Budget  
Committee and DPW

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion  
contingent upon approval of written Motion #6. The vote was unanimous.

8. Motion To approve capital related Fire Safety equipment      \$49,5000      Bond Premiums  
to be approved by Capital Budget Committee

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The  
vote was unanimous.

9. Motion for the School Department to Spend their  
Bond Premium Money on 21<sup>st</sup> Century School Tech.      \$82,478.77      Bond Premiums  
To be approved by Capital Budget

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The  
vote was unanimous.

10. Motion to approve the purchase of the Harbor      \$49,000      Bond Premiums  
Master Truck to be approved by Capital Budget

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Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The vote as unanimous.

11. Motion to approve the purchase of Voting Equipment To be approved by Capital Budget \$88,000 Bond Premiums

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The vote was unanimous.

12. Motion to approve spending money to replace On replacement of Effluent Hydrants to be approved By Capital Budget \$4,619.28 Bond Premiums

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The vote was unanimous

13. Motion to approve purchase of software to complete the Simplivety server project To be approved by Capital Budget Committee \$25,000 Bond Premiums

Mr. Kelleher moved seconded by Mr. Fitzgerald to approve the above written motion. The vote was unanimous.

14. Motion to approve Town Hall Painting To be approved by Capital Budget \$30,000 Bond Premiums

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The vote was unanimous.

15. Motion to approve Town Hall Office Renovations To be approved by Capital Budget \$15,000 Bond Premiums

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The Vote was unanimous.

16. Motion to approve Library ADA Compliance To be approved by Capital Budget \$10,000 Bond Premiums

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the above written motion. The vote was unanimous.

Mr. Kelleher moved, seconded by Mr. Fitzgerald to approve the total of \$804,274.79. The vote was unanimous.

Acceptance of Minutes – There were not enough signatures on the minutes of January 22, 2018. No vote was taken.

Mr. Bradley moved, seconded by Mr. Fitzgerald to adjourn the meeting at 8:25 p.m.

There was no Executive Session held.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: email with copy of flyer from the Town Clerk on voting machines, copy of Town Counsel's Summary of Proposed Charter Amendments with copy of Themes Surrounding Proposed Charter Changes, and a copy of the draft Charter, Fiscal Year 2019 Operating Budget, copy of email from Harbormaster regarding acceptance of donations, copy of one-day liquor license application with copy of certificate of insurance from North River Arts Society, copy of letter and documentation of construction work for the Fairview, copy of motions to be voted on regarding bond premium money and certain retained earnings and copy of minutes of January 22, 2018 which were not accepted.