

**Town of Marshfield
Manager of Human Resources**

The Town of Marshfield is seeking a qualified and experienced individual to serve as the Human Resources Manager. The position will be responsible for but not limited to: recruitment and selection of personnel, employee training and development, administration of employee benefits, employee wellness and safety initiatives, compliance with all federal, state and local laws and applicable reporting, compensation plan review and analysis and special projects as directed by the Town Administrator. Bachelor's Degree preferred or five years of progressively responsible professional human resource management experience required. Experience in the public sector preferred. A combination of exceptional interpersonal skills, organizational leadership, staff development, human resource planning and motivational skills are essential. Advanced Word and Excel skills required. Salary \$70,000 plus full benefit package.

Submit resume and cover letter and contact information for five professional references to Town of Marshfield Selectmen's Office, c/o Beverly Wiedemann, 870 Moraine Street, Marshfield, MA 02050, or the same electronically to BWiedemann@townofmarshfield.org no later than Monday, May 21, 2018 by the close of business.