



**TOWN OF MARSHFIELD
PAYROLL/BENEFITS DEPARTMENT**
870 MORaine STREET
MARSHFIELD, MA 02050
Tel: (781) 834-5582 * Fax: (781) 834-5583

March 12, 2018

To: **All Benefit Eligible** Active School Employees

From: Terry Wening, Payroll Benefits Manager

Re: FY 19 Open Enrollment and Benefits Fair

Dear Employees,

Once again it is time for ***OPEN ENROLLMENT FOR HEALTH AND DENTAL INSURANCE***. The Open Enrollment period is Friday April 13th to Monday May 14th. Employees may visit the Benefits Office at Marshfield Town Hall any time during this period to make changes to health or dental plans. The Town will also conduct the Annual Benefits Fair on Thursday, May 10th from 11am to 4 pm at Town Hall hearing rooms 2 and 3 during which time you can also make changes.

Please Note:

No Benefit or Enrollment changes after May 14th will be accepted.

**Town Hall Hours are:
Benefits Office 781-834-5582**

**Monday 8am-7pm
T, W, TH 8am-4 pm
Friday 8am-12:30pm**



EMPLOYEE

BENEFITS



FAIR

THURSDAY,

MAY 10TH 11:00

TO 4 PM

UPSTAIRS

MARSHFIELD TOWN

HALL HEARING

ROOMS

2&3