

January \_\_\_\_, 2017

**VIA EMAIL AND FIRST-CLASS MAIL**

John Doe  
1234 Ocean Street  
Mudville, MA 00001

**RE: Acknowledgement and Exemption of Records . . . .**

Dear Mr. Doe:

On January 3, 2017, you requested (verbally/via facsimile/via email/by written request delivered in hand/by mail) a request for the following records of the Town of \_\_\_\_\_ as follows:

1. Any and all speeding ticket issued by the Town of Mudville for the last twenty years.
2. Any speeding tickets issued to me by any police officer of the Town of Mudville for the last 12 months.
3. The names and home addresses of any and all police officers of the Town of Mudville.
4. Any and all health care information of any police officer of the Town of Mudville.
5. Any investigatory materials relating to any pending police or criminal investigations of the Mudville Police Department.
6. Copies of any real estate appraisals for any real estate now under consideration for purchase by the Town of Mudville for a new police station.

In accordance with Gen. L. c. 66 §10(b) and the regulations promulgated by the Secretary of the Commonwealth, the Mudville Police hereby advise you that your Request No. 2 is approved and the documents are being produced herewith. A copy of the Police Narrative Report is also available at a cost of \$\_\_\_\_\_.

Your request for the names and home addresses of all police officers of the Town of Mudville is denied under Gen. L. c. 66 §10B which exempts the town from producing any such information.

Requests Nos. 1, 5 and 6 are objected to on the grounds that they implicate the statutory exemptions to public records and/or on the grounds that (this is the 3<sup>rd</sup> such request you have made this year for these records; the records you requested that are older than six (6) years are no longer in the possession of the Mudville Police Department and no longer exist; the records you have requested unduly burden the Mudville Police Department and would take in excess of \_\_\_\_ hours to identify and request is being made to the Supervisor of Public Records to review your request on the grounds that it is frivolous or intended to harass or intimidate the Police Department.

In accordance with Gen. L. c. 66 §10, if you are aggrieved by this decision, you have the right to appeal this decision to the Supervisor of Public Records or to seek judicial review of the decision by commencing a civil action in the Superior Court.

Thank you for your courteous attention to this letter.

Very truly yours,

RAO